

ORDINANCE NO. 216

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

WHEREAS, the Montara Water and Sanitary District Code (“Code”) includes regulations governing connections to and use of the District’s water and sewerage facilities, the construction, operation and maintenance thereof and for the establishment and collection of all fees and charges pertaining thereto; and

WHEREAS, the Code further provides for the establishment and collection of monthly rates to be charged for the collection, removal, and disposal of refuse and for recycling services performed by the District’s franchisee under agreement with the District; and

WHEREAS, the Code provides that such fees and charges may be set forth in a Master Fee Schedule; and

WHEREAS, periodically such fees and charges are reviewed and adjusted and/or added to conform to the costs corresponding to the services, commodities and facilities to which they pertain; and

WHEREAS, the fees and charges pertaining to water and sewer services and facilities set forth herein and for the collection, removal, and disposal of refuse for all occupied premises (except agricultural premises) and recycling services within the District do not exceed the corresponding maximum amounts heretofore approved in accordance with the requirements of law including, to the extent applicable, the provisions of Section 6 of Article XIII D of the California Constitution (enacted by Proposition 218, November 6, 1996 Statewide election); and

WHEREAS, the fees and charges pertaining to sewer services and facilities set forth herein are hereby amended; and

WHEREAS, the fees and charges pertaining to water services and facilities set forth herein are hereby amended; and

WHEREAS, the fees and charges pertaining to the collection, removal, and disposal of refuse for all occupied premises (except agricultural premises) and recycling services are hereby restated, having heretofore been established by ordinance duly adopted; and

WHEREAS, notice was published twice in the San Mateo County Times, newspapers of general circulation within the District, giving notice of a public hearing to take place on June 12, 2025 to consider adoption of amended fees or charges as set forth herein, effective July 1, 2025; and

WHEREAS, all persons present at the aforesaid hearing interested in the adoption of the amended fees or charges herein set forth were heard or given the

ORDINANCE NO. 216

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

opportunity to be heard on the matter of said adoption and this Board considered all statements so made or documents pertaining thereto presented at the hearing, if any.

NOW, THEREFORE, THE BOARD OF THE MONTARA WATER AND SANITARY DISTRICT, A PUBLIC AGENCY IN THE COUNTY OF SAN MATEO, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The following provisions of the Master Fee Schedule are hereby restated or amended to read as follows:

SEWER SERVICE CHARGE RATES

The annual sewer service charge for the property occupancy classifications specified hereinafter is hereby established as an amount equal to the applicable rate hereinafter specified times the cubic feet of water consumption attributable to such property per annum divided by one hundred (MWSD Code §4-2.100).

<u>Classification</u>	<u>Rate/HCF*</u>	<u>Minimum Charge</u>
Residential	\$33.43	\$1,604.43
Restaurants	\$57.98	\$2,782.94
Motels	\$35.18	\$1,688.73
Offices	\$30.10	\$1,444.71
General Commercial	\$32.24	\$1,547.31
Schools	\$30.58	\$1,468.01
Hospitals	\$33.32	\$1,599.44
Wells	\$33.43	\$1,604.43

*Hundred cubic feet

Upon a new connection to the District's sewerage system, the applicant shall pay the pro-rated amount of sewer service charges for the remainder of the fiscal year in which connection is made based upon the average annual sewer service charge of all users within the applicant's user classification.
(MWSD Code §4-2.100(f))

ORDINANCE NO. 216

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

SECTION 2. The following provisions of the Master Fee Schedule are hereby restated to read as follows:

<u>Description of Fee*</u>	<u>Fee</u>
Sewer Connection Permit (MWSD Code §3-9.500)	\$38,355.00
Fixture Unit Charge (MWSD Code §3-9.500)	\$1,534.00
Sewer Connection Permit for Conversion from Septic System to Sewerage System (MWSD Code §§3-4.800, 3-9.500)	\$24,952.00
Fixture Unit Charge – Conversion from Septic System to Sewerage System (MWSD Code §§3-4.800, 3-9.500)	\$998.00
Connection Permit Administrative Fee (MWSD Code §3-9.600)	Actual Cost (\$654.00 minimum)
Connection Permit Inspection Fee (MWSD Code §3-9.600)	Actual Cost (\$619.00 minimum)
Remodel Permit Fee (MWSD Code §3-9.500)	Actual Cost (\$459.00 minimum)
Minor Remodel Inspection Fee, No additional fixture units (MWSD Code §3-9.500)	\$143.00
Private Sewer System Permit (MWSD Code §3-4.200)	Actual Cost (\$211.00 minimum)
Private Sewer System Hydrologic Investigation (MWSD Code §3-4.1200 (c))	Actual Cost (\$4,445.00 minimum)
Connection Permit Administrative Fee - Subdivisions & Commercial Units (MWSD Code §3-9.600)	Actual Cost (\$654.00 minimum)

ORDINANCE NO. 216

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

Connection Permit Inspection Fee - Subdivisions & Commercial Units (MWSD Code §3-9.600,)	Actual Cost (\$619.00 minimum)
Administrative Fee for Reimbursement Agreement (MWSD Code §3-9.500)	Actual Cost (\$654.00 minimum)
Administrative Fee for Main Line Extension Agreement (MWSD Code §3-9.500)	Actual Cost (\$654.00 minimum)
Connection Fee to Connect to Interceptor (MWSD Code §3-9.500)	Prorata share of current value of interceptor
Miscellaneous Inspection Fee (MWSD Code §3-9.500)	Actual Cost (\$619.00 minimum)
Accessory Dwelling Unit contained within the existing space of a single-family residence or accessory structure – no connection fee	n.c.
Accessory Dwelling Unit Additional Fixture Units: (MWSD Code §3-10.200)	\$1,534.00
Accessory Dwelling Unit Permit Application Fee (MWSD Code §3-10.400)	Actual Cost (\$654.00 minimum)
Developer Service Fee for processing application: (MWSD Code §§5-3.102, 5-3.210)	Actual Cost (\$3,545.00 minimum)
Administrative Charge for Processing Collection of Delinquent Refuse and Water Charges on Tax Roll (MWSD Code §1-5.200)	\$58.00 per account
Charge to Photocopy Documents	\$1.86 per page for first four pages; \$0.48 for each page

ORDINANCE NO. 216

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

	over four.
Charge for Failure to Obtain Permit (MWSD Code §1-5.200)	Double amount of Permit Fee or actual collection cost, whichever is greater
SPECIAL PROVISIONS (MWSD Code §4-2.800)	
Financial hardship discount rate (PGE CARE PROGRAM)	\$ <u>400</u> per annum

*Where minimums or deposits are specified, no District services will be provided when the estimated costs to complete the services exceed the minimum paid or when the deposit has been exhausted unless and until an amount equal to the estimated cost for completion has been deposited with the District. Balances remaining upon completion of services will be refunded.

SECTION 3. The following provisions of the Master Fee Schedule are hereby restated or amended to read as follows:

(a) WATER QUANTITY AND METER SERVICE CHARGES
(MWSD Code §§ 5-5.102, 103)

<u>Rate Components</u>	<u>Rate**</u>
Tier 1 0 to 6 HCF*	\$10.29 per HCF
Tier 2 7 – 13 HCF	\$13.58 per HCF
Tier 3 14 – 27 HCF	\$16.83 per HCF
Tier 4 over 27 HCF	\$22.59 per HCF
Non-Residential Meters >1inch, all use	\$13.58 per HCF
Meter Service Charge-5/8" (standard residential size)	\$35.66 per month
Meter Service Charge-3/4"	\$40.40 per month
Meter Service Charge-1"	\$52.29 per month

ORDINANCE NO. 216

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

(c) WATER SYSTEM CONNECTION METER CHARGES
(MWSD Code §§5-3.204, 5-3.205)

Charge determined by District's cost of purchase corresponding to meter size.

(d) WATER SYSTEM CONNECTION CAPACITY CHARGES
(MWSD Code §5-3.312)

5/8 x 3/4-inch meter	\$26,958.00
3/4-inch meter	\$29,655.00
1 inch meter	\$37,742.00
1-1/2-inch meter	\$48,530.00
2-inch meter	\$78,180.00
3-inch meter	\$296,543.00
4-inch meter	\$377,417.00

Above 4-inch meter: Charge determined by
General Manager based on
estimated water usage

(e) WATER SYSTEM RELIABILITY CHARGE
(MWSD Code §5-3.313)

Water Service Accounts

Meter Size:	
5/8 x 3/4-inch meter	\$684.20
3/4-inch meter	\$1,026.31
1 inch meter	\$1,710.51
1-1/2-inch meter	\$3,421.02
2-inch meter	\$5,473.64
3-inch meter	\$10,263.07
4-inch meter	\$17,105.12

Accounts with Private Fire Service Only

Connection:	
Up to 4-inch	\$342.10
6-inch	\$684.20
8-inch	\$1,094.73
10-inch	\$1,642.09
12-inch	\$2,326.29

ORDINANCE NO. 216

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

(f) MISCELLANEOUS WATER SYSTEM SERVICE FEES:*

Check not honored by bank: (MWSD Code §§1-5.200, 5-5.122)	\$37.00
Poor credit history deposit: (MWSD Code §§1-5.200, 5-3.210)	Twice estimated first payment
Reconnection Charge due to Non-Payment: (MWSD Code §§5-3.210, 5-5.120)	\$91.00
Developer Service Fee against which all District costs to process application are charged (MWSD Code §§5-3.102, 5-3.210)	\$3,545.00 minimum deposit
Hydrant Meter Deposit against which water use is charged: (MWSD Code §5-4.227)	\$1,603.00 deposit
Hydrant Test Fee (MWSD Code §§5-3.208, 5-5.202)	\$716.00
Connection Administrative Fee (minimum deposit applied to actual hourly costs to process application) (MWSD Code §§5-3.202, 5-3.203)	\$654.00 minimum deposit
Connection Inspection Fee (MWSD Code §5-3.210)	\$619.00
Connection construction cost deposit applied to actual cost (MWSD Code §§5-3.202, 5-3.203)	\$3,545.00 deposit
Service Charge for Posting Door Tag for Delinquent Account (MWSD Code §§1-5.200, 5-3.210)	\$41.00 per customer per incident
Credit for Customer paying bill using ACH: (MWSD Code §5-3.200)	\$4.15 per bill
Service Charge for Unauthorized Use of Fire Hydrant (Total charge includes Service Charge plus water usage plus damages).	\$189.00 per incident plus actual water usage & damages

ORDINANCE NO. 216

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

(MWSD Code §5-5.202)

Service Charge for Cross Connection Control Device Test: \$143.00 per tested device
(MWSD Code §5-6.400)

(g) SPECIAL PROVISIONS
(MWSD Code §4-2.22; Reso 1761)

Financial hardship discount rate (PGE CARE PROGRAM) \$400 per annum; \$66.66 discount applied to each bi-monthly bill

(h) Water Theft Administrative Penalties
(MWSD Code §5-8.301)

Water theft committed by meter tampering: \$130.00 for 1st violation
\$700.00 for 2nd violation w/in 1-yr. of 1st violation
\$1,300.00 for each violation w/in 1-yr. of 1st violation

Water theft committed by means other than meter tampering:

\$1,000.00 for 1st violation
\$2,000.00 for 2nd violation w/in 1-yr. of 1st violation
\$3,000.00 for each violation w/in 1-yr. of 1st violation

*Where minimums or deposits are specified, no District services will be provided when the estimated costs to complete the services exceed the minimum paid or when the deposit has been exhausted unless and until an amount equal to the estimated cost for completion has been deposited with the District. Balances remaining upon completion of services will be refunded.

(i) Abandonment of Pipelines:
(MWSD Code §5-3.200)

Prep meter boxes, Door Tag, Exercise valves	2 Operators 1.5 hours	*\$70.89 X 2 X 1.5
Shut down, drain line, reenergize main, flush	2 Operators 1.5 hours	\$70.89 X 2 X 1.5

ORDINANCE NO. 216

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

main, reenergize service lines		
Collect Bact sample & deliver to Redwood City Lab	1 Operator 2 hours	\$70.89 X 2
		Total \$566.94

*\$70 an hour based on True cost for Operator

SECTION 4. The following provisions of the Master Fee Schedule are hereby restated as follows:

The monthly rates to be charged by the District's Franchisee for the collection, removal, and disposal of refuse for all occupied premises (except agricultural premises) and recycling services within the District commencing on January 1, 2025 and until thereafter revised are:
(MWSD Code §2-7.100)

RESIDENTIAL

1. Weekly collection, single container placed in front of premises, wet and dry garbage ("first can service") in wheeled carts:
 - a. Container limits: volume - 20 gals. (3/10 cu yd), weight 40 lbs, per mo charge \$35.08
 - b. Container limits: volume - 32 gals (1/4 cu yd), weight 60 lbs, per mo charge \$42.98
 - c. Container limits: volume - 64 gals (1/2 cu yd), weight 100 lbs, per mo charge \$141.21

2. Special Services (charges added to above, basic changes):
 - a. Container placed at side or rear of dwelling - per container \$10.74
 - b. Container not placed at specified collection point and return call required- per container \$22.43
 - c. Extra 30 gallon bag with collection (excludes 20 gallon cart service), per bag \$11.59
 - d. Special collections combined with regular service, including collections for brush, yard clippings, boxes, etc. estimate

3. Bulky goods dropoff service four times a year within Montara District limits incl. w/service

ORDINANCE NO. 216

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

including greenwaste and motor oil in Recology-provided bottles only

- | | |
|--|-----------------|
| 4. Weekly commingled recyclable materials collection (64 gallon wheeled cart) | incl. w/service |
| 5. Every other week greenwaste (yard trimmings, etc.) collection, limited to four (4) 30 gallon containers – customers own containers | incl. w/service |
| 6. Bulky goods curbside collection service, limited to four (4) times a year
One item up to 200 lbs or 5-30 gallon bags | incl. w/service |
| 7. Dropoff at Recycling yard in Pacifica of motor oil, latex paint, unpainted lumber,
large pieces of metal, styrofoam, e-waste, large white goods, furniture, mattresses,
large amounts of recyclable materials | incl. w/service |
| 8. Christmas trees free of charge through January 31st of each year | incl. w/service |
| a. After January 31st charge is \$20 per tree for removal | \$20.00 |

MULTIFAMILY, COMMERCIAL AND INDUSTRIAL SERVICE

- | | |
|---|-------------------|
| 1. Service to restaurants, hotels, cafes, apartment houses, stores and similar places of business, factories, schools and institutions, wet and dry garbage-container limits: volume - 30 gal. cans (1/4 cu. Yd), weight - 75 lbs | |
| a. Regular collections: | |
| 1-64 gallon collection once per week | \$169.56 |
| 1-96 gallon collection once per week | \$277.47 |
| b. Additional 64 or 96 gallon commercial carts picked up more than once a week will be original charge times the number of pickups | Will vary by size |
| 2. Commercial Container Rental: | |
| a. 1 cubic yard box - per mo. | \$77.15 |
| b. 2 cubic yard box - per mo. | \$100.00 |
| 3. Commercial Container Collections: | |
| a. 1 cubic yard box - per collection | \$65.18 |
| b. 2 cubic yard box - per collection | \$129.70 |

ORDINANCE NO. 216

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

- 4. Compacted Commercial Container Service:
 - a. 1 cubic yard box - per collection \$127.23
 - b. 2 cubic yard box - per collection \$257.01

- 5. Recyclable material collection up to five times a week incl. w/service

DEBRIS BOX SERVICE

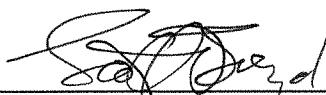
- 1. 7, 14, 20 and 30 yard size containers: \$512.41
 - a. Container rental, delivery and pickup charge Tonnage
 - b. \$67 per ton confirmed by disposal site weight slip based

SPECIAL PROVISIONS

- 1. Financial hardship rate for weekly collection for single container placed in front of premises, wet and dry garbage 30 gallon can (PGE CARE PROGRAM)
 - a. 15% reduction 20-gallon can \$29.81
 - b. 15% reduction 32-gallon can \$35.36

SECTION 5. All ordinances or portions thereof in conflict herewith shall be, and hereby are, repealed to the extent of such conflict.

SECTION 6. Upon adoption, this ordinance shall be entered in the minutes of the Board and posted in three (3) places in the District and shall become effective immediately upon the expiration of one week following said posting.



President, Montara Water and Sanitary District

COUNTERSIGNED:



Secretary, Montara Water and Sanitary District

* * *

ORDINANCE NO. 216

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT RESTATING AND AMENDING MASTER FEE SCHEDULE

I HEREBY CERTIFY that the foregoing Ordinance No. 216 was duly and regularly adopted and passed by the Board of the Montara Water and Sanitary District, San Mateo County, California, at a meeting thereof held on the 12th day of June 2025 by the following vote:

AYES, Directors: Boyd, Dekker, Softky, Slater-Carter, and Young

NOES, Directors: None

ABSENT, Directors: None


Secretary, Montara Water and Sanitary District