



**Montara Water
and Sanitary District**
Serving the Community of Montara and Moss Beach

P.O. Box 370131
8888 Cabrillo Hwy
Montara, CA 94037-0131
t: 650.728.3545 • f: 650.728.8556

To sensitively manage the natural resources entrusted to our care, to provide the people of Montara - Moss Beach with reliable, high – quality water, wastewater, and trash disposal at an equitable price, and to ensure the fiscal and environmental vitality of the district for future generations. Be open to providing other services desired by our community.

AGENDA

District Board of Directors

8888 Cabrillo Highway
Montara, California 94037

October 15, 2026 at 7:30 p.m.

The meeting will take place in the District offices located at the above address. Seating is limited and social distancing will be practiced due to ongoing public health and safety concerns. Simultaneous public access and participation is also available remotely, via telephone or the ZOOM application:

ZOOM MEETING INFORMATION:

<https://us02web.zoom.us/j/83969994438?pwd=O4Dj3bHMEyQuWmVvCFPAMyk51X5VnQ.1>

MEETING ID: 839 6999 4438

Passcode: 531973

CALL IN PHONE NUMBER: +1 669 900 9128

INSTRUCTIONS for remote access are available at <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>. You also may view video during the meeting via live stream or after the meeting at <https://videoplayer.telvue.com/player/wuZKb9gwEY7sMACIlSr7VSJqIB35kNZA/stream/159?fullscreen=true&showtabssearch=false&autostart=false>. If you experience technical difficulties or have technical questions prior to or during the meeting, please contact MWSD's IT support at (650) 728-7843.

Note: Public participation is not permitted during closed session discussion items.

Public Comment

In accordance with the Government Code, members of the public may address the Board on specific agenda items when the matter is announced by the Board President. Any other item of interest that is within the subject matter jurisdiction of the District may be addressed during the Oral Comments portion of the meeting. For participants attending the meeting virtually, a "raise hand" button is available for every Zoom user wishing to speak and should be used to alert the President of the intent to comment. Members of the public attending remotely may be required to enter a display name for administrative and meeting management purposes. The District will not require disclosure of a person's legal name or other identifying information as a condition of attending or commenting at a public meeting.

Upon request, this Agenda and written agenda materials will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or accommodation in order to participate in the public meeting should be emailed to info@mwsd.net or submitted by phone at 650-728-3545 at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility. Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda Packet are available in the District Clerk's office during normal business hours. Such documents may also be available on the District's web site (www.mwsd.net) subject to staff's ability to post the documents before the meeting.

Due to construction of the District's permanent Boardroom facilities, this meeting is being held at a designated existing location with limited seating capacity and physical access to the Board's meeting room is limited. Thus, members of the public may observe a live stream video and sound broadcast of the meeting in the hallway directly adjacent to the entrance of the meeting room and will have the same opportunity to observe the proceedings and address the Board as those seated in the meeting room. District staff will facilitate public comment from both the meeting room and overflow area to ensure equal access. Speaker cards are available, and public comment is allowed one person at a time, as called into the meeting by the Board President. This above protocol is designed to accommodate all members of the public, to ensure transparency and to preserve the public's right of access and meaningful participation in Board decision-making under the Brown Act.

CALL TO ORDER

ROLL CALL

PRESIDENT'S STATEMENT

ORAL COMMENTS (Items other than those on the agenda)

PUBLIC HEARING

CONSENT AGENDA

1. Approve Minutes for regular meeting on September 17, 2026
2. Approve Financial Statements for August 2026

3. Approve Warrants for October 1, 2026
4. SAM Flow Report
5. Monthly Review of Current Investment Portfolio
6. Connection Permit Applications Received
7. Monthly Water Production Report
8. Rain Report
9. Monthly Solar Energy Report
10. Monthly Public Agency Retirement Service Report for July 2026

OLD BUSINESS

NEW BUSINESS

1. Review and Acceptance of the June 30, 2026, GASB 68 Actuarial Valuation
2. Review and Possible Action Concerning Completion of the 2022-23 SEWER IMPROVEMENT PROJECT AND SPOT REPAIRS
3. Review and Possible Action Concerning Designation of Voting Representative for Association of California Water Agencies.

REPORTS

1. Sewer Authority Mid-Coastside Meetings (Boyd/Slater-Carter).
2. Mid-Coast Community Council Meeting
3. CSDA Report (Slater-Carter)
4. LAFCo Report (Slater-Carter)
5. Attorney's Report (Fitzgerald)
6. Directors' Reports
7. General Manager's Report (Heldmaier).

FUTURE AGENDAS

CONVENE IN CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code §54956.8)

Property: 771 Rivera Rd., Montara, CA

Agency Negotiators: District General Manager; District General Counsel
Negotiating parties: Coast Wholesale Florists, a corporation/Miller-Havice Ranch
Under Negotiation: Price and Terms of Payment.

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

Paragraph (2) or (3) of subdivision (d) of Gov. Code § 54956.9 (one potential case)

REPORT OF ACTION TAKEN IN CLOSED SESSION, IF ANY

ADJOURNMENT

The District has a curfew of 10:30 p.m. for all meetings. The meeting may be extended for one hour by vote of the Board.



MONTARA WATER & SANITARY DISTRICT

REGULAR BOARD OF DIRECTORS MEETINGS September 17, 2026

MINUTES

This meeting took place at the district office located at the above address. Simultaneous public access and participation was also available remotely, via telephone or the ZOOM application.

REGULAR SESSION began at 7:30 p.m.

CALL TO ORDER

ROLL CALL

Directors Present: Boyd, Champion, Softky, Slater-Carter, and Young

Directors Absent: None

Staff Present: Clemens Heldmaier, General Manager
District Clerk, Tracy Beardsley

Others Present: District Counsel Christine Fitzgerald
District Water Engineer, Tanya Yurovski
District Sewer Engineer, Pippin Cavagnaro
District Accountant Peter Medina
Kastama Consultants, Alison Kastama

PRESIDENT'S STATEMENT

Director Boyd honored Bill Hill who volunteered to serve on this board at the District in the 1990s, passed away and recognized his service to the district and community. When they adjourn, they will adjourn in honor of the memory of Mr. Hill.

ORAL COMMENTS

Director Young attended the California Special Districts Association (CSDA) Conference in Palm Desert and participated in several sessions on leadership, governance, strategic planning, and succession planning. The conference provided valuable insights and practical ideas that may support the District.

Director Slater-Carter reported that the CSDA Conference provided valuable educational sessions, networking opportunities, and discussions on future initiatives. She also encouraged greater support and accommodation for older members, particularly those with hearing or vision impairments. Additionally, she noted that a recent San Mateo CSDA meeting included a presentation on emergency preparedness and potential El Niño impacts. Director Slater-Carter further shared that she was recently sworn in as the special district representative on the San Mateo County Local Agency Formation Commission (LAFCo) and looks forward to advocating for the vital role special districts play in serving local communities.

Director Softy reported that he received a refund from San Mateo County because his election was uncontested. He noted that he intends to run a campaign and stressed the importance of community engagement through face-to-face conversations.

PUBLIC HEARING

CONSENT AGENDA

1. Approve Minutes for Regular meeting August 20, 2026
2. Approve Financial Statements for July 2026
3. Approve Warrants for September 1, 2026
4. SAM Flow Report
5. Monthly Review of Current Investment Portfolio
6. Connection Permit Applications Received
7. Monthly Water Production Report
8. Rain Report
9. Monthly Solar Energy Report
10. Monthly Public Agency Retirement Service Report for June 2026

Director Softky made a motion to approve the Consent agenda 1-10. Director Slater-Carter seconded the motion. Roll call vote: Director Champion: Aye

Director Young: Aye, Director Boyd: Aye, Director Slater-Carter: Aye, Director Softky: Aye. The motion passed 5-0.

OLD BUSINESS - none

NEW BUSINESS

1. Discussion about Local Watershed Protection and Fire Prevention on Montara Caltrans Bypass Lands.

General Manager Clemens Heldmaier explained that this agenda item recognizes the successful community effort led by the local Red Alert Montara Moss Beach (RAMMB) group and its leadership. Through their work and collaboration, significant wildfire risk reduction was achieved along the overgrown Caltrans right-of-way that runs through Montara and Moss Beach. He expressed appreciation for their accomplishments and looked forward to hearing from the group and formally acknowledging their contributions to the community.

Larry DeYoung, RAMMB, credited the project's success to strong community advocacy, media attention, and support from multiple agencies including the efforts of Gregg Dieguez. Although Caltrans initially proposed limited vegetation clearing, additional involvement from Cal Fire and recommendations from the contractor resulted in fire hazard mitigation throughout the entire corridor, exceeding the group's original expectations. The question now is who will maintain the property.

Director Young and Director Boyd commended Mr. DeYoung's leadership and dedication in advancing these efforts. While the Board was pleased to support the initiative by sending letters to the appropriate agencies and decisionmakers, it was Mr. DeYoung's persistence and advocacy that helped move the process forward. The Board extends their appreciation to the steering committee and everyone else who contributed to the effort.

Director Young noted that the MCC website outlines the Caltrans Devil's Slide Bypass and explains the need for a specific plan and Coastal Commission certification to make it an official linear trail. She pointed out that the County Planning Department must lead the effort and suggested this is a good time to ask Steve Monowitz to begin planning and emphasized directing funds toward the north Midcoast and designing the trail to support bikes and transit rather than large parking lots.

Larry DeYoung explained that the County has to develop the plan, which will require Coastal Commission approval. He noted that Caltrans intends to sell the property at fair market value and expressed hope that grant funding may be available to support its acquisition and preservation as open space. He also connected District staff with the Executive Director of Trail Stewards of the Santa Cruz Mountains, who may help identify grant opportunities for land acquisition and open space preservation.

2. Review and Possible Action Concerning Review of Recology 2027 Solid Waste Rate Increase

General Manager Clemens Heldmaier stated that the District reviews its solid-waste contract with Recology annually. The contract includes a 6% cap on rate increases, which has been beneficial because Recology's requested increases have often been higher. Although this year's request is slightly lower, prior under-recoveries still need to be addressed. Each year, the District's accountant, Peter Medina, reviews Recology's financial information and provides a report, which is the purpose of this agenda item. Staff will prepare a Prop 218 notice for a 6% rate increase for the first meeting in December.

District Accountant Peter Medina explained that Recology submits "Exhibit E," which outlines prior-year expenses and applies the required indices to calculate the current year's rate. Although the calculated increase for this year is 4.41%, the agreement's 6% cap applies because deferred amounts from previous years must still be recovered. The review process is a strict, formula-based testing of Recology's data to confirm accuracy and proper application of the contract terms. Based on that review, he found no material errors and confirmed that Recology followed the required methodology. The contract runs through 2028, when negotiations take place.

Director Slater-Carter inquired the reason the rate increase is 4.1%, noting that this seems high and wondering whether the District's other costs have risen by the same amount. Does the 4.1% figure reflect the carryover from prior years when Recology's calculated increases were higher, and the District smoothed those amounts to avoid a 7% or 8% jump in service costs?

District Accountant Peter Medina replied that most of Recology's expenses are tied to the Bay Area Consumer Price Index (CPI) and other indices, including those tied to Recology's collective bargaining agreement, which can exceed the CPI. Vehicle-related costs, such as diesel increased 6.07% and fuel increased 8.4%, making them the largest drivers of the overall increase. Every three years, the company undergoes a cost-based audit that informs the next cycle of increases. He emphasized that he independently verifies Recology's calculations and references and based on that review, the combined indices accurately produce the 4.41% increase for this year.

The Board thanked District Accountant Peter Medina and received the report.

3. Review and Possible Action Concerning Open Position for Local Agency Formation Commission Alternate Special District Member.

General Manager Clemens Heldmaier noted that Director Slater-Carter was recently elected as the special district representative to the San Mateo County Local Agency Formation Commission (LAFCo). LAFCo is now seeking

nominations for the open alternate seat that Director Slater-Carter previously held, which would be filled for the remainder of the term ending in 2028. Also as in prior years, LAFCo is requesting authorization to use the electronic ballot process, which the District can provide this week. The recommendation is for the board to discuss the item and authorize the general manager to submit the electronic ballot authorization to LAFCo.

Director Young said they are not nominating names.

Director Slater-Carter replied other people have put in their names.

Director Boyd replied that they are only authorizing submission of the electronic ballot to LAFCo.

4. Review and Action Concerning Receipt of Funding for FEMA-Declared Disasters on Behalf of Sewer Authority Mid-Coastside (SAM)

General Manager Clemens Heldmaier reported that the District received another check for more than \$75,000 dollars, which will pass directly through to SAM for the benefit of the Coastside. She thanked Tanya Yovsky of SRT for helping establish the process that allows the District to receive these funds on SAM's behalf and acknowledged Peter Medina for managing the accounting both for the District and for SAM to ensure everything is properly tracked. This additional \$75,000 will again support the entire Coastside. This is for the electrical system relocation project.

Director Young how much has been received so far.

District Accountant Peter Medina said \$1,809,976.98 dollars have been received. They will probably have a single audit when complete.

Director Young asked how the money is distributed at SAM.

Director Boyd said those funds are taken off the top and the agencies then pay the rest.

REPORTS

1. Sewer Authority Mid-Coastside Meeting (SAM) (Slater-Carter)

Director Boyd said the Intertie Pipeline System (IPS) repair project is finally moving forward, with several approvals and work beginning. SAM secured an extension to avoid construction during the wet season, reducing risk. The project is costly, and he encouraged board members to review the SAM agenda to understand the scale of expenses and staffing needs. All member agencies have agreed to proceed, and he praised staff's visual project updates as informative and recommended watching the meeting on video.

2. Mid-Coast Community Council (MCC) Meeting

Director Young said that although she didn't attend the meeting the agenda indicated a focus on Granada Community Services District (GCSD) parks and a proposal to expand oversized-vehicle parking restrictions on Capistrano Road to other neighborhoods. She noted that an item late in the agenda mentioned the District's community outreach regarding letters about Seal Cove, and MCC requested the Montara Water and Sanitary District (MWSD) attend a future meeting to provide updates. She wasn't sure whether MCC had already contacted MWSD.

3. California Special Districts Associations (CSDA) Report (Slater-Carter)

Director Slater-Carter noted they had already reported on the recent conference. The most recent CSDA meeting was held on Monday and included a presentation from the Office of Emergency Services. She said she would send the presentation to Clemens so it can be posted on the District's website.

4. Local Agency Formation Commission (LAFCo) Report (Slater-Carter)

Director Slater-Carter said two sphere-of-influence matters are being reviewed, including drainage issues in the Atherton area. Declining vehicle license fee revenue has left special districts with fewer resources to maintain aging drainage systems that were built a long time ago, leading to current infrastructure problems. The sphere-of-influence study will help clarify responsibilities and funding needs, and staff will prepare a report for that for the November meeting.

5. Attorney's Report (Fitzgerald)

District Counsel Christine Fitzgerald reported on new wildfire-prevention defensible space requirements that may eventually affect District facilities. In 2020, the Legislature passed AB 3074, which required the State forestry and Fire protection board to establish a new "Zone Zero", which is a five-foot ember-resistant buffer around certain structures to prevent windblown embers from igniting nearby vegetation or materials. Although the law passed years ago, the detailed implementing regulations were repeatedly delayed. The Board of Forestry finally approved them in August, and they are now under review by the Office of Administrative Law but are not yet in effect. Once effective, the rules will limit combustible materials within five feet of buildings located either in State Responsibility Areas or Very High Fire Hazard Severity Zones. Portions of Montara and Moss Beach fall within these zones, meaning MWSD facilities, such as pump stations, tanks, and other structures, may need to comply. The District has no enforcement role, but as a property owner it will be responsible for meeting the requirements. Implementation will likely be phased over several

years. Staff will continue monitoring the regulations and once finalized, will identify any affected facilities. She noted that the long delay in issuing the rules may have been accelerated by recent major fires, such as the Pacific Palisades fire.

Director Champion asked if there is an existing map of the high-risk areas in Montara and Moss Beach.

District Counsel Christine Fitzgerald stated that it is on the State Fire Marshal's website, you can easily look up fire-hazard zones. Just search for it on Google, and once you're on the site, you can enter any address and zoom in or out. The zones are color-coded and simple to navigate.

Director Young added that you can also type in "zone 0" and you can see their guidelines are. One of the main important things is that you can't have anything combustible around the perimeter.

6. Directors' Report

Director Young reported that she attended the Board of Supervisors meeting and the County plans to create a new government location facility on the Coastsides and Supervisor Mueller will seek public input on potential locations. At a *Seniors on the Move* event, the San Mateo County District Attorney discussed check-washing scams affecting even county checks. The City had their meeting and the Council's deficit is improving, the council approved healthcare for its members, and it ended its automatic license plate reader contract while the Midcoast keeps its system.

7. General Manager's Report (Heldmaier)-none

8. Strategic Plan Ad Hoc Committee- none

FUTURE AGENDAS

BREAK at 8:40pm

CONVENE IN CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code §54956.8)

Property: 771 Rivera Rd., Montara, CA

Agency Negotiators: District General Manager; District General Counsel

Negotiating parties: Coast Wholesale Florists, a corporation/Miller-Havice Ranch

Under Negotiation: Price and Terms of Payment.

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

Paragraph (2) or (3) of subdivision (d) of Gov. Code § 54956.9 (one potential case)

ADJOURNMENT at 10:30 pm

The district has a curfew of 10:30 pm for all meetings. The meeting may be extended for one hour by vote of the Board.

Respectfully Submitted,

Signed _____
Secretary

Approved on the 15 October 2026

Signed _____
President



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: October 15, 2026

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager 

SUBJECT: Unaudited Financial Statements – Executive Summary

Budget vs. Actual – Sewer July 1, 2026 through August 31, 2026 - Variances over \$2,000:

- 4510 Grants, \$48,008 above budget – No budget established for Grants. Receipt is from San Mateo RCD as part of the Vallemar Rehab project in the amount of \$47,848.
- 4610 Property Tax Receipts, \$119,985 above budget – ERAF distribution of \$239,970 received in August. The amount is split 50/50.
- 4720 Sewer Service Refunds, \$5,000 below budget – No refunds issued at this point.
- **Overall Total Operating Revenue for the period ending August 31, 2026, was \$171,091 above budget. Total operating revenue received to date is \$191,841.**
- 5200 Board of Directors, \$3,117 below budget – Director fees are a month behind due to timing. Election expenses are also anticipated later in the FY.
- 5320 Property & Liability Insurance, \$3,277 below budget – Annual premiums paid in full in July.
- 5400 Legal, \$25,000 below budget – No bills received in the current fiscal year.
- 5620 Audit, \$5,000 below budget – Bill for service will come after the issuance of the audit.
- 5630 Consulting, \$8,400 below budget – Rate study from Bartle Wells expected to begin later in fiscal year.
- 5640 Data Services, \$8,184 above budget – Full cost of the program was paid in August. The cost was within the budget.
- 5800 Labor, \$2,206 below budget – Additional benefits expected further in fiscal year.
- 6400 Pumping, \$4,770 below budget – “Catch up” bill expected later this fiscal year.
- 6900 SAM Expenses, \$424,796 below budget – budget will begin to become more in line with SAM’s approval of a mid-year budget adjustment related to the Force Main project and increase in the Infrastructure assessment.
- **Overall Total Operating Expenses for the period ending August 31, 2026, were \$426,515 below budget.**



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: October 15, 2026

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- **Total Overall Expenses for the period ending August 31, 2026, were \$470,113 below budget. For a net ordinary gain of \$641,205 above budget. Actual net ordinary loss is \$459,809**
- 7100 Connection Fees, \$47,911 above budget – One connection sold in August.
- 7200 Interest Income, \$23,455 above budget – Due to the increased balance held in CAMP accounts.
- 8000 CIP, \$570,778 below budget – \$10,205 of CIP invoices paid in August 2026.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: October 15, 2026

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

Budget vs. Actual – Water July 1, 2026 through August 31, 2026 - Variances over \$2,000:

- 4510 Grants, \$5,425 above budget – No budget established. Grants received in July from San Mateo RCD for the Vallemar Rehab Project in the amount of \$5,265.
- 4610 Property Tax Receipts, \$119,985 above budget – ERAF distribution of \$239,970 received in August. The amount is split 50/50.
- 4740 Testing, Backflow, \$2,427 below budget – Due to timing of payment for services.
- 4810 Water Sales, Domestic, \$58,669 above budget – Difference due to timing of water service receipts as well as variability of usage.
- 4850 Water Sales Refunds, \$2,797 below budget – Refunds issued on an as needed basis.
- **Overall Total Operating Revenue for the period ending August 31, 2026, was \$183,516 above budget. Total operating revenue received to date is \$535,616.**
- 5200 Board of Directors, \$2,950 below budget – Director fees are a month behind due to timing. Election expenses are also anticipated later in the FY.
- 5240 CDPH Fees, \$3,833 below budget – Bill and payment typically take place in December.
- 5250 Conference attendance, \$2,318 below budget – Additional attendance expected later this year.
- 5400 Legal, \$25,000 below budget – No bills received in the current fiscal year.
- 5530 Memberships, \$4,750 below budget – Charges expected in the first half of fiscal year.
- 5620 Audit, \$5,000 below budget – Bill for service will come after the issuance of the audit.
- 5630 Consulting, \$8,400 below budget – Rate study from Bartle Wells expected to begin later in fiscal year.
- 5640 Data Services, \$2,166 below budget – Expense related to Userware support is paid in June.
- 5800 Labor, \$9,059 below budget – Additional benefits expected further in fiscal year.
- 6180 Communications, \$4,167 below budget – No activity to date.
- 6195 Education & Training, \$4,084 below budget – Minimal activity to date.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: October 15, 2026

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 6330 Facilities, \$3,680 below budget – Additional expenses expected later in fiscal year.
- 6500 Supply, \$9,262 below budget – Minimal activity to date.
- 6600 Collection, \$5,968 below budget – Expenses being review for potential accruals.
- 6700 Treatment, \$4,118 below budget – No expenses at this point for the maintenance of treatment equipment.
- 6800 Vehicles, \$2,147 below budget – The only activity at this time is related to fuel consumption.
- **Overall Total Operating Expenses for the period ending August 31, 2026, were \$25,770 below budget.**
- **Total Overall Expenses for the period ending August 31, 2026, were \$89,977 below budget. For a net ordinary gain of \$273,493 budgeted vs. actual. The actual net ordinary income was \$106,436.**
- 7100 Connection Fees, \$239,878 above budget – Two connections sold in August.
- 7250 CAMP interest, \$4,820 above budget – Due to the increased balance held in reserve accounts.
- 7600 GO Bond Revenue, \$163,924 below budget – First large assessment expected in December.
- 8100 CIP, \$489,252 below budget – \$60,068 of CIP invoices paid in August.
- 9100 GO Bond interest expense, \$11,483 below budget – Difference due to timing.

RECOMMENDATION:

This is for Board information only

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July through August 2026

	Jul - Aug 26	Sewer Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4220 · Cell Tower Lease	16,114.20	17,250.00	-1,135.80
4400 · Fees			
4410 · Administrative Fee (New Constr)	0.00	1,000.00	-1,000.00
4420 · Administrative Fee (Remodel)	0.00	166.66	-166.66
4430 · Inspection Fee (New Constr)	0.00	500.00	-500.00
4440 · Inspection Fee (Remodel)	0.00	166.66	-166.66
4460 · Remodel Fees	1,923.00	1,333.34	589.66
Total 4400 · Fees	1,923.00	3,166.66	-1,243.66
4510 · Grants	48,008.00		
4610 · Property Tax Receipts	119,984.95	0.00	119,984.95
4710 · Sewer Service Charges	0.00	0.00	0.00
4720 · Sewer Service Refunds, Customer	0.00	-5,000.00	5,000.00
4760 · Waste Collection Revenues	5,794.24	5,333.34	460.90
4990 · Other Revenue	17.10		
Total Income	191,841.49	20,750.00	171,091.49
Gross Profit	191,841.49	20,750.00	171,091.49
Expense			
5000 · Administrative			
5190 · Bank Fees	2,978.89	1,000.00	1,978.89
5200 · Board of Directors			
5210 · Board Meetings	200.00	1,000.00	-800.00
5220 · Director Fees	600.00	1,666.66	-1,066.66
5230 · Election Expenses	0.00	1,250.00	-1,250.00
Total 5200 · Board of Directors	800.00	3,916.66	-3,116.66
5250 · Conference Attendance	0.00	1,666.66	-1,666.66
5270 · Information Systems	1,181.25	2,500.00	-1,318.75
5300 · Insurance			
5310 · Fidelity Bond	0.00	83.34	-83.34
5320 · Property & Liability Insurance	11,806.14	15,000.00	-3,193.86
Total 5300 · Insurance	11,806.14	15,083.34	-3,277.20
5350 · LAFCO Assessment	0.00	750.00	-750.00
5400 · Legal			
5430 · General Legal	0.00	25,000.00	-25,000.00
Total 5400 · Legal	0.00	25,000.00	-25,000.00
5510 · Maintenance, Office	1,200.78	833.34	367.44
5530 · Memberships	0.00	833.34	-833.34
5540 · Office Supplies	1,467.97	1,416.66	51.31
5550 · Postage	0.00	583.34	-583.34
5560 · Printing & Publishing	95.95	750.00	-654.05

10:58 AM

09/24/26

Accrual Basis

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July through August 2026

		Sewer	
	Jul - Aug 26	Budget	\$ Over Budget
5600 · Professional Services			
5610 · Accounting	6,722.50	8,333.34	-1,610.84
5620 · Audit	0.00	5,000.00	-5,000.00
5630 · Consulting	4,100.41	12,500.00	-8,399.59
5640 · Data Services	10,017.40	1,833.34	8,184.06
5650 · Labor & HR Support	427.00	500.00	-73.00
5660 · Payroll Services	206.60	216.66	-10.06
Total 5600 · Professional Services	21,473.91	28,383.34	-6,909.43
5710 · San Mateo Co. Tax Roll Charges	0.00	25.00	-25.00
5720 · Telephone & Internet	6,063.00	5,833.34	229.66
5730 · Mileage Reimbursement	735.36	666.66	68.70
5740 · Reference Materials	79.96	33.34	46.62
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	5,072.94	4,822.34	250.60
5820 · Employee Benefits	10,603.96	16,950.16	-6,346.20
5830 · Disability Insurance	267.98	368.00	-100.02
5840 · Payroll Taxes	5,124.29	5,351.00	-226.71
5850 · PARS	3,830.68	4,094.66	-263.98
5900 · Wages			
5910 · Management	34,969.76	23,852.66	11,117.10
5920 · Staff	37,826.10	42,132.34	-4,306.24
5930 · Staff Certification	1,200.00	3,600.00	-2,400.00
5940 · Staff Overtime	431.44	302.84	128.60
5950 · Staff Standby	0.00	59.34	-59.34
Total 5900 · Wages	74,427.30	69,947.18	4,480.12
5960 · Worker's Comp Insurance	0.00	0.00	0.00
Total 5800 · Labor	99,327.15	101,533.34	-2,206.19
Total 5000 · Administrative	147,210.36	190,808.36	-43,598.00
6000 · Operations			
6170 · Claims, Property Damage	0.00	1,666.66	-1,666.66
6195 · Education & Training	0.00	1,666.66	-1,666.66
6200 · Engineering			
6220 · General Engineering	15,916.00	14,166.66	1,749.34
Total 6200 · Engineering	15,916.00	14,166.66	1,749.34
6330 · Facilities			
6335 · Alarm Services	987.18	1,250.00	-262.82
6337 · Landscaping	0.00	1,166.66	-1,166.66
Total 6330 · Facilities	987.18	2,416.66	-1,429.48
6400 · Pumping			
6410 · Pumping Fuel & Electricity	4,551.64	11,666.66	-7,115.02
6420 · Pumping Maintenance, Generators	3,512.00	1,166.66	2,345.34
Total 6400 · Pumping	8,063.64	12,833.32	-4,769.68

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Accrual Basis

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July through August 2026

	Jul - Aug 26	Sewer Budget	\$ Over Budget
6600 · Collection/Transmission			
6660 · Maintenance, Collection System	0.00	0.00	0.00
6665 · Meters - Sewer	79.44	833.34	-753.90
Total 6600 · Collection/Transmission	79.44	833.34	-753.90
6770 · Uniforms	0.00	33.34	-33.34
6800 · Vehicles			
6810 · Fuel	562.27	666.66	-104.39
6820 · Truck Equipment, Expensed	0.00	83.34	-83.34
6830 · Truck Repairs	0.00	250.00	-250.00
Total 6800 · Vehicles	562.27	1,000.00	-437.73
6890 · Other Operations	7,288.84		
6900 · Sewer Authority Midcoastside			
6910 · SAM Collections	73,637.33	59,238.34	14,398.99
6920 · SAM Operations	397,905.10	804,600.16	-406,695.06
6940 · SAM Maintenance, Collection Sys	0.00	7,500.00	-7,500.00
6950 · SAM Maintenance, Pumping	0.00	21,666.66	-21,666.66
6960 · SAM NDWSCP	0.00	3,333.34	-3,333.34
Total 6900 · Sewer Authority Midcoastside	471,542.43	896,338.50	-424,796.07
Total 6000 · Operations	504,439.80	930,955.14	-426,515.34
Total Expense	651,650.16	1,121,763.50	-470,113.34
Net Ordinary Income	-459,808.67	-1,101,013.50	641,204.83
Other Income/Expense			
Other Income			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	64,428.00	17,500.00	46,928.00
7120 · Connection Fees (Remodel)	0.00	10,000.00	-10,000.00
7152 · Connection Fee Refunds	0.00	-3,333.34	3,333.34
7153 · Add'l Fixture Units (New Const)	0.00	10,000.00	-10,000.00
7155 · Add'l Fixture Units (Remodel)	36,816.00	19,166.66	17,649.34
Total 7100 · Connection Fees	101,244.00	53,333.32	47,910.68
7200 · Interest Income			
7205 · CAMP Interest Earnings	73,667.87	50,000.00	23,667.87
7210 · LAIF Interest Earnings	912.09	1,125.00	-212.91
Total 7200 · Interest Income	74,579.96	51,125.00	23,454.96
Total 7000 · Capital Account Revenues	175,823.96	104,458.32	71,365.64
Total Other Income	175,823.96	104,458.32	71,365.64
Other Expense			
8000 · Capital Improvement Program			
8075 · Sewer	24,799.00	595,577.16	-570,778.16
Total 8000 · Capital Improvement Program	24,799.00	595,577.16	-570,778.16

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Accrual Basis

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July through August 2026

	Jul - Aug 26	Sewer Budget	\$ Over Budget
9000 · Capital Account Expenses			
9125 · PNC Equipment Lease Interest	90.26	126.36	-36.10
9200 · I-Bank Loan	1,336.07	8,016.43	-6,680.36
Total 9000 · Capital Account Expenses	1,426.33	8,142.79	-6,716.46
Total Other Expense	26,225.33	603,719.95	-577,494.62
Net Other Income	149,598.63	-499,261.63	648,860.26
Net Income	-310,210.04	-1,600,275.13	1,290,065.09

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July through August 2026

	Jul - Aug 26	Water Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4400 · Fees			
4410 · Administrative Fee (New Constr)	0.00	416.66	-416.66
4420 · Administrative Fee (Remodel)	0.00	100.00	-100.00
4430 · Inspection Fee (New Constr)	0.00	416.66	-416.66
Total 4400 · Fees	0.00	933.32	-933.32
4510 · Grants	5,425.24		
4610 · Property Tax Receipts	119,984.93	0.00	119,984.93
4740 · Testing, Backflow	1,740.00	4,166.66	-2,426.66
4810 · Water Sales, Domestic	408,669.15	350,000.00	58,669.15
4850 · Water Sales Refunds, Customer	-203.11	-3,000.00	2,796.89
Total Income	535,616.21	352,099.98	183,516.23
Gross Profit	535,616.21	352,099.98	183,516.23
Expense			
5000 · Administrative			
5190 · Bank Fees	2,978.92	1,000.00	1,978.92
5200 · Board of Directors			
5210 · Board Meetings	200.00	833.34	-633.34
5220 · Director Fees	600.00	1,666.66	-1,066.66
5230 · Election Expenses	0.00	1,250.00	-1,250.00
Total 5200 · Board of Directors	800.00	3,750.00	-2,950.00
5240 · CDPH Fees	0.00	3,833.34	-3,833.34
5250 · Conference Attendance	182.41	2,500.00	-2,317.59
5270 · Information Systems	1,181.25	2,500.00	-1,318.75
5300 · Insurance			
5310 · Fidelity Bond	0.00	83.34	-83.34
5320 · Property & Liability Insurance	13,710.14	15,000.00	-1,289.86
Total 5300 · Insurance	13,710.14	15,083.34	-1,373.20
5350 · LAFCO Assessment	0.00	916.66	-916.66
5400 · Legal			
5430 · General Legal	0.00	25,000.00	-25,000.00
Total 5400 · Legal	0.00	25,000.00	-25,000.00
5510 · Maintenance, Office	1,200.80	833.34	367.46
5530 · Memberships	0.00	4,750.00	-4,750.00
5540 · Office Supplies	1,467.96	1,416.66	51.30
5550 · Postage	4,153.20	4,166.66	-13.46
5560 · Printing & Publishing	2,141.08	1,166.66	974.42

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July through August 2026

		Water	
	Jul - Aug 26	Budget	\$ Over Budget
5600 · Professional Services			
5610 · Accounting	6,722.50	8,333.34	-1,610.84
5620 · Audit	0.00	5,000.00	-5,000.00
5630 · Consulting	4,100.42	12,500.00	-8,399.58
5640 · Data Services	0.00	2,166.66	-2,166.66
5650 · Labor & HR Support	427.00	500.00	-73.00
5660 · Payroll Services	206.64	216.66	-10.02
Total 5600 · Professional Services	11,456.56	28,716.66	-17,260.10
5710 · San Mateo Co. Tax Roll Charges	0.00	25.00	-25.00
5720 · Telephone & Internet	9,172.51	8,000.00	1,172.51
5730 · Mileage Reimbursement	735.36	666.66	68.70
5740 · Reference Materials	79.96	83.34	-3.38
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	11,309.75	11,112.50	197.25
5820 · Employee Benefits	33,869.84	46,068.84	-12,199.00
5830 · Disability Insurance	578.80	840.66	-261.86
5840 · Payroll Taxes	11,938.86	12,225.16	-286.30
5850 · PARS	9,053.27	9,261.00	-207.73
5900 · Wages			
5910 · Management	34,969.76	23,852.66	11,117.10
5920 · Staff	105,602.76	108,794.50	-3,191.74
5930 · Staff Certification	5,200.00	9,200.00	-4,000.00
5940 · Staff Overtime	10,172.86	10,496.66	-323.80
5950 · Staff Standby	7,560.00	7,463.00	97.00
Total 5900 · Wages	163,505.38	159,806.82	3,698.56
5960 · Worker's Comp Insurance	0.00	0.00	0.00
Total 5800 · Labor	230,255.90	239,314.98	-9,059.08
Total 5000 · Administrative	279,516.05	343,723.30	-64,207.25
6000 · Operations			
6160 · Backflow Prevention	329.78	183.34	146.44
6170 · Claims, Property Damage	0.00	1,666.66	-1,666.66
6180 · Communications			
6185 · SCADA Maintenance	0.00	4,166.66	-4,166.66
Total 6180 · Communications	0.00	4,166.66	-4,166.66
6195 · Education & Training	81.81	4,166.66	-4,084.85
6200 · Engineering			
6220 · General Engineering	711.21	1,666.66	-955.45
6230 · Water Quality Engineering	81,403.02	80,000.00	1,403.02
Total 6200 · Engineering	82,114.23	81,666.66	447.57
6320 · Equipment & Tools, Expensed	246.52	1,833.34	-1,586.82
6330 · Facilities			
6335 · Alarm Services	127.02	500.00	-372.98
6337 · Landscaping	860.00	4,166.66	-3,306.66
Total 6330 · Facilities	987.02	4,666.66	-3,679.64

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Accrual Basis

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July through August 2026

		Water	
	Jul - Aug 26	Budget	\$ Over Budget
6370 · Lab Supplies & Equipment	3.82	1,666.66	-1,662.84
6380 · Meter Reading	9,925.62	0.00	9,925.62
6400 · Pumping			
6410 · Pumping Fuel & Electricity	15,517.66	17,500.00	-1,982.34
6420 · Pumping Maintenance, Generators	3,313.16	5,000.00	-1,686.84
6430 · Pumping Maintenance, General	139.13	1,000.00	-860.87
6440 · Pumping Equipment, Expensed	6,927.96	500.00	6,427.96
Total 6400 · Pumping	25,897.91	24,000.00	1,897.91
6500 · Supply			
6510 · Maintenance, Raw Water Mains	0.00	833.34	-833.34
6520 · Maintenance, Wells	738.39	3,333.34	-2,594.95
6530 · Water Purchases	0.00	5,833.34	-5,833.34
Total 6500 · Supply	738.39	10,000.02	-9,261.63
6600 · Collection/Transmission			
6610 · Hydrants	0.00	1,666.66	-1,666.66
6620 · Maintenance, Water Mains	13,498.80	10,833.34	2,665.46
6630 · Maintenance, Water Svc Lines	0.00	3,333.34	-3,333.34
6640 · Maintenance, Tanks	2,160.00	1,666.66	493.34
6650 · Maint., Distribution General	293.89	2,500.00	-2,206.11
6660 · Maintenance, Collection System	0.00	1,166.66	-1,166.66
6665 · Meters - Sewer	0.00	0.00	0.00
6670 · Meters - Water	79.45	833.34	-753.89
Total 6600 · Collection/Transmission	16,032.14	22,000.00	-5,967.86
6700 · Treatment			
6710 · Chemicals & Filtering	1,818.93	4,166.66	-2,347.73
6720 · Maintenance, Treatment Equip.	0.00	3,333.34	-3,333.34
6730 · Treatment Analysis	9,063.37	7,500.00	1,563.37
Total 6700 · Treatment	10,882.30	15,000.00	-4,117.70
6770 · Uniforms	737.40	583.34	154.06
6800 · Vehicles			
6810 · Fuel	1,686.80	2,500.00	-813.20
6820 · Truck Equipment, Expensed	0.00	333.34	-333.34
6830 · Truck Repairs	0.00	1,000.00	-1,000.00
Total 6800 · Vehicles	1,686.80	3,833.34	-2,146.54
Total 6000 · Operations	149,663.74	175,433.34	-25,769.60
Total Expense	429,179.79	519,156.64	-89,976.85
Net Ordinary Income	106,436.42	-167,056.66	273,493.08

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Accrual Basis

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July through August 2026

	Jul - Aug 26	Water Budget	\$ Over Budget
Other Income/Expense			
Other Income			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	42,678.08	18,333.34	24,344.74
7120 · Connection Fees (Remodel)	24,262.20	9,166.66	15,095.54
7130 · Conn. Fees, PFP (New Constr)	223,691.00	31,666.66	192,024.34
7157 · Fixture Fee Refunds	0.00	-5,000.00	5,000.00
7165 · Meter Pass Thru Costs	3,413.00		
Total 7100 · Connection Fees	294,044.28	54,166.66	239,877.62
7250 · CAMP Interest Income	46,487.50	41,666.66	4,820.84
7600 · Bond Revenues, G.O.	0.00	163,924.34	-163,924.34
7650 · Water System Reliability	0.00	0.00	0.00
Total 7000 · Capital Account Revenues	340,531.78	259,757.66	80,774.12
Total Other Income	340,531.78	259,757.66	80,774.12
Other Expense			
8000 · Capital Improvement Program			
8100 · Water	109,414.29	598,666.66	-489,252.37
Total 8000 · Capital Improvement Program	109,414.29	598,666.66	-489,252.37
9000 · Capital Account Expenses			
9100 · Interest Expense - GO Bonds	2,296.50	13,779.01	-11,482.51
9125 · PNC Equipment Lease Interest	90.28	126.36	-36.08
9150 · SRF Loan	0.00	0.00	0.00
9210 · Conservation Program/Rebates	0.00	500.00	-500.00
Total 9000 · Capital Account Expenses	2,386.78	14,405.37	-12,018.59
Total Other Expense	111,801.07	613,072.03	-501,270.96
Net Other Income	228,730.71	-353,314.37	582,045.08
Net Income	335,167.13	-520,371.03	855,538.16

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Accrual Basis

Montara Water & Sanitary District

Balance Sheet by Class

As of August 31, 2026

	Sewer	Water	TOTAL
ASSETS			
Current Assets			
Checking/Savings			
Sewer - Bank Accounts			
Tri-Counties Bank 9788	1,470,057.74	0.00	1,470,057.74
Wells Fargo Operating - Sewer	851,802.37	0.00	851,802.37
CAMP Investment Fund 4021-002			
Capital Reserve	8,178,364.59	0.00	8,178,364.59
Operating Reserve	3,323,995.00	0.00	3,323,995.00
Total CAMP Investment Fund 4021-002	11,502,359.59	0.00	11,502,359.59
LAIF Investment Fund			
Capital Reserve	94,346.97	0.00	94,346.97
Total LAIF Investment Fund	94,346.97	0.00	94,346.97
Total Sewer - Bank Accounts	13,918,566.67	0.00	13,918,566.67
Water - Bank Accounts			
Tri-Counties Bank 9806	0.00	91,983.14	91,983.14
Wells Fargo Operating - Water	0.00	1,410.10	1,410.10
CAMP Investment Fund 4021-001			
Capital Reserve	0.00	5,777,878.87	5,777,878.87
Operating Reserve	0.00	1,527,024.00	1,527,024.00
Total CAMP Investment Fund 4021-001	0.00	7,304,902.87	7,304,902.87
Restricted Cash			
2020 GO Bonds Fund - Chase	0.00	734,652.54	734,652.54
Total Restricted Cash	0.00	734,652.54	734,652.54
Total Water - Bank Accounts	0.00	8,132,948.65	8,132,948.65
Total Checking/Savings	13,918,566.67	8,132,948.65	22,051,515.32
Accounts Receivable			
Sewer - Accounts Receivable			
Lease Receivable	384,271.96	0.00	384,271.96
Accounts Receivable	3,075.76	0.00	3,075.76
Total Sewer - Accounts Receivable	387,347.72	0.00	387,347.72
Water - Accounts Receivable			
Accounts Receivable	0.00	8,428.30	8,428.30
Accounts Rec. - Backflow	0.00	32,038.11	32,038.11
Accounts Rec. - Water Residents	0.00	224,634.96	224,634.96
Unbilled Water Receivables	0.00	287,477.26	287,477.26
Total Water - Accounts Receivable	0.00	552,578.63	552,578.63
Total Accounts Receivable	387,347.72	552,578.63	939,926.35
Other Current Assets			
Fraudulent Activity	994.34	0.00	994.34
Maint/Parts Inventory	0.00	42,656.32	42,656.32
Total Other Current Assets	994.34	42,656.32	43,650.66
Total Current Assets	14,306,908.73	8,728,183.60	23,035,092.33
Fixed Assets			
Sewer - Fixed Assets			
General Plant	13,296,804.17	0.00	13,296,804.17
Land	5,000.00	0.00	5,000.00
Other Capital Improv.			
Sewer-Original Cost	685,599.18	0.00	685,599.18
Other Cap. Improv.	2,564,810.39	0.00	2,564,810.39
Total Other Capital Improv.	3,250,409.57	0.00	3,250,409.57
Seal Cove Collection System	995,505.00	0.00	995,505.00
Sewage Collection Facility			
Collection Facility - Org. Cost	1,349,064.00	0.00	1,349,064.00
Collection Facility - Other	3,991,243.33	0.00	3,991,243.33
Total Sewage Collection Facility	5,340,307.33	0.00	5,340,307.33
Treatment Facility	244,539.84	0.00	244,539.84
Accumulated Depreciation	-12,681,262.00	0.00	-12,681,262.00
Total Sewer - Fixed Assets	10,451,303.91	0.00	10,451,303.91

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Accrual Basis

Montara Water & Sanitary District

Balance Sheet by Class

As of August 31, 2026

	Sewer	Water	TOTAL
Water - Fixed Assets			
General Plant	0.00	32,543,290.37	32,543,290.37
Land & Easements	0.00	734,500.00	734,500.00
Surface Water Rights	0.00	300,000.00	300,000.00
Water Meters	0.00	1,058,985.00	1,058,985.00
Fixed Assets - Other	0.00	48,171.78	48,171.78
Accumulated Depreciation	0.00	-18,960,845.00	-18,960,845.00
Total Water - Fixed Assets	0.00	15,724,102.15	15,724,102.15
Total Fixed Assets	10,451,303.91	15,724,102.15	26,175,406.06
Other Assets			
Sewer - Other Assets			
Def'd Amts Related to Pensions	73,148.00	0.00	73,148.00
Joint Power Authority			
SAM - Orig Collection Facility	981,592.00	0.00	981,592.00
SAM - Expansion	1,705,955.08	0.00	1,705,955.08
Total Joint Power Authority	2,687,547.08	0.00	2,687,547.08
Total Sewer - Other Assets	2,760,695.08	0.00	2,760,695.08
Water - Other Assets			
Def'd Amts Related to Pensions	0.00	162,816.00	162,816.00
Due from Sewer	0.00	2,000,518.34	2,000,518.34
Total Water - Other Assets	0.00	2,163,334.34	2,163,334.34
Total Other Assets	2,760,695.08	2,163,334.34	4,924,029.42
TOTAL ASSETS	27,518,907.72	26,615,620.09	54,134,527.81
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	3,648.25	67,387.24	71,035.49
Total Accounts Payable	3,648.25	67,387.24	71,035.49
Other Current Liabilities			
Water - Net Pension Liability	0.00	-39,185.00	-39,185.00
Sewer - Net Pension Liability	-17,604.00	0.00	-17,604.00
Sewer - Current Liabilities			
Accrued Time Off	21,872.75	0.00	21,872.75
Deposits Payable	37,760.17	0.00	37,760.17
PNC Equip. Loan - S/T	14,667.39	0.00	14,667.39
Total Sewer - Current Liabilities	74,300.31	0.00	74,300.31
Water - Current Liabilities			
Mainline Extension Deposits	0.00	459.00	459.00
Accrued Time Off	0.00	48,315.60	48,315.60
Construction Deposits Payable	0.00	-1,055.90	-1,055.90
Deposits Payable	0.00	-71,544.99	-71,544.99
GO Bonds - S/T	0.00	480,718.35	480,718.35
PNC Equip. Loan - S/T	0.00	14,667.37	14,667.37
SRF Loan Payable X109 - Current	0.00	197,672.19	197,672.19
Temporary Construction Meter	0.00	75,632.62	75,632.62
Total Water - Current Liabilities	0.00	744,864.24	744,864.24
Payroll Liabilities			
Employee Benefits Payable	1,815.38	15,823.13	17,638.51
Total Payroll Liabilities	1,815.38	15,823.13	17,638.51
Total Other Current Liabilities	58,511.69	721,502.37	780,014.06
Total Current Liabilities	62,159.94	788,889.61	851,049.55
Long Term Liabilities			
Sewer - Long Term Liabilities			
Deferred Inflows (Sewer Leases)	369,416.96	0.00	369,416.96
Due to Water Fund	2,000,518.34	0.00	2,000,518.34
Accrued Time Off	30,791.43	0.00	30,791.43
I-Bank Loan	488,732.96	0.00	488,732.96
PNC Equip. Loan - L/T	1.27	0.00	1.27
Total Sewer - Long Term Liabilities	2,889,460.96	0.00	2,889,460.96
Water - Long Term Liabilities			
2020 GO Bonds	0.00	1,458,658.19	1,458,658.19
Accrued Time Off	0.00	45,595.15	45,595.15
PNC Equip. Loan - L/T	0.00	1.34	1.34
SRF Loan Payable - X109	0.00	1,753,714.42	1,753,714.42
Total Water - Long Term Liabilities	0.00	3,257,969.10	3,257,969.10

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Accrual Basis

Montara Water & Sanitary District
Balance Sheet by Class
As of August 31, 2026

	Sewer	Water	TOTAL
Deferred Inflows (Pensions)			
Sewer	21,191.00	0.00	21,191.00
Water	0.00	47,170.00	47,170.00
Total Deferred Inflows (Pensions)	21,191.00	47,170.00	68,361.00
Total Long Term Liabilities	2,910,651.96	3,305,139.10	6,215,791.06
Total Liabilities	2,972,811.90	4,094,028.71	7,066,840.61
Equity			
Sewer - Equity Accounts			
Capital Assets Net	3,408,252.20	0.00	3,408,252.20
Fund Balance - Unrestricted	8,793,316.07	0.00	8,793,316.07
Total Sewer - Equity Accounts	12,201,568.27	0.00	12,201,568.27
Water - Equity Accounts			
Capital Assets Net	0.00	2,868,858.70	2,868,858.70
Restricted Debt Service	0.00	1,384,997.90	1,384,997.90
Unrestricted	0.00	-1,562,801.59	-1,562,801.59
Total Water - Equity Accounts	0.00	2,691,055.01	2,691,055.01
Equity Adjustment Account	12,654,737.59	19,495,369.24	32,150,106.83
Net Income	-310,210.04	335,167.13	24,957.09
Total Equity	24,546,095.82	22,521,591.38	47,067,687.20
TOTAL LIABILITIES & EQUITY	27,518,907.72	26,615,620.09	54,134,527.81

[illegible]

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2026 through June 2027

													TOTAL				
													Jul '26 - Jun '27	Budget	\$ Over Budget	% of Budget	
Ordinary Income/Expense																	
Income																	
4220 · Cell Tower Lease		8,057.10	8,057.10											16,114.20	103,500.00	(87,385.80)	15.57%
4400 · Fees																	
4410 · Administrative Fee (New Constr)													6,000.00	(6,000.00)			
4420 · Administrative Fee (Remodel)													1,000.00	(1,000.00)			
4430 · Inspection Fee (New Constr)													3,000.00	(3,000.00)			
4440 · Inspection Fee (Remodel)													1,000.00	(1,000.00)			
4460 · Remodel Fees		828.00	1,095.00											1,923.00	8,000.00	(6,077.00)	24.04%
Total 4400 · Fees		828.00	1,095.00											1,923.00	19,000.00	(17,077.00)	10.12%
4510 · Grants		47,848.00	160.00											48,008.00			
4610 · Property Tax Receipts		0.01	119,984.94											119,984.95	410,000.00	(290,015.05)	29.27%
4710 · Sewer Service Charges													4,832,549.00	(4,832,549.00)			
4720 · Sewer Service Refunds, Customer													-30,000.00	30,000.00			
4760 · Waste Collection Revenues		1,653.64	4,140.60											5,794.24	32,000.00	(26,205.76)	18.11%
4990 · Other Revenue		17.10												17.10			
Total Income		58,403.85	133,437.64											191,841.49	5,367,049.00	(5,175,207.51)	3.57%
Gross Profit		58,403.85	133,437.64											191,841.49	5,367,049.00	(5,175,207.51)	3.57%
Expense																	
5000 · Administrative																	
5190 · Bank Fees		1,556.14	1,422.75											2,978.89	6,000.00	(3,021.11)	49.65%
5200 · Board of Directors																	
5210 · Board Meetings												200.00	6,000.00	(5,800.00)	3.33%		
5220 · Director Fees												600.00	10,000.00	(9,400.00)	6.0%		
5230 · Election Expenses													7,500.00	(7,500.00)			
Total 5200 · Board of Directors												800.00	23,500.00	(22,700.00)	3.4%		
5250 · Conference Attendance													10,000.00	(10,000.00)			
5270 · Information Systems												1,181.25	15,000.00	(13,818.75)	7.88%		
5300 · Insurance																	
5310 · Fidelity Bond													500.00	(500.00)			
5320 · Property & Liability Insurance		11,806.14												11,806.14	15,000.00	(3,193.86)	78.71%
Total 5300 · Insurance		11,806.14												11,806.14	15,500.00	(3,693.86)	76.17%
5350 · LAFCO Assessment													4,500.00	(4,500.00)			
5400 · Legal																	
5430 · General Legal													150,000.00	(150,000.00)			
Total 5400 · Legal													150,000.00	(150,000.00)			

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2026 through June 2027

													TOTAL			
	Jul 26	Aug 26	Sep 26	Oct 26	Nov 26	Dec 26	Jan 27	Feb 27	Mar 27	Apr 27	May 27	Jun 27	Jul '26 - Jun 27	Budget	\$ Over Budget	% of Budget
5510 · Maintenance, Office	806.49	394.29											1,200.78	5,000.00	(3,799.22)	24.02%
5530 · Memberships														5,000.00	(5,000.00)	
5540 · Office Supplies	22.92	1,445.05											1,467.97	8,500.00	(7,032.03)	17.27%
5550 · Postage														3,500.00	(3,500.00)	
5560 · Printing & Publishing	18.36	77.59											95.95	4,500.00	(4,404.05)	2.13%
5600 · Professional Services																
5610 · Accounting	3,155.00	3,567.50											6,722.50	50,000.00	(43,277.50)	13.45%
5620 · Audit														15,838.00	(15,838.00)	
5630 · Consulting		4,100.41											4,100.41	75,000.00	(70,899.59)	5.47%
5640 · Data Services		10,017.40											10,017.40	11,000.00	(982.60)	91.07%
5650 · Labor & HR Support	213.50	213.50											427.00	3,000.00	(2,573.00)	14.23%
5660 · Payroll Services	103.30	103.30											206.60	1,300.00	(1,093.40)	15.89%
Total 5600 · Professional Services	3,471.80	18,002.11											21,473.91	156,138.00	(134,664.09)	13.75%
5710 · San Mateo Co. Tax Roll Charges														150.00	(150.00)	
5720 · Telephone & Internet	299.15	5,763.85											6,063.00	35,000.00	(28,937.00)	17.32%
5730 · Mileage Reimbursement	310.90	424.46											735.36	4,000.00	(3,264.64)	18.38%
5740 · Reference Materials	69.98	9.98											79.96	200.00	(120.04)	39.98%
5800 · Labor																
5810 · CalPERS 457 Deferred Plan	3,148.77	1,924.17											5,072.94	28,934.00	(23,861.06)	17.53%
5820 · Employee Benefits	5,301.98	5,301.98											10,603.96	101,701.00	(91,097.04)	10.43%
5830 · Disability Insurance	131.94	136.04											267.98	2,208.00	(1,940.02)	12.14%
5840 · Payroll Taxes	3,483.10	1,641.19											5,124.29	32,106.00	(26,981.71)	15.96%
5850 · PARS	2,542.55	1,288.13											3,830.68	24,568.00	(20,737.32)	15.59%
5900 · Wages																
5910 · Management	24,734.88	10,234.88											34,969.76	143,116.00	(108,146.24)	24.44%
5920 · Staff	19,764.53	18,061.57											37,826.10	252,794.00	(214,967.90)	14.96%
5930 · Staff Certification	600.00	600.00											1,200.00	21,600.00	(20,400.00)	5.56%
5940 · Staff Overtime	431.44												431.44	1,817.00	(1,385.56)	23.75%
5950 · Staff Standby														356.00	(356.00)	
Total 5900 · Wages	45,530.85	28,896.45											74,427.30	419,683.00	(345,255.70)	17.73%
5960 · Worker's Comp Insurance														6,570.00	(6,570.00)	
Total 5800 · Labor	60,139.19	39,187.96											99,327.15	615,770.00	(516,442.85)	16.13%
Total 5000 · Administrative	78,501.07	68,709.29											147,210.36	1,062,258.00	(915,047.64)	13.86%
6000 · Operations																
6170 · Claims, Property Damage														10,000.00	(10,000.00)	
6195 · Education & Training														10,000.00	(10,000.00)	

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2026 through June 2027

													TOTAL			
	Jul 26	Aug 26	Sep 26	Oct 26	Nov 26	Dec 26	Jan 27	Feb 27	Mar 27	Apr 27	May 27	Jun 27	Jul '26 - Jun 27	Budget	\$ Over Budget	% of Budget
6200 · Engineering																
6220 · General Engineering	6,828.00	9,088.00											15,916.00	85,000.00	(69,084.00)	18.73%
Total 6200 · Engineering	6,828.00	9,088.00											15,916.00	85,000.00	(69,084.00)	18.73%
6330 · Facilities																
6335 · Alarm Services	557.10	430.08											987.18	7,500.00	(6,512.82)	13.16%
6337 · Landscaping														7,000.00	(7,000.00)	
Total 6330 · Facilities	557.10	430.08											987.18	14,500.00	(13,512.82)	6.81%
6400 · Pumping																
6410 · Pumping Fuel & Electricity		4,551.64											4,551.64	70,000.00	(65,448.36)	6.5%
6420 · Pumping Maintenance, Generators		3,512.00											3,512.00	7,000.00	(3,488.00)	50.17%
Total 6400 · Pumping		8,063.64											8,063.64	77,000.00	(68,936.36)	10.47%
6600 · Collection/Transmission																
6660 · Maintenance, Collection System															-	
6665 · Meters - Sewer		79.44											79.44	5,000.00	(4,920.56)	1.59%
Total 6600 · Collection/Transmission		79.44											79.44	5,000.00	(4,920.56)	1.59%
6770 · Uniforms														200.00	(200.00)	
6800 · Vehicles																
6810 · Fuel	268.12	294.15											562.27	4,000.00	(3,437.73)	14.06%
6820 · Truck Equipment, Expensed														500.00	(500.00)	
6830 · Truck Repairs														1,500.00	(1,500.00)	
Total 6800 · Vehicles	268.12	294.15											562.27	6,000.00	(5,437.73)	9.37%
6890 · Other Operations	7,288.84												7,288.84			
6900 · Sewer Authority Midcoastside																
6910 · SAM Collections	29,619.17	44,018.16											73,637.33	355,430.00	(281,792.67)	20.72%
6920 · SAM Operations	196,200.08	201,705.02											397,905.10	4,827,601.00	(4,429,695.90)	8.24%
6930 · SAM Prior Year Adjustment																
6940 · SAM Maintenance, Collection Sys														45,000.00	(45,000.00)	
6950 · SAM Maintenance, Pumping														130,000.00	(130,000.00)	
6960 · SAM NDWSCP														20,000.00	(20,000.00)	
Total 6900 · Sewer Authority Midcoastside	225,819.25	245,723.18											471,542.43	5,378,031.00	(4,906,488.57)	8.77%
Total 6000 · Operations	240,761.31	263,678.49											504,439.80	5,585,731.00	(5,081,291.20)	9.03%
Total Expense	319,262.38	332,387.78											651,650.16	6,647,989.00	(5,996,338.84)	9.8%
Net Ordinary Income	(260,858.53)	(198,950.14)											(459,808.67)	(1,280,940.00)	821,131.33	35.9%
Other Income/Expense																
Other Income																
7000 · Capital Account Revenues																

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2026 through June 2027

													TOTAL			
	Jul 26	Aug 26	Sep 26	Oct 26	Nov 26	Dec 26	Jan 27	Feb 27	Mar 27	Apr 27	May 27	Jun 27	Jul '26 - Jun 27	Budget	\$ Over Budget	% of Budget
7100 · Connection Fees																
7110 · Connection Fees (New Constr)		64,428.00											64,428.00	105,000.00	(40,572.00)	61.36%
7120 · Connection Fees (Remodel)														60,000.00	(60,000.00)	
7152 · Connection Fee Refunds														-20,000.00	20,000.00	
7153 · Add'l Fixture Units (New Const)														60,000.00	(60,000.00)	
7155 · Add'l Fixture Units (Remodel)		36,816.00											36,816.00	115,000.00	(78,184.00)	32.01%
Total 7100 · Connection Fees		101,244.00											101,244.00	320,000.00	(218,756.00)	31.64%
7200 · Interest Income																
7205 · CAMP Interest Earnings	36,712.10	36,955.77											73,667.87	300,000.00	(226,332.13)	24.56%
7210 · LAIF Interest Earnings	912.09												912.09	4,500.00	(3,587.91)	20.27%
Total 7200 · Interest Income	37,624.19	36,955.77											74,579.96	304,500.00	(229,920.04)	24.49%
Total 7000 · Capital Account Revenues	37,624.19	138,199.77											175,823.96	624,500.00	(448,676.04)	28.15%
Total Other Income	37,624.19	138,199.77											175,823.96	624,500.00	(448,676.04)	28.15%
Other Expense																
8000 · Capital Improvement Program																
8075 · Sewer	14,594.00	10,205.00											24,799.00	3,573,463.00	(3,548,664.00)	0.69%
Total 8000 · Capital Improvement Program	14,594.00	10,205.00											24,799.00	3,573,463.00	(3,548,664.00)	0.69%
9000 · Capital Account Expenses																
9125 · PNC Equipment Lease Interest	36.08	54.18											90.26	181.00	(90.74)	49.87%
9200 · I-Bank Loan	1,336.07												1,336.07	15,470.00	(14,133.93)	8.64%
Total 9000 · Capital Account Expenses	1,372.15	54.18											1,426.33	15,651.00	(14,224.67)	9.11%
Total Other Expense	15,966.15	10,259.18											26,225.33	3,589,114.00	(3,562,888.67)	0.73%
Net Other Income	21,658.04	127,940.59											149,598.63	-2,964,614.00	3,114,212.63	-5.05%
Net Income	\$ (239,200.49)	\$ (71,009.55)											\$ (310,210.04)	\$ (3,182,132.92)	\$ 2,871,922.88	9.75%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2026 through June 2027

													TOTAL		
													Jul '26 - Jun 27	Budget	% of Budget
Ordinary Income/Expense															
Income															
4400 · Fees															
4410 · Administrative Fee (New Constr)														2,500.00	(2,500.00)
4420 · Administrative Fee (Remodel)														600.00	(600.00)
4430 · Inspection Fee (New Constr)														2,500.00	(2,500.00)
Total 4400 · Fees														5,600.00	(5,600.00)
4510 · Grants													5,425.24		
4610 · Property Tax Receipts													119,984.93	410,000.00	29.27%
4740 · Testing, Backflow													1,740.00	25,000.00	6.96%
4760 · Waste Collection Revenues															
4810 · Water Sales, Domestic													408,669.15	2,100,000.00	19.46%
4850 · Water Sales Refunds, Customer													-203.11	-18,000.00	1.13%
Total Income													535,616.21	2,522,600.00	21.23%
Gross Profit													535,616.21	2,522,600.00	21.23%
Expense															
5000 · Administrative															
5190 · Bank Fees													2,978.92	6,000.00	49.65%
5200 · Board of Directors															
5210 · Board Meetings													200.00	5,000.00	4.0%
5220 · Director Fees													600.00	10,000.00	6.0%
5230 · Election Expenses														7,500.00	(7,500.00)
Total 5200 · Board of Directors													800.00	22,500.00	3.56%
5240 · CDPH Fees														23,000.00	(23,000.00)
5250 · Conference Attendance													182.41	15,000.00	1.22%
5270 · Information Systems													1,181.25	15,000.00	7.88%
5300 · Insurance															
5310 · Fidelity Bond														500.00	(500.00)
5320 · Property & Liability Insurance													13,710.14	15,000.00	91.4%
Total 5300 · Insurance													13,710.14	15,500.00	88.45%
5350 · LAFCO Assessment														5,500.00	(5,500.00)
5400 · Legal															
5430 · General Legal														150,000.00	(150,000.00)
Total 5400 · Legal														150,000.00	(150,000.00)
5510 · Maintenance, Office													1,200.80	5,000.00	24.02%
5530 · Memberships														28,500.00	(28,500.00)

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2026 through June 2027

													TOTAL			
	Jul 26	Aug 26	Sep 26	Oct 26	Nov 26	Dec 26	Jan 27	Feb 27	Mar 27	Apr 27	May 27	Jun 27	Jul '26 - Jun 27	Budget	\$ Over Budget	% of Budget
5540 · Office Supplies	22.92	1,445.04											1,467.96	8,500.00	(7,032.04)	17.27%
5550 · Postage	1,912.16	2,241.04											4,153.20	25,000.00	(20,846.80)	16.61%
5560 · Printing & Publishing	18.36	2,122.72											2,141.08	7,000.00	(4,858.92)	30.59%
5600 · Professional Services																
5610 · Accounting	3,155.00	3,567.50											6,722.50	50,000.00	(43,277.50)	13.45%
5620 · Audit														15,838.00	(15,838.00)	
5630 · Consulting		4,100.42											4,100.42	75,000.00	(70,899.58)	5.47%
5640 · Data Services														13,000.00	(13,000.00)	
5650 · Labor & HR Support	213.50	213.50											427.00	3,000.00	(2,573.00)	14.23%
5660 · Payroll Services	103.32	103.32											206.64	1,300.00	(1,093.36)	15.9%
Total 5600 · Professional Services	3,471.82	7,984.74											11,456.56	158,138.00	(146,681.44)	7.25%
5710 · San Mateo Co. Tax Roll Charges														150.00	(150.00)	
5720 · Telephone & Internet	1,061.65	8,110.86											9,172.51	48,000.00	(38,827.49)	19.11%
5730 · Mileage Reimbursement	310.90	424.46											735.36	4,000.00	(3,264.64)	18.38%
5740 · Reference Materials	69.98	9.98											79.96	500.00	(420.04)	15.99%
5800 · Labor																
5810 · CalPERS 457 Deferred Plan	6,421.40	4,888.35											11,309.75	66,675.00	(55,365.25)	16.96%
5820 · Employee Benefits	16,934.92	16,934.92											33,869.84	276,413.00	(242,543.16)	12.25%
5830 · Disability Insurance	282.10	296.70											578.80	5,044.00	(4,465.20)	11.48%
5840 · Payroll Taxes	7,058.19	4,880.67											11,938.86	73,351.00	(61,412.14)	16.28%
5850 · PARS	5,279.34	3,773.93											9,053.27	55,566.00	(46,512.73)	16.29%
5900 · Wages																
5910 · Management	24,734.88	10,234.88											34,969.76	143,116.00	(108,146.24)	24.44%
5920 · Staff	55,261.62	50,341.14											105,602.76	652,767.00	(547,164.24)	16.18%
5930 · Staff Certification	2,600.00	2,600.00											5,200.00	55,200.00	(50,000.00)	9.42%
5940 · Staff Overtime	5,826.71	4,346.15											10,172.86	62,980.00	(52,807.14)	16.15%
5950 · Staff Standby	3,840.00	3,720.00											7,560.00	44,778.00	(37,218.00)	16.88%
Total 5900 · Wages	92,263.21	71,242.17											163,505.38	958,841.00	(795,335.62)	17.05%
5960 · Worker's Comp Insurance														28,270.00	(28,270.00)	
Total 5800 · Labor	128,239.16	102,016.74											230,255.90	1,464,160.00	(1,233,904.10)	15.73%
Total 5000 · Administrative	151,179.75	128,336.30											279,516.05	2,001,448.00	(1,721,931.95)	13.97%
6000 · Operations																
6160 · Backflow Prevention		329.78											329.78	1,100.00	(770.22)	29.98%
6170 · Claims, Property Damage														10,000.00	(10,000.00)	
6180 · Communications																
6185 · SCADA Maintenance														25,000.00	(25,000.00)	

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2026 through June 2027

													TOTAL			
	Jul 26	Aug 26	Sep 26	Oct 26	Nov 26	Dec 26	Jan 27	Feb 27	Mar 27	Apr 27	May 27	Jun 27	Jul '26 - Jun 27	Budget	\$ Over Budget	% of Budget
Total 6180 · Communications														25,000.00	(25,000.00)	
6195 · Education & Training		81.81											81.81	25,000.00	(24,918.19)	0.33%
6200 · Engineering																
6220 · General Engineering	711.21												711.21	10,000.00	(9,288.79)	7.11%
6230 · Water Quality Engineering	48,905.95	32,497.07											81,403.02	480,000.00	(398,596.98)	16.96%
Total 6200 · Engineering	49,617.16	32,497.07											82,114.23	490,000.00	(407,885.77)	16.76%
6320 · Equipment & Tools, Expensed	147.69	98.83											246.52	11,000.00	(10,753.48)	2.24%
6330 · Facilities																
6335 · Alarm Services	127.02												127.02	3,000.00	(2,872.98)	4.23%
6337 · Landscaping		860.00											860.00	25,000.00	(24,140.00)	3.44%
Total 6330 · Facilities	127.02	860.00											987.02	28,000.00	(27,012.98)	3.53%
6370 · Lab Supplies & Equipment	3.82												3.82	10,000.00	(9,996.18)	0.04%
6380 · Meter Reading		9,925.62											9,925.62		9,925.62	100.0%
6400 · Pumping																
6410 · Pumping Fuel & Electricity	1,716.48	13,801.18											15,517.66	105,000.00	(89,482.34)	14.78%
6420 · Pumping Maintenance, Generators		3,313.16											3,313.16	30,000.00	(26,686.84)	11.04%
6430 · Pumping Maintenance, General	139.13												139.13	6,000.00	(5,860.87)	2.32%
6440 · Pumping Equipment, Expensed		6,927.96											6,927.96	3,000.00	3,927.96	230.93%
Total 6400 · Pumping	1,855.61	24,042.30											25,897.91	144,000.00	(118,102.09)	17.99%
6500 · Supply																
6510 · Maintenance, Raw Water Mains														5,000.00	(5,000.00)	
6520 · Maintenance, Wells	738.39												738.39	20,000.00	(19,261.61)	3.69%
6530 · Water Purchases														35,000.00	(35,000.00)	
Total 6500 · Supply	738.39												738.39	60,000.00	(59,261.61)	1.23%
6600 · Collection/Transmission																
6610 · Hydrants														10,000.00	(10,000.00)	
6620 · Maintenance, Water Mains		13,498.80											13,498.80	65,000.00	(51,501.20)	20.77%
6630 · Maintenance, Water Svc Lines														20,000.00	(20,000.00)	
6640 · Maintenance, Tanks		2,160.00											2,160.00	10,000.00	(7,840.00)	21.6%
6650 · Maint., Distribution General	293.89												293.89	15,000.00	(14,706.11)	1.96%
6660 · Maintenance, Collection System														7,000.00	(7,000.00)	
6665 · Meters - Sewer															-	
6670 · Meters - Water		79.45											79.45	5,000.00	(4,920.55)	1.59%
Total 6600 · Collection/Transmission	293.89	15,738.25											16,032.14	132,000.00	(115,967.86)	12.15%
6700 · Treatment																
6710 · Chemicals & Filtering		1,818.93											1,818.93	25,000.00	(23,181.07)	7.28%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2026 through June 2027

													TOTAL			
	Jul 26	Aug 26	Sep 26	Oct 26	Nov 26	Dec 26	Jan 27	Feb 27	Mar 27	Apr 27	May 27	Jun 27	Jul '26 - Jun 27	Budget	\$ Over Budget	% of Budget
6720 · Maintenance, Treatment Equip.														20,000.00	(20,000.00)	
6730 · Treatment Analysis		9,063.37											9,063.37	45,000.00	(35,936.63)	20.14%
Total 6700 · Treatment		10,882.30											10,882.30	90,000.00	(79,117.70)	12.09%
6770 · Uniforms		737.40											737.40	3,500.00	(2,762.60)	21.07%
6800 · Vehicles																
6810 · Fuel	804.34	882.46											1,686.80	15,000.00	(13,313.20)	11.25%
6820 · Truck Equipment, Expensed														2,000.00	(2,000.00)	
6830 · Truck Repairs														6,000.00	(6,000.00)	
Total 6800 · Vehicles	804.34	882.46											1,686.80	23,000.00	(21,313.20)	7.33%
Total 6000 · Operations	53,587.92	96,075.82											149,663.74	1,052,600.00	(902,936.26)	14.22%
Total Expense	204,767.67	224,412.12											429,179.79	3,054,048.00	(2,624,868.21)	14.05%
Net Ordinary Income	(15,644.06)	122,080.48											106,436.42	(531,448.00)	637,884.42	-20.03%
Other Income/Expense																
Other Income																
7000 · Capital Account Revenues																
7100 · Connection Fees																
7110 · Connection Fees (New Constr)		42,678.08											42,678.08	110,000.00	(67,321.92)	38.8%
7120 · Connection Fees (Remodel)	24,262.20												24,262.20	55,000.00	(30,737.80)	44.11%
7130 · Conn. Fees, PFP (New Constr)		223,691.00											223,691.00	190,000.00	33,691.00	117.73%
7157 · Fixture Fee Refunds														-30,000.00	30,000.00	
7160 · PFP Pass Thru																
7165 · Meter Pass Thru Costs	3,413.00												3,413.00			
Total 7100 · Connection Fees	27,675.20	266,369.08											294,044.28	325,000.00	(30,955.72)	90.48%
7250 · CAMP Interest Income	23,123.29	23,364.21											46,487.50	250,000.00	(203,512.50)	18.6%
7600 · Bond Revenues, G.O.														983,546.00	(983,546.00)	
7650 · Water System Reliability														1,333,641.00	(1,333,641.00)	
Total 7000 · Capital Account Revenues	50,798.49	289,733.29											340,531.78	2,892,187.00	(2,551,655.22)	11.77%
Total Other Income	50,798.49	289,733.29											340,531.78	2,892,187.00	(2,551,655.22)	11.77%
Other Expense																
8000 · Capital Improvement Program																
8100 · Water	49,346.64	60,067.65											109,414.29	3,592,000.00	(3,482,585.71)	3.05%
Total 8000 · Capital Improvement Program	49,346.64	60,067.65											109,414.29	3,592,000.00	(3,482,585.71)	3.05%
9000 · Capital Account Expenses																
9100 · Interest Expense - GO Bonds		2,296.50											2,296.50	24,833.00	(22,536.50)	9.25%
9125 · PNC Equipment Lease Interest	36.09	54.19											90.28	181.00	(90.72)	49.88%
9150 · SRF Loan														43,440.00	(43,440.00)	

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2026 through June 2027

													TOTAL			
	Jul 26	Aug 26	Sep 26	Oct 26	Nov 26	Dec 26	Jan 27	Feb 27	Mar 27	Apr 27	May 27	Jun 27	Jul '26 - Jun 27	Budget	\$ Over Budget	% of Budget
9210 · Conservation Program/Rebates														3,000.00	(3,000.00)	
Total 9000 · Capital Account Expenses	36.09	2,350.69											2,386.78	71,454.00	(69,067.22)	3.34%
Total Other Expense	49,382.73	62,418.34											111,801.07	3,663,454.00	(3,551,652.93)	3.05%
Net Other Income	1,415.76	227,314.95											228,730.71	-771,267.00	999,997.71	-29.66%
Net Income	\$ (14,228.30)	\$ 349,395.43											\$ 335,167.13	\$ (1,302,715.00)	\$ 1,637,882.13	-25.73%

Montara Water & Sanitary District
Check Detail
October 9, 2026

Date	Num	Name	Paid Amount	
Warrants Report for 10/15/2026 Board of Directors Consent Agenda				
SPLIT				
09/21/2026	16686	AUL Health Benefit Trust	-470.14	PAID
09/21/2026	16687	Lingo	-5,097.71	PAID
09/21/2026	16688	Medical Air Services Association	-152.00	PAID
09/21/2026	16689	MUTUAL OF OMAHA	-312.55	PAID
09/16/2026	16685	PARS	-978.58	PAID
09/21/2026	16690	Principal Life Insurance Company	-170.17	PAID
09/30/2026	16692	A-B Communications	-186.33	PAID
09/30/2026	16694	Aztec Gardens	-860.00	PAID
09/30/2026	16695	Bay Alarm Company	-386.34	PAID
09/30/2026	16696	Comcast	-553.12	PAID
09/30/2026	16697	Kastama Strategic Consulting	-2,985.94	PAID
09/30/2026	16698	KBA Document Solutions	-23.55	PAID
09/30/2026	16699	MidAmerica Administrative & Retirement	-225.00	PAID
09/30/2026	16702	Pacific Gas & Electric	-8,772.52	PAID
09/30/2026	16706	Standard Insurance Co.	-432.74	PAID
09/30/2026	16691	VSS International	-518.74	PAID
10/09/2026	16711	ACWA/JPIA	-21,602.18	
10/09/2026	16712	Bill Softky	-150.00	
10/09/2026	16713	CalPERS	-8,913.25	
10/09/2026	16714	Carlysle Young	-150.00	
10/09/2026	16715	CivicPlus	-524.00	
10/09/2026	16716	Column Software PBC	-551.29	
10/09/2026	16717	CROPPER	-10,000.00	
10/09/2026	16720	Huntington National Bank	-14,747.70	
10/09/2026	16721	IEDA	-427.00	
10/09/2026	16722	Kastama Strategic Consulting	-1,239.09	
10/09/2026	16723	Kathryn Slater-Carter	-150.00	
10/09/2026	16724	KBA Document Solutions	-89.19	
10/09/2026	16710	Leah Champion	-150.00	
10/09/2026	16725	ODP Business Solutions	-174.47	
10/09/2026	16728	RVE ACCOUNTING	-10,405.00	
10/09/2026	16729	Scott Boyd	-150.00	
10/09/2026	16730	Tech Solutions	-1,365.00	
10/09/2026	16731	U.S. Bank PARS	-11,541.61	
10/09/2026	16732	White Glove Cleaning Services	-260.00	

Montara Water & Sanitary District
Check Detail

October 9, 2026

Date	Num	Name	Paid Amount	
WATER				
09/16/2026	16682	Badger Meter, Inc.	-521.28	PAID
09/16/2026	16683	Coastside Tree Service	-14,400.00	PAID
09/30/2026	16693	AT&T Mobility	-1,335.85	PAID
09/30/2026	16701	Pacific Gas & Electric	-1,480.65	PAID
09/30/2026	16707	Wells Fargo Remittance Center	-7,292.77	PAID
10/06/2026	16708	SRT Consultants	-79,938.39	PAID
10/09/2026	16718	Federal Express	-107.70	
10/09/2026	16719	Hassett	-889.09	
10/09/2026	16726	Pacific Gas & Electric PILLAR RIDGE	-378.73	

Montara Water & Sanitary District
Check Detail

October 9, 2026

Date	Num	Name	Paid Amount	
SEWER				
09/16/2026	16684	Hue & Cry Security Systems, Inc.	-430.08	PAID
09/30/2026	16700	Nute Engineering	-12,448.00	PAID
09/30/2026	16703	Sewer Authority Mid-Coastside	-196,200.08	PAID
09/30/2026	16704	Sewer Authority Mid-Coastside	-29,619.17	PAID
09/30/2026	16705	Sewer Authority Mid-Coastside	-175,185.00	PAID
10/09/2026	16709	Tracy Beardsley	-65.00	
10/09/2026	16727	Recology of the Coastside/grant	-2,965.25	



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: October 15, 2026

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager 

SUBJECT: SAM Flow Report for August 2026

The Sewer Authority Mid-Coastside (SAM) has prepared the following attached reports for the SAM Board of Directors and the California Regional Water Quality Control Board:

- Flow Report for August 2026
- Collection System Monthly Overflow Report August 2026

The average daily flow for Montara was 0.223 MGD in August 2026. There were 0 reportable overflows in August 2026 in the Montara System. SAM indicates there was 0.120 inches of rain in August 2026 in Montara.

RECOMMENDATION:

Review and File

Attachments

Sewer Authority Mid-Coastside

Monthly Collection System Activity/SSO Distribution Report, August 2026

August 2026

		Number of S.S.O's			
	Total	HMB	GCSD	MWSD	SAM
Roots	0	0	0	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	0	0	0	0	0
Total	0	0	0	0	0

12 Month Moving Total

		12 month rolling Number			
	Total	HMB	GCSD	MWSD	SAM
Roots	0	0	0	0	0
Grease	1	0	0	1	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	3	1	0	0	2
Total	4	1	0	1	2
		25%	0%	25%	50%

Reportable SSOs

		Reportable Number of S.S.O.'s			
	Total	HMB	GCSD	MWSD	SAM
August 2026	0	0	0	0	0
12 Month Moving Total	4	1	0	1	2

SSOs / Year / 100 Miles

		Number of S.S.O.'s /Year/100 Miles			
	Total	HMB	GCSD	MWSD	SAM
August 2026	0.0	0.0	0.0	0.0	0.0
12 Month Moving Total	3.8	2.7	0.0	3.7	27.4
Category 1	0.0	0.0	0.0	0.0	0.0
Category 2	0.0	0.0	0.0	0.0	0.0
Category 3	3.8	2.7	0.0	3.7	27.4
Category 4	0.0	0.0	0.0	0.0	0.0
Miles of Sewers	104.5	37.0	33.2	27.0	7.3
		35.4%	31.8%	25.8%	7.0%

12 Month Rolling Total Sewer Cleaning Summary

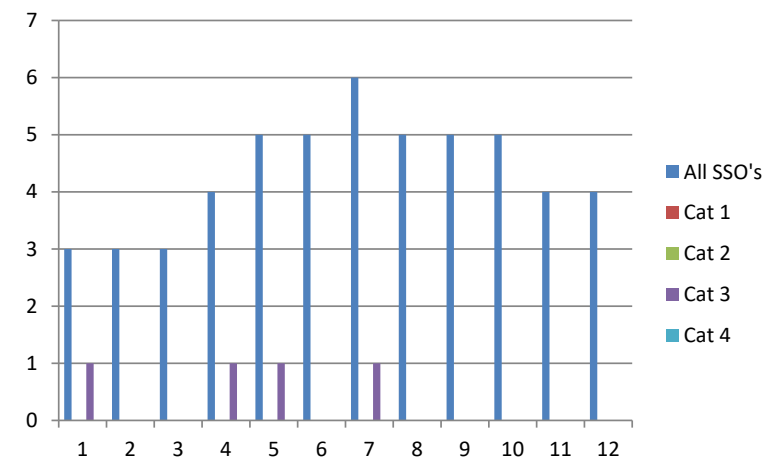
Month	HMB	GCSD	MWSD	Total Feet	Total Miles
Sep - 25	7,017	10,039	5,058	22,114	4.2
Oct - 25	14,567	9,753	9,098	33,418	6.3
Nov - 25	12,217	16,986	10,950	40,153	7.6
Dec - 25	0	9,235	8,160	17,395	3.3
Jan - 26	0	14,510	11,677	26,187	5.0
Feb - 26	11,310	13,557	6,858	31,725	6.0
Mar - 26	14,896	12,212	6,326	33,434	6.3
Apr - 26	12,430	14,599	6,635	33,664	6.4
May - 26	12,352	12,432	4,715	29,499	5.6
June - 26	5,532	9,140	7,123	21,795	4.1
July - 26	9,946	8,940	5,422	24,308	4.6
Aug - 26	10,806	8,007	8,530	27,343	5.2

Annual ft	111,073	139,410	90,552	341,035	
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Annual Mi.	21.0	26.4	17.2		64.6
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Attachment C

12 Month Moving SSO Totals Through August 2026



Attachment A

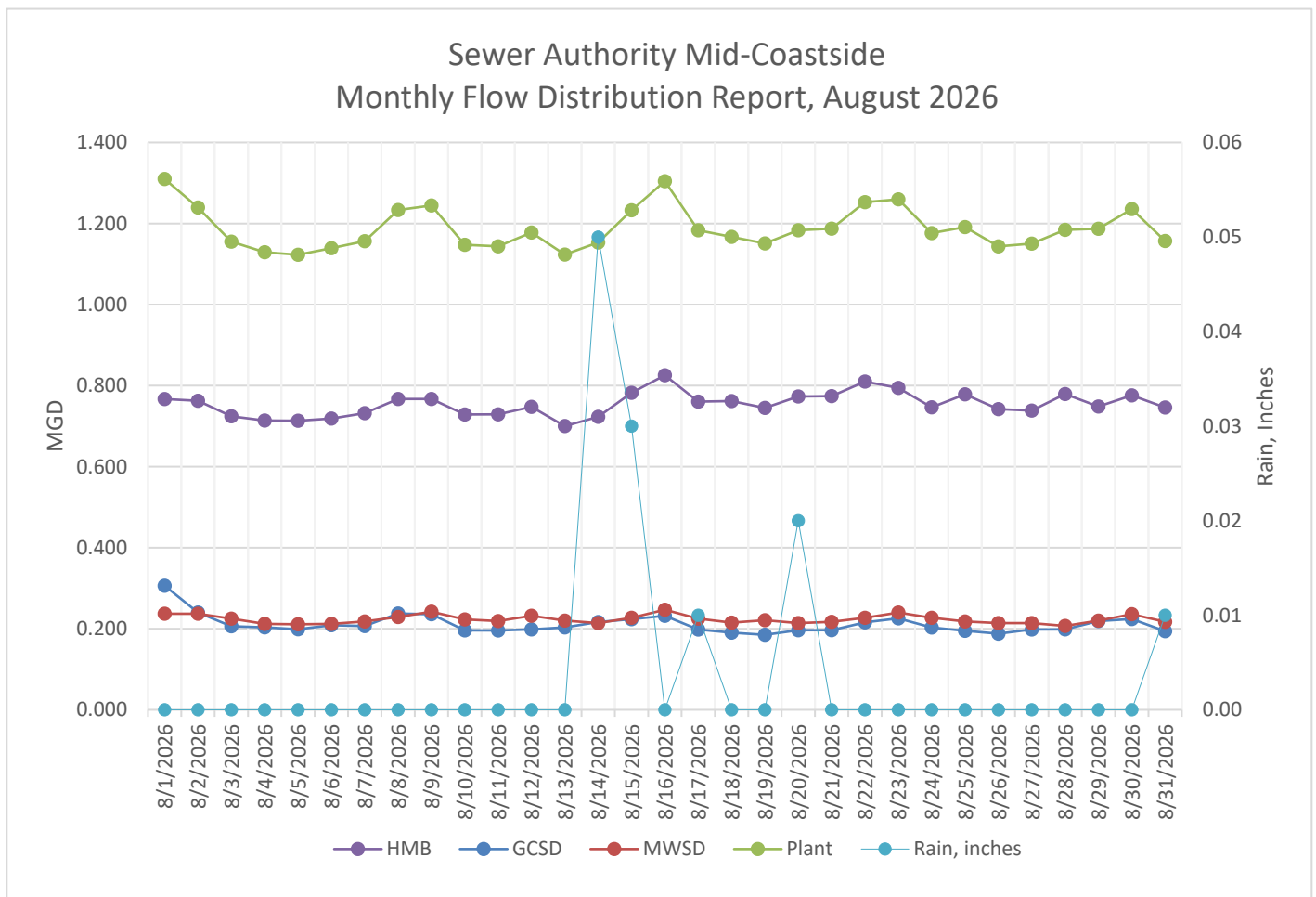
Flow Distribution Report Summary for August 2026

The daily flow report figures for the month of August 2026
have been converted to an Average

Daily Flow (ADF) for each Member Agency.
The results are attached for your review.

The summary of the ADF information is as follows:

	<u>MGD</u>	<u>%</u>
The City of Half Moon Bay	0.754	63.47%
Granada Community Services District	0.211	17.75%
Montara Water and Sanitary District	<u>0.223</u>	<u>18.78%</u>
Total	1.188	100.0%



Sewer Authority Mid-Coastside

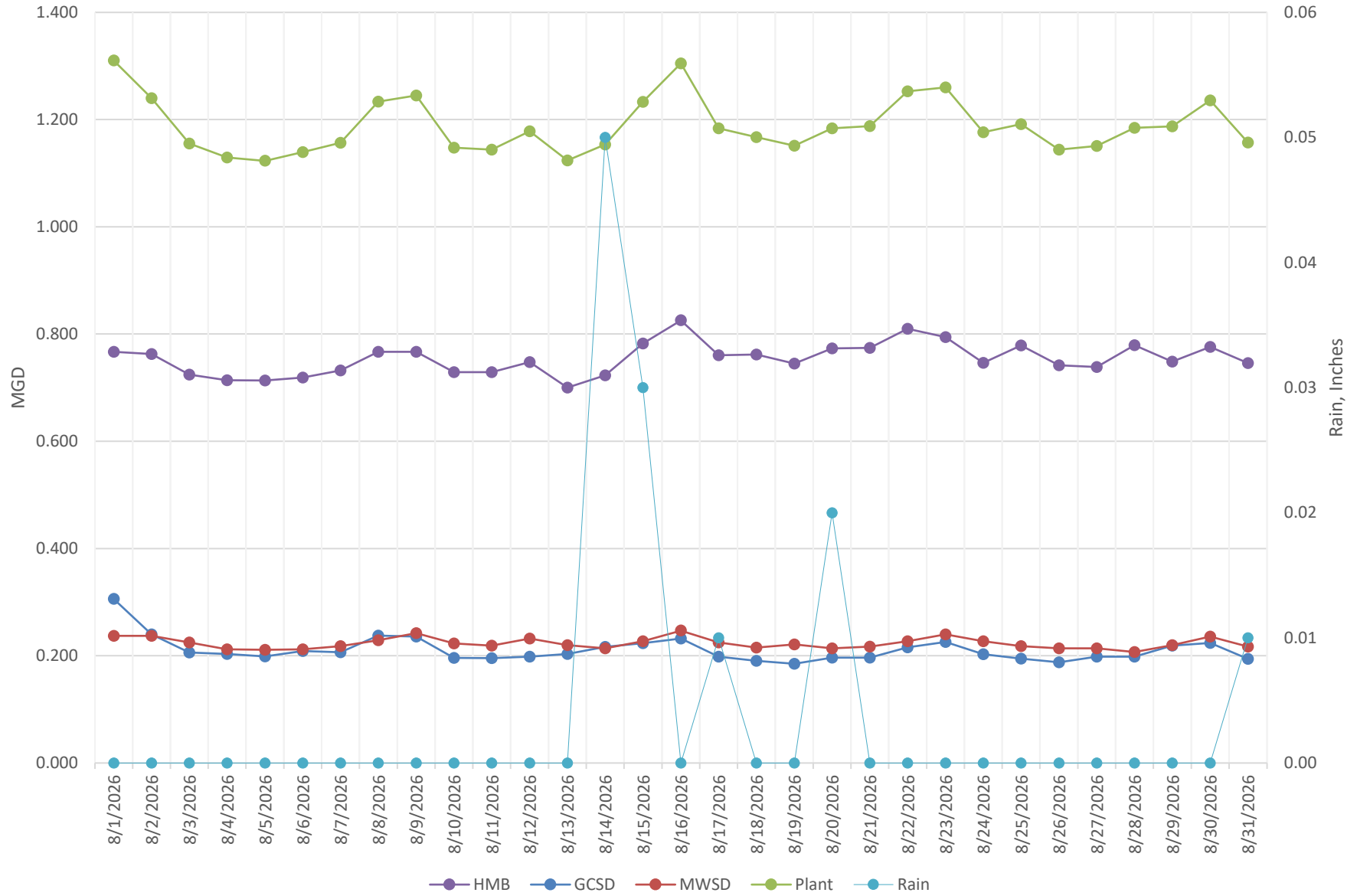
Monthly Flow Distribution Report for August 2026

<u>Date</u>	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>	<u>Rain Plant</u>	<u>Rain Portola</u>	<u>Rain Montara</u>
8/1/2026	0.767	0.306	0.237	1.310	0.00	0.00	0.00
8/2/2026	0.763	0.240	0.237	1.240	0.00	0.00	0.00
8/3/2026	0.724	0.206	0.225	1.155	0.00	0.00	0.00
8/4/2026	0.714	0.203	0.212	1.129	0.00	0.00	0.00
8/5/2026	0.713	0.199	0.211	1.123	0.00	0.00	0.00
8/6/2026	0.719	0.209	0.212	1.139	0.00	0.00	0.00
8/7/2026	0.732	0.207	0.218	1.157	0.00	0.00	0.00
8/8/2026	0.767	0.238	0.229	1.233	0.00	0.00	0.00
8/9/2026	0.767	0.236	0.242	1.245	0.00	0.00	0.00
8/10/2026	0.729	0.196	0.223	1.148	0.00	0.00	0.00
8/11/2026	0.729	0.196	0.219	1.144	0.00	0.00	0.00
8/12/2026	0.748	0.198	0.232	1.178	0.00	0.00	0.00
8/13/2026	0.700	0.203	0.220	1.124	0.00	0.00	0.00
8/14/2026	0.723	0.216	0.214	1.153	0.05	0.02	0.04
8/15/2026	0.782	0.224	0.227	1.233	0.03	0.01	0.02
8/16/2026	0.826	0.232	0.247	1.305	0.00	0.00	0.00
8/17/2026	0.760	0.198	0.225	1.184	0.01	0.01	0.01
8/18/2026	0.762	0.190	0.215	1.167	0.00	0.00	0.01
8/19/2026	0.745	0.185	0.221	1.151	0.00	0.00	0.00
8/20/2026	0.773	0.196	0.214	1.183	0.02	0.01	0.02
8/21/2026	0.774	0.196	0.217	1.188	0.00	0.00	0.02
8/22/2026	0.810	0.216	0.227	1.253	0.00	0.00	0.00
8/23/2026	0.794	0.226	0.240	1.260	0.00	0.00	0.00
8/24/2026	0.746	0.203	0.227	1.176	0.00	0.00	0.00
8/25/2026	0.778	0.195	0.218	1.191	0.00	0.00	0.00
8/26/2026	0.742	0.188	0.214	1.144	0.00	0.00	0.00
8/27/2026	0.738	0.198	0.214	1.151	0.00	0.00	0.00
8/28/2026	0.779	0.198	0.207	1.185	0.00	0.00	0.00
8/29/2026	0.748	0.219	0.220	1.187	0.00	0.00	0.00
8/30/2026	0.776	0.224	0.236	1.236	0.00	0.00	0.00
8/31/2026	0.746	0.194	0.217	1.157	0.01	0.00	0.00
Totals	23.374	6.536	6.917	36.827	0.120	0.050	0.120

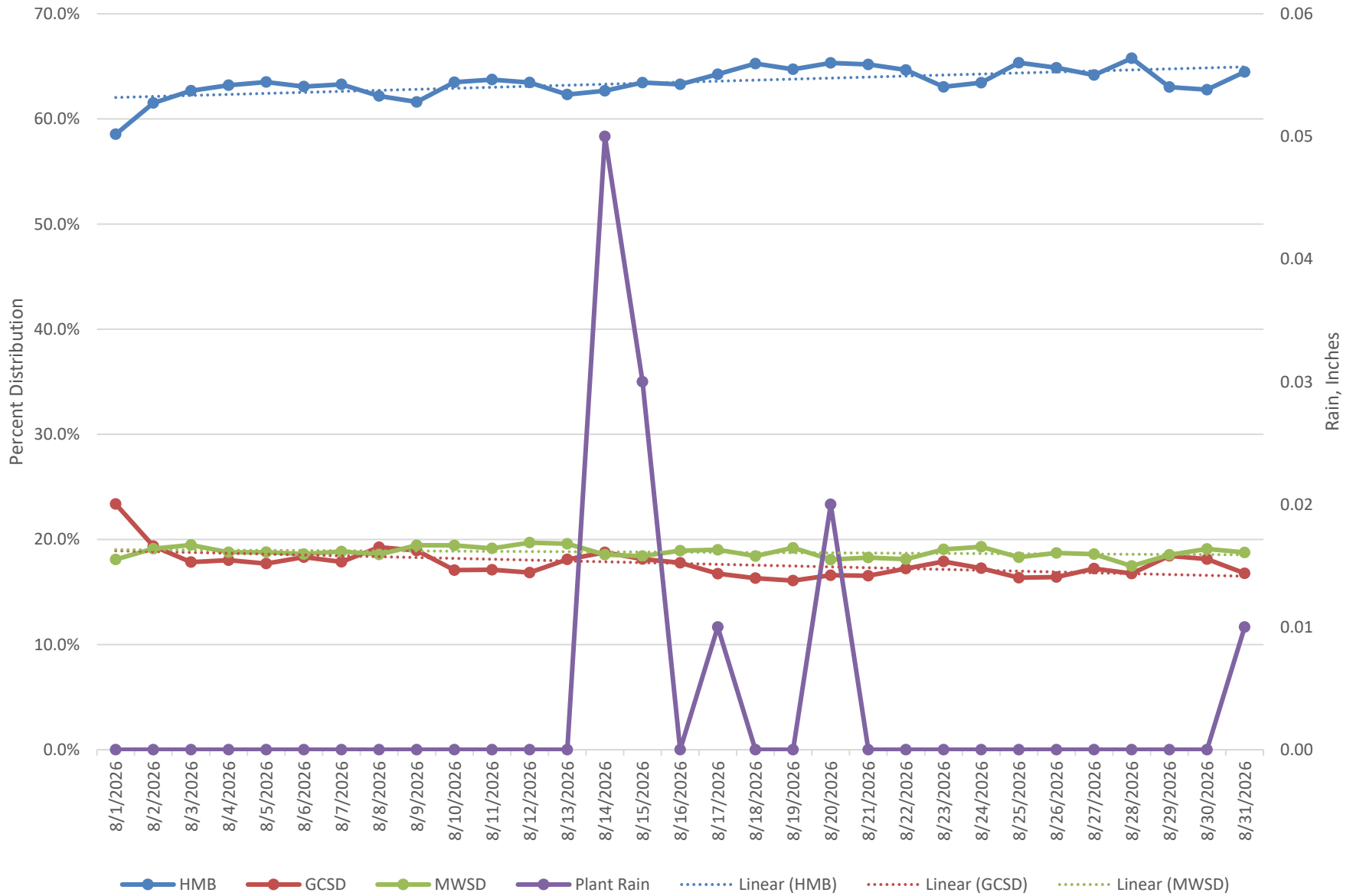
Summary

	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>
Minimum	0.700	0.185	0.207	1.123
Average	0.754	0.211	0.223	1.188
Maximum	0.826	0.306	0.247	1.310
Distribution	63.47%	17.75%	18.78%	100.0%

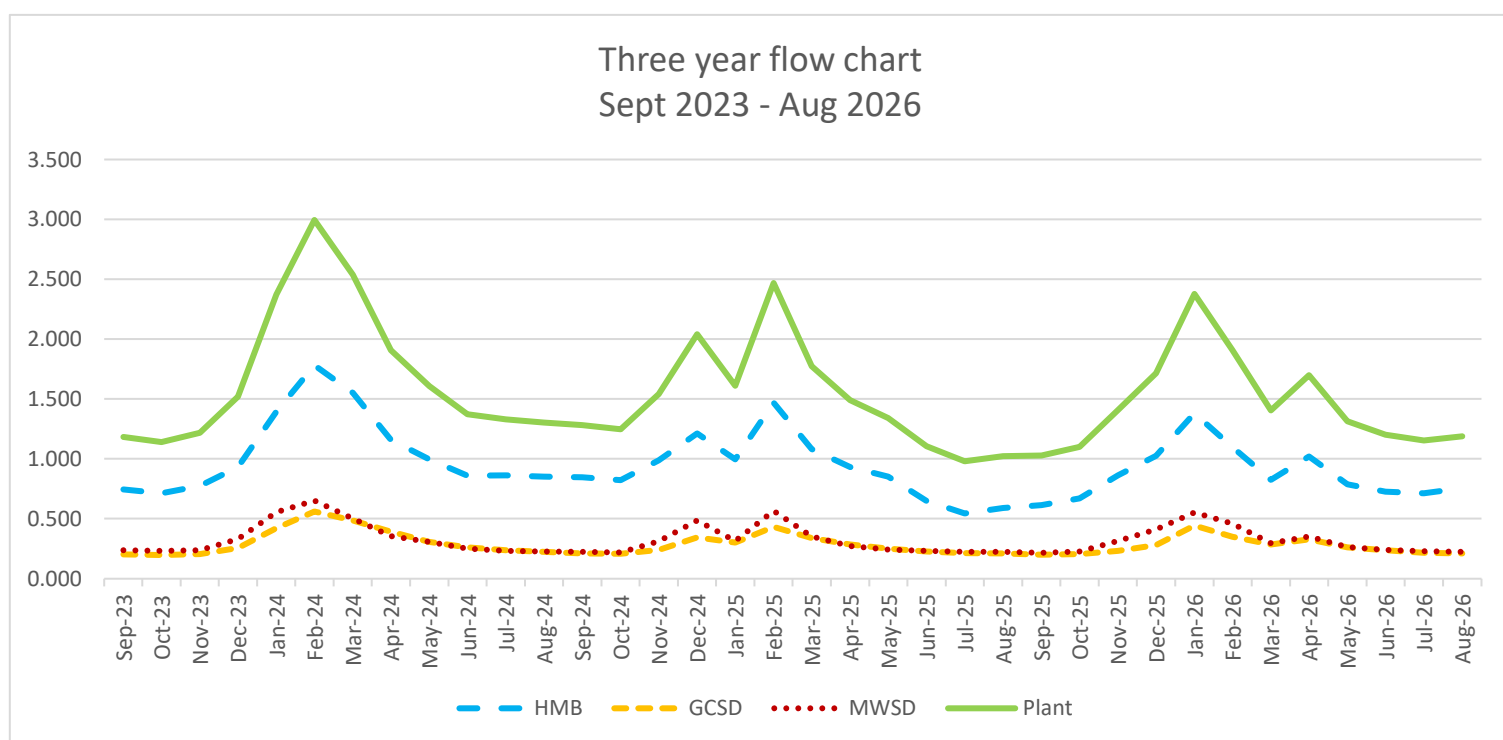
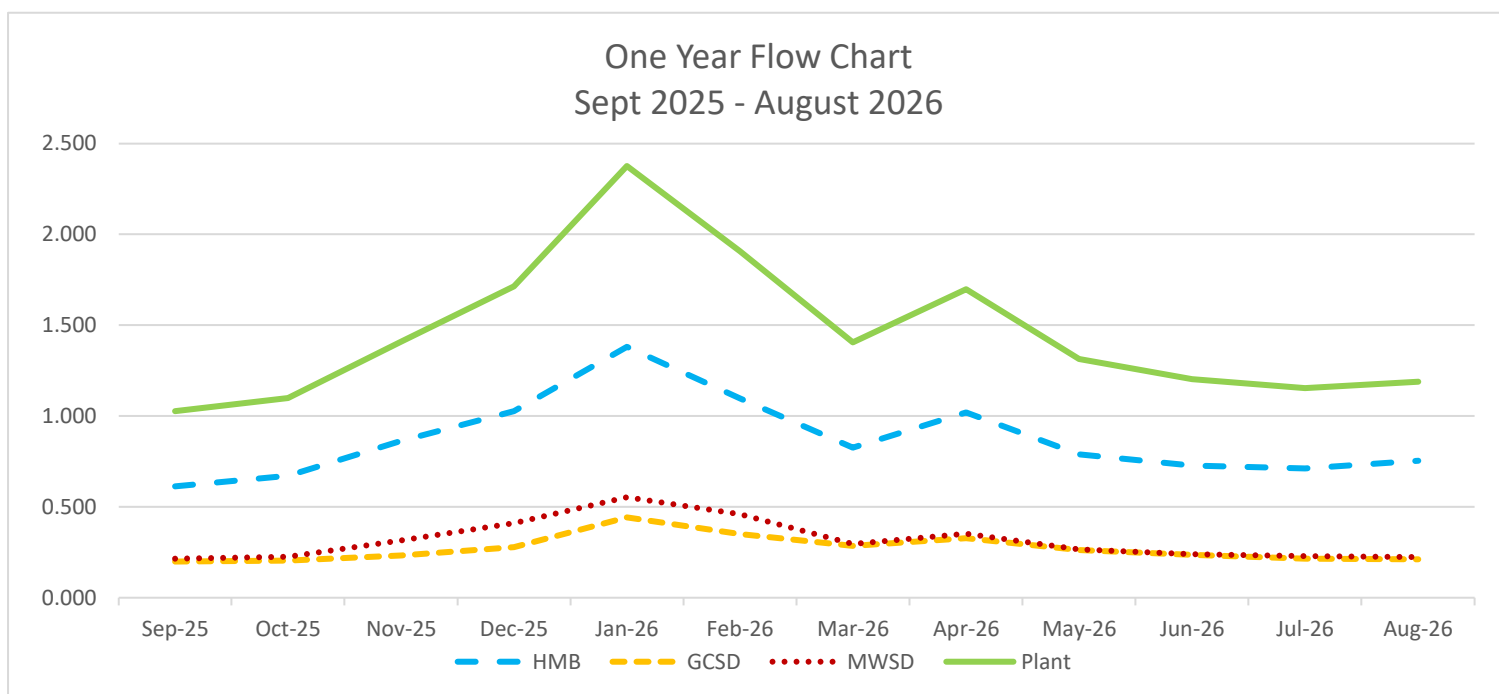
Sewer Authority Mid-Coastside Monthly Flow Distribution Report, August 2026



Percent Distribution August 2026

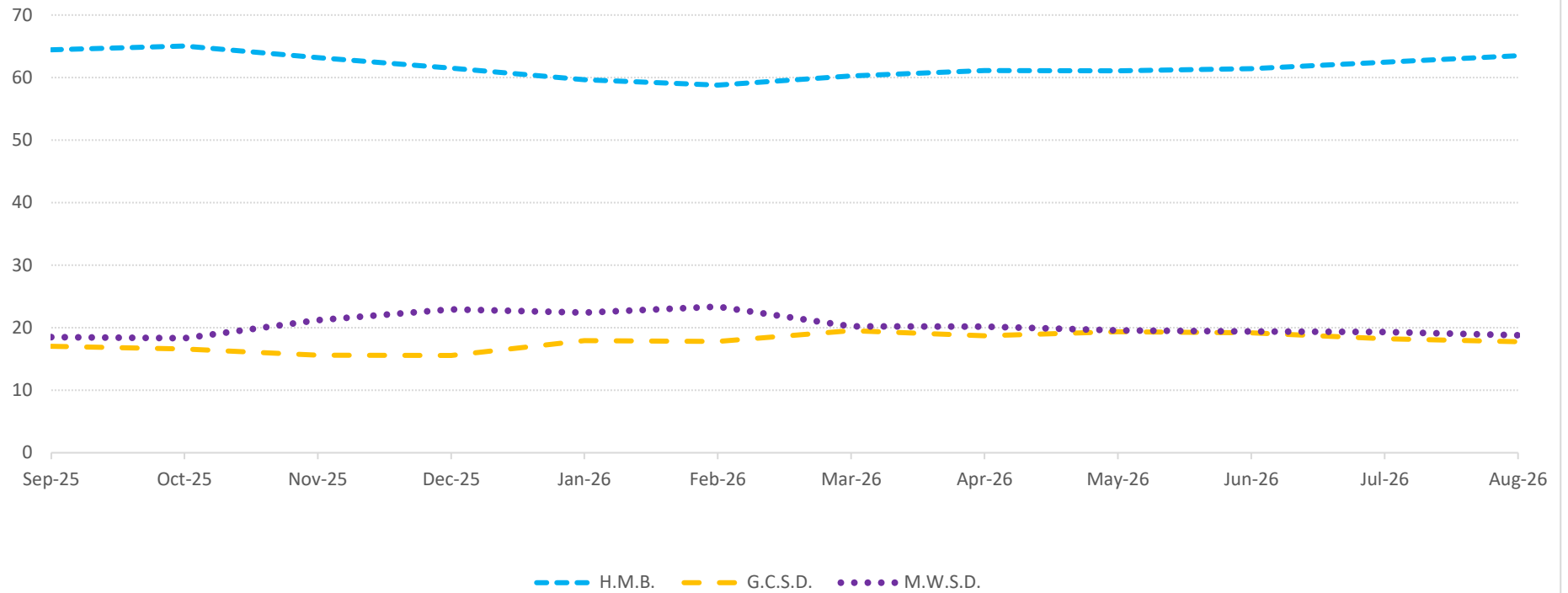


Most recent flow calibration January 2024 PS, June 2025 Plant inf



Flow based percent distribution based for past year

1 year Distribution by %
Sept 2025 - Aug 2026





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: October 15, 2026

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

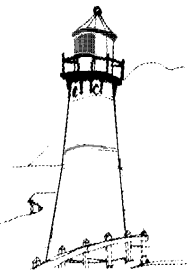
SUBJECT: Review of Current Investment Portfolio

The District's Investment Policy and Guidelines requires that the Board review the status of the current investment portfolio. The following summarizes the status of these accounts:

- The District has some of its idle sewer funds deposited in the State of California's Local Agency Investment Fund (LAIF). The Monthly Average interest rate for September 2026 was 3.908%. The majority of the District's idle sewer funds are in the sewer account with the California Asset Management Program (CAMP) to take advantage of the higher interest returns. The current 7 day yield for 9/11/26 was 3.97%.
- The District has most of its idle water funds deposited in the California Asset Management Program (CAMP). The current 7 day yield for 8/14/26 was 3.97%.
- The District has one checking account with Wells Fargo Bank for Water and Sewer Funds that is largely backed by Federal securities. Staff is currently transitioning to a different operating checking account with Tri-County Bank.

RECOMMENDATION:

District staff attempts to cash manage idle funds in CAMP as long as possible before transferring to the Wells Fargo checking accounts for disbursements.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 15, 2026**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Connection Permit Applications Received

As of October 15, 2026 the following new **Sewer Connection Permit** application was received since the last report:

Date of Application	Property Owner	Site Address	Home Size
09-25-25	Kanwar Singh	155 Reef Point, Moss Beach	SFD

As of October 15, 2026 the following new **Water (Private Fire Sprinkler) Connection Permit** application was received since the last report:

Date of Application	Property Owner	Site Address	Home Size
11-18-24	Ben Hulse	1850 Sunshine Valley, Moss Beach	SFD
09-25-25	Kanwar Singh	155 Reef Point, Moss Beach	SFD

As of October 15, 2026 the following new **Water Connection Permit** application was received since the last report:

Date of App.	Property Owner	Site Address	Home Size	Type of Connection
03-25-25	Milan Subedi	801 Kelmor, Moss Beach	MFD	DOM
09-25-25	Kanwar Singh	155 Reef Point, Moss Beach	SFD	DOM

RECOMMENDATION:

No action is required. This is for Board information only.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of October 15, 2026

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Monthly Water Production Report

The attached two charts summarize the monthly water production for the District.

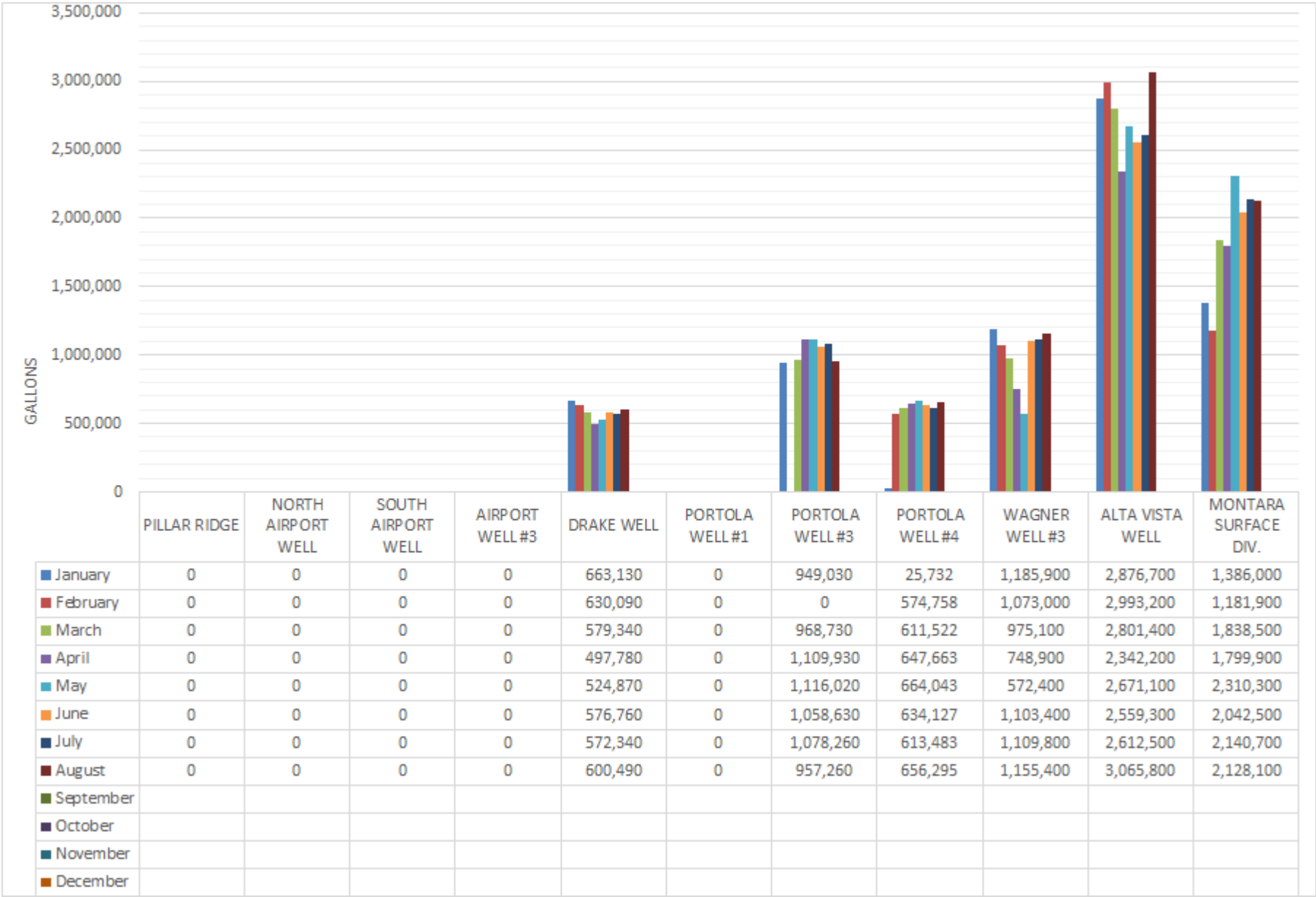
The first shows a consolidated from all sources by month. The second shows each water source the District uses, both wells and surface water. The production is shown in gallons of water produced.

RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

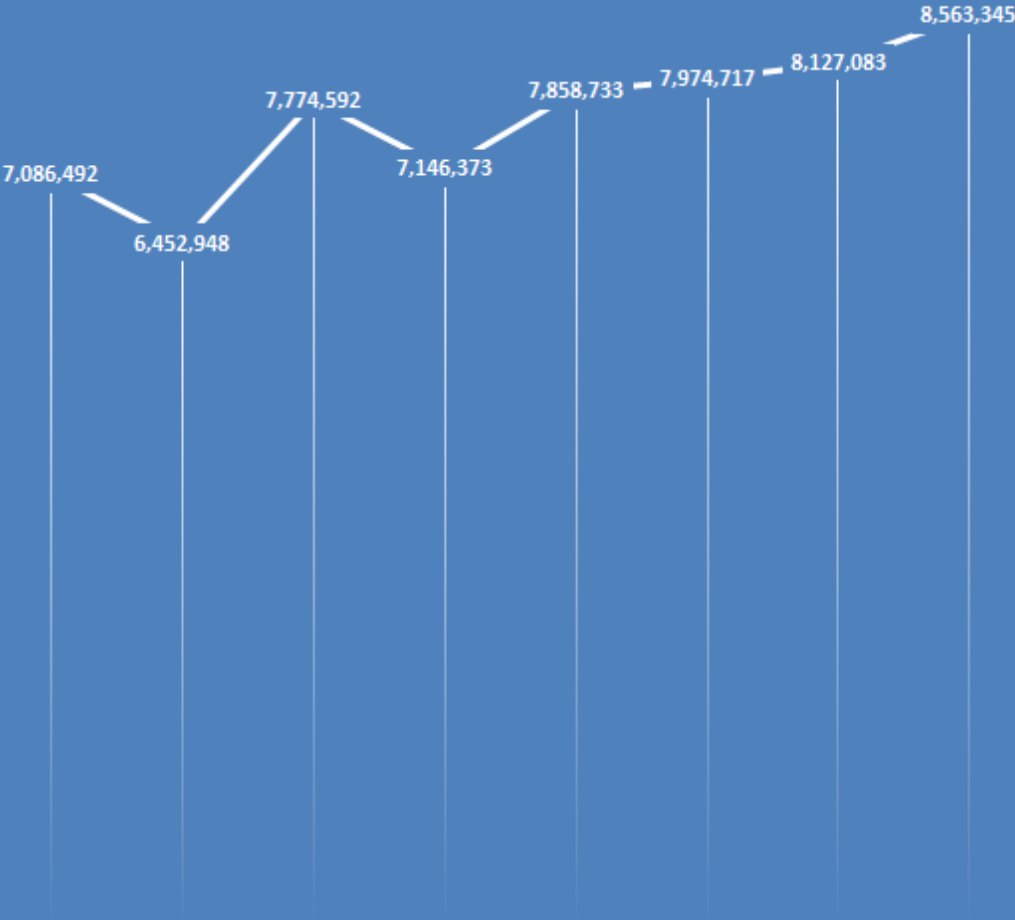
Attachments: 2

Annual Water Production 2026



TOTAL PRODUCTION 2026 (GALLONS)

GALLONS



	January	February	March	April	May	June	July	August	September	October	November	December
Total Production (Gallons)	7,086,492	6,452,948	7,774,592	7,146,373	7,858,733	7,974,717	8,127,083	8,563,345				

MONTH



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting of October 15, 2026

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Rain Report

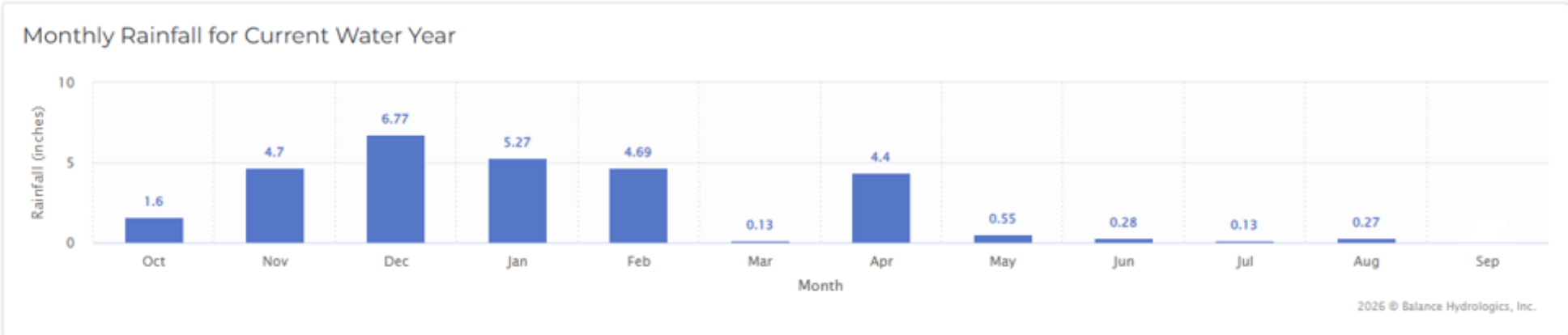
The attached chart shows the monthly rainfall at Alta Vista Treatment Plant for the current and prior water years along with seven-year average rain fall.

RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

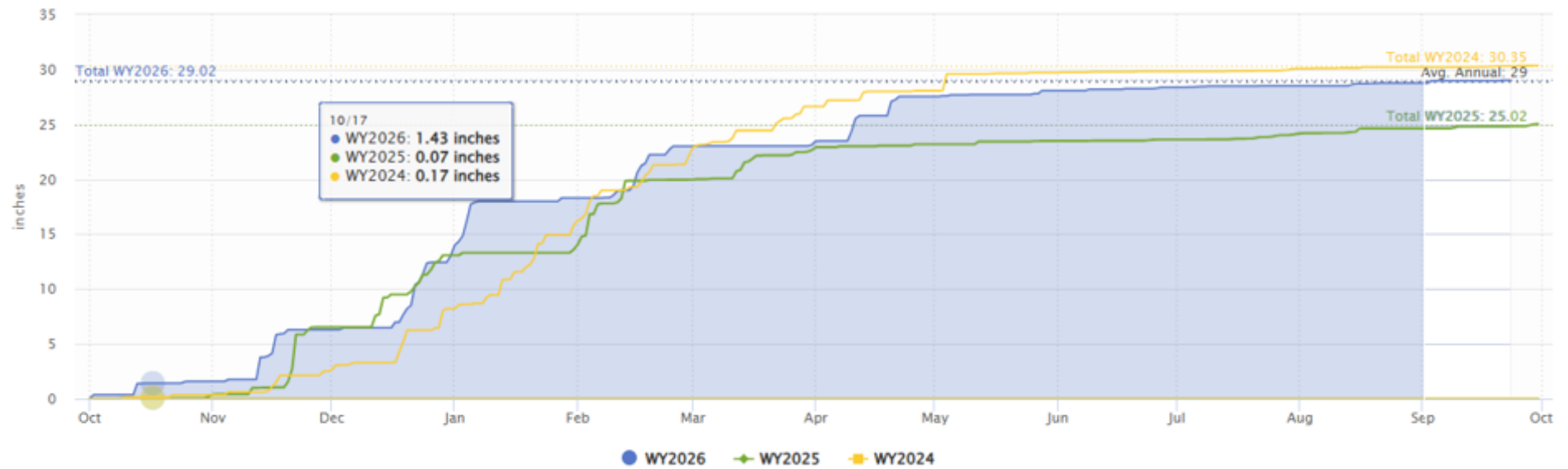
Attachments: 2

Monthly Cumulative Rainfall



Annual Cumulative Rainfall

Annual Cumulative Rainfall by Water Year





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: October 15, 2026

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Monthly Solar Energy Report

The attached chart summarizes the monthly solar production at the Alta Vista Array. Since the installation of the solar panels the District produced 52,958kWh and saved 90,028lbs of CO2.

- please note - in Mid December the inverter failed. The panels being from 2006 should be replaced as they are well beyond their life span to produce. Then a new inverter sized appropriately for the new array can be purchased & installed.

RECOMMENDATION:

No action is required. This information is provided for the Board's information only.

Attachments: 1

SOLAR ENERGY PRODUCED IN 2026 (kWh)

kWh

	0	0	0	0	0	0	0	0	Sep	Oct	Nov	Dec
total kWh	0	0	0	0	0	0	0	0				



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of **October 15, 2026**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

**SUBJECT: Monthly Public Agency Retirement
Service Report for July 2026.**

The District has received the monthly PARS report for July 2026.

Contributions are calculated on a bi-weekly basis, and contributions are made on a monthly basis.

The following monthly reports are submitted as consent agenda items on a monthly basis.

RECOMMENDATION:

This is for Board information only.

Attachment



**Montara Water and Sanitary Dist
Retirement Enhancement Plan**

**Monthly Account Report for the Period
7/1/2026 to 7/31/2026**

Clemens H. Heldmaier
General Manager
Montara Water and Sanitary Dist
P.O. Box 370131
Montara, CA 94037

Plan ID: P7-REP15A

Account Summary

Source	Beginning Balance as of 7/1/2026	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 7/31/2026
Contributions	\$2,455,220.66	\$15,293.95	(\$15,141.63)	(\$1,128.34)	\$1,233.39	\$0.00	\$2,453,011.25
TOTAL	\$2,455,220.66	\$15,293.95	(\$15,141.63)	(\$1,128.34)	\$1,233.39	\$0.00	\$2,453,011.25

Investment Selection

PARS Capital Appreciation - Index

Investment Objective

The primary goal of the Capital Appreciation - Index objective is growth of principal. The major portion of the assets are invested in equity securities and market fluctuations are expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
GENERAL	-0.62%	2.53%	16.98%	14.25%	8.04%	9.7%	03/08/16

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value.

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

July 2026

PARS Statement Detail

PARS beginning Balance as of July 1, 2026 \$ 2,455,220.66

Contributions:

June 15, 2026 Calculation

Wages paid	42,814.00	
Employer - 8.66%	\$	3,707.69
Employee - 8.5%	\$	3,639.19
Contribution subtotal		<u>\$ 7,346.88</u>

Fund Impact - PARS Wages		
Sewer	Water	Total
13,404.72	29,409.28	42,814.00
1,160.85	2,546.84	3,707.69

June 30, 2026 Calculation

Wages paid	46,311.59	
Employer - 8.66%	\$	4,010.58
Employee - 8.5%	\$	3,936.49
Contribution Subtotal		<u>\$ 7,947.07</u>

Fund Impact - PARS Wages		
Sewer	Water	Total
13,404.72	32,906.87	46,311.59
1,160.85	2,849.73	4,010.58

Total Contributions for June 2026 \$ 15,293.95

Rounding

Earnings/(Losses) \$ (15,141.63)

Expenses \$ (1,128.34)

Distributions \$ (1,233.39)

PARS Ending Balance as of July 31, 2026 \$ 2,453,011.25



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 15, 2026**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

**SUBJECT: Review and Acceptance of the June 30, 2026,
GASB 68 Actuarial Valuation**

On June 25th, 2012, the Governmental Accounting Standards Board (GASB) approved GASB 68. According to GASB, the objective of the new Statements is to improve financial reporting by state and local governmental pension plans and became effective for fiscal years beginning after June 15, 2014. The statement brought into effect the term Net Pension Liability. Under GASB standards, the unfunded pension liability will be calculated as Net Pension Liability/Asset (NPL/A). Statement No. 68 requires that the NPL/A be reported on the Districts Statement of Net Position in the annual audit report.

The District's Defined Benefit plan was adopted in Fiscal year 2015-2016 and the attached GASB 68 actuarial is prepared by Foster-Foster (formerly Bartel & Associates) on an annual basis. As noted above, the report is used to determine & disclose the related pension asset or liability given an agreed upon measurement date, in this case June 30, 2025 for disclosure in the fiscal year end June 30, 2026 audit report.

For fiscal year ended June 30, 2026, Foster-Foster has determined that funding by the District and eligible employees has resulted in a **net pension asset** of \$224,842 (funding status of 112.8%) which is an increase of our previous asset of \$56,789 from the previous fiscal.

As noted above, the report uses a measurement period of July 1, 2024 – June 30, 2025. During this period the District contribution rate was 7.3%, and the employee contribution rate was 7.75% of regular wages.

Braeleen Ballard, a representative of Foster-Foster, will be presenting the results of the actuarial study.

RECOMMENDATION:

Receive GASB 68 Actuarial Evaluation



Montara Water and Sanitary District PARS Retirement Plan



June 30, 2026 GASBS 68 Accounting Information As of Measurement Date June 30, 2025 Based on the June 30, 2025 Actuarial Valuation

Drew Ballard, FSA, EA, MAAA
Braelen Ballard, FSA, EA, MAAA
Foster & Foster, Inc.

September 29, 2026

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Applicable Dates

Applicable Dates and Periods

	Fiscal Year Ended June 30, 2026
■ Measurement date	June 30, 2025
■ Measurement period	July 1, 2024 to June 30, 2025
■ Actuarial valuation date	June 30, 2025



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Note Disclosures

Plan Information

	Fiscal Year Ended June 30, 2026
■ Plan type	Agent Multiple Employer
■ Pension trust	Yes
■ Special funding situation	No
■ Nonemployer contributing entities	No



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Note Disclosures

Expected Long-Term Rate of Return

	Target Allocation PARS-Capital Appreciation	Expected Real Rate of Return
■ Asset Class Component		
● Global Equity	75%	4.56%
● Fixed Income	20%	0.78%
● Cash	5%	(0.50%)
■ Assumed Long-Term Rate of Inflation		2.50%
■ Expected Long-Term Net Rate of Return, Rounded		6.25%

The long-term expected real rates of return are presented as geometric means.



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GASBS 68

Montara Water and Sanitary District

Note Disclosures

Covered Participants

At June 30, 2025, the measurement date, the following numbers of participants were covered by the benefit terms:

	Number of Covered Participants
■ Inactives currently receiving benefits	2
■ Inactives entitled to but not yet receiving benefits	2
■ Active employees	8
■ Total	12



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Note Disclosures

Net Pension Liability/(Asset)

	Fiscal Year Ended	
	6/30/25	6/30/26
	Measurement Date 6/30/24	Measurement Date 6/30/25
■ Total Pension Liability (TPL)	\$ 1,585,011	\$ 1,756,980
■ Fiduciary Net Position (FNP)	1,641,800	1,981,822
■ Net Pension Liability (NPL)	(56,789)	(224,842)
■ Funded status (FNP/TPL)	103.6%	112.8%



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Note Disclosures

Changes in Net Pension Liability/(Asset)

	Total Pension Liability	Fiduciary Net Position	Net Pension Liability
■ Balance at 6/30/25 (6/30/24 measurement date)	\$ 1,585,011	\$ 1,641,800	\$ (56,789)
■ Changes for the year			
● Service Cost	135,769	-	135,769
● Interest	107,100	-	107,100
● Changes of benefit terms	-	-	-
● Actual vs. expected experience	57,525	-	57,525
● Assumption changes	(114,044)	-	(114,044)
● Contributions - employer*	-	73,123	(73,123)
● Contributions - employee	-	65,880	(65,880)
● Net investment income	-	226,469	(226,469)
● Benefit payments	(14,381)	(14,381)	-
● Administrative expenses	-	(11,069)	11,069
■ Net Changes	171,969	340,022	(168,053)
■ Balance at 6/30/26 (6/30/25 measurement date)	\$ 1,756,980	\$ 1,981,822	\$ (224,842)

* See the measurement period column on page 19 for details.



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Note Disclosures

Sensitivity of Net Pension Liability/(Asset)

■ Changes in the Discount Rate

	Discount Rate		
	1% Decrease (5.25%)	Current Rate (6.25%)	1% Increase (7.25%)
■ Net Pension Liability	\$ 128,647	\$ (224,842)	\$ (509,603)



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Note Disclosures

Pension Expense/(Income) for Fiscal Year

	2025/26
	Measurement Period 2024/25
■ Pension Expense/(Income)*	\$ 64,705

* See page 25 for pension expense detail, which is not a required disclosure.



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Note Disclosures

Deferred Outflows/Inflows Balances at June 30, 2026

	June 30, 2026	
	Deferred Outflows of Resources	Deferred Inflows of Resources
■ Differences between expected and actual experience	\$ 162,519	\$ 12,971
■ Changes in assumptions	17,001	106,863
■ Net difference between projected and actual earnings on plan investments*	-	124,841
■ Employer contributions made subsequent to the measurement date**	89,103	-
■ Total	268,623	244,675

* Deferred Inflows and Outflows combined for footnote disclosure.

** See page 19 for details.



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GASBS 68

Montara Water and Sanitary District

Note Disclosures

Recognition of Deferred Outflows and Inflows of Resources in Future Pension Expense

FYE June 30	Deferred Outflows/(Inflows) of Resources
■ 2027	\$ 24,056
■ 2028	(37,189)
■ 2029	(42,598)
■ 2030	(18,705)
■ 2031	5,358
■ Thereafter	3,923



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Note Disclosures

Significant Actuarial Assumptions Used for Total Pension Liability

Actuarial Assumption	June 30, 2025 Measurement Date
■ Actuarial Valuation Date	■ June 30, 2025
■ Contribution Policy	■ District contributes full ADC
■ Discount Rate and Long-Term Expected Rate of Return on Assets	■ 6.25% at June 30, 2025 ■ 6.25% at June 30, 2024 ■ Expected District contributions projected to keep sufficient plan assets to pay all benefits from trust
■ General Inflation	■ 2.50% annually
■ Mortality, Retirement, Disability, Termination	■ CalPERS 2000-2023 Experience Study
■ Mortality Improvement	■ Mortality projected fully generational with Scale MP-2021



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Note Disclosures

Changes Since June 30, 2024 Measurement Date

	June 30, 2025 Measurement Date
■ Changes of assumptions	■ Demographic assumptions and merit salary increases were updated based on the CalPERS 2000-2023 Experience Study
■ Changes of benefit terms	■ None



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Required Supplementary Information

Schedule of Changes in Net Pension Liability/(Asset) and Related Ratios

	2025/26
	Measurement Period 2024/25
■ Changes in Total Pension Liability	
● Service Cost	\$ 135,769
● Interest	107,100
● Changes of benefit terms	-
● Actual vs. expected experience	57,525
● Assumption changes	(114,044)
● Benefit payments	(14,381)
■ Net Changes	171,969
■ Total Pension Liability (beginning of year)	1,585,011
■ Total Pension Liability (end of year)	1,756,980



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Required Supplementary Information

Schedule of Changes in Net Pension Liability/(Asset) and Related Ratios

	2025/26
	Measurement Period 2024/25
■ Changes in Plan Fiduciary Net Position	
● Contributions - employer	\$ 73,123
● Contributions - employee	65,880
● Net investment income	226,469
● Benefit payments	(14,381)
● Administrative expenses	(11,069)
● Other changes	-
● Net Changes	340,022
■ Plan Fiduciary Net Position (beginning of year)	1,641,800
■ Plan Fiduciary Net Position (end of year)	1,981,822



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GASBS 68

Montara Water and Sanitary District

Required Supplementary Information

Schedule of Changes in Net Pension Liability/(Asset) and Related Ratios

	2025/26
	Measurement Date 6/30/2025
■ Net Pension Liability/(Asset)	\$ (224,842)
■ Fiduciary Net Position as a percentage of the Total Pension Liability	112.8%
■ Covered employee payroll*	850,057
■ Net Pension Liability as a percentage of covered employee payroll	-26.5%

* For the 12-month period ended on June 30, 2025 (Measurement Date).
As reported by the District.



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Required Supplementary Information

Schedule of Employer Contributions

	Fiscal Year 2025/26
■ Actuarially Determined Contribution (ADC)	\$ 89,103
■ Contributions in relation to the actuarially determined contribution*	89,103
■ Contribution deficiency/(excess)	-
■ Covered employee payroll**	877,929
■ Contributions as a percentage of covered employee payroll	10.1%

* See page 19 for details.

** For the 12-month period ended on June 30, 2026 (fiscal year end).
As reported by the District.



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Required Supplementary Information

Notes to Schedule of Employer Contribution **Methods and Assumptions for** **2025/26 Actuarially Determined Contribution**

■ Valuation Date	■ June 30, 2023
■ Actuarial Cost Method	■ Entry Age Normal, Level % of pay
■ Amortization Method	■ Level percent of pay
■ Amortization Period	■ 10 years
■ Asset Valuation Method	■ Investment gains and losses smoothed over 5-year fixed period
■ Discount Rate	■ 6.25%
■ General Inflation	■ 2.50%
■ Salary Increases	■ Aggregate - 2.75% annually ■ Merit - CalPERS 2000-2019 Experience Study
■ Mortality	■ CalPERS 2000-2019 Experience Study
■ Mortality Improvement	■ Mortality projected fully generational with Scale MP-2021



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Actuarial Certification

This report presents the Montara Water and Sanitary District PARS Retirement Plan 2025/26 disclosure under Governmental Accounting Standards Board Statement No. 68 (GASBS 68). This report may not be appropriate for other purposes, although it may be useful to the District for the Plan's financial management.

This report is based on information provided by the District which we relied on and did not audit. Additional information on the actuarial valuation can be found in the June 30, 2025 actuarial valuation report.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as: plan experience differing from that anticipated by the assumptions; changes in assumptions; changes expected as part of the natural progression of the plan; and changes in plan provisions or applicable law. Actuarial models necessarily rely on the use of estimates and are sensitive to changes. Small variations in estimates may lead to significant changes in actuarial measurements. Due to the limited scope of this assignment, we did not perform an analysis of the potential range of such measurements.

To the best of our knowledge, this report is complete and accurate and has been conducted using generally accepted actuarial principles and practices and complies with applicable Actuarial Standards of Practice. Additionally, in our opinion, actuarial methods and assumptions comply with GASBS 68. As the actuary, we have recommended the assumptions used in this report, and we believe they are reasonable. As members of the American Academy of Actuaries meeting the Academy Qualification Standards, we certify the actuarial results and opinions herein.

Respectfully submitted,

Drew Ballard, FSA, EA, MAAA
Foster & Foster, Inc.
September 29, 2026

Braelen Ballard, FSA, EA, MAAA
Foster & Foster, Inc.
September 29, 2026



September 29, 2026

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Montara Water and Sanitary District

Supporting Calculations

Employer Contributions

	Measurement Period	Measurement Date to FYE	Prior Measurement Date to Prior FYE
	7/1/24 to 6/30/25	7/1/25 to 6/30/26	Same as Measurement Period
■ Trust contributions	\$ 62,054	\$ 77,702	\$ 62,054
■ Benefit payments paid outside of trust	-	-	-
■ Administrative expenses paid outside of trust	11,069	11,401	11,069
■ Total employer contributions	73,123	89,103	73,123

Measurement period (7/1/24 to 6/30/25): \$73,123

Fiscal year (7/1/25 to 6/30/26): \$89,103



September 29, 2026

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Montara Water and Sanitary District

Supporting Calculations

Average of the Expected Remaining Service Lives

July 1, 2024 (beginning of the measurement period) was not a valuation date and no census data was available to the actuary as of that date. Therefore, the average of the expected remaining service lives was estimated as follows:

Valuation Date	Total expected remaining service lives	Covered participants	Average of the expected remaining service lives as of valuation date	Average of the expected remaining service lives as of 7/1/24 (not less than 1 yr)
6/30/25	126.8 years	10	12.7 years	12.7 years
6/30/23	126.5 years	10	12.7 years	



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Supporting Calculations

Recognition of Deferred Outflows/Inflows at June 30, 2026 Differences between Expected and Actual Experience

Fiscal Year	Initial Amt	Initial Recog Period	Amount Recognized in Pension Expense for FY							Deferred Balances June 30, 2026	
			25/26	26/27	27/28	28/29	29/30	30/31	31/32+	Outflows	(Inflows)
16/17	297,568	11.6	25,763	25,763	14,175	-	-	-	-	39,938	-
17/18	(37,021)	12.0	(3,095)	(3,095)	(3,095)	(2,976)	-	-	-	-	(9,166)
18/19	-	-	-	-	-	-	-	-	-	-	-
19/20	(9,020)	12.1	(745)	(745)	(745)	(745)	(745)	(745)	(80)	-	(3,805)
20/21	-	-	-	-	-	-	-	-	-	-	-
21/22	68,833	13.1	5,254	5,254	5,254	5,254	5,254	5,254	16,293	42,563	-
22/23	-	-	-	-	-	-	-	-	-	-	-
23/24	35,048	13.1	2,675	2,675	2,675	2,675	2,675	2,675	13,648	27,023	-
24/25	-	-	-	-	-	-	-	-	-	-	-
25/26	57,525	12.7	4,530	4,530	4,530	4,530	4,530	4,530	30,345	52,995	-
Total			34,382	34,382	22,794	8,738	11,714	11,714	60,206	162,519	(12,971)



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Supporting Calculations

Recognition of Deferred Outflows/Inflows at June 30, 2026 Changes of Assumptions

Fiscal Year	Initial Amt	Initial Recog Period	Amount Recognized in Pension Expense for FY							Deferred Balances June 30, 2026	
			25/26	26/27	27/28	28/29	29/30	30/31	31/32+	Outflows	(Inflows)
17/18	(7,271)	12.0	(608)	(608)	(608)	(583)	-	-	-	-	(1,799)
18/19	-	-	-	-	-	-	-	-	-	-	-
19/20	17,159	12.1	1,418	1,418	1,418	1,418	1,418	1,418	143	7,233	-
20/21	-	-	-	-	-	-	-	-	-	-	-
21/22	15,798	13.1	1,206	1,206	1,206	1,206	1,206	1,206	3,738	9,768	-
22/23	-	-	-	-	-	-	-	-	-	-	-
23/24	-	-	-	-	-	-	-	-	-	-	-
24/25	-	-	-	-	-	-	-	-	-	-	-
25/26	(114,044)	12.7	(8,980)	(8,980)	(8,980)	(8,980)	(8,980)	(8,980)	(60,164)	-	(105,064)
Total			(6,964)	(6,964)	(6,964)	(6,939)	(6,356)	(6,356)	(56,283)	17,001	(106,863)



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Supporting Calculations

Recognition of Deferred Outflows/Inflows at June 30, 2026 **Projected Versus Actual Earnings on Investments**

Fiscal Year	Initial Amt	Initial Recog Period	Amount Recognized in Pension Expense for FY							Deferred Balances June 30, 2026	
			25/26	26/27	27/28	28/29	29/30	30/31	31/32+	Outflows	(Inflows)
21/22	(206,233)	5.0	(41,245)	-	-	-	-	-	-	-	-
22/23	248,272	5.0	49,654	49,656	-	-	-	-	-	49,656	-
23/24	(43,106)	5.0	(8,621)	(8,621)	(8,622)	-	-	-	-	-	(17,243)
24/25	(101,680)	5.0	(20,336)	(20,336)	(20,336)	(20,336)	-	-	-	-	(61,008)
25/26	(120,307)	5.0	(24,061)	(24,061)	(24,061)	(24,061)	(24,063)	-	-	-	(96,246)
Total			(44,609)	(3,362)	(53,019)	(44,397)	(24,063)	-	-	49,656	(174,497)
Net Deferred Outflows/(Inflows)										-	(124,841)

Calculation of initial amount for 2025/26 (2024/25 measurement period):

Projected earnings on investments of \$106,162 (page 26), less

Actual earnings on investments of \$226,469 (net investment income, page 14)



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Supporting Calculations

Recognition of Deferred Outflows/Inflows in Future Pension Expense

	26/27	27/28	28/29	29/30	30/31	Thereafter 31/32+
■ Differences between Expected and Actual Experience	34,382	22,794	8,738	11,714	11,714	60,206
■ Changes of Assumptions	(6,964)	(6,964)	(6,939)	(6,356)	(6,356)	(56,283)
■ Projected Versus Actual Earnings on Investments	(3,362)	(53,019)	(44,397)	(24,063)	-	-
■ Total	24,056	(37,189)	(42,598)	(18,705)	5,358	3,923



September 29, 2026

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GASBS 68

Montara Water and Sanitary District

Supporting Calculations

Components of GASBS 68 Pension Expense

	2025/26
	Measurement Period 2024/25
■ Service Cost	\$ 135,769
■ Interest on Total Pension Liability	107,100
■ Projected earnings on investments	(106,162)
■ Employee contributions	(65,880)
■ Administrative expense	11,069
■ Changes of benefit terms	-
■ Recognition of deferred outflows/(inflows)	
● Experience	34,382
● Assumptions	(6,964)
● Asset returns	(44,609)
■ Pension Expense/(Income)	64,705



Supporting Calculations

Components of GASBS 68 Pension Expense **Calculation of Projected Earnings on Investments** **2024/25 Measurement Period**

	Dollar Amount	Expected Return	Portion of Year	Projected Earnings
■ Fiduciary Net Position (beginning of year)	\$ 1,641,800	6.25%	100%	\$ 102,613
■ Employer contributions	62,054	6.25%	50%	1,939
■ Employee contributions	65,880	6.25%	50%	2,059
■ Benefit payments	(14,381)	6.25%	50%	(449)
■ Administrative expenses	-	6.25%	0%	-
■ Projected earnings				<u>106,162</u>



Supporting Calculations

Components of GASBS 68 Pension Expense **Calculation of Interest on Total Pension Liability** **2024/25 Measurement Period**

	Dollar Amount	Discount Rate	Portion of Year	Interest
■ Total Pension Liability	\$ 1,585,011	6.25%	100%	\$ 99,063
■ Service Cost	135,769	6.25%	100%	8,486
■ Changes of benefit terms	-	6.25%	0%	-
■ Experience*	57,525	6.25%	0%	-
■ Assumption changes*	(114,044)	6.25%	0%	-
■ Benefit payments	(14,381)	6.25%	50%	(449)
■ Total interest				107,100

* Liability determined as of the end of the measurement period, so no interest charge is applicable.



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GASBS 68

Montara Water and Sanitary District

Supporting Calculations

GASBS 68 Balance Equation

	Fiscal Year Ended	
	6/30/25	6/30/26
	Measurement Date 6/30/24	Measurement Date 6/30/25
■ Total Pension Liability	\$ 1,585,011	\$ 1,756,980
■ Fiduciary Net Position	1,641,800	1,981,822
■ Net Pension Liability/(Asset)	(56,789)	(224,842)
■ Deferred inflows of resources	68,361	244,675
■ Deferred (outflows) of resources	(162,841)	(179,520)
■ Balance Sheet	(151,269)	(159,687)

Check:

■ Balance Sheet 6/30/25	\$ (151,269)
● Pension Expense/(Income)	64,705
● Employer Contributions*	(73,123)
■ Balance Sheet 6/30/26	(159,687)

* See the measurement period column on page 19 for details.



September 29, 2026

28
GASBS 68

Montara Water and Sanitary District



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 15, 2026**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

**SUBJECT: Review and Possible Action Concerning
Completion of the 2022-23 SEWER
IMPROVEMENT PROJECT AND SPOT REPAIRS.**

On August 15th, 2023 Hardiman Construction, Inc, of Corte Madera, CA, entered into an agreement with the District for the construction of certain improvements to main lines in Montara and Moss Beach. The attached letter, dated September 30th 2026, from the District Engineer indicates that the work has now been successfully completed. Pippin Cavagnaro with Nute Engineering recommends a Notice of Completion be recorded with the County Recorder. After expiration of a 35-day lien period, the 5% retention will be paid to the contractor.

RECOMMENDATION:

Adopt **RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT
ACCEPTING WORK OF THE FISCAL YEAR 2022-23 SEWER IMPROVEMENT
PROJECT AND SPOT REPAIRS, DECLARING THE PROJECT WORK IS
COMPLETE, APPROVING AND AUTHORIZING RELEASE OF RETENTION AND
FINAL PAYMENT FOR SAID WORK, DIRECTING RECORDING THE NOTICE OF
COMPLETION UNDER CALIFORNIA CIVIL CODE §9204**

Attachments

RESOLUTION NO.

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT ACCEPTING WORK OF THE FISCAL YEAR 2022-23 SEWER IMPROVEMENT PROJECT AND SPOT REPAIRS, DECLARING THE PROJECT IS COMPLETE, APPROVING AND AUTHORIZING RELEASE OF RETENTION AND FINAL PAYMENT FOR SAID WORK, DIRECTING RECORDING THE NOTICE OF COMPLETION UNDER CALIFORNIA CIVIL CODE §9204

WHEREAS, in response to advertisement for sealed bids two bids were received for the construction of the 2022-2023 Sewer Improvement Project and Spot Repairs (Project); and

WHEREAS, the bid of Hardiman Construction, Inc. constituted the lowest responsible bid and the Project was awarded to said bidder; and

WHEREAS, an agreement with Hardiman Construction, Inc. was entered into on August 15, 2023 for construction of the Project, including change orders, said Project having been completed and said bidder having completed said work.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE MONTARA WATER AND SANITARY DISTRICT, A PUBLIC AGENCY IN THE COUNTY OF SAN MATEO, CALIFORNIA, AS FOLLOWS:

1. The bid of Hardiman Construction, Inc. received on July 13, 2023 in the Base Bid amount of One Million, Four Hundred and Fourteen Thousand, Eight Hundred and Forty One and No One-Hundredths Dollars (\$1,414,841.00), and the Additive Alternate Bid in the amount of Four Hundred Eighty Eight Thousand Fifty Five and No One-Hundredths Dollars (\$488,0055.00), was accepted and the agreement for said work was entered into on August 15th, 2023; said work was hereby completed, including all change orders in the amount of Two Million, Seven Hundred Twenty Nine Thousand, Four Hundred Seventy Two and Fourteen One-Hundredths (\$2,729,472.14) on July 31, 2026, and the warrantee period will be in effect for one year from that date.

2. The District Secretary, by and through the District General Manager designated as the District's authorized agent, is hereby authorized and directed to close the contract, cause the Notice of Completion (NOC) to be recorded with the San Mateo County Recorder within fifteen (15) days, and return the retention holding and make the final payment to Hardiman Construction, Inc. after 35 days from the date of recording of the NOC.

RESOLUTION NO.

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT ACCEPTING WORK OF THE FISCAL YEAR 2022-23 SEWER IMPROVEMENT PROJECT AND SPOT REPAIRS, DECLARING THE PROJECT IS COMPLETE, APPROVING AND AUTHORIZING RELEASE OF RETENTION AND FINAL PAYMENT FOR SAID WORK, DIRECTING RECORDING THE NOTICE OF COMPLETION UNDER CALIFORNIA CIVIL CODE §9204

President, Montara Water and Sanitary District

COUNTERSIGNED:

Secretary, Montara Water and Sanitary District

* * * *

I HEREBY CERTIFY that the foregoing Resolution No. was duly and regularly adopted and passed by the Board of the Montara Water and Sanitary District, San Mateo County, California, at a meeting thereof held on the 15th day of October, 2026, by the following vote:

AYES, Directors:

NOES, Directors:

ABSENT, Directors:

Secretary, Montara Water and Sanitary District



September 30, 2026

Attn: Clemens Heldemeir
Montara Water & Sanitary District
8888 Cabrillo Highway
P.O. Box 370131
Montara, CA 94037

Re: 2022-2023 Sewer Improvement Project and Spot Repairs
Statement of Completion

Dear Clemens:

Hardiman Construction has completed their work on the above-mentioned project and we recommend that the project be accepted. We recommend that the attached Notice of Acceptance of Completion be filed and recorded, and the retention release payment be made to the Contractor after the 35-day lien period from the recording date.

Very truly yours,

NUTE ENGINEERING

By: 
Pippin Cavagnaro, PE

Recorded at the Request of:
Montara Water & Sanitary District

When Recorded Mail to:
Montara Water & Sanitary District
8888 Cabrillo Highway
P.O. Box 370131
Montara, CA 94037

Space above this Line for Recorder's Use

NOTICE OF ACCEPTANCE OF COMPLETION

MONTARA WATER & SANITARY DISTRICT

**2022-2023 Sewer Improvement Project
and Spot Repairs**

NOTICE IS HEREBY GIVEN, Pursuant to Section 3093 of the Civil Code of the State of California, that Clemens Heldmaier, General Manager for and on behalf of Montara Water & Sanitary District, San Mateo County, California, on the ___th day of _____, 20__, did file with the Secretary of said District a Statement of Completion of the following described work, the 2022-2023 Sewer Improvement Project And Spot Repairs, the contract for doing which was awarded to Hardiman Construction, Inc. and entered into on August 15, 2023.

That said work and improvements are public improvements owned and held by said District for the benefit of the public, and were actually completed on July 31, 2026. Acceptance of completion of said work was ordered by the District Board of the Montara Water & Sanitary District on the ___th day of _____, 2026 and the name of the surety on the contractor's faithful performance bond for said project is Everest Reinsurance Company.

That said work and improvements consisted of the performing of all work and furnishing of all labor, materials, equipment and all utility and transportation services required for the installation of the 2022-2023 Sewer Improvement Project and Spot Repairs, all as more particularly described in the plans and specifications approved by the Board of Directors of said District.

The site of the construction and improvements was in and around Date and Harte Streets.

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

OWNER: Montara Water & Sanitary District
8888 Cabrillo Highway
P.O. Box 370131
Montara, CA 94037

Dated: _____, 20__

Mr. Clemens Heldmaier
General Manager
Montara Water & Sanitary District

County of San Mateo)

Notice of Completion 9-30-26.doc

Project: 2022-2023 SIP and Spot Repairs

Change Order No. 4

Date: September 29, 2026

Owner: Montara Water & Sanitary District

Phone: (650) 728-3545

Contractor: Hardiman Construction

Phone: (415) 924-2555

The following change is hereby made to the contract:

Description of Change:

Extra work performed on 3rd St. – CCTV'd to locate/assess sewer main/lateral connections; broke out manhole outlet in front 427 3rd St; diverted faulty sewer main pipe; excavated around 1/2" gas line; fused 8" HDPE pipe; pulled 330 LF of 8" HDPE pipe; fused 8"x4" saddles and plumbed laterals approximately 12' deep; rocked, backfilled, compacted insertion pits; restored three manholes; performed post-construction CCTV inspections.

Extra work performed on 600 Marine – Installed traffic control; fused 6" HDPE pipe; broke out outlet of upstream manhole; excavated for pothole of 8" DIP PRV valve; began breaking out inlet of downstream manhole; pulled 400 LF of 6" HDPE pipe; pulled 50 LF of 6" HDPE pipe; performed final paving on all excavations.

Reason for Change:

Emergency repairs were required because cliff and house are shifting and pipes are leaking.

Pricing Data: \$291,779.27 (see attached invoice EW3 and DEWRs)
 \$ 42,872.49 (see attached invoice EW3 and DEWRs)
 \$ 28,396.02 (see attached DEWRs 20, 21 and 22)
 \$363,047.78

Requested by: District

Contract Time: This Change Order added **185** days to the Contract Time.

The Owner and the Contractor hereby agree that this change order constitutes full and mutual accord and satisfaction for all time, all costs, and all impacts related to this revision. In accepting this change order, the Contractor agrees that it represents a full and equitable adjustment to the Contract and further agrees to waive all rights to file a claim with respect to any difficulties arising from, or as a result of, this change.

Original Contract: \$1,902,896.00

Previous Additions: 360,776.46

Previous Deductions: 0.00

This Change Order: \$ 363,047.78

Contract to Date: \$2,626,720.24

APPROVED:



Engineer

Owner



Contractor

Hardiman Construction, Inc.

Invoice

3 Heather Way
Larkspur, CA 94939

Date	Invoice #
9/22/2026	EW 3

Bill To
Montara Water & Sanitary District Attn: Pippin Cavagnaro, Project Engineer pippin.c@nute-engr.com 415-4534480

P.O. No.	Terms	Project
	Due on receipt	2022-2023 Sewer Im...

Description	Est Amt	Qty	Rate	Curr %	Total %	Amount
Extra Work Reports:						
Daily Extra Work Report 1	7,872.59	0	7,872.59	0.00%	100.00%	0.00
Daily Extra Work Report 2	9,941.80	0	9,941.80	0.00%	100.00%	0.00
Daily Extra Work Report 3	10,431.46	0	10,431.46	0.00%	100.00%	0.00
Daily Extra Work Report 4	14,764.44	0	14,764.44	0.00%	100.00%	0.00
Daily Extra Work Report 5	17,307.99	0	17,307.99	0.00%	100.00%	0.00
Daily Extra Work Report 6	12,688.92	0	12,688.92	0.00%	100.00%	0.00
Daily Extra Work Report 7	14,059.01	0	14,059.01	0.00%	100.00%	0.00
Daily Extra Work Report 8	16,841.10	0	16,841.10	0.00%	100.00%	0.00
Daily Extra Work Report 9	14,796.93	0	14,796.93	0.00%	100.00%	0.00
Daily Extra Work Report 10	15,435.39	0	15,435.39	0.00%	100.00%	0.00
Daily Extra Work Report 11	16,957.49	0	16,957.49	0.00%	100.00%	0.00
Daily Extra Work Report 12	2,041.41	0	2,041.41	0.00%	100.00%	0.00
Daily Extra Work Report 13	15,716.31	0	15,716.31	0.00%	100.00%	0.00
Daily Extra Work Report 14	8,733.05	0	8,733.05	0.00%	100.00%	0.00
Daily Extra Work Report 15	5,227.66	0	5,227.66	0.00%	100.00%	0.00
Daily Extra Work Report 16	6,553.74	0	6,553.74	0.00%	100.00%	0.00
Daily Extra Work Report 17	4,597.16	0	4,597.16	0.00%	100.00%	0.00
Daily Extra Work Report 18	9,983.57	0	9,983.57	0.00%	100.00%	0.00
Daily Extra Work Report 19	6,826.44	0	6,826.44	0.00%	100.00%	0.00
Daily Extra Work Report 20	7,270.14		7,270.14	100.00%	100.00%	7,270.14
Daily Extra Work Report 21	10,562.94		10,562.94	100.00%	100.00%	10,562.94
Daily Extra Work Report 22	10,562.94		10,562.94	100.00%	100.00%	10,562.94
						28,396.02
Extra Work Reports (MB)						
Daily Extra Work Report 1	648.31	0	648.31	0.00%	100.00%	0.00
Daily Extra Work Report 2	10,771.79	0	10,771.79	0.00%	100.00%	0.00
Daily Extra Work Report 3	11,761.79	0	11,761.79	0.00%	100.00%	0.00
Daily Extra Work Report 4	12,550.35	0	12,550.35	0.00%	100.00%	0.00
Daily Extra Work Report 5	11,616.12	0	11,616.12	0.00%	100.00%	0.00

				Total		
				Payments/Credits		
				Balance Due		

Hardiman Construction, Inc.

Invoice

3 Heather Way
Larkspur, CA 94939

Date	Invoice #
9/22/2026	EW 3

Bill To
Montara Water & Sanitary District Attn: Pippin Cavagnaro, Project Engineer pippin.c@nute-engr.com 415-4534480

P.O. No.	Terms	Project
	Due on receipt	2022-2023 Sewer Im...

Description	Est Amt	Qty	Rate	Curr %	Total %	Amount
Daily Extra Work Report 6	11,405.09	0	11,405.09	0.00%	100.00%	0.00
Daily Extra Work Report 7	13,746.54	0	13,746.54	0.00%	100.00%	0.00
Daily Extra Work Report 8	14,200.11	0	14,200.11	0.00%	100.00%	0.00
Daily Extra Work Report 9	16,384.66	0	16,384.66	0.00%	100.00%	0.00
Daily Extra Work Report 10	15,200.47	0	15,200.47	0.00%	100.00%	0.00
Daily Extra Work Report 11	9,178.76	0	9,178.76	0.00%	100.00%	0.00
Daily Extra Work Report 12	985.04	0	985.04	0.00%	100.00%	0.00
Daily Extra Work Report 13	16,402.87	0	16,402.87	0.00%	100.00%	0.00
						0.00
Extra Work: 3rd Street Sewer Repairs						
Daily Extra Work Reports 1-17	291,779.27	1	291,779.27	100.00%	100.00%	291,779.27
						291,779.27
Extra Work: 600 Marine Boulevard Sewer Repairs						
Daily Extra Work Reports 1-5	42,872.49	1	42,872.49	100.00%	100.00%	42,872.49
						42,872.49
						363,047.78
Retention			-5.00%			-18,152.39

				Total	\$344,895.39
				Payments/Credits	\$0.00
				Balance Due	\$344,895.39

Hardiman Construction, Inc. – Daily Extra Work Report #1

Owner: Montara Water & Sanitary District

Date: Mon 5/18/26

Project Name: 3rd Street Repairs

Time: 10:00AM-2:15PM (4.25 HRS)

Location: 3rd Street, Montara, CA

Description: CCTV'd to assess and locate sewer main and lateral connections; broke out manhole outlet in front 427 3rd St.

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Supervisor	1	4.25		\$205.00	\$307.50	\$0.00	\$30.75	\$1,001.94	\$1,001.94
Gerry Hardiman		4.25							
Operator	1	4.25		\$62.57	\$93.86	\$34.69	\$9.73	\$454.69	\$454.69
Sean Hardiman		4.25							
Laborers	3	4.25		\$39.15	\$58.73	\$31.16	\$7.03	\$328.70	\$986.10
Jairon G Gomez		4.25							
Waulter Chavez		4.25							
Edgar DeLeon		4.25							
								Subtotal	\$2,442.73
								15% Markup	\$366.41
								TOTAL	\$2,809.13

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	2.0	4.25	HR	\$52.44		\$222.87	\$445.74
Pick Up Truck	2.0	4.25	HR	\$40.51		\$172.17	\$344.34
3CY Dump Truck	1.0	4.25	HR	\$66.11		\$280.97	\$280.97
Equipment Trailer	1.0	4.25	HR	\$22.13		\$94.05	\$94.05
Generator	1.0	4.25	HR	\$11.76		\$49.98	\$49.98
185CFN Comp	1.0	4.25	HR	\$26.18		\$111.27	\$111.27
90# Jackhammer	1.0	4.25	HR	\$11.50		\$48.88	\$48.88
Electric Hammer	1.0	4.25	HR	\$16.88		\$71.74	\$71.74
CCTV Camera	1.0	4.25	HR	\$31.25		\$132.81	\$132.81
Shore Pump	1.0	4.25	HR	\$3.75		\$15.94	\$15.94
2" Submersible Pump	1.0	4.25	HR	\$8.61		\$36.59	\$36.59
Conf Space Eqp	1.0	4.25	HR	\$41.25		\$175.31	\$175.31
Manhole Blower	2.0	4.25	HR	\$5.25		\$22.31	\$44.63
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$1,873.37
						15% Markup	\$281.00
						TOTAL	\$2,154.37

MATERIAL:	QTY		Unit	Rate			Total
							\$0.00
						Subtotal	\$0.00
						15% Markup	\$0.00
						TOTAL	\$0.00

Grand Total **\$4,963.50**

Hardiman Construction, Inc. – Daily Extra Work Report #2

Owner: Montara Water & Sanitary District

Date: Tue 5/19/26

Project Name: 3rd Street Repairs

Time: 8:15AM-3:00PM (6.75 HRS)

Location: 3rd Street, Montara, CA

Description: Diverted faulty sewer main pipe; CCTV'd to locate lateral connections; cut street, excavated, shored, and plated lateral connections.

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Supervisor	1	6.75		\$205.00	\$307.50	\$0.00	\$30.75	\$1,591.31	\$1,591.31
Gerry Hardiman		6.75							
Operator	1	6.75		\$62.57	\$93.86	\$34.69	\$9.73	\$722.16	\$722.16
Sean Hardiman		6.75							
Laborers	3	6.75		\$39.15	\$58.73	\$31.16	\$7.03	\$522.05	\$1,566.16
Jairon G Gomez		6.75							
Waulter Chavez		6.75							
Edgar DeLeon		6.75							
								Subtotal	\$3,879.62
								15% Markup	\$581.94
								TOTAL	\$4,461.57

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	2.0	6.75	HR	\$52.44		\$353.97	\$707.94
Pick Up Truck	1.0	6.75	HR	\$40.51		\$273.44	\$273.44
3CY Dump Truck	1.0	6.75	HR	\$66.11		\$446.24	\$446.24
Equipment Trailer	1.0	6.75	HR	\$22.13		\$149.38	\$149.38
590 Super M Backhoe	1.0	6.75	HR	\$69.23		\$467.30	\$467.30
Cat 303 Excav	1.0	6.75	HR	\$38.20		\$257.85	\$257.85
Generator	2.0	6.75	HR	\$11.76		\$79.38	\$158.76
185CFN Comp	1.0	6.75	HR	\$26.18		\$176.72	\$176.72
90# Jackhammer	1.0	6.75	HR	\$11.50		\$77.63	\$77.63
Electric Hammer	1.0	6.75	HR	\$16.88		\$113.94	\$113.94
Cutoff Concrete Saw	1.0	6.75	HR	\$19.92		\$134.46	\$134.46
CCTV Camera	2.0	6.75	HR	\$31.25		\$210.94	\$421.88
Sm Trench Plates	3.0	6.75	HR	\$1.38		\$9.32	\$27.95
Lg Trench Plates	1.0	6.75	HR	\$1.84		\$12.42	\$12.42
Shores & Plywood	4.0	6.75	HR	\$30.00		\$202.50	\$810.00
Shore Pump	1.0	6.75	HR	\$3.75		\$25.31	\$25.31
Flow Thru Plug	1.0	6.75	HR	\$5.25		\$35.44	\$35.44
2" Submersible Pump	1.0	6.75	HR	\$8.61		\$58.12	\$58.12
Conf Space Eqp	1.0	6.75	HR	\$41.25		\$278.44	\$278.44
Manhole Blower	1.0	6.75	HR	\$5.25		\$35.44	\$35.44
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$4,689.77
						15% Markup	\$703.47
						TOTAL	\$5,393.23

MATERIAL:	QTY		Unit	Rate		Total
						\$0.00
					Subtotal	\$0.00
					15% Markup	\$0.00
					TOTAL	\$0.00

Grand Total **\$9,854.80**

Hardiman Construction, Inc. – Daily Extra Work Report #3

Owner: Montara Water & Sanitary District

Project Name: 3rd Street Repairs

Location: 3rd Street, Montara, CA

Date: Wed 5/20/26

Time: 8:00AM-3:15PM (7.25 HRS)

Description: Cut street, excavated, shored, and plated lateral connections; broke out CDF backfill to make repairs.

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Supervisor	1	2.5		\$205.00	\$307.50	\$0.00	\$30.75	\$589.38	\$589.38
Gerry Hardiman		2.5							
Operator	2	7.25		\$62.57	\$93.86	\$34.69	\$9.73	\$775.65	\$1,551.30
Sean Hardiman		7.25							
Declan Hardiman		7.25							
Laborers	3	7.25		\$39.15	\$58.73	\$31.16	\$7.03	\$560.72	\$1,682.17
Jairon G Gomez		7.25							
Waulter Chavez		7.25							
Edgar DeLeon		7.25							
Teamster	1	2.0		\$43.56	\$65.34	\$35.11	\$7.87	\$173.07	\$173.07
Robert Walton	1	2.0							
								Subtotal	\$3,995.91
								15% Markup	\$599.39
								TOTAL	\$4,595.30

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	3.0	7.25	HR	\$52.44		\$380.19	\$1,140.57
Pick Up Truck	1.0	7.25	HR	\$40.51		\$293.70	\$293.70
Flatbed Truck	1.0	7.25	HR	\$66.11		\$479.30	\$479.30
3CY Dump Truck	2.0	7.25	HR	\$66.11		\$479.30	\$958.60
7CY Dump Truck	1.0	2.0	HR	\$83.18		\$166.36	\$166.36
Equipment Trailer	1.0	7.25	HR	\$22.13		\$160.44	\$160.44
Water Buffalo	1.0	7.25	HR	\$20.32		\$147.32	\$147.32
590 Super M Backhoe	1.0	7.25	HR	\$69.23		\$501.92	\$501.92
Cat 303 Excav	1.0	7.25	HR	\$38.20		\$276.95	\$276.95
Generator	2.0	7.25	HR	\$11.76		\$85.26	\$170.52
185CFN Comp	1.0	7.25	HR	\$26.18		\$189.81	\$189.81
90# Jackhammer	1.0	7.25	HR	\$11.50		\$83.38	\$83.38
30# Jackhammer	1.0	7.25	HR	\$11.25		\$81.56	\$81.56
20# Jackhammer	1.0	7.25	HR	\$11.25		\$81.56	\$81.56
Electric Hammer	2.0	7.25	HR	\$16.88		\$122.38	\$244.76
Cutoff Concrete Saw	1.0	7.25	HR	\$19.92		\$144.42	\$144.42
CCTV Camera	2.0	7.25	HR	\$31.25		\$226.56	\$453.13
Sm Trench Plates	3.0	7.25	HR	\$1.38		\$10.01	\$30.02
Lg Trench Plates	2.0	7.25	HR	\$1.84		\$13.34	\$26.68
Shores & Plywood	10.0	7.25	HR	\$30.00		\$217.50	\$2,175.00
Shore Pump	1.0	7.25	HR	\$3.75		\$27.19	\$27.19
Flow Thru Plug	1.0	7.25	HR	\$5.25		\$38.06	\$38.06
2" Submersible Pump	1.0	7.25	HR	\$8.61		\$62.42	\$62.42
Conf Space Eqp	1.0	7.25	HR	\$41.25		\$299.06	\$299.06
Manhole Blower	1.0	7.25	HR	\$5.25		\$38.06	\$38.06
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$8,291.90
						15% Markup	\$1,243.79
						TOTAL	\$9,535.69

MATERIAL:	QTY		Unit	Rate		Total
						\$0.00
						Subtotal
						\$0.00
						15% Markup
						\$0.00
						TOTAL
						\$0.00

Grand Total **\$14,130.99**

Hardiman Construction, Inc. – Daily Extra Work Report #4

Owner: Montara Water & Sanitary District

Project Name: 3rd Street Repairs

Location: 3rd Street, Montara, CA

Date: Thu 5/21/26

Time: 8:00AM-3:30PM (7.5 HRS)

Description: Installed flow thru plu; cut street, excavated, shored, and plated lateral connections; broke out CDF backfill to make repairs; temped in lateral connections.

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Supervisor	1	7.5		\$205.00	\$307.50	\$0.00	\$30.75	\$1,768.13	\$1,768.13
Gerry Hardiman		7.5							
Operator	1	7.5		\$62.57	\$93.86	\$34.69	\$9.73	\$802.40	\$802.40
Sean Hardiman		7.5							
Laborers	3	7.5		\$39.15	\$58.73	\$31.16	\$7.03	\$580.06	\$1,740.17
Jairon G Gomez		7.5							
Waulter Chavez		7.5							
Edgar DeLeon		7.5							
Teamster	1	7.5		\$43.56	\$65.34	\$35.11	\$7.87	\$649.03	\$649.03
Robert Walton	1	7.5							
								Subtotal	\$4,959.72
								15% Markup	\$743.96
								TOTAL	\$5,703.68

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	3.0	7.5	HR	\$52.44		\$393.30	\$1,179.90
Pick Up Truck	1.0	7.5	HR	\$40.51		\$303.83	\$303.83
Flatbed Truck	1.0	7.5	HR	\$66.11		\$495.83	\$495.83
3CY Dump Truck	2.0	7.5	HR	\$66.11		\$495.83	\$991.65
7CY Dump Truck	1.0	7.5	HR	\$83.18		\$623.85	\$623.85
Equipment Trailer	1.0	7.5	HR	\$22.13		\$165.98	\$165.98
Water Buffalo	1.0	7.5	HR	\$20.32		\$152.40	\$152.40
590 Super M Backhoe	1.0	7.5	HR	\$69.23		\$519.23	\$519.23
Cat 303 Excav	1.0	7.5	HR	\$38.20		\$286.50	\$286.50
Generator	3.0	7.5	HR	\$11.76		\$88.20	\$264.60
185CFN Comp	1.0	7.5	HR	\$26.18		\$196.35	\$196.35
90# Jackhammer	1.0	7.5	HR	\$11.50		\$86.25	\$86.25
75# Jackhammer	1.0	7.5	HR	\$11.25		\$84.38	\$84.38
30# Jackhammer	1.0	7.5	HR	\$11.25		\$84.38	\$84.38
20# Jackhammer	1.0	7.5	HR	\$11.25		\$84.38	\$84.38
Electric Hammer	2.0	7.5	HR	\$16.88		\$126.60	\$253.20
Cutoff Concrete Saw	1.0	7.5	HR	\$19.92		\$149.40	\$149.40
CCTV Camera	2.0	7.5	HR	\$31.25		\$234.38	\$468.75
Fusion Machine	1.0	7.5	HR	\$26.25		\$196.88	\$196.88
Sm Trench Plates	8.0	7.5	HR	\$1.38		\$10.35	\$82.80
Lg Trench Plates	2.0	7.5	HR	\$1.84		\$13.80	\$27.60
Shores & Plywood	18.0	7.5	HR	\$30.00		\$225.00	\$4,050.00
Shore Pump	1.0	7.5	HR	\$3.75		\$28.13	\$28.13
Flow Thru Plug	1.0	7.5	HR	\$5.25		\$39.38	\$39.38
2" Submersible Pump	1.0	7.5	HR	\$8.61		\$64.58	\$64.58
Hydrant Meter	1.0	7.5	HR	\$0.87		\$6.53	\$6.53
Conf Space Eqp	1.0	7.5	HR	\$41.25		\$309.38	\$309.38
Manhole Blower	1.0	7.5	HR	\$5.25		\$39.38	\$39.38
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$11,256.58
						15% Markup	\$1,688.49
						TOTAL	\$12,945.07

MATERIAL:	QTY		Unit	Rate			Total
4" HDPE Pipe	8.0		LF	\$6.52			\$52.18
4" CL-PL coupl	1.0		EA	\$63.72			\$63.72
4" PL-PL coupl	2.0		EA	\$43.48			\$86.96
						Subtotal	\$202.86
						15% Markup	\$30.43
						TOTAL	\$233.29

Grand Total

\$18,882.04

Hardiman Construction, Inc. – Daily Extra Work Report #5

Owner: Montara Water & Sanitary District

Date: Fri 5/22/26

Project Name: 3rd Street Repairs

Time: 7:30AM-2:45PM (7.25 HRS)

Location: 3rd Street, Montara, CA

Description: Cut street, excavated, shored, and plated lateral connections; excavated around 1/2" gas line; broke out manhole inlet.

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Supervisor	1	7.25		\$205.00	\$307.50	\$0.00	\$30.75	\$1,709.19	\$1,709.19
Gerry Hardiman		7.25							
Operator	1	7.25		\$62.57	\$93.86	\$34.69	\$9.73	\$775.65	\$775.65
Sean Hardiman		7.25							
Laborers	3	6.75		\$39.15	\$58.73	\$31.16	\$7.03	\$522.05	\$1,566.16
Jairon G Gomez		6.75							
Waulter Chavez		6.75							
Edgar DeLeon		6.75							
								Subtotal	\$4,050.99
								15% Markup	\$607.65
								TOTAL	\$4,658.64

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	2.0	7.25	HR	\$52.44		\$380.19	\$760.38
Pick Up Truck	1.0	7.25	HR	\$40.51		\$293.70	\$293.70
Flatbed Truck	1.0	7.25	HR	\$66.11		\$479.30	\$479.30
3CY Dump Truck	1.0	7.25	HR	\$66.11		\$479.30	\$479.30
Equipment Trailer	1.0	7.25	HR	\$22.13		\$160.44	\$160.44
Water Buffalo	1.0	7.25	HR	\$20.32		\$147.32	\$147.32
590 Super M Backhoe	1.0	7.25	HR	\$69.23		\$501.92	\$501.92
Cat 303 Excav	1.0	7.25	HR	\$38.20		\$276.95	\$276.95
Generator	3.0	7.25	HR	\$11.76		\$85.26	\$255.78
185CFN Comp	1.0	7.25	HR	\$26.18		\$189.81	\$189.81
90# Jackhammer	1.0	7.25	HR	\$11.50		\$83.38	\$83.38
75# Jackhammer	1.0	7.25	HR	\$11.25		\$81.56	\$81.56
30# Jackhammer	1.0	7.25	HR	\$11.25		\$81.56	\$81.56
20# Jackhammer	1.0	7.25	HR	\$11.25		\$81.56	\$81.56
Electric Hammer	2.0	7.25	HR	\$16.88		\$122.38	\$244.76
Cutoff Concrete Saw	1.0	7.25	HR	\$19.92		\$144.42	\$144.42
CCTV Camera	2.0	7.25	HR	\$31.25		\$226.56	\$453.13
5m Trench Plates	9.0	7.25	HR	\$1.38		\$10.01	\$90.05
Lg Trench Plates	2.0	7.25	HR	\$1.84		\$13.34	\$26.68
Shores & Plywood	18.0	7.25	HR	\$30.00		\$217.50	\$3,915.00
Shore Pump	1.0	7.25	HR	\$3.75		\$27.19	\$27.19
Flow Thru Plug	1.0	7.25	HR	\$5.25		\$38.06	\$38.06
2" Submersible Pump	1.0	7.25	HR	\$8.61		\$62.42	\$62.42
Conf Space Eqp	1.0	7.25	HR	\$41.25		\$299.06	\$299.06
Manhole Blower	1.0	7.25	HR	\$5.25		\$38.06	\$38.06
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$9,232.91
						15% Markup	\$1,384.94
						TOTAL	\$10,617.84

MATERIAL:	QTY		Unit	Rate		Total
						\$0.00

Grand Total **\$15,276.48**

Hardiman Construction, Inc. – Daily Extra Work Report #6

Owner: Montara Water & Sanitary District

Project Name: 3rd Street Repairs

Location: 3rd Street, Montara, CA

Description: Cut street and excavated insertion pit.

Date: Tue 5/26/26

Time: 8:00AM-3:00PM (7.0 HRS)

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Supervisor	1	7.0		\$205.00	\$307.50	\$0.00	\$30.75	\$1,650.25	\$1,650.25
Gerry Hardiman		7.0							
Operator	1	7.0		\$62.57	\$93.86	\$34.69	\$9.73	\$748.90	\$748.90
Sean Hardiman		7.0							
Laborers	3	7.0		\$39.15	\$58.73	\$31.16	\$7.03	\$541.39	\$1,624.16
Jairon G Gomez		7.0							
Waulter Chavez		7.0							
Edgar DeLeon		7.0							
								Subtotal	\$4,023.31
								15% Markup	\$603.50
								TOTAL	\$4,626.81

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	2.0	7.0	HR	\$52.44		\$367.08	\$734.16
Pick Up Truck	1.0	7.0	HR	\$40.51		\$283.57	\$283.57
Flatbed Truck	1.0	7.0	HR	\$66.11		\$462.77	\$462.77
3CY Dump Truck	1.0	7.0	HR	\$66.11		\$462.77	\$462.77
Equipment Trailer	1.0	7.0	HR	\$22.13		\$154.91	\$154.91
Water Buffalo	1.0	7.0	HR	\$20.32		\$142.24	\$142.24
590 Super M Backhoe	1.0	7.0	HR	\$69.23		\$484.61	\$484.61
Cat 303 Excv	1.0	7.0	HR	\$38.20		\$267.40	\$267.40
Generator	3.0	7.0	HR	\$11.76		\$82.32	\$246.96
185CFN Comp	1.0	7.0	HR	\$26.18		\$183.26	\$183.26
90# Jackhammer	1.0	7.0	HR	\$11.50		\$80.50	\$80.50
75# Jackhammer	1.0	7.0	HR	\$11.25		\$78.75	\$78.75
30# Jackhammer	1.0	7.0	HR	\$11.25		\$78.75	\$78.75
20# Jackhammer	1.0	7.0	HR	\$11.25		\$78.75	\$78.75
Electric Hammer	2.0	7.0	HR	\$16.88		\$118.16	\$236.32
Cutoff Concrete Saw	1.0	7.0	HR	\$19.92		\$139.44	\$139.44
CCTV Camera	2.0	7.0	HR	\$31.25		\$218.75	\$437.50
Sm Trench Plates	9.0	7.0	HR	\$1.38		\$9.66	\$86.94
Lg Trench Plates	12.0	7.0	HR	\$1.84		\$12.88	\$154.56
Shores & Plywood	18.0	7.0	HR	\$30.00		\$210.00	\$3,780.00
Shore Pump	1.0	7.0	HR	\$3.75		\$26.25	\$26.25
Flow Thru Plug	1.0	7.0	HR	\$5.25		\$36.75	\$36.75
2" Submersible Pump	1.0	7.0	HR	\$8.61		\$60.27	\$60.27
Conf Space Eqp	1.0	7.0	HR	\$41.25		\$288.75	\$288.75
Manhole Blower	1.0	7.0	HR	\$5.25		\$36.75	\$36.75
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
Mossa Excavation Fee	1.0	1.0	EA	\$850.00		\$850.00	\$850.00
						Subtotal	\$9,894.06
						15% Markup	\$1,484.11
						TOTAL	\$11,378.17

MATERIAL:	QTY		Unit	Rate		Total
						\$0.00
					Subtotal	\$0.00
					15% Markup	\$0.00
					TOTAL	\$0.00

Grand Total

\$16,004.98

Hardiman Construction, Inc. – Daily Extra Work Report #7

Owner: Montara Water & Sanitary District

Project Name: 3rd Street Repairs

Location: 3rd Street, Montara, CA

Description: Fused 8" HDPE pipe; excavated, shored, and plated lateral connections; broke out manhole outlet; completed excavation for insertion pit, shored and plated

Date: Wed 5/27/26

Time: 8:15AM-3:00PM (6.75 HRS)

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Supervisor	1	6.75		\$205.00	\$307.50	\$0.00	\$30.75	\$1,591.31	\$1,591.31
Gerry Hardiman		6.75							
Operator	1	6.75		\$62.57	\$93.86	\$34.69	\$9.73	\$722.16	\$722.16
Sean Hardiman		6.75							
Laborers	3	6.75		\$39.15	\$58.73	\$31.16	\$7.03	\$522.05	\$1,566.16
Jairon G Gomez		6.75							
Waulter Chavez		6.75							
Edgar DeLeon		6.75							
								Subtotal	\$3,879.62
								15% Markup	\$581.94
								TOTAL	\$4,461.57

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	2.0	6.75	HR	\$52.44		\$353.97	\$707.94
Pick Up Truck	1.0	6.75	HR	\$40.51		\$273.44	\$273.44
Flatbed Truck	1.0	6.75	HR	\$66.11		\$446.24	\$446.24
3CY Dump Truck	1.0	6.75	HR	\$66.11		\$446.24	\$446.24
7CY Dump Truck	1.0	6.75	HR	\$83.18		\$561.47	\$561.47
Equipment Trailer	1.0	6.75	HR	\$22.13		\$149.38	\$149.38
Water Buffalo	1.0	6.75	HR	\$20.32		\$137.16	\$137.16
590 Super M Backhoe	1.0	6.75	HR	\$69.23		\$467.30	\$467.30
Cat 303 Excav	1.0	6.75	HR	\$38.20		\$257.85	\$257.85
Generator	3.0	6.75	HR	\$11.76		\$79.38	\$238.14
185CFN Comp	1.0	6.75	HR	\$26.18		\$176.72	\$176.72
90# Jackhammer	1.0	6.75	HR	\$11.50		\$77.63	\$77.63
30# Jackhammer	1.0	6.75	HR	\$11.25		\$75.94	\$75.94
20# Jackhammer	1.0	6.75	HR	\$11.25		\$75.94	\$75.94
Electric Hammer	2.0	6.75	HR	\$16.88		\$113.94	\$227.88
Cutoff Concrete Saw	1.0	6.75	HR	\$19.92		\$134.46	\$134.46
Fusion Machine	1.0	6.75	HR	\$26.25		\$177.19	\$177.19
CCTV Camera	2.0	6.75	HR	\$31.25		\$210.94	\$421.88
Sm Trench Plates	12.0	6.75	HR	\$1.38		\$9.32	\$111.78
Lg Trench Plates	18.0	6.75	HR	\$1.84		\$12.42	\$223.56
Shores & Plywood	24.0	6.75	HR	\$30.00		\$202.50	\$4,860.00
Shore Pump	1.0	6.75	HR	\$3.75		\$25.31	\$25.31
Flow Thru Plug	1.0	6.75	HR	\$5.25		\$35.44	\$35.44
2" Submersible Pump	1.0	6.75	HR	\$8.61		\$58.12	\$58.12
Conf Space Eqp	1.0	6.75	HR	\$41.25		\$278.44	\$278.44
Manhole Blower	1.0	6.75	HR	\$5.25		\$35.44	\$35.44
Traffic Control Cones	1.0	6.75	DAY	\$17.82		\$120.29	\$120.29
Traffic Control Signs	1.0	6.75	DAY	\$3.31		\$22.34	\$22.34
Mossa Excavation Fee	1.0	1.0	EA	\$2,125.00		\$2,125.00	\$2,125.00
						Subtotal	\$12,948.49
						15% Markup	\$1,942.27
						TOTAL	\$14,890.76

MATERIAL:	QTY		Unit	Rate		Total
8" HDPE pipe	360.0		LF	\$10.00		\$3,600.00

Grand Total **\$23,492.33**

Hardiman Construction, Inc. – Daily Extra Work Report #8

Owner: Montara Water & Sanitary District

Date: Thu 5/28/26

Project Name: 3rd Street Repairs

Time: 8:00AM-11:00PM (15.0 HRS)

Location: 3rd Street, Montara, CA

Description: Redug excavations and added additional shoring; set up pulling cable and winch; installed 8" expansion bursting head; excavated additional trench; pulled 330lf of 8" HDPE pipe; plated excavations.

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Operator	1	8.0	7.0	\$62.57	\$93.86	\$34.69	\$9.73	\$1,823.79	\$1,823.79
Sean Hardiman		8.0	7.0						
Laborers	3	8.0	7.0	\$39.15	\$58.73	\$31.16	\$7.03	\$1,297.14	\$3,891.42
Jairon G Gomez		8.0	7.0						
Waulter Chavez		8.0	7.0						
Edgar DeLeon		8.0	7.0						
								Subtotal	\$5,715.21
								15% Markup	\$857.28
								TOTAL	\$6,572.49

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	1.0	15.0	HR	\$52.44		\$786.60	\$786.60
Pick Up Truck	1.0	15.0	HR	\$40.51		\$607.65	\$607.65
Flatbed Truck	1.0	15.0	HR	\$66.11		\$991.65	\$991.65
3CY Dump Truck	1.0	15.0	HR	\$66.11		\$991.65	\$991.65
7CY Dump Truck	1.0	15.0	HR	\$83.18		\$1,247.70	\$1,247.70
Equipment Trailer	1.0	15.0	HR	\$22.13		\$331.95	\$331.95
Water Buffalo	1.0	15.0	HR	\$20.32		\$304.80	\$304.80
590 Super M Backhoe	1.0	15.0	HR	\$69.23		\$1,038.45	\$1,038.45
Cat 303 Excv	1.0	15.0	HR	\$38.20		\$573.00	\$573.00
Generator	3.0	15.0	HR	\$11.76		\$176.40	\$529.20
185CFN Comp	1.0	15.0	HR	\$26.18		\$392.70	\$392.70
90# Jackhammer	1.0	15.0	HR	\$11.50		\$172.50	\$172.50
30# Jackhammer	1.0	15.0	HR	\$11.25		\$168.75	\$168.75
20# Jackhammer	1.0	15.0	HR	\$11.25		\$168.75	\$168.75
Electric Hammer	2.0	15.0	HR	\$16.88		\$253.20	\$506.40
Cutoff Concrete Saw	1.0	15.0	HR	\$19.92		\$298.80	\$298.80
Grundowinch R10 (Pipe Burst Equipm)	1.0	15.0	HR	\$95.00		\$1,425.00	\$1,425.00
CCTV Camera	2.0	15.0	HR	\$31.25		\$468.75	\$937.50
5m Trench Plates	12.0	15.0	HR	\$1.38		\$20.70	\$248.40
Lg Trench Plates	18.0	15.0	HR	\$1.84		\$27.60	\$496.80
Shores & Plywood	24.0	15.0	HR	\$30.00		\$450.00	\$10,800.00
Shore Pump	1.0	15.0	HR	\$3.75		\$56.25	\$56.25
Flow Thru Plug	1.0	15.0	HR	\$5.25		\$78.75	\$78.75
2" Submersible Pump	1.0	15.0	HR	\$8.61		\$129.15	\$129.15
Conf Space Eqp	1.0	15.0	HR	\$41.25		\$618.75	\$618.75
Manhole Blower	1.0	15.0	HR	\$5.25		\$78.75	\$78.75
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$24,001.03
						15% Markup	\$3,600.15
						TOTAL	\$27,601.18

MATERIAL:	QTY		Unit	Rate		Total
						\$0.00
						Subtotal
						15% Markup
						TOTAL

Grand Total **\$34,173.67**

Hardiman Construction, Inc. – Daily Extra Work Report #9

Owner: Montara Water & Sanitary District

Date: Mon 6/1/26

Project Name: 3rd Street Repairs

Time: 8:00AM-3:00PM (7.0 HRS)

Location: 3rd Street, Montara, CA

Description: Fused 8"X4" saddles and plumbed laterals at building; backfilled, compacted, and restored excavations.

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Operator	1	7.0		\$62.57	\$93.86	\$34.69	\$9.73	\$748.90	\$748.90
Sean Hardiman		7.0							
Laborers	3	7.0		\$39.15	\$58.73	\$31.16	\$7.03	\$541.39	\$1,624.16
Jairon G Gomez		7.0							
Waulter Chavez		7.0							
Edgar DeLeon		7.0							
								Subtotal	\$2,373.06
								15% Markup	\$355.96
								TOTAL	\$2,729.02

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	1.0	7.0	HR	\$52.44		\$367.08	\$367.08
Pick Up Truck	1.0	7.0	HR	\$40.51		\$283.57	\$283.57
Flatbed Truck	1.0	7.0	HR	\$66.11		\$462.77	\$462.77
3CY Dump Truck	1.0	7.0	HR	\$66.11		\$462.77	\$462.77
7CY Dump Truck	1.0	7.0	HR	\$83.18		\$582.26	\$582.26
Equipment Trailer	1.0	7.0	HR	\$22.13		\$154.91	\$154.91
Water Buffalo	1.0	7.0	HR	\$20.32		\$142.24	\$142.24
590 Super M Backhoe	1.0	7.0	HR	\$69.23		\$484.61	\$484.61
Cat 303 Excav	1.0	7.0	HR	\$38.20		\$267.40	\$267.40
Generator	3.0	7.0	HR	\$11.76		\$82.32	\$246.96
185CFN Comp	1.0	7.0	HR	\$26.18		\$183.26	\$183.26
90# Jackhammer	1.0	7.0	HR	\$11.50		\$80.50	\$80.50
30# Jackhammer	1.0	7.0	HR	\$11.25		\$78.75	\$78.75
20# Jackhammer	1.0	7.0	HR	\$11.25		\$78.75	\$78.75
Electric Hammer	2.0	7.0	HR	\$16.88		\$118.16	\$236.32
Cutoff Concrete Saw	1.0	7.0	HR	\$19.92		\$139.44	\$139.44
EF Processor	1.0	7.0	HR	\$31.25		\$218.75	\$218.75
CCTV Camera	2.0	7.0	HR	\$31.25		\$218.75	\$437.50
5m Trench Plates	12.0	7.0	HR	\$1.38		\$9.66	\$115.92
Lg Trench Plates	18.0	7.0	HR	\$1.84		\$12.88	\$231.84
Shores & Plywood	24.0	7.0	HR	\$30.00		\$210.00	\$5,040.00
Shore Pump	1.0	7.0	HR	\$3.75		\$26.25	\$26.25
Flow Thru Plug	1.0	7.0	HR	\$5.25		\$36.75	\$36.75
2" Submersible Pump	1.0	7.0	HR	\$8.61		\$60.27	\$60.27
Conf Space Eqp	1.0	7.0	HR	\$41.25		\$288.75	\$288.75
Manhole Blower	1.0	7.0	HR	\$5.25		\$36.75	\$36.75
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$10,765.50
						15% Markup	\$1,614.83
						TOTAL	\$12,380.33

MATERIAL:	QTY		Unit	Rate			Total
6" Waterstop	2.0		EA	\$9.00			\$18.00
8" Waterstop	4.0		EA	\$10.28			\$41.11
8"X4" EF Saddle	3.0		EA	\$130.00			\$390.00
8" EF Coupl	1.0		EA	\$160.00			\$160.00
						Subtotal	\$609.11
						15% Markup	\$91.37
						TOTAL	\$700.48

Grand Total **\$15,809.82**

Hardiman Construction, Inc. – Daily Extra Work Report #10

Owner: Montara Water & Sanitary District

Date: Tue 6/2/26

Project Name: 3rd Street Repairs

Time: 8:00AM-2:45PM (6.75 HRS)

Location: 3rd Street, Montara, CA

Description: Fused 8" HDPE pipe; excavated, shored, and plated lateral connections; broke out manhole outlet; completed excavation for insertion pit.

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Operator	1	6.75		\$62.57	\$93.86	\$34.69	\$9.73	\$722.16	\$722.16
Sean Hardiman		6.75							
Laborers	4	6.75		\$39.15	\$58.73	\$31.16	\$7.03	\$522.05	\$2,088.21
Jairon G Gomez		6.75							
Waulter Chavez		6.75							
Edgar DeLeon		6.75							
Diego Suarez		6.75							
Teamster	1	6.75		\$43.56	\$65.34	\$35.11	\$7.87	\$584.12	\$584.12
Robert Walton	1	6.75							
								Subtotal	\$3,394.49
								15% Markup	\$509.17
								TOTAL	\$3,903.66

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	1.0	6.75	HR	\$52.44		\$353.97	\$353.97
Pick Up Truck	1.0	6.75	HR	\$40.51		\$273.44	\$273.44
Flatbed Truck	1.0	6.75	HR	\$66.11		\$446.24	\$446.24
3CY Dump Truck	1.0	6.75	HR	\$66.11		\$446.24	\$446.24
7CY Dump Truck	1.0	6.75	HR	\$83.18		\$561.47	\$561.47
Equipment Trailer	1.0	6.75	HR	\$22.13		\$149.38	\$149.38
Water Buffalo	1.0	6.75	HR	\$20.32		\$137.16	\$137.16
590 Super M Backhoe	1.0	6.75	HR	\$69.23		\$467.30	\$467.30
Cat 303 Excav	1.0	6.75	HR	\$38.20		\$257.85	\$257.85
Generator	3.0	6.75	HR	\$11.76		\$79.38	\$238.14
185CFN Comp	1.0	6.75	HR	\$26.18		\$176.72	\$176.72
90# Jackhammer	1.0	6.75	HR	\$11.50		\$77.63	\$77.63
30# Jackhammer	1.0	6.75	HR	\$11.25		\$75.94	\$75.94
20# Jackhammer	1.0	6.75	HR	\$11.25		\$75.94	\$75.94
Electric Hammer	2.0	6.75	HR	\$16.88		\$113.94	\$227.88
Cutoff Concrete Saw	1.0	6.75	HR	\$19.92		\$134.46	\$134.46
Fusion Machine	1.0	6.75	HR	\$26.25		\$177.19	\$177.19
EF Processor	1.0	7.0	HR	\$31.25		\$218.75	\$218.75
CCTV Camera	2.0	6.75	HR	\$31.25		\$210.94	\$421.88
Sm Trench Plates	12.0	6.75	HR	\$1.38		\$9.32	\$111.78
Lg Trench Plates	18.0	6.75	HR	\$1.84		\$12.42	\$223.56
Shores & Plywood	24.0	6.75	HR	\$30.00		\$202.50	\$4,860.00
Shore Pump	1.0	6.75	HR	\$3.75		\$25.31	\$25.31
Flow Thru Plug	1.0	6.75	HR	\$5.25		\$35.44	\$35.44
2" Submersible Pump	1.0	6.75	HR	\$8.61		\$58.12	\$58.12
Conf Space Eqp	1.0	6.75	HR	\$41.25		\$278.44	\$278.44
Manhole Blower	1.0	6.75	HR	\$5.25		\$35.44	\$35.44
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$10,566.77
						15% Markup	\$1,585.02
						TOTAL	\$12,151.79

MATERIAL:	QTY		Unit	Rate			Total
8" HDPE pipe	360.0		LF	\$10.00			\$3,600.00
8" EF Coupl	1.0		EA	\$160.00			\$160.00
Drain Rock 3/4"	15.0		TN	\$76.00			\$1,140.00
Class II Baserock	46.96		TN	\$23.50			\$1,103.56
						Subtotal	\$6,003.56
						15% Markup	\$900.53
						TOTAL	\$6,904.09

Grand Total **\$22,959.54**

Hardiman Construction, Inc. – Daily Extra Work Report #11

Owner: Montara Water & Sanitary District

Date: Wed 6/3/26

Project Name: 3rd Street Repairs

Time: 8:00AM-3:00PM (7.0 HRS)

Location: 3rd Street, Montara, CA

Description: Performed more excavation on existing insertion pits; rocked trenches and insertion pits; made preparations for pulling pipe.

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Operator	1	7.0		\$62.57	\$93.86	\$34.69	\$9.73	\$748.90	\$748.90
Sean Hardiman		7.0							
Laborers	4	7.0		\$39.15	\$58.73	\$31.16	\$7.03	\$541.39	\$2,165.55
Jairon G Gomez		7.0							
Waulter Chavez		7.0							
Edgar DeLeon		7.0							
Diego Suarez		7.0							
								Subtotal	\$2,914.45
								15% Markup	\$437.17
								TOTAL	\$3,351.62

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	1.0	7.0	HR	\$52.44		\$367.08	\$367.08
Pick Up Truck	1.0	7.0	HR	\$40.51		\$283.57	\$283.57
Flatbed Truck	1.0	7.0	HR	\$66.11		\$462.77	\$462.77
3CY Dump Truck	2.0	7.0	HR	\$66.11		\$462.77	\$925.54
Equipment Trailer	1.0	7.0	HR	\$22.13		\$154.91	\$154.91
Water Buffalo	1.0	7.0	HR	\$20.32		\$142.24	\$142.24
590 Super M Backhoe	1.0	7.0	HR	\$69.23		\$484.61	\$484.61
Cat 303 Excav	1.0	7.0	HR	\$38.20		\$267.40	\$267.40
Generator	3.0	7.0	HR	\$11.76		\$82.32	\$246.96
185CFN Comp	1.0	7.0	HR	\$26.18		\$183.26	\$183.26
90# Jackhammer	1.0	7.0	HR	\$11.50		\$80.50	\$80.50
30# Jackhammer	1.0	7.0	HR	\$11.25		\$78.75	\$78.75
20# Jackhammer	1.0	7.0	HR	\$11.25		\$78.75	\$78.75
Electric Hammer	2.0	7.0	HR	\$16.88		\$118.16	\$236.32
Cutoff Concrete Saw	1.0	7.0	HR	\$19.92		\$139.44	\$139.44
CCTV Camera	2.0	7.0	HR	\$31.25		\$218.75	\$437.50
Sm Trench Plates	12.0	7.0	HR	\$1.38		\$9.66	\$115.92
Lg Trench Plates	18.0	7.0	HR	\$1.84		\$12.88	\$231.84
Shores & Plywood	24.0	7.0	HR	\$30.00		\$210.00	\$5,040.00
Shore Pump	1.0	7.0	HR	\$3.75		\$26.25	\$26.25
Flow Thru Plug	1.0	7.0	HR	\$5.25		\$36.75	\$36.75
2" Submersible Pump	1.0	7.0	HR	\$8.61		\$60.27	\$60.27
Conf Space Eqp	1.0	7.0	HR	\$41.25		\$288.75	\$288.75
Manhole Blower	1.0	7.0	HR	\$5.25		\$36.75	\$36.75
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$10,427.26
						15% Markup	\$1,564.09
						TOTAL	\$11,991.35

MATERIAL:	QTY		Unit	Rate			Total
Drain Rock 3/4"	4.0		TN	\$76.00			\$304.00
						Subtotal	\$304.00
						15% Markup	\$45.60
						TOTAL	\$349.60

Grand Total **\$15,692.57**

Hardiman Construction, Inc. – Daily Extra Work Report #12

Owner: Montara Water & Sanitary District

Date: Thu 6/4/26

Project Name: 3rd Street Repairs

Time: 8:00AM-3:30PM (7.5 HRS)

Location: 3rd Street, Montara, CA

Description: Set up pipe bursting winch in manhole; installed pulling cable; pulled 330lf of 8" HDPE pipe; plated excavations.

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Operator	1	7.5		\$62.57	\$93.86	\$34.69	\$9.73	\$802.40	\$802.40
Sean Hardiman		7.5							
Laborers	4	7.5		\$39.15	\$58.73	\$31.16	\$7.03	\$580.06	\$2,320.23
Jairon G Gomez		7.5							
Waulter Chavez		7.5							
Edgar DeLeon		7.5							
Diego Suarez		7.5							
								Subtotal	\$3,122.63
								15% Markup	\$468.39
								TOTAL	\$3,591.02

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	1.0	7.5	HR	\$52.44		\$393.30	\$393.30
Pick Up Truck	1.0	7.5	HR	\$40.51		\$303.83	\$303.83
Flatbed Truck	1.0	7.5	HR	\$66.11		\$495.83	\$495.83
3CY Dump Truck	2.0	7.5	HR	\$66.11		\$495.83	\$991.65
7CY Dump Truck	1.0	7.5	HR	\$83.18		\$623.85	\$623.85
Equipment Trailer	1.0	7.5	HR	\$22.13		\$165.98	\$165.98
Water Buffalo	1.0	7.5	HR	\$20.32		\$152.40	\$152.40
590 Super M Backhoe	1.0	7.5	HR	\$69.23		\$519.23	\$519.23
Cat 303 Excav	1.0	7.5	HR	\$38.20		\$286.50	\$286.50
Generator	3.0	7.5	HR	\$11.76		\$88.20	\$264.60
185CFN Comp	1.0	7.5	HR	\$26.18		\$196.35	\$196.35
90# Jackhammer	1.0	7.5	HR	\$11.50		\$86.25	\$86.25
30# Jackhammer	1.0	7.5	HR	\$11.25		\$84.38	\$84.38
20# Jackhammer	1.0	7.5	HR	\$11.25		\$84.38	\$84.38
Electric Hammer	2.0	7.5	HR	\$16.88		\$126.60	\$253.20
Cutoff Concrete Saw	1.0	7.5	HR	\$19.92		\$149.40	\$149.40
Grundowinch R10 (Pipe Burst Equipm)	1.0	7.5	HR	\$95.00		\$712.50	\$712.50
CCTV Camera	2.0	7.5	HR	\$31.25		\$234.38	\$468.75
Sm Trench Plates	12.0	7.5	HR	\$1.38		\$10.35	\$124.20
Lg Trench Plates	18.0	7.5	HR	\$1.84		\$13.80	\$248.40
Shores & Plywood	24.0	7.5	HR	\$30.00		\$225.00	\$5,400.00
Shore Pump	1.0	7.5	HR	\$3.75		\$28.13	\$28.13
Flow Thru Plug	1.0	7.5	HR	\$5.25		\$39.38	\$39.38
2" Submersible Pump	1.0	7.5	HR	\$8.61		\$64.58	\$64.58
Hydrant Meter	1.0	7.5	HR	\$0.87		\$6.53	\$6.53
Conf Space Eqp	1.0	7.5	HR	\$41.25		\$309.38	\$309.38
Manhole Blower	1.0	7.5	HR	\$5.25		\$39.38	\$39.38
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$12,513.43
						15% Markup	\$1,877.01
						TOTAL	\$14,390.44

MATERIAL:	QTY		Unit	Rate		Total
						\$0.00
					Subtotal	\$0.00
					15% Markup	\$0.00
					TOTAL	\$0.00

Grand Total

\$17,981.46

Hardiman Construction, Inc. – Daily Extra Work Report #13

Owner: Montara Water & Sanitary District

Date: Fri 6/5/26

Project Name: 3rd Street Repairs

Time: 7:45AM-3:45PM (8.0 HRS)

Location: 3rd Street, Montara, CA

Description: Performed additional excavation around lateral connections; fused a tee and saddles to connect laterals to main; plated excavations.

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Laborers	4	8.0		\$39.15	\$58.73	\$31.16	\$7.03	\$618.73	\$2,474.91
Jairon G Gomez		8.0							
Waulter Chavez		8.0							
Edgar DeLeon		8.0							
Diego Suarez		8.0							
								Subtotal	\$2,474.91
								15% Markup	\$371.24
								TOTAL	\$2,846.15

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	2.0	8.0	HR	\$52.44		\$419.52	\$839.04
Pick Up Truck	1.0	8.0	HR	\$40.51		\$324.08	\$324.08
Flatbed Truck	1.0	8.0	HR	\$66.11		\$528.88	\$528.88
3CY Dump Truck	2.0	8.0	HR	\$66.11		\$528.88	\$1,057.76
Equipment Trailer	1.0	8.0	HR	\$22.13		\$177.04	\$177.04
Water Buffalo	1.0	8.0	HR	\$20.32		\$162.56	\$162.56
590 Super M Backhoe	1.0	8.0	HR	\$69.23		\$553.84	\$553.84
Cat 303 Excav	1.0	8.0	HR	\$38.20		\$305.60	\$305.60
Generator	2.0	8.0	HR	\$11.76		\$94.08	\$188.16
185CFN Comp	1.0	8.0	HR	\$26.18		\$209.44	\$209.44
90# Jackhammer	1.0	8.0	HR	\$11.50		\$92.00	\$92.00
30# Jackhammer	1.0	8.0	HR	\$11.25		\$90.00	\$90.00
20# Jackhammer	1.0	8.0	HR	\$11.25		\$90.00	\$90.00
Electric Hammer	2.0	8.0	HR	\$16.88		\$135.04	\$270.08
Cutoff Concrete Saw	1.0	8.0	HR	\$19.92		\$159.36	\$159.36
EF Processor	1.0	7.0	HR	\$31.25		\$218.75	\$218.75
CCTV Camera	2.0	8.0	HR	\$31.25		\$250.00	\$500.00
Sm Trench Plates	12.0	8.0	HR	\$1.38		\$11.04	\$132.48
Lg Trench Plates	18.0	8.0	HR	\$1.84		\$14.72	\$264.96
Shores & Plywood	24.0	8.0	HR	\$30.00		\$240.00	\$5,760.00
Shore Pump	1.0	8.0	HR	\$3.75		\$30.00	\$30.00
Flow Thru Plug	1.0	8.0	HR	\$5.25		\$42.00	\$42.00
2" Submersible Pump	1.0	8.0	HR	\$8.61		\$68.88	\$68.88
Conf Space Eqp	1.0	8.0	HR	\$41.25		\$330.00	\$330.00
Manhole Blower	1.0	8.0	HR	\$5.25		\$42.00	\$42.00
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$12,458.04
						15% Markup	\$1,868.71
						TOTAL	\$14,326.75

MATERIAL:	QTY		Unit	Rate			Total
8"X4" EF Tee	1.0		EA	\$140.00			\$140.00
8"X4" EF Saddle	4.0		EA	\$130.00			\$520.00
						Subtotal	\$660.00
						15% Markup	\$99.00
						TOTAL	\$759.00

Grand Total **\$17,931.89**

Hardiman Construction, Inc. – Daily Extra Work Report #14

Owner: Montara Water & Sanitary District

Project Name: 3rd Street Repairs

Location: 3rd Street, Montara, CA

Description: Rocked, backfilled, compacted insertion pits and trenches; broke out manhole in yard of 403 3rd St to remove expansion head; fused ~30" of 8" HDPE pipe; removed plates.

Date: Mon 6/8/26

Time: 8:00AM-5:45PM (9.75 HRS)

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Supervisor	1	8.0	1.75	\$205.00	\$307.50	\$0.00	\$30.75	\$2,477.94	\$2,477.94
Gerry Hardiman		8.0	1.75						
Operator	1	8.0	1.75	\$62.57	\$93.86	\$34.69	\$9.73	\$1,097.86	\$1,097.86
Sean Hardiman		8.0	1.75						
Laborers	4	8.0	1.75	\$39.15	\$58.73	\$31.16	\$7.03	\$788.33	\$3,153.32
Jairon G Gomez		8.0	1.75						
Waulter Chavez		8.0	1.75						
Edgar DeLeon		8.0	1.75						
Diego Suarez		8.0	1.75						
								Subtotal	\$6,729.12
								15% Markup	\$1,009.37
								TOTAL	\$7,738.49

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	2.0	9.75	HR	\$52.44		\$511.29	\$1,022.58
Pick Up Truck	1.0	9.75	HR	\$40.51		\$394.97	\$394.97
Flatbed Truck	1.0	9.75	HR	\$66.11		\$644.57	\$644.57
3CY Dump Truck	2.0	9.75	HR	\$66.11		\$644.57	\$1,289.15
7CY Dump Truck	1.0	9.75	HR	\$83.18		\$811.01	\$811.01
Equipment Trailer	1.0	9.75	HR	\$22.13		\$215.77	\$215.77
Water Buffalo	1.0	9.75	HR	\$20.32		\$198.12	\$198.12
590 Super M Backhoe	1.0	9.75	HR	\$69.23		\$674.99	\$674.99
Cat 303 Excav	1.0	9.75	HR	\$38.20		\$372.45	\$372.45
Generator	3.0	9.75	HR	\$11.76		\$114.66	\$343.98
185CFN Comp	1.0	9.75	HR	\$26.18		\$255.26	\$255.26
90# Jackhammer	1.0	9.75	HR	\$11.50		\$112.13	\$112.13
30# Jackhammer	1.0	9.75	HR	\$11.25		\$109.69	\$109.69
20# Jackhammer	1.0	9.75	HR	\$11.25		\$109.69	\$109.69
Electric Hammer	2.0	9.75	HR	\$16.88		\$164.58	\$329.16
Cutoff Concrete Saw	1.0	9.75	HR	\$19.92		\$194.22	\$194.22
Fusion Machine	1.0	9.75	HR	\$26.25		\$255.94	\$255.94
CCTV Camera	2.0	9.75	HR	\$31.25		\$304.69	\$609.38
Sm Trench Plates	12.0	9.75	HR	\$1.38		\$13.46	\$161.46
Lg Trench Plates	18.0	9.75	HR	\$1.84		\$17.94	\$322.92
Shores & Plywood	24.0	9.75	HR	\$30.00		\$292.50	\$7,020.00
Shore Pump	1.0	9.75	HR	\$3.75		\$36.56	\$36.56
Flow Thru Plug	1.0	9.75	HR	\$5.25		\$51.19	\$51.19
2" Submersible Pump	1.0	9.75	HR	\$8.61		\$83.95	\$83.95
Hydrant Meter	1.0	9.75	HR	\$0.87		\$8.48	\$8.48
Conf Space Eqp	1.0	9.75	HR	\$41.25		\$402.19	\$402.19
Manhole Blower	1.0	9.75	HR	\$5.25		\$51.19	\$51.19
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$16,102.10
						15% Markup	\$2,415.31
						TOTAL	\$18,517.41

MATERIAL:	QTY		Unit	Rate		Total
8" HDPE pipe	2.5		LF	\$10.00		\$25.00
8" EF Coupl	1.0		EA	\$160.00		\$160.00
					Subtotal	\$185.00
					15% Markup	\$27.75
					TOTAL	\$212.75

Grand Total **\$26,468.65**

Hardiman Construction, Inc. – Daily Extra Work Report #15

Owner: Montara Water & Sanitary District

Date: Tue 6/9/26

Project Name: 3rd Street Repairs

Time: 8:30AM-6:45PM (10.25 HRS)

Location: 3rd Street, Montara, CA

Description: Rocked, backfilled, compacted excavation in yard of 403 3rd St; excavated and shored excavation at 419 3rd St; fused EF saddle and plumbed lateral to building; rocked, backfilled, and compacted excavations; performed final paving on all excavations.

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Operator	2	8.0	2.25	\$62.57	\$93.86	\$34.69	\$9.73	\$1,167.00	\$2,334.00
Sean Hardiman		8.0	2.25						
Brendan Hardiman		8.0	2.25						
Laborers	6	8.0	2.25	\$39.15	\$58.73	\$31.16	\$7.03	\$836.79	\$5,020.73
Jairon G Gomez		8.0	2.25						
Waulter Chavez		8.0	2.25						
Edgar DeLeon		8.0	2.25						
Estuardo Ochoa		8.0	2.25						
Mario Ku Cab		8.0	2.25						
Marlon Rivera		8.0	2.25						
								Subtotal	\$7,354.73
								15% Markup	\$1,103.21
								TOTAL	\$8,457.94

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	2.0	10.25	HR	\$52.44		\$537.51	\$1,075.02
Pick Up Truck	1.0	10.25	HR	\$40.51		\$415.23	\$415.23
Flatbed Truck	1.0	10.25	HR	\$66.11		\$677.63	\$677.63
3CY Dump Truck	2.0	10.25	HR	\$66.11		\$677.63	\$1,355.26
7CY Dump Truck	1.0	10.25	HR	\$83.18		\$852.60	\$852.60
Equipment Trailer	1.0	10.25	HR	\$22.13		\$226.83	\$226.83
Water Buffalo	1.0	10.25	HR	\$20.32		\$208.28	\$208.28
590 Super M Backhoe	1.0	10.25	HR	\$69.23		\$709.61	\$709.61
Cat 303 Excav	1.0	10.25	HR	\$38.20		\$391.55	\$391.55
CAT grinder PC306	1.0	2.75	HR	\$281.62		\$774.46	\$774.46
Skid Steer	1.0	10.25	HR	\$39.01		\$399.85	\$399.85
Compaction Wheel	1.0	10.25	HR	\$15.60		\$159.90	\$159.90
36" Roller	1.0	10.25	HR	\$54.80		\$561.70	\$561.70
Vibra Plate	1.0	10.25	HR	\$12.67		\$129.87	\$129.87
Generator	3.0	10.25	HR	\$11.76		\$120.54	\$361.62
185CFN Comp	1.0	10.25	HR	\$26.18		\$268.35	\$268.35
90# Jackhammer	1.0	10.25	HR	\$11.50		\$117.88	\$117.88
30# Jackhammer	1.0	10.25	HR	\$11.25		\$115.31	\$115.31
20# Jackhammer	1.0	10.25	HR	\$11.25		\$115.31	\$115.31
Electric Hammer	2.0	10.25	HR	\$16.88		\$173.02	\$346.04
Cutoff Concrete Saw	1.0	10.25	HR	\$19.92		\$204.18	\$204.18
Fusion Machine	1.0	10.25	HR	\$26.25		\$269.06	\$269.06
CCTV Camera	2.0	10.25	HR	\$31.25		\$320.31	\$640.63
Lg Trench Plates	1.0	10.25	HR	\$1.84		\$18.86	\$18.86
Shores & Plywood	24.0	10.25	HR	\$30.00		\$307.50	\$7,380.00
Shore Pump	1.0	10.25	HR	\$3.75		\$38.44	\$38.44
Flow Thru Plug	1.0	10.25	HR	\$5.25		\$53.81	\$53.81
2" Submersible Pump	1.0	10.25	HR	\$8.61		\$88.25	\$88.25
Hydrant Meter	1.0	10.25	HR	\$0.87		\$8.92	\$8.92
Conf Space Eqp	1.0	10.25	HR	\$41.25		\$422.81	\$422.81
Manhole Blower	1.0	10.25	HR	\$5.25		\$53.81	\$53.81
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$18,462.18
						15% Markup	\$2,769.33
						TOTAL	\$21,231.50

MATERIAL:	QTY		Unit	Rate			Total
8"x4" EF Saddle	1.0		EA	\$130.00			\$130.00
1/2" HMA	12.0		TN	\$132.00			\$1,584.00
						Subtotal	\$1,714.00
						15% Markup	\$257.10
						TOTAL	\$1,971.10

Grand Total

\$31,660.54

Hardiman Construction, Inc. – Daily Extra Work Report #16**Owner:** Montara Water & Sanitary District**Project Name:** 3rd Street Repairs**Location:** 3rd Street, Montara, CA**Description:** Restored three (3) manholes**Date:** Tue 6/16/26**Time:** 8:15AM-3:45PM (7.5 HRS)

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Operator	1	7.5		\$62.57	\$93.86	\$34.69	\$9.73	\$802.40	\$802.40
Sean Hardiman		7.5							
Laborers	2	7.0		\$39.15	\$58.73	\$31.16	\$7.03	\$541.39	\$1,082.77
Jairon G Gomez		7.0							
Waulter Chavez		7.0							
								Subtotal	\$1,885.17
								15% Markup	\$282.78
								TOTAL	\$2,167.94

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	1.0	7.5	HR	\$52.44		\$393.30	\$393.30
Pick Up Truck	1.0	7.0	HR	\$40.51		\$283.57	\$283.57
3CY Dump Truck	2.0	7.0	HR	\$66.11		\$462.77	\$925.54
Generator	3.0	7.5	HR	\$11.76		\$88.20	\$264.60
Conf Space Eqp	1.0	7.5	HR	\$41.25		\$309.38	\$309.38
Manhole Blower	1.0	7.5	HR	\$5.25		\$39.38	\$39.38
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$2,236.89
						15% Markup	\$335.53
						TOTAL	\$2,572.42

MATERIAL:	QTY		Unit	Rate		Total
Water Stop	3.0		EA	\$11.82		\$35.46
Hydro Plug (5gal)	3.0		EA	\$125.91		\$377.73
					Subtotal	\$413.19
					15% Markup	\$61.98
					TOTAL	\$475.17

Grand Total **\$5,215.54**

Hardiman Construction, Inc. – Daily Extra Work Report #17

Owner: Montara Water & Sanitary District

Project Name: 3rd Street Repairs

Location: 3rd Street, Montara, CA

Description: Performed post-construction CCTV inspections

Date: Thu 7/2/26

Time: 1:30PM-4:15PM (2.75 HRS)

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Operator	1	2.75		\$65.98	\$98.97	\$36.29	\$10.23	\$309.37	\$309.37
Sean Hardiman		2.75							
Laborers	2	2.75		\$40.65	\$60.98	\$32.31	\$7.30	\$220.70	\$441.41
Jairon G Gomez		2.75							
Waulter Chavez		2.75							
								Subtotal	\$750.77
								15% Markup	\$112.62
								TOTAL	\$863.39

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	1.0	2.75	HR	\$52.44		\$144.21	\$144.21
Pick Up Truck	1.0	2.75	HR	\$40.51		\$111.40	\$111.40
CCTV Camera	1.0	2.75	HR	\$31.25		\$85.94	\$85.94
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$362.68
						15% Markup	\$54.40
						TOTAL	\$417.08

MATERIAL:	QTY		Unit	Rate			Total
							\$0.00
						Subtotal	\$0.00
						15% Markup	\$0.00
						TOTAL	\$0.00

Grand Total

\$1,280.47

Hardiman Construction, Inc. – Daily Extra Work Report #1

Owner: Montara Water & Sanitary District

Date: Wed 6/24/26

Project Name: 600 Marine Blvd Repairs

Time: 8:00AM-3:00PM (6.75 HRS)

Location: 600 Marine Blvd, Moss Beach, CA

Description: Installed traffic control; Fused 6" HDPE pipe; excavated insertion pits for pulling pipe; broke out outlet of upstream manhole; excavated potholes for gas and water utilities in street; began excavation for pothole of 8" DIP PRV valve; began breaking out inlet of downstream manhole.

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Operator	1	6.75		\$62.57	\$93.86	\$34.69	\$9.73	\$722.16	\$722.16
Sean Hardiman		6.75							
Laborers	4	6.75		\$39.15	\$58.73	\$31.16	\$7.03	\$522.05	\$2,088.21
Jairon G Gomez		6.75							
Waulter Chavez		6.75							
Edgar DeLeon		6.75							
Adam Powers		6.75							
								Subtotal	\$2,810.36
								15% Markup	\$421.55
								TOTAL	\$3,231.92

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	1.0	6.75	HR	\$52.44		\$353.97	\$353.97
Pick Up Truck	2.0	6.75	HR	\$40.51		\$273.44	\$546.89
3CY Dump Truck	1.0	6.75	HR	\$66.11		\$446.24	\$446.24
Equipment Trailer	1.0	6.75	HR	\$22.13		\$149.38	\$149.38
Water Buffalo	1.0	6.75	HR	\$20.32		\$137.16	\$137.16
590 Super M Backhoe	1.0	6.75	HR	\$69.23		\$467.30	\$467.30
Cat 303 Excav	1.0	6.75	HR	\$38.20		\$257.85	\$257.85
Generator	2.0	6.75	HR	\$11.76		\$79.38	\$158.76
185CFN Comp	1.0	6.75	HR	\$26.18		\$176.72	\$176.72
90# Jackhammer	2.0	6.75	HR	\$11.50		\$77.63	\$155.25
Electric Hammer	2.0	6.75	HR	\$16.88		\$113.94	\$227.88
Cutoff Concrete Saw	1.0	15.0	HR	\$19.92		\$298.80	\$298.80
Fusion Machine	1.0	6.75	HR	\$26.25		\$177.19	\$177.19
CCTV Camera	2.0	6.75	HR	\$31.25		\$210.94	\$421.88
Sm Trench Plates	4.0	6.75	HR	\$1.38		\$9.32	\$37.26
Lg Trench Plates	3.0	6.75	HR	\$1.84		\$12.42	\$37.26
Conf Space Eqp	1.0	6.75	HR	\$41.25		\$278.44	\$278.44
Manhole Blower	2.0	6.75	HR	\$5.25		\$35.44	\$70.88
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$4,420.22
						15% Markup	\$663.03
						TOTAL	\$5,083.25

MATERIAL:	QTY		Unit	Rate		Total
6" HDPE pipe	320.0		LF	\$7.14		\$2,284.80
					Subtotal	\$2,284.80
					15% Markup	\$342.72
					TOTAL	\$2,627.52

Grand Total **\$10,942.69**

Hardiman Construction, Inc. – Daily Extra Work Report #2

Owner: Montara Water & Sanitary District

Date: Thu 6/25/26

Project Name: 600 Marine Blvd Repairs

Time: 8:30AM-4:30PM (8.0 HRS)

Location: 600 Marine Blvd, Moss Beach, CA

Description: Set up pipe bursting winch; started to pull pipe; excavated dresser couplings impeding progress of pipe bursting; backfilled dresser coupling excavations; began excavating for bursting head and cable; cleaned and plated site.

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Operator	1	8.0		\$62.57	\$93.86	\$34.69	\$9.73	\$855.89	\$855.89
Sean Hardiman		8.0							
Laborers	4	8.0		\$39.15	\$58.73	\$31.16	\$7.03	\$618.73	\$2,474.91
Jairon G Gomez		8.0							
Waulter Chavez		8.0							
Edgar DeLeon		8.0							
Adam Powers		8.0							
								Subtotal	\$3,330.80
								15% Markup	\$499.62
								TOTAL	\$3,830.42

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	1.0	8.0	HR	\$52.44		\$419.52	\$419.52
Pick Up Truck	2.0	8.0	HR	\$40.51		\$324.08	\$648.16
3CY Dump Truck	1.0	8.0	HR	\$66.11		\$528.88	\$528.88
Equipment Trailer	1.0	8.0	HR	\$22.13		\$177.04	\$177.04
Water Buffalo	1.0	8.0	HR	\$20.32		\$162.56	\$162.56
590 Super M Backhoe	1.0	8.0	HR	\$69.23		\$553.84	\$553.84
Cat 303 Excav	1.0	8.0	HR	\$38.20		\$305.60	\$305.60
Generator	2.0	8.0	HR	\$11.76		\$94.08	\$188.16
185CFN Comp	1.0	8.0	HR	\$26.18		\$209.44	\$209.44
90# Jackhammer	2.0	8.0	HR	\$11.50		\$92.00	\$184.00
Electric Hammer	2.0	8.0	HR	\$16.88		\$135.04	\$270.08
Cutoff Concrete Saw	1.0	8.0	HR	\$19.92		\$159.36	\$159.36
Grundowinch R10 (Pipe Burst Equipm)	1.0	8.0	HR	\$95.00		\$760.00	\$760.00
CCTV Camera	2.0	8.0	HR	\$31.25		\$250.00	\$500.00
Sm Trench Plates	4.0	8.0	HR	\$1.38		\$11.04	\$44.16
Lg Trench Plates	5.0	8.0	HR	\$1.84		\$14.72	\$73.60
Conf Space Eqp	1.0	8.0	HR	\$41.25		\$330.00	\$330.00
Manhole Blower	2.0	8.0	HR	\$5.25		\$42.00	\$84.00
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$5,619.53
						15% Markup	\$842.93
						TOTAL	\$6,462.46

MATERIAL:	QTY		Unit	Rate		Total
						\$0.00
					Subtotal	\$0.00
					15% Markup	\$0.00
					TOTAL	\$0.00

Grand Total

\$10,292.88

Hardiman Construction, Inc. – Daily Extra Work Report #3

Owner: Montara Water & Sanitary District

Project Name: 600 Marine Blvd Repairs

Location: 600 Marine Blvd, Moss Beach, CA

Description: Excavated and retrieved bursting head; made additional excavations around sewer main for pulling pipe; pulled 40lf of 6" HDPE pipe; cleaned and plated site.

Date: Fri 6/26/26

Time: 8:00AM-2:30PM (6.5 HRS)

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Operator	1	6.5		\$62.57	\$93.86	\$34.69	\$9.73	\$695.41	\$695.41
Sean Hardiman		6.5							
Laborers	4	6.5		\$39.15	\$58.73	\$31.16	\$7.03	\$502.72	\$2,010.87
Jairon G Gomez		6.5							
Waulter Chavez		6.5							
Edgar DeLeon		6.5							
Adam Powers		6.5							
								Subtotal	\$2,706.28
								15% Markup	\$405.94
								TOTAL	\$3,112.22

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	1.0	6.5	HR	\$52.44		\$340.86	\$340.86
Pick Up Truck	2.0	6.5	HR	\$40.51		\$263.32	\$526.63
3CY Dump Truck	1.0	6.5	HR	\$66.11		\$429.72	\$429.72
Equipment Trailer	1.0	6.5	HR	\$22.13		\$143.85	\$143.85
Water Buffalo	1.0	6.5	HR	\$20.32		\$132.08	\$132.08
590 Super M Backhoe	1.0	6.5	HR	\$69.23		\$450.00	\$450.00
Cat 303 Excav	1.0	6.5	HR	\$38.20		\$248.30	\$248.30
Generator	2.0	6.5	HR	\$11.76		\$76.44	\$152.88
185CFN Comp	1.0	6.5	HR	\$26.18		\$170.17	\$170.17
90# Jackhammer	2.0	6.5	HR	\$11.50		\$74.75	\$149.50
Electric Hammer	2.0	6.5	HR	\$16.88		\$109.72	\$219.44
Cutoff Concrete Saw	1.0	6.5	HR	\$19.92		\$129.48	\$129.48
Grundowinch R10 (Pipe Burst Equipm)	1.0	6.5	HR	\$95.00		\$617.50	\$617.50
CCTV Camera	2.0	6.5	HR	\$31.25		\$203.13	\$406.25
Sm Trench Plates	5.0	6.5	HR	\$1.38		\$8.97	\$44.85
Lg Trench Plates	6.0	6.5	HR	\$1.84		\$11.96	\$71.76
Conf Space Eqp	1.0	6.5	HR	\$41.25		\$268.13	\$268.13
Manhole Blower	2.0	6.5	HR	\$5.25		\$34.13	\$68.25
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$4,590.76
						15% Markup	\$688.61
						TOTAL	\$5,279.37

MATERIAL:	QTY		Unit	Rate		Total
						\$0.00
					Subtotal	\$0.00
					15% Markup	\$0.00
					TOTAL	\$0.00

Grand Total **\$8,391.59**

Hardiman Construction, Inc. – Daily Extra Work Report #4

Owner: Montara Water & Sanitary District

Date: Mon 6/29/26

Project Name: 600 Marine Blvd Repairs

Time: 8:00AM-2:30PM (6.5 HRS)

Location: 600 Marine Blvd, Moss Beach, CA

Description: Set up pipe bursting winch; pulled 50lf of 6" HDPE pipe; installed waterstops at both manholes; restored both manholes; backfilled, compacted, and plated all excavations; cleaned site and removed all equipment; removed pipe from yard.

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Operator	1	7.5		\$62.57	\$93.86	\$34.69	\$9.73	\$802.40	\$802.40
Sean Hardiman		7.5							
Laborers	3	6.5		\$39.15	\$58.73	\$31.16	\$7.03	\$502.72	\$1,508.15
Jairon G Gomez		6.5							
Waulter Chavez		6.5							
Edgar DeLeon		6.5							
Laborers	1	7.5		\$39.15	\$58.73	\$31.16	\$7.03	\$580.06	\$580.06
Adam Powers		7.5							
								Subtotal	\$2,890.60
								15% Markup	\$433.59
								TOTAL	\$3,324.19

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	1.0	7.5	HR	\$52.44		\$393.30	\$393.30
Pick Up Truck	2.0	6.5	HR	\$40.51		\$263.32	\$526.63
3CY Dump Truck	1.0	6.5	HR	\$66.11		\$429.72	\$429.72
Equipment Trailer	1.0	6.5	HR	\$22.13		\$143.85	\$143.85
Water Buffalo	1.0	6.5	HR	\$20.32		\$132.08	\$132.08
590 Super M Backhoe	1.0	6.5	HR	\$69.23		\$450.00	\$450.00
Cat 303 Excav	1.0	6.5	HR	\$38.20		\$248.30	\$248.30
Generator	2.0	6.5	HR	\$11.76		\$76.44	\$152.88
185CFN Comp	1.0	6.5	HR	\$26.18		\$170.17	\$170.17
90# Jackhammer	2.0	6.5	HR	\$11.50		\$74.75	\$149.50
Electric Hammer	2.0	6.5	HR	\$16.88		\$109.72	\$219.44
Cutoff Concrete Saw	1.0	6.5	HR	\$19.92		\$129.48	\$129.48
Grundowinch R10 (Pipe Burst Equipm)	1.0	6.5	HR	\$95.00		\$617.50	\$617.50
CCTV Camera	2.0	6.5	HR	\$31.25		\$203.13	\$406.25
Sm Trench Plates	5.0	6.5	HR	\$1.38		\$8.97	\$44.85
Lg Trench Plates	6.0	6.5	HR	\$1.84		\$11.96	\$71.76
Conf Space Eqp	1.0	6.5	HR	\$41.25		\$268.13	\$268.13
Manhole Blower	2.0	6.5	HR	\$5.25		\$34.13	\$68.25
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$4,643.20
						15% Markup	\$696.48
						TOTAL	\$5,339.68

MATERIAL:	QTY		Unit	Rate		Total
6" Waterstop	2.0		EA	\$9.00		\$18.00
Hydro Plug (5gal)	1.0		EA	\$125.91		\$125.91

Grand Total

\$8,829.37

Hardiman Construction, Inc. – Daily Extra Work Report #5**Owner:** Montara Water & Sanitary District**Project Name:** 600 Marine Blvd Repairs**Location:** 600 Marine Blvd, Moss Beach, CA**Description:** Performed final paving on all excavations.**Date:** Wed 7/22/26**Time:** 1:15PM-4:00PM (2.75 HRS)

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	10% Surch.	Sub Total	Total
Operator	1	2.75		\$65.98	\$98.97	\$36.29	\$10.23	\$309.37	\$309.37
Brendan Hardiman		2.75							
Laborers	5	2.75		\$40.65	\$60.98	\$32.31	\$7.30	\$220.70	\$1,103.52
Jairon G Gomez		2.75							
Edgar DeLeon		2.75							
Estuardo Ochoa		2.75							
Mario Ku Cab		2.75							
Marlon Rivera		2.75							
								Subtotal	\$1,412.89
								15% Markup	\$211.93
								TOTAL	\$1,624.82

EQUIPMENT	QTY	HR/PD	Measure	Rate		Sub Total	Total
Crew Truck	2.0	2.75	HR	\$52.44		\$144.21	\$288.42
Pick Up Truck	1.0	2.75	HR	\$40.51		\$111.40	\$111.40
Flatbed Truck	1.0	2.75	HR	\$66.11		\$181.80	\$181.80
3CY Dump Truck	2.0	2.75	HR	\$66.11		\$181.80	\$363.61
7CY Dump Truck	1.0	2.75	HR	\$83.18		\$228.75	\$228.75
Equipment Trailer	1.0	2.75	HR	\$22.13		\$60.86	\$60.86
Water Buffalo	1.0	2.75	HR	\$20.32		\$55.88	\$55.88
CAT grinder PC306	1.0	2.75	HR	\$281.62		\$774.46	\$774.46
Skid Steer	1.0	2.75	HR	\$39.01		\$107.28	\$107.28
Compaction Wheel	1.0	2.75	HR	\$15.60		\$42.90	\$42.90
36" Roller	1.0	2.75	HR	\$54.80		\$150.70	\$150.70
Vibra Plate	1.0	2.75	HR	\$12.67		\$34.84	\$34.84
Lg Trench Plates	1.0	2.75	HR	\$1.84		\$5.06	\$5.06
Traffic Control Cones	1.0	1.0	DAY	\$17.82		\$17.82	\$17.82
Traffic Control Signs	1.0	1.0	DAY	\$3.31		\$3.31	\$3.31
						Subtotal	\$2,427.08
						15% Markup	\$364.06
						TOTAL	\$2,791.14

MATERIAL:	QTY		Unit	Rate			Total
							\$0.00
						Subtotal	\$0.00
						15% Markup	\$0.00
						TOTAL	\$0.00

Grand Total **\$4,415.96**

Hardiman Construction, Inc. – Daily Extra Work Report 20

Owner: Montara Water and Sewer District

Date: Mon January 20, 2025

Project: 2022-2023 Sewer Improvement Project

Time: 8:00AM-DEM 2:00PM (6.0 HRS)

Location: 3rd St and LaConte Ave

Description: Installed rip rap rock in the creek in three additional locations

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	15% Surch.	Sub Total	Total
Supervisor	1	6		\$205.00	\$307.50	\$0.00	\$30.75	\$1,414.50	\$1,414.50
Foreman	1	6		\$93.26	\$139.89	\$0.00	\$13.99	\$643.49	\$643.49
Laborers	3	6		\$37.75	\$56.63	\$29.91	\$10.15	\$466.85	\$1,400.56
								Subtotal +10%	\$3,458.56
								TOTAL	\$3,804.41

EQUIPMENT	QTY	HR/PD	Rate	Sub Total	Total
3CY Dump truck	1	6	\$54.23	\$325.38	\$325.38
Case 580M Backhoe	0	0	\$70.25	\$0.00	\$0.00
Crew Truck w/Gen/Tools	2	6	\$46.23	\$277.38	\$554.76
Pick up truck	1	6	\$37.19	\$223.14	\$223.14
90# Jackhammer	1	6	\$11.50	\$69.00	\$69.00
Traffic Control	1	1	\$17.75	\$17.75	\$17.75
Confined Space Equipment	1	1	\$238.50	\$238.50	\$238.50
Compressor	1	6	\$47.34	\$284.04	\$284.04
2" Submersible Pump	2	6	\$8.61	\$51.66	\$103.32
Water Buffalo	1	6	\$20.62	\$123.72	\$123.72
CCTV Equipment	1	1	\$60.00	\$60.00	\$60.00
Portable Toilet	1	1	\$16.25	\$16.25	\$16.25
K-Rails	10	1	\$8.00	\$8.00	\$80.00
				Subtotal + 10%	\$2,095.86
				TOTAL	\$2,305.45

MATERIAL:	QTY	Unit	Rate	Sub Total	Total
Dump		YD	\$0.00	\$0.00	\$0.00
Rip Rap Rock	4	TN	\$263.70	\$1,054.80	\$1,054.80
				Subtotal + 10%	\$1,054.80
				TOTAL	\$1,160.28
				GRAND TOTAL	\$7,270.14

Hardiman Construction, Inc. – Daily Extra Work Report 21

Owner: Montara Water and Sewer District

Date: Tue March 18, 2025

Project: 2022-2023 Sewer Improvement Project

Time: 7:45AM-2:45PM (6.5 HRS)

Location: On Orval St at Beach St

Description: Cut and dug around the existing manhole; dug and removed the old/existing grade rings; started jackhammering the manhole base and over pour

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	15% Surch.	Sub Total	Total
Supervisor	1	6.5	2.5	\$205.00	\$307.50	\$0.00	\$30.75	\$2,378.00	\$2,378.00
Foreman	1	6.5	2.5	\$93.26	\$139.89	\$0.00	\$13.99	\$1,081.82	\$1,081.82
Laborers	4	6.5	2.5	\$37.75	\$56.63	\$29.91	\$10.15	\$747.47	\$2,989.87
								Subtotal +10%	\$6,449.69
								TOTAL	\$7,094.66

EQUIPMENT	QTY	HR/PD	Rate	Sub Total	Total
3CY Dump truck	1	6.5	\$54.23	\$352.50	\$352.50
Takeuchi mini backhoe	1	6.5		\$0.00	\$0.00
Case 580 M backhoe	1	6.5	\$223.88	\$1,455.22	\$1,455.22
Crew Truck w/Gen/Tools	1	6.5	\$46.23	\$300.50	\$300.50
Pick up truck	1	6.5	\$37.19	\$241.74	\$241.74
90# Jackhammer	1	6.5	\$11.50	\$74.75	\$74.75
Traffic Control	1	1	\$17.75	\$17.75	\$17.75
Confined Space Equipment	1	1	\$238.50	\$238.50	\$238.50
Compressor	1	6.5	\$47.34	\$307.71	\$307.71
Steel Plates	3	1	\$16.12	\$16.12	\$48.36
2" Submersible Pump	1	6.5	\$8.61	\$55.97	\$55.97
CCTV Equipment	1	1	\$60.00	\$60.00	\$60.00
				Subtotal + 10%	\$3,152.98
				TOTAL	\$3,468.28

MATERIAL:	QTY	Unit	Rate	Sub Total	Total
Drainrock	0	TN	\$83.13	\$0.00	\$0.00
Baserock	0	TN	\$75.47	\$0.00	\$0.00
				Subtotal + 10%	\$0.00
				TOTAL	\$0.00
				GRAND TOTAL	\$10,562.94

Hardiman Construction, Inc. – Daily Extra Work Report 22

Owner: Montara Water and Sewer District

Date: Wed March 19, 2025

Project: 2022-2023 Sewer Improvement Project

Time: 7:45AM-2:45PM (6.5 HRS)

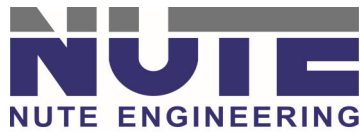
Location: On Orval St at Beach St

Description: Cut and dug around the existing manhole; dug and removed the old/existing grade rings; started jackhammering the manhole base and over pour

LABOR	# of Employees	ST	OT	Base	OT Rate	Fringe	15% Surch.	Sub Total	Total
Supervisor	1	6.5	2.5	\$205.00	\$307.50	\$0.00	\$30.75	\$2,378.00	\$2,378.00
Foreman	1	6.5	2.5	\$93.26	\$139.89	\$0.00	\$13.99	\$1,081.82	\$1,081.82
Laborers	4	6.5	2.5	\$37.75	\$56.63	\$29.91	\$10.15	\$747.47	\$2,989.87
								Subtotal +10%	\$6,449.69
								TOTAL	\$7,094.66

EQUIPMENT	QTY	HR/PD	Rate	Sub Total	Total
3CY Dump truck	1	6.5	\$54.23	\$352.50	\$352.50
Takeuchi mini backhoe	1	6.5		\$0.00	\$0.00
Case 580 M backhoe	1	6.5	\$223.88	\$1,455.22	\$1,455.22
Crew Truck w/Gen/Tools	1	6.5	\$46.23	\$300.50	\$300.50
Pick up truck	1	6.5	\$37.19	\$241.74	\$241.74
90# Jackhammer	1	6.5	\$11.50	\$74.75	\$74.75
Traffic Control	1	1	\$17.75	\$17.75	\$17.75
Confined Space Equipment	1	1	\$238.50	\$238.50	\$238.50
Compressor	1	6.5	\$47.34	\$307.71	\$307.71
Steel Plates	3	1	\$16.12	\$16.12	\$48.36
2" Submersible Pump	1	6.5	\$8.61	\$55.97	\$55.97
CCTV Equipment	1	1	\$60.00	\$60.00	\$60.00
				Subtotal + 10%	\$3,152.98
				TOTAL	\$3,468.28

MATERIAL:	QTY	Unit	Rate	Sub Total	Total
Drainrock	0	TN	\$83.13	\$0.00	\$0.00
Baserock	0	TN	\$75.47	\$0.00	\$0.00
				Subtotal + 10%	\$0.00
				TOTAL	\$0.00
				GRAND TOTAL	\$10,562.94



Civil & Sanitary Consultants

September 30, 2026

Mr. Clemens Heldmaier
Montara Water & Sanitary District
P.O. Box 370131
Montara, CA 94037

Re: 2022-2023 Sewer Improvement Project and Spot Repairs
Progress Billing #7/Retention Release Request

Dear Clemens:

Hardiman Construction has requested Retention Release for the above referenced project.

BASE BID						
No.	Bid Item Description	Quant	Unit	Unit Price	Complete	Amount
1	Mobilization, Demobilization, SWPPP, Stripings, and Install Project Signs	1	LS	\$50,000.00	100%	\$50,000.00
2	Preconstruction Cleaning and Televising and Location of Existing Sewer Mains * see C/O 1: units explanation	6,346	LF	\$2.00	6,346	\$12,692.00
3	Pipeburst (E) 6" And 8" VCP Sewer With 6.63" and 8.63" OD DR17 HDPE	5,673	LF	\$163.00	6,473	\$1,055,099.00
4	Open Cut (E) 6" and 8" VCP Sewer With 6.63" and 8.63" OD DR17 HDPE	125	LF	\$100.00	50	\$5,000.00
5	Remove (E) Sewer Rodhole	12	EA	\$2,000.00	12	\$24,000.00
6	Install New Rodhole and Raise to Grade	14	EA	\$2,500.00	14	\$35,000.00
7	Connect to (E) Manhole and Rebuild Manhole Channel(s)	37	EA	\$1,000.00	37	\$37,000.00
8	Replace Manhole Frame and Cover and Raise to Grade	25	EA	\$3,500.00	25	\$87,500.00
9	Field Locate and Pothole (E) Sewer Laterals	69	EA	\$50.00	69	\$3,450.00
10	Install New 4" Lateral Two-Way Cleanout, Sewer Relief Valve and Cleanout Box	69	EA	\$500.00	69	\$34,500.00
11	Replace 4" Laterals to House	69	EA	\$1,000.00	60	\$60,000.00
12	Remove and Replace Concrete Road or Concrete Driveway	1,500	SF	\$1.00	1,500	\$1,500.00
13	Asphalt Concrete Trench Repair and Restoration	135	TON	\$100.00	135	\$13,500.00
14	Replace Pavement Markings	1	LS	\$500.00	1	\$500.00
15	Shoring For All Excavations	1	LS	\$10,000.00	100%	\$10,000.00
16	Traffic Control and Public Notifications	1	LS	\$10,000.00	100%	\$10,000.00
17	Excavate and Spot Repair Sewer Pipe (Locations TBD)	1	LS	\$10,500.00	100%	\$10,500.00
18	Pothole Utility Mains	45	EA	\$1,000.00	45	\$45,000.00
19	Internal Televising of New Sewer Mains and Additional Sewers, PACP	12,000	LF	\$2.00	12,000	\$24,000.00
20	Internal Televising of New Sewer Laterals	70	EA	\$50.00	70	\$3,500.00
21	Permits and Licences	1	LS	\$1,000.00	100%	\$1,000.00
22	Record Drawing	1	LS	\$5,000.00	100%	\$5,000.00
Base Bid Total						\$1,528,741.00

ADDITIVE ALTERNATE BID

No.	Bid Item Description	Quant	Unit	Unit Price	Complete	Amount
A-1	Mobilization, Demobilization, SWPPP, Stripings, and Install Project Signs	1	LS	\$24,000.00	100%	\$24,000.00
A-2	Preconstruction Cleaning and Televising and Location of Existing Sewer Mains	2,047	LF	\$2.00	2,047	\$4,094.00
A-3	Pipeburst (E) 6" And 8" VCP Sewer With 6.63" and 8.63" OD DR17 HDPE	2,047	LF	\$163.00	2,047	\$333,661.00
A-4	Open Cut (E) 6" and 8" VCP Sewer With 6.63" and 8.63" OD DR17 HDPE	0	LF			
A-5	Remove (E) Sewer Rodhole	0	EA			
A-6	Install New Rodhole and Raise to Grade	0	EA			
A-7	Connect to (E) Manhole and Rebuild Manhole Channel(S)	14	EA	\$1,000.00	14	\$14,000.00
A-8	Replace Manhole Frame and Cover and Raise to Grade	4	EA	\$3,500.00	4	\$14,000.00
A-9	Field Locate and Pothole (E) Sewer Laterals	13	EA	\$50.00	13	\$650.00
A-10	Install New 4" Lateral Two-Way Cleanout, Sewer Relief Valve and Cleanout Box	13	EA	\$500.00	13	\$6,500.00
A-11	Replace 4" Laterals to House	13	EA	\$1,000.00	7	\$7,000.00
A-12	Sawcut and Remove Concrete or Concrete Road	500	SF	\$1.00	500	\$500.00
A-13	Asphalt Concrete Trench Repair and Restoration	40	TON	\$100.00	40	\$4,000.00
A-14	Replace Pavement Markings	1	LS	\$500.00	100%	\$500.00
A-15	Shoring For All Excavations	1	LS	\$4,000.00	100%	\$4,000.00
A-16	Traffic Control and Public Notifications	1	LS	\$5,000.00	100%	\$5,000.00
A-17	Excavate and Spot Repair Sewer Pipe (Locations TBD	4	EA	\$10,500.00	4	\$42,000.00
A-18	Pothole Utility Mains	8	EA	\$1,000.00	8	\$8,000.00
A-19	Internal Televising of New Sewer Mains and Additional Sewers, PACP	5,000	EA	\$2.00	5,000	\$10,000.00
A-20	Internal Televising of New Sewer Laterals	13	EA	\$50.00	13	\$650.00
A-21	Permits and Licenses	1	LS	\$1,000.00	100%	\$1,000.00
A-22	Record Drawing	1	LS	\$2,500.00	100%	\$2,500.00
<i>Additive Alternate Bid Total</i>						<i>\$482,055.00</i>

CHANGE ORDERS

C/O 1 Board Approved Urgent Repair of Date Street Sewers and FM	amount included in above bid items
C/O 2 Board Approved Emergency Work to Connect Harte MH	\$210,776.46
C/O 3 Board Approved Urgent Repair of San Lucas and Del Mar Aves	\$144,851.90
C/O 4 Board Approved Emergency Repair of Third Street at East, And 600 Marin Hosp. Connection	\$363,047.78
<i>Change Orders Total</i>	<i>\$718,676.14</i>

Base Bid and Additive Alternate Bid Total	\$2,729,472.14
Less Previous Billings	(\$2,592,998.56)
TOTAL AMOUNT DUE	\$136,473.58

We have reviewed the above payment request and recommend payment of the retention release in the amount of \$136,473.58 to Hardiman Construction -Trenchless Titan, 35 days after the Notice of Completion has been filed.

Very truly yours,

By: 
Pippin Cavagnaro, P.E.

Hardiman Construction, Inc.

3 Heather Way
Larkspur, CA 94939
415-924-2555

Invoice

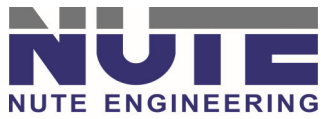
Date	Invoice #	Terms
9/22/2026	Last Ret	Due on receipt

Customer Information
Montara Water & Sanitary District Attn: Pippin Cavagnaro, Project Engineer pippin.c@nute-engr.com 415-4534480

Project Address
Montara Water & Sanitary District Attn: Pippin Cavagnaro, Project Engineer pippin.c@nute-engr.com 415-4534480

Description	Amount
Last Retention Payment	136,473.58

The balance of the invoice is due within 5 days of receipt of invoice - please make your check payable to HARDIMAN CONSTRUCTION. *NOTE: This Invoice does not include the additional pavement restoration fee should extra paving be required by the City/Town/County.	
	Total 136,473.58
	Payments/Credits \$0.00
	Balance Due 136,473.58



Civil & Sanitary Consultants

September 30, 2026

Mr. Clemens Heldmaier
Montara Water & Sanitary District
P.O. Box 370131
Montara, CA 94037

Re: 2022-2023 Sewer Improvement Project and Spot Repairs
Progress Payment No. 6

Dear Clemens:

Hardiman Construction has requested Progress Payment No.6 for the above referenced project.

BASE BID						
No.	Bid Item Description	Quant	Unit	Unit Price	Complete	Amount
1	Mobilization, Demobilization, SWPPP, Stripings, and Install Project Signs	1	LS	\$50,000.00	100%	\$50,000.00
2	Preconstruction Cleaning and Televising and Location of Existing Sewer Mains * see C/O 1: units explanation	6,346	LF	\$2.00	6,346	\$12,692.00
3	Pipeburst (E) 6" And 8" VCP Sewer With 6.63" and 8.63" OD DR17 HDPE	5,673	LF	\$163.00	6,473	\$1,055,099.00
4	Open Cut (E) 6" and 8" VCP Sewer With 6.63" and 8.63" OD DR17 HDPE	125	LF	\$100.00	50	\$5,000.00
5	Remove (E) Sewer Rodhole	12	EA	\$2,000.00	12	\$24,000.00
6	Install New Rodhole and Raise to Grade	14	EA	\$2,500.00	14	\$35,000.00
7	Connect to (E) Manhole and Rebuild Manhole Channel(s)	37	EA	\$1,000.00	37	\$37,000.00
8	Replace Manhole Frame and Cover and Raise to Grade	25	EA	\$3,500.00	25	\$87,500.00
9	Field Locate and Pothole (E) Sewer Laterals	69	EA	\$50.00	69	\$3,450.00
10	Install New 4" Lateral Two-Way Cleanout, Sewer Relief Valve and Cleanout Box	69	EA	\$500.00	69	\$34,500.00
11	Replace 4" Laterals to House	69	EA	\$1,000.00	60	\$60,000.00
12	Remove and Replace Concrete Road or Concrete Driveway	1,500	SF	\$1.00	1,500	\$1,500.00
13	Asphalt Concrete Trench Repair and Restoration	135	TON	\$100.00	135	\$13,500.00
14	Replace Pavement Markings	1	LS	\$500.00	1	\$500.00
15	Shoring For All Excavations	1	LS	\$10,000.00	100%	\$10,000.00
16	Traffic Control and Public Notifications	1	LS	\$10,000.00	100%	\$10,000.00
17	Excavate and Spot Repair Sewer Pipe (Locations TBD)	1	LS	\$10,500.00	100%	\$10,500.00
18	Pothole Utility Mains	45	EA	\$1,000.00	45	\$45,000.00
19	Internal Televising of New Sewer Mains and Additional Sewers, PACP	12,000	LF	\$2.00	12,000	\$24,000.00
20	Internal Televising of New Sewer Laterals	70	EA	\$50.00	70	\$3,500.00
21	Permits and Licences	1	LS	\$1,000.00	100%	\$1,000.00
22	Record Drawing	1	LS	\$5,000.00	100%	\$5,000.00
Base Bid Total						\$1,528,741.00

ADDITIVE ALTERNATE BID						
No.	Bid Item Description	Quant	Unit	Unit Price	Complete	Amount
A-1	Mobilization, Demobilization, SWPPP, Stripings, and Install Project Signs	1	LS	\$24,000.00	100%	\$24,000.00
A-2	Preconstruction Cleaning and Televising and Location of Existing Sewer Mains	2,047	LF	\$2.00	2,047	\$4,094.00
A-3	Pipeburst (E) 6" And 8" VCP Sewer With 6.63" and 8.63" OD DR17 HDPE	2,047	LF	\$163.00	2,047	\$333,661.00

A-4	Open Cut (E) 6" and 8" VCP Sewer With 6.63" and 8.63" OD DR17 HDPE	0	LF			
A-5	Remove (E) Sewer Rodhole	0	EA			
A-6	Install New Rodhole and Raise to Grade	0	EA			
A-7	Connect to (E) Manhole and Rebuild Manhole Channel(S)	14	EA	\$1,000.00	14	\$14,000.00
A-8	Replace Manhole Frame and Cover and Raise to Grade	4	EA	\$3,500.00	4	\$14,000.00
A-9	Field Locate and Pothole (E) Sewer Laterals	13	EA	\$50.00	13	\$650.00
A-10	Install New 4" Lateral Two-Way Cleanout, Sewer Relief Valve and Cleanout Box	13	EA	\$500.00	13	\$6,500.00
A-11	Replace 4" Laterals to House	13	EA	\$1,000.00	7	\$7,000.00
A-12	Sawcut and Remove Concrete or Concrete Road	500	SF	\$1.00	500	\$500.00
A-13	Asphalt Concrete Trench Repair and Restoration	40	TON	\$100.00	40	\$4,000.00
A-14	Replace Pavement Markings	1	LS	\$500.00	100%	\$500.00
A-15	Shoring For All Excavations	1	LS	\$4,000.00	100%	\$4,000.00
A-16	Traffic Control and Public Notifications	1	LS	\$5,000.00	100%	\$5,000.00
A-17	Excavate and Spot Repair Sewer Pipe (Locations TBD	4	EA	\$10,500.00	4	\$42,000.00
A-18	Pothole Utility Mains	8	EA	\$1,000.00	8	\$8,000.00
A-19	Internal Televising of New Sewer Mains and Additional Sewers, PACP	5,000	EA	\$2.00	5,000	\$10,000.00
A-20	Internal Televising of New Sewer Laterals	13	EA	\$50.00	13	\$650.00
A-21	Permits and Licenses	1	LS	\$1,000.00	100%	\$1,000.00
A-22	Record Drawing	1	LS	\$2,500.00	100%	\$2,500.00
<i>Additive Alternate Bid Total</i>						<i>\$482,055.00</i>

C/O 1 Board Approved Urgent Repair of Date Street Sewers and FM	amount included in above bid items
C/O 2 Board Approved Emergency Work to Connect Harte MH	\$210,776.46
C/O 3 Board Approved Urgent Repair of San Lucas and Del Mar Aves	\$144,851.90
C/O 4 Board Approved Emergency Repair of Third Street at East, And 600 Marin Hosp. Connection	\$363,047.78
<i>C/O Total</i>	<i>\$718,676.14</i>

Base Bid and Additive Alternate Bid Total	\$2,729,472.14
Less 5% retention	(\$136,473.58)
Less Previous Billings	(\$2,197,278.14)
TOTAL AMOUNT DUE TO HARDIMAN CONSTRUCTION	\$395,720.42

Very truly yours,

By: 
Pippin Cavagnaro, P.E.

Hardiman Construction, Inc.

Invoice

3 Heather Way
Larkspur, CA 94939

Date	Invoice #
9/22/2026	EW 3

Bill To
Montara Water & Sanitary District Attn: Pippin Cavagnaro, Project Engineer pippin.c@nute-engr.com 415-4534480

P.O. No.	Terms	Project
	Due on receipt	2022-2023 Sewer Im...

Description	Est Amt	Qty	Rate	Curr %	Total %	Amount
Extra Work Reports:						
Daily Extra Work Report 1	7,872.59	0	7,872.59	0.00%	100.00%	0.00
Daily Extra Work Report 2	9,941.80	0	9,941.80	0.00%	100.00%	0.00
Daily Extra Work Report 3	10,431.46	0	10,431.46	0.00%	100.00%	0.00
Daily Extra Work Report 4	14,764.44	0	14,764.44	0.00%	100.00%	0.00
Daily Extra Work Report 5	17,307.99	0	17,307.99	0.00%	100.00%	0.00
Daily Extra Work Report 6	12,688.92	0	12,688.92	0.00%	100.00%	0.00
Daily Extra Work Report 7	14,059.01	0	14,059.01	0.00%	100.00%	0.00
Daily Extra Work Report 8	16,841.10	0	16,841.10	0.00%	100.00%	0.00
Daily Extra Work Report 9	14,796.93	0	14,796.93	0.00%	100.00%	0.00
Daily Extra Work Report 10	15,435.39	0	15,435.39	0.00%	100.00%	0.00
Daily Extra Work Report 11	16,957.49	0	16,957.49	0.00%	100.00%	0.00
Daily Extra Work Report 12	2,041.41	0	2,041.41	0.00%	100.00%	0.00
Daily Extra Work Report 13	15,716.31	0	15,716.31	0.00%	100.00%	0.00
Daily Extra Work Report 14	8,733.05	0	8,733.05	0.00%	100.00%	0.00
Daily Extra Work Report 15	5,227.66	0	5,227.66	0.00%	100.00%	0.00
Daily Extra Work Report 16	6,553.74	0	6,553.74	0.00%	100.00%	0.00
Daily Extra Work Report 17	4,597.16	0	4,597.16	0.00%	100.00%	0.00
Daily Extra Work Report 18	9,983.57	0	9,983.57	0.00%	100.00%	0.00
Daily Extra Work Report 19	6,826.44	0	6,826.44	0.00%	100.00%	0.00
Daily Extra Work Report 20	7,270.14		7,270.14	100.00%	100.00%	7,270.14
Daily Extra Work Report 21	10,562.94		10,562.94	100.00%	100.00%	10,562.94
Daily Extra Work Report 22	10,562.94		10,562.94	100.00%	100.00%	10,562.94
						28,396.02
Extra Work Reports (MB)						
Daily Extra Work Report 1	648.31	0	648.31	0.00%	100.00%	0.00
Daily Extra Work Report 2	10,771.79	0	10,771.79	0.00%	100.00%	0.00
Daily Extra Work Report 3	11,761.79	0	11,761.79	0.00%	100.00%	0.00
Daily Extra Work Report 4	12,550.35	0	12,550.35	0.00%	100.00%	0.00
Daily Extra Work Report 5	11,616.12	0	11,616.12	0.00%	100.00%	0.00

				Total		
				Payments/Credits		
				Balance Due		

Hardiman Construction, Inc.

Invoice

3 Heather Way
Larkspur, CA 94939

Date	Invoice #
9/22/2026	EW 3

Bill To
Montara Water & Sanitary District Attn: Pippin Cavagnaro, Project Engineer pippin.c@nute-engr.com 415-4534480

P.O. No.	Terms	Project
	Due on receipt	2022-2023 Sewer Im...

Description	Est Amt	Qty	Rate	Curr %	Total %	Amount
Daily Extra Work Report 6	11,405.09	0	11,405.09	0.00%	100.00%	0.00
Daily Extra Work Report 7	13,746.54	0	13,746.54	0.00%	100.00%	0.00
Daily Extra Work Report 8	14,200.11	0	14,200.11	0.00%	100.00%	0.00
Daily Extra Work Report 9	16,384.66	0	16,384.66	0.00%	100.00%	0.00
Daily Extra Work Report 10	15,200.47	0	15,200.47	0.00%	100.00%	0.00
Daily Extra Work Report 11	9,178.76	0	9,178.76	0.00%	100.00%	0.00
Daily Extra Work Report 12	985.04	0	985.04	0.00%	100.00%	0.00
Daily Extra Work Report 13	16,402.87	0	16,402.87	0.00%	100.00%	0.00
						0.00
Extra Work: 3rd Street Sewer Repairs						
Daily Extra Work Reports 1-17	291,779.27	1	291,779.27	100.00%	100.00%	291,779.27
						291,779.27
Extra Work: 600 Marine Boulevard Sewer Repairs						
Daily Extra Work Reports 1-5	42,872.49	1	42,872.49	100.00%	100.00%	42,872.49
						42,872.49
						363,047.78
Retention			-5.00%			-18,152.39

				Total	\$344,895.39
				Payments/Credits	\$0.00
				Balance Due	\$344,895.39

Hardiman Construction, Inc.

Invoice

3 Heather Way
Larkspur, CA 94939

Date	Invoice #
9/23/2026	Billing 4

Bill To
Montara Water & Sanitary District Attn: Pippin Cavagnaro, Project Engineer pippin.c@nute-engr.com 415-4534480

P.O. No.	Terms	Project
	Due on receipt	2022-2023 Sewer Im...

Description	Est Qty	Prior Qty	Qty	Rate	Total %	Amount
Base Bid						
1. Mobilization, Demobilization, SWPPP, Stripings and Install Project signs	1	1	0	50,000.00	100.00%	0.00
2. Precon Cleaning, Televising and Location of Existing Sewer Mains	6,346	6,346	0	2.00	100.00%	0.00
3. Pipeburst (E) 6" and 8" VCP Sewer with 6.63" and 8.63" OD DR17 HDPE	6,473	6,473	0	163.00	100.00%	0.00
4. Open Cut (E) 6" and 8" VCP Sewer with 6.63" and 8.63" OD DR17 HDPE	50	50	0	100.00	100.00%	0.00
5. Remove (E) Sewer Rodhole	12	10	2	2,000.00	100.00%	4,000.00
6. Install New Rodhole and Raise to Grade	14	12	2	2,500.00	100.00%	5,000.00
7. Connect to (E) Manhole and Rebuild Manhole Channel(s)	37	34	3	1,000.00	100.00%	3,000.00
8. Replace Manhole Frame & Cover and Raise to Grade	25	25	0	3,500.00	100.00%	0.00
9. Field Locate and Pothole (E) Sewer Laterals	69	69	0	50.00	100.00%	0.00
10. Install New 4" Lateral Two Way CO, Sewer Relief Valve and Cleanout Box	69	69	0	500.00	100.00%	0.00
11. Replace 4" Laterals to House	60	60	0	1,000.00	100.00%	0.00
12. Remove and Replace Concrete Road or Concrete Driveway	1,500	1,500	0	1.00	100.00%	0.00
13. Asphalt Concrete Trench Repair and Restoration	135	135	0	100.00	100.00%	0.00
14. Replace Pavement Markings	1	1	0	500.00	100.00%	0.00
15. Shoring for all Excavations	1	1	0	10,000.00	100.00%	0.00
16. Traffic Control and Public Notifications	1	1	0	10,000.00	100.00%	0.00
17. Excavate and Spot Repair Sewer Pipe (Locations TBD)	1	1	0	10,500.00	100.00%	0.00
18. Pothole Utility Mains	45	45	0	1,000.00	100.00%	0.00
19. Internal Televising of New Sewer Mains and Additional Sewers, PACP	12,000	12,000	0	2.00	100.00%	0.00
20. Internal Televising of New Sewer Laterals	70	60	10	50.00	100.00%	500.00
21. Permits and Licenses	1	1	0	1,000.00	100.00%	0.00
22. Record Drawing	1	1	0	5,000.00	100.00%	0.00
						12,500.00

Total

Payments/Credits

Balance Due

Hardiman Construction, Inc.

Invoice

3 Heather Way
Larkspur, CA 94939

Date	Invoice #
9/23/2026	Billing 4

Bill To
Montara Water & Sanitary District Attn: Pippin Cavagnaro, Project Engineer pippin.c@nute-engr.com 415-4534480

P.O. No.	Terms	Project
	Due on receipt	2022-2023 Sewer Im...

Description	Est Qty	Prior Qty	Qty	Rate	Total %	Amount
Additive Alternate Bid						
A1. Mobilization, Demobilization, SWPPP, Stripings and Install Project signs	1	1	0	24,000.00	100.00%	0.00
A2. Precon Cleaning, Televising and Location of Existing Sewer Mains	2,047	2,047	0	2.00	100.00%	0.00
A3. Pipeburst (E) 6" and 8" VCP Sewer with 6.63" and 8.63" OD DR17 HDPE	2,047	2,047	0	163.00	100.00%	0.00
A7. Connect to (E) Manhole and Rebuild Manhole Channel(s)	14	12	2	1,000.00	100.00%	2,000.00
A8. Replace Manhole Frame & Cover and Raise to Grade	4	3	1	3,500.00	100.00%	3,500.00
A9. Field Locate and Pothole (E) Sewer Laterals	13	13	0	50.00	100.00%	0.00
A10. Install New 4" Lateral Two Way CO, Sewer Relief Valve and Cleanout Box	13	13	0	500.00	100.00%	0.00
A11. Replace 4" Laterals to House	7	7	0	1,000.00	100.00%	0.00
A12. Remove and Replace Concrete Road or Concrete Driveway	500	500	0	1.00	100.00%	0.00
A13. Asphalt Concrete Trench Repair and Restoration	40	20	20	100.00	100.00%	2,000.00
A14. Replace Pavement Markings	1	1	0	500.00	100.00%	0.00
A15. Shoring for all Excavations	1	1	0	4,000.00	100.00%	0.00
A16. Traffic Control and Public Notifications	1	1	0	5,000.00	100.00%	0.00
A17. Excavate and Spot Repair Sewer Pipe (Locations TBD)	4	1	3	10,500.00	100.00%	31,500.00
A18. Pothole Utility Mains	8	6	2	1,000.00	100.00%	2,000.00
A19. Internal Televising of New Sewer Mains and Additional Sewers, PACP	5,000	5,000	0	2.00	100.00%	0.00
A20. Internal Televising of New Sewer Laterals	13	13	0	50.00	100.00%	0.00
A21. Permits and Licenses	1	1	0	1,000.00	100.00%	0.00
A22. Record Drawing	1	1	0	2,500.00	100.00%	0.00
						41,000.00
						53,500.00
Retention				-5.00%		-2,675.00

				Total	\$50,825.00
				Payments/Credits	\$0.00
				Balance Due	\$50,825.00



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **April 2, 2026**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

**SUBJECT: Review and Possible Action Concerning
Designation of Voting Representative for
Association of California Water Agencies.**

The Association of California Water Agencies (ACWA) is switching from in person only to online voting for its members. An upcoming vote on Restated and Amended ACWA Bylaws requires the designation of a voting representative. Unless the designation is changed the representative would also cast votes for MWSD in the following ACWA voting processes.

RECOMMENDATION:

Designate a voting representative for electronic ACWA votes and authorize a vote for the Restated and Amended ACWA Bylaws.

Attachment

ACWA members will vote by electronic ballot on proposed Amended and Restated Bylaws.

Key Details:

- **Electronic Voting:** Voting will be conducted electronically by each member agency's designated voter.
- **Designated Voter:** Each agency must **designate one voting representative by October 30**. To designate your agency's voter, please submit this **Authorized Voting Representative Form** by the deadline.
Note: ACWA will also use the person designated below as the voting representative in next year's election for ACWA's Board Officers and region boards for the 2028-'29 term. You will have an opportunity to change the designation prior to the deadline for nominating candidates, if desired.
- **Default Voter:** If no representative is designated by the deadline, your agency's **General Manager** will be the authorized voter by default.
- **Ballot Distribution:** Authorized voters will receive an electronic ballot on November 9.

For more information about ACWA's elections, visit: www.acwa.com/elections.

The person designated below will cast our agency's vote for the proposed Amended and Restated Bylaws process in 2026 and the election of ACWA's President, Vice President and Region Board for the 2028-'29 term.

Member Agency's Name		Agency's Phone No.
Authorized Voting Representative's Name	Authorized Voting Representative's Email	Authorized Voting Representative's Phone No.

Print Name of Member Agency's Authorized Signatory

X

Authorized Signatory Signature

Date

SUBMIT YOUR FORM

To: Donna Pangborn, Senior Clerk of the Board
Email: donnap@acwa.com
Mail: 980 9th Street, Suite 1000, Sacramento, CA 95814

SUBMISSION DEADLINE

OCT. 30, 2026

Via U.S. Electronic Mail

TO: ACWA Member Agency Board Presidents and General Managers
CC: ACWA Board of Directors
FROM: Karla Nemeth, ACWA Executive Director
DATE: September 28, 2026
SUBJECT: Proposed Amendments to ACWA's Bylaws by Written Ballot

ACWA will conduct a vote of the membership by electronic ballot on proposed Amended and Restated Bylaws, as recommended by the Board of Directors on September 25, 2026.

The voting will be conducted by electronic ballot consistent with the voting process used by members to elect Board Officers and region boards. Conducting the vote electronically provides all members an opportunity to participate, rather than limiting voting to members attending an ACWA conference, thereby promoting broader member participation and engagement.

Each member agency is entitled to one vote that will be cast by its authorized voting representative. Member agencies must designate their voting representative by submitting the attached Voting Representative Form by **Friday, October 30**.

Important Next Steps

- 1. Designate voting representative:** Fill out the attached Voting Representative Form by Friday, October 30. Note: ACWA will also use this designee as the voting representative in next year's election for ACWA's Board Officers and region boards for the 2028-'29 term. You will have the opportunity to change the designation prior to the deadline for nominating candidates if desired.
- 2. Review proposed Amended and Restated Bylaws:** These are available online at <https://www.acwa.com/2026-bylaws/> as well as attached.
- 3. Have designated voter prepare for the electronic voting:** Your designated voter will receive an email directly from Simply Voting on November 9. Have them add (vote@simplyvoting.com) to their safe-senders list to ensure delivery of the ballot. **Ballots must be submitted by December 18.**

More information on the proposed Amended & Restated Bylaws, voting process, and next steps is available at <https://www.acwa.com/2026-bylaws/>. For additional questions regarding the proposed Amended and Restated Bylaws or the voting process, please contact ACWA's General Counsel Joshua Nelson at 916-951-2859 or joshua.nelson@bbklaw.com or Senior Clerk of the Board Donna Pangborn at 916-669-2425 or donnap@acwa.com.



Attachments (Also see website [link](#) for these materials.):

1. Authorized Voting Representative Form
2. Proposed Amendments to ACWA's Bylaws Summary Table
3. Proposed Amended and Restated Bylaws (redline version)
4. Proposed Amended and Restated Bylaws (clean version)

Proposed Amendments to the ACWA's Bylaws

Amendment 1: ARTICLE 4, Section 4.05, Special Meeting

Current Bylaw	Proposed Bylaw	Rationale
Section 4.05. Special Meetings. Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except those items described in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.	Section 4.05. Special Meetings. Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. <u>However, the president's determination of necessity shall control.</u> Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except those items described in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.	Amendment to add the president's ultimate authority to schedule a special meeting if deemed necessary.

Note: Green text throughout this document reflects edits recommended by the Legal Affairs Bylaws and Procedures Subcommittee in response to its review and analysis of the proposed amendments to the Bylaws, consistent with Section 9.09 of ACWA's Bylaws. The ACWA Board included the LAC Workgroup's recommended edits as part of its recommendation to the members.

Proposed Amendments to the ACWA's Bylaws

Amendment 2: ARTICLE 4, Section 4.06 Meetings by Electronic Communication

Current Bylaw	Proposed Bylaw	Rationale
Section 4.06. Meetings by Electronic Communication. Any meeting of the Board of Directors, region boards, or any committee may be conducted, in whole or in part, by telephone, electronic transmission, or by electronic video screen communication. A member of the Board of Directors, a region board, or any committee shall be deemed present in person at the meeting if the following apply: (a) Each director, region board, or committee member participating in the meeting can communicate concurrently with all other directors, region board, or committee members. (b) Each director, region board or, committee member is provided the means of participating in all matters before the board, region board, or committee, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the Association.	Section 4.06. Meetings by Electronic Communication. <u>Alternatives to Traditional Meetings.</u> (a) Any meeting of the Board of Directors, region boards, or any committee may be conducted, in whole or in part, by telephone, electronic transmission, or by electronic video screen communication. A member of the Board of Directors, a region board, or any committee shall be deemed present in person at the meeting if the following apply: 1) Each director, region board, or committee member participating in the meeting can communicate concurrently with all other directors, region board, or committee members. 2) Each director, region board or, committee member is provided the means of participating in all matters before the board, region board, or committee, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the Association. (b) <u>To the extent permitted by applicable law and subject to all applicable requirements, any action that may be taken at a regular or special Board of Directors, a region board, or any committee may be approved by unanimous written consent of the members of that body.</u>	Amendment to allow the flexibility to take action by written consent. LAC recommended this language be added to Article 4 instead of Article 9.

Proposed Amendments to the ACWA's Bylaws

Amendment 3: ARTICLE 5, Regions

Current Bylaw	Proposed Bylaw	Rationale
Section 5.02. Officers (a) The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region in each odd-numbered year. A region may maintain a board of fewer than five but not less than three members as provided in the region's rules and regulations. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. Association staff shall verify the legitimacy of the ballots.	Section 5.02. Officers (a) The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region in each odd-numbered year. A region may maintain a board of fewer than five but not less than three members as provided in the region's rules and regulations. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. <u>Five or more members of the Association from the region shall constituting a quorum for the purposes of regional board elections.</u> Association staff shall verify the legitimacy of the ballots.	Amendment to clarify the quorum for region board elections is five members.

Proposed Amendments to the ACWA's Bylaws

Amendment 4: ARTICLE 6, Section 6.04, Meetings

Current Bylaw	Proposed Bylaw	Rationale
Section 6.04. Meetings. The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail, or (2) upon 24 hours' notice with notice provided by electronic means; and all such meetings shall be open to the Board of Directors. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06. All members of the Board of Directors may attend any meeting of the Executive Committee. Meetings of the Executive Committee may be closed to others at the discretion of the president or committee. Only members of the Executive Committee are allowed to vote on matters at a meeting of the committee.	Section 6.04. Meetings. The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail, or (2) upon 24 hours' notice with notice provided by electronic means; and all such meetings shall be open to the Board of Directors. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06. <u>With the exception of closed sessions as designated by the Executive Committee,</u> all members of the Board of Directors <u>and Council of Past Presidents</u> may attend any meeting of the Executive Committee. <u>However, Meetings of the Executive Committee may be closed its meetings to select or all non-members of the Committee to others at the discretion of the president or by a majority vote of the Executive Committee. Any decision to close an Executive Committee meeting to others shall be final and not reversible except with the consent of party that decided to close the meeting.</u> Only members of the Executive Committee are allowed to vote on <u>Executive Committee</u> matters. at a meeting of the committee.	Amendment to limit attendance during closed session discussions involving personnel matters to preserve the confidentiality of sensitive employment information, protect the privacy rights of employees and applicants, and promote candid discussion by those with responsibility for making personnel decisions. Importantly, the Board of Directors could conduct its own closed session prior to any final action. This amendment ensures flexibility for the Executive Committee's internal deliberation and consideration while preserving ultimate Board decision-making authority.

Proposed Amendments to the ACWA's Bylaws

Amendment 5, ARTICLE 8, Section 8.01, Council of Past Presidents

Current Bylaw	Proposed Bylaw	Rationale
Section 8.01. Council of Past Presidents. There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association's Board and Executive Committee meetings, including attending closed sessions. With the exception of the immediate past president, members of the Council of Past Presidents are non-voting.	Section 8.01. Council of Past Presidents. There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association's Board and Executive Committee meetings, including attending closed sessions <u>of the Board. Members of the Council of Past Presidents may also attend closed session meetings the Executive Committee except as designated by the Executive Committee as further described in Section 6.04.</u> With the exception of the immediate past president, members of the Council of Past Presidents are non-voting.	Amendment to clarify that the Council of Past Presidents may attend Board of Directors and Executive Committee meetings, with the exception of Executive Committee closed sessions as designated by the Executive Committee.

Proposed Amendments to the ACWA's Bylaws

Amendment 6, Article 9, Section 9.08, Quorum

Current Bylaw	Proposed Bylaw	Rationale
Section 9.08. Quorum. The presence of the authorized representatives of at least 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. Actions taken by written ballot shall require the timely receipt of the written ballot from the authorized representatives of at least 50 members to constitute a quorum.	Section 9.08. Quorum. The presence of the authorized representatives of at least 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. Actions <u>of the members of the Association</u> taken by written ballot shall require the timely receipt of the written ballot from the authorized representatives of at least 50 members to constitute a quorum.	Amendment to clarify that the quorum for the region board elections is five, consistent with the quorum needed to conduct business at a region meeting, as established in Section 5.04, and with newly amended quorum language to elect region boards in Section 5.02.



AMENDED AND RESTATED BYLAWS of the Association of California Water Agencies

Amended and restated by the ACWA Members: December 4, 2024

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(As amended and restated by the Members on December 4, 2024)

ARTICLE 1 - General

Section 1.01. Name. The name of this California nonprofit corporation shall be the Association of California Water Agencies (hereinafter referred to as the Association).

Section 1.02. Principal Office. The principal office for the transaction of business of the Association shall be located in Sacramento, California.

Section 1.03. Purposes. The purposes of the Association shall be to work together with its members and others for the best interests of California and its citizens and landowners who use, need and depend upon water; to encourage the orderly development of the waters of the state; to seek means of obtaining and making available to all of California a dependable water supply of the best possible quality at the lowest possible cost, giving due consideration to environmental factors involved therein; to provide inspiration and leadership in meeting and solving the water supply problems of this state; to propose and advocate such policies and measures—local, state and federal—that serve the best interests of the Association, opposing those of contrary nature; to assist in promoting the health, safety and welfare of the employees of its members; and to do all other things that are in the best interests of its members.

ARTICLE 2 – Membership and Dues

Section 2.01. Membership.

- (a) **Members.** Only a public district, public agency, or public organization created and operated for the purpose of controlling, treating, developing, acquiring, using or supplying water for any purpose for inhabitants or lands within the state of California, or for the protection, drainage or reclamation of lands within the state of California, may become a member of the Association. Such an entity will become a member upon written application, approval by the Board of Directors, and the payment of the required dues. Acceptance to membership shall authorize full participation in Association activities. Except as otherwise provided in Section 2.01(b) below, in no case may an organization other than a state, a political subdivision (as defined in § 1.103-1(b) of the Income Tax Regulations) of a state or an entity the income of which is excluded from gross income under § 115 of the Internal Revenue Code be a member of the Association. A member of the Association shall be in good standing if in compliance with all bylaws and requirements of membership, including timely payment of annual dues and emergency assessments.
- (b) **Honorary Life Members.** Any person who has rendered conspicuous service in furthering the purposes of the Association may, by vote of the Board of Directors, be granted an honorary life membership in the Association without payment of dues or assessments. All past presidents of the Association shall automatically be honorary life members without vote of the Board of Directors. Honorary life members shall not be entitled to a vote or to hold office automatically because of their status as honorary life members.
- (c) **Termination of Members.** Membership shall cease upon the failure of any member to pay the dues provided for in Section 2.02 of this Article. The membership of any member may be terminated at any time by such member sending written notification of its intention to withdraw to the Association's principal office. The Board of Directors may terminate the membership of any member upon 30 days' written notice by first-class mail when it is determined at any regular Board meeting or at any special Board meeting called for that purpose that continuance of such membership would not be in the best interests of the Association. Withdrawal or termination of membership ends any participation in Association activities and shall terminate a member's interest in the Association's assets.

Section 2.02. Dues. The annual dues of each member of the Association shall be established by the Board of Directors; provided, however, that any member may apply for a change in its dues because of conditions that differentiate such applicant from other members.

Section 2.03. Liability of Members. No member shall be liable for any obligation incurred by the Association with the following exception: (1) the payment of the annual dues while it remains a member;

and (2) the payment of emergency assessments, which shall not exceed 10 percent of current annual dues for each member in any calendar year while it remains a member. No emergency assessment may be levied against any member during its first two years of membership in the Association.

ARTICLE 3 - Officers

Section 3.01. President and Vice President.

- (a) **General.** The president and vice president of the Association shall be the elected officers of the Association. At the time of their election the president and vice president shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association. The president and vice president shall be elected by the members of the Association by written ballot in each odd-numbered year before the Association's annual meeting, shall be announced at the Association's annual meeting, shall take office on January 1 of the calendar year following election, and shall hold office until such time as their successors take office or are appointed. An elected president shall not be permitted to succeed himself/herself to that office. Except as provided in this Article, should vacancies occur in either office of the president or vice president, the Board of Directors shall appoint persons to fill such offices for the unexpired terms thereof.
- (b) **President.** The president shall preside at all meetings of the Board of Directors, the Executive Committee, and the general membership; shall appoint members of all committees, including the chair and vice chair of each, upon recommendation from members and regions (as communicated by the region chairs), with each such committee chair and vice chair ratified by the Board of Directors; and shall perform all other duties necessary to carry out the functions of the office. The president shall be a non-voting, *ex officio* member of each committee, but shall not be an *ex officio* member of the Election Committee or the region boards.
- The president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.
- (c) **Vice President.** The vice president shall, in the absence of the president, assume all of the duties of that office and, if a vacancy occurs, succeed thereto for the unexpired term. The vice president shall sit as a member of the Executive Committee of the ACWA Joint Powers Insurance Authority and shall perform such other duties as assigned by the president. The vice president shall be a non-voting, *ex officio* member of each committee, but shall not be an *ex officio* member of the Election Committee or the region boards.

The vice president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.

Section 3.02. Executive Director/Secretary and Controller/Treasurer.

- (a) **General.** The executive director/secretary and controller/treasurer of the Association shall also be officers of the Association. The executive director/secretary shall be appointed by and hold office at the pleasure of the Board of Directors of the Association.
- (b) **Executive Director/Secretary.** The executive director/secretary shall: (1) advise and assist the Board of Directors, all committees, the boards of each region, and the workgroups of each region; (2) be responsible for administering the total operations of the Association; (3) employ, direct, and release all employed staff in accordance with the policies adopted by the Board of Directors and consistent with the budget adopted by the Board of Directors; (4) provide relevant information to the Board of Directors needed by the Board to take actions; (5) give members notice and record minutes of all meetings of the membership, Board of Directors, and Executive Committee; and (6) have such other powers and perform such other duties as may be provided and assigned by the Board of Directors directly or through the president of the Board or the Executive Committee. The executive director/secretary, with the assistance of the controller/treasurer, shall render a report to the Board of Directors at the first meeting following the close of each calendar year showing the membership of the Association, the receipts and expenditures during the year, and the work accomplished during the previous year.
- (c) **Controller/Treasurer.** The controller/treasurer shall report to and act under the direction of the executive director/secretary. The controller/treasurer shall be a signatory on all accounts held by the Association and shall act as a fiduciary for all assets of the Association.

ARTICLE 4 – Board of Directors

Section 4.01. Membership. The Board of Directors shall consist of:

- (a) The Association president and vice president.
- (b) The chair and vice chair of each region.
- (c) The chair of each standing committee.
- (d) The most immediate active past president.
- (e) The vice president of the ACWA/Joint Powers Insurance Authority.

Section 4.02. Term of Office. The term of office of all members of the Board of Directors shall commence on January 1 of the calendar year following election of the president and vice president, except for those persons who serve on the Board of Directors by nature of their position as chairs of standing committees, whose terms shall instead commence upon their ratification by the Board of Directors. Except as provided in Article 4, Section 4.11, the term of office for all members of the Board of Directors shall terminate on December 31 of the following odd-numbered year two years later, or until their successors take office.

Section 4.03. Attendance Requirement. Any member of the Board of Directors who misses two consecutive regular Board meetings without being excused by the Board will no longer be a member of the Board of Directors.

Section 4.04. Regular Meetings. Regular meetings of the Board of Directors shall be held bimonthly at such times and places as the Board may determine.

Section 4.05. Special Meetings. Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. However, the president's determination of necessity shall control. Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except those items described in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.

Section 4.06. Alternatives to Traditional Meetings.

(a) Any meeting of the Board of Directors, region boards, or any committee may be conducted, in whole or in part, by telephone, electronic transmission, or by electronic video screen communication. A member of the Board of Directors, a region board, or any committee shall be deemed present in person at the meeting if the following apply:

(1) Each director, region board, or committee member participating in the meeting can communicate concurrently with all other directors, region board, or committee members.

(2) Each director, region board or, committee member is provided the means of participating in all matters before the board, region board, or committee, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the Association.

(b) To the extent permitted by applicable law and subject to all applicable requirements, any action that may be taken at a regular or special Board of Directors, a region board, or any committee may be approved by unanimous written consent of the members of that body.

Section 4.07. Quorum. At any meeting of the Board of Directors, the attendance of 50 percent of the voting members of the Board of Directors, or their permitted alternates as specified in these bylaws, shall constitute a quorum for the transaction of any business. The Board may hold a closed session for discussion of personnel matters; enforcement of violations of the code of conduct; pending or anticipated litigation or other legal matters, including, but not limited to, considering whether to file or join in an amicus brief; real property negotiations and discussions; and other confidential matters as determined by the Board to the extent permitted by applicable law. (See Board Policy 2.1.8.3.)

Section 4.08. Alternates. Each region shall designate an alternate for each chair and vice chair, who shall meet the qualification requirements for chair and vice chair, to act at meetings of the Board of Directors when the chair or vice chair is unable to attend. The vice chair of each standing committee will be the alternate to act at meetings of the Board of Directors when the standing committee chair is unable to attend. An alternate may not act or vote on behalf of more than one member of the Board of Directors. A member of the Board of Directors may not act as an alternate for any other member.

Section 4.09. Vacancies for Standing Committee Chairs and Vice Chairs. Should a vacancy occur in the office of any standing committee chair or vice chair before the end of the term, the president shall appoint a new committee chair or vice chair to fulfill the unexpired term of such committee chair or vice chair subject to ratification by the Board of Directors. A vacancy in the office of any such standing committee chair or vice chair as described in the previous sentence shall be deemed to exist when the chair or vice chair: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

Section 4.10. Duties, Authorities, and Delegation. Subject to the provisions and limitations of California Nonprofit Corporation Law, other applicable laws, and the provisions of these bylaws, the Association's activities and affairs are to be exercised by or under the direction of the Association's Board of Directors. The Board of Directors is responsible for the overall supervision, control, and direction of the Association. The Board of Directors shall: (1) employ and release the executive director/secretary; (2) set performance expectations for the executive director/secretary; (3) receive, review, and consider approval of executive director/secretary recommended compensation, other terms and conditions of employment, and annual evaluations as prepared by the Executive Committee; (4) annually adopt a budget; and (5) set the level of

dues for the Association. Except as to the duties listed in the previous sentence, and subject to Article 3, Section 2, the Board of Directors may delegate the supervision, control, and direction of the Association's affairs to any person or group, including a committee, provided the Association Board retains ultimate responsibility for the actions of such person or group. Where such powers are delegated, the delegation shall be documented in writing.

Section 4.11. Immediate Past President. The immediate past president automatically assumes this position after serving as the Association's elected president and is a voting member of the Board of Directors and Executive Committee. The term of office for the immediate past president shall commence on January 1 of the calendar year following election of the president and vice president and shall terminate on December 31 of the following odd-numbered year two years later. In the event the most immediate active past president is unavailable to serve, the most recent and available active past president in succession shall serve in this capacity.

Section 4.12. Code of Conduct of Board Members.

- (a) The Board of Directors shall establish, and update as appropriate, a code of conduct for its Directors that recognizes the Association's commitment of integrity, respect, and fair representation to its members and the public they serve and establishes minimum ethical standards for the performance of the duties of office. (See Code of Conduct Policy, Board Policy Manual, Policy No. GO-2.1A.) The code shall be consistent with the procedural processes contained in the Code of Conduct Policy. (See sections 2.1.3A and 2.1.4A of Policy GO-2.1A of the Board Policy Manual.) The code shall be distributed to all new Directors and shall be distributed annually to all members of the Association.

ARTICLE 5— Regions

Section 5.01. Boundaries of Each Region.

- (a) There shall be a maximum of 10 regions within the state. The Board of Directors shall determine the regional boundaries. Insofar as is practicable, the regions shall have a numerical balance in members of the Association; make geographic sense; and promote regional problem solving.
- (b) A member of the Association may file a written petition to the Board of Directors requesting a change in regions. Such petition shall set forth the reasons for such requested change. The Board shall, within a reasonable time, act upon such petition and set forth the reasons for its action. Such action by the Board shall be based on factors in Section 5.01(a) above, as well as others deemed by the Board of Directors to be relevant to the decision.

Section 5.02. Officers.

- (a) The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region in each odd-numbered year. A region may maintain a board of fewer than five but not less than three members as provided in the region's rules and regulations. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. Five or more members of the Association from the region shall constitute a quorum for purposes of regional board elections. Association staff shall verify the legitimacy of the ballots.
- (b) The officers of each region shall: (1) exercise the powers and perform duties of the region during the interim between region meetings; and (2) make recommendations to the president regarding appointments to committees. The chair and vice chair shall be the region's representatives to the Board of Directors.
- (c) Each officer of a region shall be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the office, the individual may not serve during the remaining term of that office unless that individual can again meet the criteria for the office and is appointed to complete the term. The region board may adopt more stringent criteria for board member qualifications as part of the region's rules and regulations.
- (d) Should a vacancy occur in any of the region board positions before the end of the term, the remaining members of the region board shall appoint a new member. A vacancy in the office of any region board position shall be deemed to exist when a region board member: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

Section 5.03. Nominating Committees. There shall be a nominating committee for each region consisting of three or more designees, each representing a member of the Association located within the region, appointed by the chair of the region and approved by the region board. Nominating committees shall be formed by February 28 of each odd-numbered year.

Section 5.04. Meetings. The meetings of each region shall be held at both the spring and fall conferences and at such other times and places as may be determined by the region chair. Representatives of five or more members of the Association from the region present at any region meeting shall constitute a quorum for purposes of conducting the business of the region. Any meeting,

regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06.

Section 5.05. Workgroups. Workgroups may be appointed by the region chair as needed.

Section 5.06. Rules. Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association. Each region shall abide by the code of conduct adopted by the Board of Directors of the Association.

ARTICLE 6 – Executive Committee

Section 6.01. Membership. There shall be an Executive Committee consisting of the following: the president of the Association, who shall be the chair thereof; the vice president; the most immediate active past president; the chair of the Finance Committee; and three at-large representatives selected from and by the members of the Board of Directors. The election of the three at-large representatives to the Executive Committee shall occur at the first Board of Directors meeting held in each even-numbered year and the elected representatives shall serve immediately following their election and until such time as their successors take office. To the extent practical, the Executive Committee should be constituted so as to reflect the geographic extent of the Association and the functions of the members of the Association.

Section 6.02. Powers. The Executive Committee shall have the following authority:

- (a) **Personnel.** Subject to the budget adopted by the Board of Directors, the Executive Committee shall perform the following personnel actions: (1) recommend compensation for the executive director/secretary to the Board of Directors for approval; (2) perform annual reviews of the executive director/secretary and submit that review to the Board of Directors; (3) review the classification and compensation plan and publicly posted salary schedule for Association employees submitted by the executive director/secretary, which shall be approved by the Board of Directors; (4) establish personnel policies for the conduct and behavior of employees, which shall be reviewable by the Board of Directors; and (5) undertake such other personnel actions as may be requested by the executive director/secretary in support of his or her oversight of all other personnel matters, which shall be reviewable by the Board of Directors, in closed session, upon request of the Board of Directors.
- (b) **Delegation.** The Executive Committee may act pursuant to any authority specifically delegated to it by the Board of Directors. The delegation shall indicate whether the authority is still subject to the ultimate authority of the Board.
- (c) **Authority to Act Between Meetings.** The Executive Committee may act for the Board of Directors between Board meetings when calling a special meeting of the Board of Directors is impracticable, provided that no such action of the Executive Committee shall be binding on the Board of Directors until authorized or approved by the Board. The

Executive Committee has the authority to authorize actions recommended by the Legal Affairs Committee (such as the filing of letter briefs and amicus curiae briefs) by electronic means without the need for an in-person or telephonic meeting, but such actions shall be ratified by the Board of Directors at its next meeting.

Section 6.03. Reporting. The president, or any person designated by the president, shall report to the Board of Directors, at each regular Board meeting, any action taken by the Executive Committee since the last preceding regular Board meeting. The minutes of Executive Committee meetings, which at that time may still be in draft form, shall be mailed (using the U.S. Postal Service, express delivery, electronic means, or otherwise) to each member of the Board of Directors at least five days prior to Board meetings, except in cases in which the Executive Committee meets during or immediately prior to a conference of the Association or immediately prior to a Board meeting, in which case the minutes, which may still be in draft form, shall be mailed to each director promptly thereafter.

Section 6.04. Meetings. The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail, or (2) upon 24 hours' notice with notice provided by electronic means; and all such meetings shall be open to the Board of Directors. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06. With the exception of closed sessions as designated by the Executive Committee, all members of the Board of Directors and Council of Past Presidents may attend any meeting of the Executive Committee. However, the Executive Committee may close its meetings to select or all non-members of the Committee at the discretion of the president or by a majority vote of the Executive Committee. Any decision to close an Executive Committee meeting to others shall be final and not reversible except with the consent of party that decided to close the meeting. Only members of the Executive Committee are allowed to vote on Executive Committee matters .

Section 6.05. Minutes. The minutes of the Executive Committee meetings shall be kept by the executive director/secretary at the Association's principal office. Actions of the Executive Committee shall be reported to the Board of Directors as provided in Section 3 of this Article and shall be available to any member of the Board of Directors upon request to the executive director/secretary.

ARTICLE 7 – Standing Committees

Section 7.01. Qualification. In order to serve on any Association standing committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the appointment, the individual may not serve during the remaining term of that appointment unless that individual can again meet the criteria for appointment and is appointed to complete the term.

Section 7.02. Term of Office. The term of office of standing committee members shall be two years commencing on January 1 of each even-numbered year. The term of office of standing committee chairs and vice chairs shall be approximately two years and shall commence as soon after January 1 of the even-numbered year as they may be appointed by the president and ratified by the then-seated Board of Directors, and shall terminate on December 31 of the odd-numbered year approximately two years later or until their successors are appointed and ratified.

Section 7.03. Meetings. Meetings of standing committees may be called at such times and places designated by the respective chair thereof except where provided otherwise by these bylaws. Any meetings of standing committees may be conducted, in whole or in part, by electronic transmission or by electronic video screen communication, as set forth in Section 4.06. Subject to the provisions of these bylaws and any actions that may be taken by the Board of Directors, the chairs of each standing committee may establish their own rules for the efficient operation of the committee they each chair. The chairs of each standing committee are authorized to create subcommittees and workgroups in order to complete the work of the committee.

Section 7.04. Committee Composition. Each limited standing committee shall have a membership composition that is comprised of members in the quantity and with qualifications as defined by the provisions of these bylaws. The committee chair position shall not be included in the maximum count for determining the committee composition total of any given limited committee. The committee chair shall, however, be a voting member of their respective committees subject to the rules and procedures of each committee. If the chair is absent, the vice chair shall fill the role of the chair during such absence.

Section 7.05. Agriculture Committee. There shall be an Agriculture Committee whose duty it shall be to recommend Association policy, positions and programs to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of the Association and its members. The committee shall consist of at least one member from each region.

Section 7.06. Business Development Committee. There shall be a Business Development Committee whose duty it is to develop and recommend to the Board of Directors programs and activities to be provided or administered by the Association that generate non-dues revenue and provide a service or benefit to member agencies. The committee shall consist of at least one member from each region and may include members from any of the other standing committees.

Section 7.07. Communications Committee. There shall be a Communications Committee whose duty it shall be to develop and make recommendations to the Board of Directors regarding a comprehensive internal and external communications program for the Association and to promote development of sound public information and education programs and practices among member agencies. The committee shall consist of no more than 40 members. The committee shall consist of at least one member from each region.

Section 7.08. Energy Committee. There shall be an Energy Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

Section 7.09. Federal Affairs Committee. There shall be a Federal Affairs Committee whose duty it shall be to review all federal legislative proposals and regulatory proposals affecting member agencies, after consulting with other appropriate committees, and to develop Association positions consistent with existing policy, where it has been established; recommend sponsorship of bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's federal legislative program. The committee shall consist of at least one, but no more than five members from each region.

Section 7.10. Finance Committee. There shall be a Finance Committee whose duty it shall be to make recommendations to the Board of Directors regarding annual budgets, dues formula and schedules and other revenue-producing income, annual audit and selection of an auditor, and investment strategies. The committee shall consist of the president and vice president of the Association as *ex officio* members, either the chair or vice chair from each of the Association's 10 region boards, and one additional member from each region with experience in financial matters.

Section 7.11. Groundwater Committee. There shall be a Groundwater Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

Section 7.12. Legal Affairs Committee. There shall be a Legal Affairs Committee whose duty it shall be to support the mission of the Association, and more particularly to deal with requests for assistance involving legal matters of significance to member agencies, including but not limited to state and federal court litigation, water rights matters, selected regulatory and resources agency matters, proposed bylaw revisions, review of legislation as requested by the State Legislative Committee, etc. The committee shall consider matters and issues submitted to it in order to determine which ones are of major significance to the member agencies and, assuming a finding of major significance, recommend to the Board of Directors the position(s) which the committee believes the Association should take with respect thereto. The committee shall be composed of between 34 and 44 attorneys, each of whom shall be a member of the California Bar and shall be, or act as, counsel for a member agency, representing diverse interests within the Association, including but not limited to, different geographical areas throughout the state, large and small agencies, agricultural and urban agencies, agencies created under the various enabling statutes, etc. The committee shall consist of at least one member from each region.

Section 7.13. Local Government Committee. There shall be a Local Government Committee whose duty it shall be to recommend policies to the State Legislative Committee, as appropriate, and Board of Directors on matters affecting water agencies as a segment of local government in California. The committee shall consist of at least one, but no more than three members from each region.

Section 7.14. Membership Committee. There shall be a Membership Committee whose duty it shall be to assist staff in developing membership recruitment and retention programs, make recommendations to the Board of Directors regarding membership policies, eligibility, and applications for membership and review and make recommendations to the Finance Committee regarding an equitable dues structure. The committee shall consist of at least one member from each region.

Section 7.15. State Legislative Committee. There shall be a State Legislative Committee whose duty it shall be to review all state legislative proposals affecting member agencies and to establish Association positions, consistent with existing policy, where it has been established; sponsor bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's legislative program. The committee shall consist of members representing a variety of types of member agencies and at least one, but no more than four members from each region.

Section 7.16. Water Management Committee. There shall be a Water Management Committee whose duty it shall be to recommend policy and programs to the Board of Directors on any area of concern in water management. The committee shall consist of at least one, but no more than four members from each region.

Section 7.17. Water Quality Committee. There shall be a Water Quality Committee whose duty it shall be to develop and recommend Association policy, positions, and programs to the Board of Directors, to promote cost-effective state and federal water quality regulations that protect the public health, to enable interested member agencies to join together to develop and coordinate with other organizations, and to present unified comments regarding agricultural and domestic water quality regulations. The committee shall consist of at least one member from each region.

ARTICLE 8 – Special Councils, Committees, and Task Forces

Section 8.01. Council of Past Presidents. There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association's Board and Executive Committee meetings, including attending closed sessions of the Board. Members of the Council of Past Presidents may also attend meetings of the Executive Committee except as designated by the Executive Committee as further described in Section 6.04. With the exception of the immediate past president, members of the Council of Past Presidents are non-voting.

Section 8.02. Election Committee. There shall be an Election Committee consisting of eleven representatives established by February 28 of each odd-numbered year, whose purpose shall be to present qualified individuals for the offices of president and vice president of the Association. The Election Committee shall vet all candidates to determine if the eligibility criteria have been met. The Election

Committee will endorse a preferred candidate for president and vice president before presenting an open ballot with all qualifying candidates to the members for a vote in the manner set forth in Section 9.10 and Section 9.11.

(a) Selection. The Election Committee shall be selected in the following manner:

(1) Each of the 10 currently seated Region Boards in the odd-numbered year shall appoint a representative from their respective regions to serve on the Election Committee.

(2) One representative appointed by the president in the odd-numbered year shall also serve on the Election Committee. Neither the president nor the vice president qualifies to be appointed to this position.

(b) Qualification. In order to serve on the Election Committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Past presidents, who are Honorary Life Members of the Association, may also serve on the Election Committee without meeting stated qualifications unless otherwise disqualified. Where an individual ceases to meet these criteria during the election cycle, the individual may not continue to serve. When the disqualified member represented a Region Board, the affected Region Board shall select a replacement representative. When the disqualified member represented the President, the President shall select an alternate representative.

Section 8.03. Other Committees and Task Forces. Other committees and task forces may be appointed by the president from time to time as needed, consistent with and supportive of the mission of the Association.

ARTICLE 9 – Meetings of Members

Section 9.01. Meetings. Meetings of the members of the Association shall be held at the Association's conferences to provide a report to the members on the Association's activities during the past year, provide an overview of the Association's finances, announce the newly elected president and vice president of the Association in each odd-numbered year, and to transact such other proper business as may come before the meeting.

Section 9.02. Special Meetings. Special meetings of the members of the Association may be called by the Board of Directors, the president of the Board of Directors, or by 5 percent or more of the members of the Association. Except when called by the Board, a request for a special meeting must be in writing and must be delivered in person or mailed by first-class mail addressed to the president of the Board at

the principal office of the Association, with a copy to the executive director/secretary. The request must state the general nature of the business proposed to be transacted at the meeting.

A special meeting that has been called by written request of 5 percent of the member agencies of the Association to the Board of Directors shall be set by the Board of Directors on a date that is not less than 35 or more than 90 days after receipt of the request.

Section 9.03. Meetings by Remote Communication. Any meeting of the members may be conducted, in whole or in part, by electronic transmission by and to the Association or by electronic video screen communication. The member shall be deemed present in person at the meeting if the following apply:

- (a) The Association implements reasonable measures to provide the member a reasonable opportunity to participate in the meeting and to vote on matters submitted to the members, including an opportunity to read or hear the proceedings of the meeting substantially concurrently with those proceedings.
- (b) If any member votes or takes other action at the meeting by means of electronic transmission to the Association or electronic video screen communication, a record of that vote or action is maintained by the Association.
- (c) The Association verifies that each person participating remotely is an authorized representative of a voting member.

Section 9.04. Notice Requirements for Membership Meetings. Written notice of any membership meeting shall be given to each voting member of the Association. The notice shall state the date, time, and place of the meeting; the means by which members may participate; and the general nature of the business to be transacted. The member notification information shall also be posted on the Association's website.

Except as otherwise provided in these bylaws or California law, a written notice of regular membership meetings shall be given not less than 10 or more than 90 days before the date of the meeting to each member who, on the record date for notice of the meeting, is entitled to vote; provided, however, that if notice is given by mail, and the notice is not mailed by first-class, registered, or certified mail, that notice shall be given not less than 20 days before the meeting.

Section 9.05. Notice Requirements for Special Meetings. The executive director/secretary shall cause notice to be given to all members of the Association of the date, time, and place of the meeting and the general nature of the business to be transacted at the meeting. No business except that specified in the request and notice may be transacted at said special meeting. If notice of the requested special meeting is not given within 20 days after receipt of the request, the person or persons requesting the meeting may give the notice.

Section 9.06. Voting. Each member of the Association in good standing at the time of the annual or special meeting shall be entitled to one vote that shall be cast by its authorized representative. Each

member must designate its authorized representative prior to the annual or special meeting. It is the member's responsibility to designate or update its authorized representative as needed. The Association may confirm with any member the identity of that member's authorized representative for the purpose of casting ballots in any election of president and vice president, amendments to these Bylaws, or other Association business that requires a vote. All questions, except amendments or revisions of these bylaws, shall be determined by a majority of the members present and voting. A roll call may be requested by any authorized representative.

Section 9.07. Amendment of Bylaws. These bylaws may be amended or revised by two-thirds of the member agencies of the Association present and voting at any meeting.

Section 9.08. Quorum. The presence of the authorized representatives of at least 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. Actions of the members of the Association taken by written ballot shall require the timely receipt of the written ballot from the authorized representatives of at least 50 members to constitute a quorum.

Section 9.09. Amendments, Revisions, and Resolutions. Before any amendments or revisions to the bylaws, or resolutions, may be considered at any meeting of the Association, any such amendment, revision, or resolution shall be submitted to the executive director/secretary at least 90 days prior to the first day of such meeting. The executive director/secretary shall promptly distribute any proposed amendments or revisions to the Legal Affairs Committee for the Legal Affairs Committee to develop an unbiased analysis of the amendments or revisions. Following development of an analysis for the proposed amendments or revisions, the executive director/secretary shall distribute copies of any resolutions, amendments or revisions, including any applicable analyses, to all members of the Association not less than 10 days or more than 90 days prior to presentation at such meeting. The written notice of the membership meeting shall be given to each voting member of the Association consistent with the provisions defined in Section 9.04. The 90-day rule may be suspended at any meeting of the Association by consent of three-fourths of the members present. Voting on resolutions, amendments, or revisions shall proceed as provided by Sections 9.06 and 9.07.

Section 9.10. Nomination of President and Vice President.

- (a) **Qualification.** At the time of their election, the president and vice president of the Association shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association.
- (b) **Nominating Resolutions.** All nominations for the positions of president and vice president shall be accompanied by an official resolution from the Association member agency on whose board the nominee serves. Said resolution shall be signed by an authorized signatory of the member agency's Board of Directors.

Section 9.11. Election of President and Vice President. Each member of the Association in good standing at the time a vote is cast is entitled to one vote for election of the president and vice president that shall be cast by its authorized representative by written ballot. The ballot and any related material may be sent by first class, registered, or certified mail or electronic transmission by the Corporation that meets the requirements of Corporations Code section 20, and responses may be returned to the Corporation by mail or electronic transmission. On any written ballot for the election of president or vice president, an authorized representative acting on behalf of the member may write in a qualified candidate for election. Nominating resolutions for write-in candidates must be received by the deadline for the return of ballots.

Section 9.12. Write-In Candidates. If a write-in candidate prevails in any election for president or vice president, such individual shall not be officially elected into such position until the Election Committee confirms that the individual meets the eligibility criteria and qualifications requirements.

Section 9.13. Run-off Election for President and Vice President. In the event a nominee does not receive a majority of the votes for president or vice president, a run-off election shall be held for the office or offices for which a majority of the votes have not been received. The run-off election shall only involve the nominees who received the two highest amounts of votes. The run-off election shall be conducted in the same manner as the initial election.

Section 9.14. Additional Procedures for Election of President and Vice President. The Board shall have the authority to adopt policies for elections ("Election Policy") of president and vice president setting forth the details for the election of such positions when not otherwise contrary to or covered by these bylaws.

Section 9.15. Action by Written Ballot. To the extent permitted by applicable law and subject to all applicable requirements, any action that may be taken at a regular or special member meeting of the members may be approved by written ballot if a ballot is sent to each member entitled to vote on the matter. If approved by the Board, ballots may be sent and returned by electronic transmission as permitted in the Corporations Code. Ballot format, solicitation and voting thresholds shall meet the requirements of the Corporations Code and be consistent with applicable provisions of these Bylaws.

ARTICLE 10—Indemnification of Directors, Officers, and Other Agents

Section 10.01. Right of Indemnity. To the fullest extent permitted by law, this Corporation shall indemnify its Directors, Officers, employees, and other persons described in Section 7237(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that Section, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in Section 7237(a) of the California Corporations Code.

Section 10.02. Approval of Indemnity. On written request to the Board by any person seeking indemnification under Section 7237(b) or Section 7237(c) of the California Corporations Code, the Board shall promptly determine under Section 7237(e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 7237(b) or Section 7237(c) has been met and, if so, the Board shall authorize indemnification.

Section 10.03. Advancement of Expenses. To the fullest extent permitted by law and except as otherwise determined by the Board in a specific instance, expenses incurred by a person seeking indemnification under these bylaws in defending any proceeding covered by those Sections shall be advanced by the Corporation before final disposition of the proceeding, on receipt by the Corporation of an undertaking by or on behalf of that person that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the Corporation for those expenses.

Section 10.04. Insurance. The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its Officers, Directors, employees, and other agents, against any liability asserted against or incurred by any officer, director, employee, or agent in such capacity or arising out of the officer's, director's, employee's or agent's status as such.

ARTICLE 11 - Miscellaneous

Section 11.01. Conduct of Meetings. All meetings of the Association shall be conducted in accord with the code of conduct and in substantial accordance with the latest edition of Robert's Rules of Order Newly Revised unless the Board adopts alternate rules of conduct for itself and/or its committees, region boards, and region workgroups.

Section 11.02. Funds. The funds of the Association shall be used to further the aims and purposes of this Association. They shall be kept by the controller/treasurer and paid out by checks or other electronic means, which shall only be valid with two authorized signatures. The Board of Directors shall designate by resolution which persons, other than the controller/treasurer, may sign for expenditures. The Finance Committee shall implement procedures to ensure necessary internal controls over the receipt and expenditures of Association funds and arrange for an external audit. Audit reports shall be presented to the Board of Directors.

Section 11.03. Disposition of Assets upon Dissolution. The Association's properties and assets are irrevocably dedicated to the fulfillment of the Association's purposes as described in Article 2 of the Articles of Incorporation. No part of the Association's net earnings, properties and assets, on dissolution or otherwise, may inure to the benefit of any private person. Upon the dissolution of the Association, all debts thereof shall be paid and its affairs settled, and all remaining assets shall be distributed to the Association's member political subdivisions for a public purpose, consistent with the provisions of the California Nonprofit Corporation Law relating to mutual benefit corporations then in effect and with the Articles of Incorporation.

Section 11.04. Definitions. As used in these Bylaws, the terms “electronic transmission” and “notice provided by electronic means” shall refer to notice and other communications given by fax or e-mail.

Section 11.05. Conflicts Between Bylaws and Other Association Policies. To the extent permitted by applicable law, these Bylaws shall govern in the event there is a conflict between these Bylaws and another Association policy, rule, or procedure.

Amended comprehensively December 1, 2010

Amended May 9, 2012

Amended May 7, 2014

Amended December 2, 2015

Amended November 29, 2017

Amended & Restated November 30, 2022

Amended & Restated December 4, 2024



PROPOSED AMENDED AND
RESTATED BYLAWS of the
Association of California
Water Agencies

Amended and restated by the ACWA Members: December 4, 2024

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(As amended and restated by the Members on December 4, 2024)

ARTICLE 1 - General

Section 1.01. Name. The name of this California nonprofit corporation shall be the Association of California Water Agencies (hereinafter referred to as the Association).

Section 1.02. Principal Office. The principal office for the transaction of business of the Association shall be located in Sacramento, California.

Section 1.03. Purposes. The purposes of the Association shall be to work together with its members and others for the best interests of California and its citizens and landowners who use, need and depend upon water; to encourage the orderly development of the waters of the state; to seek means of obtaining and making available to all of California a dependable water supply of the best possible quality at the lowest possible cost, giving due consideration to environmental factors involved therein; to provide inspiration and leadership in meeting and solving the water supply problems of this state; to propose and advocate such policies and measures—local, state and federal—that serve the best interests of the Association, opposing those of contrary nature; to assist in promoting the health, safety and welfare of the employees of its members; and to do all other things that are in the best interests of its members.

ARTICLE 2 – Membership and Dues

Section 2.01. Membership.

- (a) **Members.** Only a public district, public agency, or public organization created and operated for the purpose of controlling, treating, developing, acquiring, using or supplying water for any purpose for inhabitants or lands within the state of California, or for the protection, drainage or reclamation of lands within the state of California, may become a member of the Association. Such an entity will become a member upon written application, approval by the Board of Directors, and the payment of the required dues. Acceptance to membership shall authorize full participation in Association activities. Except as otherwise provided in Section 2.01(b) below, in no case may an organization other than a state, a political subdivision (as defined in § 1.103-1(b) of the Income Tax Regulations) of a state or an entity the income of which is excluded from gross income under § 115 of the Internal Revenue Code be a member of the Association. A member of the Association shall be in good standing if in compliance with all bylaws and requirements of membership, including timely payment of annual dues and emergency assessments.
- (b) **Honorary Life Members.** Any person who has rendered conspicuous service in furthering the purposes of the Association may, by vote of the Board of Directors, be granted an honorary life membership in the Association without payment of dues or assessments. All past presidents of the Association shall automatically be honorary life members without vote of the Board of Directors. Honorary life members shall not be entitled to a vote or to hold office automatically because of their status as honorary life members.
- (c) **Termination of Members.** Membership shall cease upon the failure of any member to pay the dues provided for in Section 2.02 of this Article. The membership of any member may be terminated at any time by such member sending written notification of its intention to withdraw to the Association's principal office. The Board of Directors may terminate the membership of any member upon 30 days' written notice by first-class mail when it is determined at any regular Board meeting or at any special Board meeting called for that purpose that continuance of such membership would not be in the best interests of the Association. Withdrawal or termination of membership ends any participation in Association activities and shall terminate a member's interest in the Association's assets.

Section 2.02. Dues. The annual dues of each member of the Association shall be established by the Board of Directors; provided, however, that any member may apply for a change in its dues because of conditions that differentiate such applicant from other members.

Section 2.03. Liability of Members. No member shall be liable for any obligation incurred by the Association with the following exception: (1) the payment of the annual dues while it remains a member;

and (2) the payment of emergency assessments, which shall not exceed 10 percent of current annual dues for each member in any calendar year while it remains a member. No emergency assessment may be levied against any member during its first two years of membership in the Association.

ARTICLE 3 - Officers

Section 3.01. President and Vice President.

- (a) **General.** The president and vice president of the Association shall be the elected officers of the Association. At the time of their election the president and vice president shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association. The president and vice president shall be elected by the members of the Association by written ballot in each odd-numbered year before the Association's annual meeting, shall be announced at the Association's annual meeting, shall take office on January 1 of the calendar year following election, and shall hold office until such time as their successors take office or are appointed. An elected president shall not be permitted to succeed himself/herself to that office. Except as provided in this Article, should vacancies occur in either office of the president or vice president, the Board of Directors shall appoint persons to fill such offices for the unexpired terms thereof.
- (b) **President.** The president shall preside at all meetings of the Board of Directors, the Executive Committee, and the general membership; shall appoint members of all committees, including the chair and vice chair of each, upon recommendation from members and regions (as communicated by the region chairs), with each such committee chair and vice chair ratified by the Board of Directors; and shall perform all other duties necessary to carry out the functions of the office. The president shall be a non-voting, *ex officio* member of each committee, but shall not be an *ex officio* member of the Election Committee or the region boards.
- The president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.
- (c) **Vice President.** The vice president shall, in the absence of the president, assume all of the duties of that office and, if a vacancy occurs, succeed thereto for the unexpired term. The vice president shall sit as a member of the Executive Committee of the ACWA Joint Powers Insurance Authority and shall perform such other duties as assigned by the president. The vice president shall be a non-voting, *ex officio* member of each committee, but shall not be an *ex officio* member of the Election Committee or the region boards.

The vice president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.

Section 3.02. Executive Director/Secretary and Controller/Treasurer.

- (a) **General.** The executive director/secretary and controller/treasurer of the Association shall also be officers of the Association. The executive director/secretary shall be appointed by and hold office at the pleasure of the Board of Directors of the Association.
- (b) **Executive Director/Secretary.** The executive director/secretary shall: (1) advise and assist the Board of Directors, all committees, the boards of each region, and the workgroups of each region; (2) be responsible for administering the total operations of the Association; (3) employ, direct, and release all employed staff in accordance with the policies adopted by the Board of Directors and consistent with the budget adopted by the Board of Directors; (4) provide relevant information to the Board of Directors needed by the Board to take actions; (5) give members notice and record minutes of all meetings of the membership, Board of Directors, and Executive Committee; and (6) have such other powers and perform such other duties as may be provided and assigned by the Board of Directors directly or through the president of the Board or the Executive Committee. The executive director/secretary, with the assistance of the controller/treasurer, shall render a report to the Board of Directors at the first meeting following the close of each calendar year showing the membership of the Association, the receipts and expenditures during the year, and the work accomplished during the previous year.
- (c) **Controller/Treasurer.** The controller/treasurer shall report to and act under the direction of the executive director/secretary. The controller/treasurer shall be a signatory on all accounts held by the Association and shall act as a fiduciary for all assets of the Association.

ARTICLE 4 – Board of Directors

Section 4.01. Membership. The Board of Directors shall consist of:

- (a) The Association president and vice president.
- (b) The chair and vice chair of each region.
- (c) The chair of each standing committee.
- (d) The most immediate active past president.
- (e) The vice president of the ACWA/Joint Powers Insurance Authority.

Section 4.02. Term of Office. The term of office of all members of the Board of Directors shall commence on January 1 of the calendar year following election of the president and vice president, except for those persons who serve on the Board of Directors by nature of their position as chairs of standing committees, whose terms shall instead commence upon their ratification by the Board of Directors. Except as provided in Article 4, Section 4.11, the term of office for all members of the Board of Directors shall terminate on December 31 of the following odd-numbered year two years later, or until their successors take office.

Section 4.03. Attendance Requirement. Any member of the Board of Directors who misses two consecutive regular Board meetings without being excused by the Board will no longer be a member of the Board of Directors.

Section 4.04. Regular Meetings. Regular meetings of the Board of Directors shall be held bimonthly at such times and places as the Board may determine.

Section 4.05. Special Meetings. Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. [However, the president's determination of necessity shall control.](#) Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except those items described in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.

Section 4.06. ~~Meetings by Electronic Communication.~~ Alternatives to Traditional Meetings.

(a) Any meeting of the Board of Directors, region boards, or any committee may be conducted, in whole or in part, by telephone, electronic transmission, or by electronic video screen communication. A member of the Board of Directors, a region board, or any committee shall be deemed present in person at the meeting if the following apply:

(a)(1) Each director, region board, or committee member participating in the meeting can communicate concurrently with all other directors, region board, or committee members.

~~(1)-(2)~~ Each director, region board or, committee member is provided the means of participating in all matters before the board, region board, or committee, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the Association.

(b) To the extent permitted by applicable law and subject to all applicable requirements, any action that may be taken at a regular or special Board of Directors, a region board, or any committee may be approved by unanimous written consent of the members of that body.

~~Section 4.06.~~**Section 4.07. Quorum.** At any meeting of the Board of Directors, the attendance of 50 percent of the voting members of the Board of Directors, or their permitted alternates as specified in these bylaws, shall constitute a quorum for the transaction of any business. The Board may hold a closed session for discussion of personnel matters; enforcement of violations of the code of conduct; pending or anticipated litigation or other legal matters, including, but not limited to, considering whether to file or join in an amicus brief; real property negotiations and discussions; and other confidential matters as determined by the Board to the extent permitted by applicable law. (See Board Policy 2.1.8.3.)

~~Section 4.07.~~**Section 4.08. Alternates.** Each region shall designate an alternate for each chair and vice chair, who shall meet the qualification requirements for chair and vice chair, to act at meetings of the Board of Directors when the chair or vice chair is unable to attend. The vice chair of each standing committee will be the alternate to act at meetings of the Board of Directors when the standing committee chair is unable to attend. An alternate may not act or vote on behalf of more than one member of the Board of Directors. A member of the Board of Directors may not act as an alternate for any other member.

~~Section 4.08.~~**Section 4.09. Vacancies for Standing Committee Chairs and Vice Chairs.** Should a vacancy occur in the office of any standing committee chair or vice chair before the end of the term, the president shall appoint a new committee chair or vice chair to fulfill the unexpired term of such committee chair or vice chair subject to ratification by the Board of Directors. A vacancy in the office of any such standing committee chair or vice chair as described in the previous sentence shall be deemed to exist when the chair or vice chair: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

~~Section 4.09.~~**Section 4.10. Duties, Authorities, and Delegation.** Subject to the provisions and limitations of California Nonprofit Corporation Law, other applicable laws, and the provisions of these bylaws, the Association's activities and affairs are to be exercised by or under the direction of the Association's Board of Directors. The Board of Directors is responsible for the overall supervision, control, and direction of the Association. The Board of Directors shall: (1) employ and release the executive director/secretary; (2) set performance expectations for the executive director/secretary; (3) receive, review, and consider approval of executive director/secretary recommended compensation, other terms and conditions of employment, and annual evaluations as prepared by the Executive Committee; (4)

annually adopt a budget; and (5) set the level of dues for the Association. Except as to the duties listed in the previous sentence, and subject to Article 3, Section 2, the Board of Directors may delegate the supervision, control, and direction of the Association's affairs to any person or group, including a committee, provided the Association Board retains ultimate responsibility for the actions of such person or group. Where such powers are delegated, the delegation shall be documented in writing.

~~Section 4.10.~~**Section 4.11.** **Immediate Past President.** The immediate past president automatically assumes this position after serving as the Association's elected president and is a voting member of the Board of Directors and Executive Committee. The term of office for the immediate past president shall commence on January 1 of the calendar year following election of the president and vice president and shall terminate on December 31 of the following odd-numbered year two years later. In the event the most immediate active past president is unavailable to serve, the most recent and available active past president in succession shall serve in this capacity.

~~Section 4.11.~~**Section 4.12.** **Code of Conduct of Board Members.**

- (a) The Board of Directors shall establish, and update as appropriate, a code of conduct for its Directors that recognizes the Association's commitment of integrity, respect, and fair representation to its members and the public they serve and establishes minimum ethical standards for the performance of the duties of office. (See Code of Conduct Policy, Board Policy Manual, Policy No. GO-2.1A.) The code shall be consistent with the procedural processes contained in the Code of Conduct Policy. (See sections 2.1.3A and 2.1.4A of Policy GO-2.1A of the Board Policy Manual.) The code shall be distributed to all new Directors and shall be distributed annually to all members of the Association.

ARTICLE 5— Regions

Section 5.01. Boundaries of Each Region.

- (a) There shall be a maximum of 10 regions within the state. The Board of Directors shall determine the regional boundaries. Insofar as is practicable, the regions shall have a numerical balance in members of the Association; make geographic sense; and promote regional problem solving.
- (b) A member of the Association may file a written petition to the Board of Directors requesting a change in regions. Such petition shall set forth the reasons for such requested change. The Board shall, within a reasonable time, act upon such petition and set forth the reasons for its action. Such action by the Board shall be based on factors in Section 5.01(a) above, as well as others deemed by the Board of Directors to be relevant to the decision.

Section 5.02. Officers.

- (a) The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region in each odd-numbered year. A region may maintain a board of fewer than five but not less than three members as provided in the region's rules and regulations. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. Five or more members of the Association from the region shall constitute a quorum for purposes of regional board elections. Association staff shall verify the legitimacy of the ballots.
- (b) The officers of each region shall: (1) exercise the powers and perform duties of the region during the interim between region meetings; and (2) make recommendations to the president regarding appointments to committees. The chair and vice chair shall be the region's representatives to the Board of Directors.
- (c) Each officer of a region shall be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the office, the individual may not serve during the remaining term of that office unless that individual can again meet the criteria for the office and is appointed to complete the term. The region board may adopt more stringent criteria for board member qualifications as part of the region's rules and regulations.
- (d) Should a vacancy occur in any of the region board positions before the end of the term, the remaining members of the region board shall appoint a new member. A vacancy in the office of any region board position shall be deemed to exist when a region board member: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

Section 5.03. Nominating Committees. There shall be a nominating committee for each region consisting of three or more designees, each representing a member of the Association located within the region, appointed by the chair of the region and approved by the region board. Nominating committees shall be formed by February 28 of each odd-numbered year.

Section 5.04. Meetings. The meetings of each region shall be held at both the spring and fall conferences and at such other times and places as may be determined by the region chair. Representatives of five or more members of the Association from the region present at any region meeting shall constitute a quorum for purposes of conducting the business of the region. Any meeting,

regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06.

Section 5.05. Workgroups. Workgroups may be appointed by the region chair as needed.

Section 5.06. Rules. Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association. Each region shall abide by the code of conduct adopted by the Board of Directors of the Association.

ARTICLE 6 – Executive Committee

Section 6.01. Membership. There shall be an Executive Committee consisting of the following: the president of the Association, who shall be the chair thereof; the vice president; the most immediate active past president; the chair of the Finance Committee; and three at-large representatives selected from and by the members of the Board of Directors. The election of the three at-large representatives to the Executive Committee shall occur at the first Board of Directors meeting held in each even-numbered year and the elected representatives shall serve immediately following their election and until such time as their successors take office. To the extent practical, the Executive Committee should be constituted so as to reflect the geographic extent of the Association and the functions of the members of the Association.

Section 6.02. Powers. The Executive Committee shall have the following authority:

- (a) **Personnel.** Subject to the budget adopted by the Board of Directors, the Executive Committee shall perform the following personnel actions: (1) recommend compensation for the executive director/secretary to the Board of Directors for approval; (2) perform annual reviews of the executive director/secretary and submit that review to the Board of Directors; (3) review the classification and compensation plan and publicly posted salary schedule for Association employees submitted by the executive director/secretary, which shall be approved by the Board of Directors; (4) establish personnel policies for the conduct and behavior of employees, which shall be reviewable by the Board of Directors; and (5) undertake such other personnel actions as may be requested by the executive director/secretary in support of his or her oversight of all other personnel matters, which shall be reviewable by the Board of Directors, in closed session, upon request of the Board of Directors.
- (b) **Delegation.** The Executive Committee may act pursuant to any authority specifically delegated to it by the Board of Directors. The delegation shall indicate whether the authority is still subject to the ultimate authority of the Board.
- (c) **Authority to Act Between Meetings.** The Executive Committee may act for the Board of Directors between Board meetings when calling a special meeting of the Board of Directors is impracticable, provided that no such action of the Executive Committee shall be binding on the Board of Directors until authorized or approved by the Board. The

Executive Committee has the authority to authorize actions recommended by the Legal Affairs Committee (such as the filing of letter briefs and amicus curiae briefs) by electronic means without the need for an in-person or telephonic meeting, but such actions shall be ratified by the Board of Directors at its next meeting.

Section 6.03. Reporting. The president, or any person designated by the president, shall report to the Board of Directors, at each regular Board meeting, any action taken by the Executive Committee since the last preceding regular Board meeting. The minutes of Executive Committee meetings, which at that time may still be in draft form, shall be mailed (using the U.S. Postal Service, express delivery, electronic means, or otherwise) to each member of the Board of Directors at least five days prior to Board meetings, except in cases in which the Executive Committee meets during or immediately prior to a conference of the Association or immediately prior to a Board meeting, in which case the minutes, which may still be in draft form, shall be mailed to each director promptly thereafter.

Section 6.04. Meetings. The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail, or (2) upon 24 hours' notice with notice provided by electronic means; and all such meetings shall be open to the Board of Directors. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06. With the exception of closed sessions as designated by the Executive Committee, all members of the Board of Directors and Council of Past Presidents may attend any meeting of the Executive Committee. However, Meetings of the Executive Committee may be closed its meetings to select or all non-members of the Committee to others at the discretion of the president or by a majority vote of the Executive Committee. Any decision to close an Executive Committee meeting to others shall be final and not reversible except with the consent of party that decided to close the meeting. Only members of the Executive Committee are allowed to vote on Executive Committee matters at a meeting of the committee.

Section 6.05. Minutes. The minutes of the Executive Committee meetings shall be kept by the executive director/secretary at the Association's principal office. Actions of the Executive Committee shall be reported to the Board of Directors as provided in Section 3 of this Article and shall be available to any member of the Board of Directors upon request to the executive director/secretary.

ARTICLE 7 – Standing Committees

Section 7.01. Qualification. In order to serve on any Association standing committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the

appointment, the individual may not serve during the remaining term of that appointment unless that individual can again meet the criteria for appointment and is appointed to complete the term.

Section 7.02. Term of Office. The term of office of standing committee members shall be two years commencing on January 1 of each even-numbered year. The term of office of standing committee chairs and vice chairs shall be approximately two years and shall commence as soon after January 1 of the even-numbered year as they may be appointed by the president and ratified by the then-seated Board of Directors, and shall terminate on December 31 of the odd-numbered year approximately two years later or until their successors are appointed and ratified.

Section 7.03. Meetings. Meetings of standing committees may be called at such times and places designated by the respective chair thereof except where provided otherwise by these bylaws. Any meetings of standing committees may be conducted, in whole or in part, by electronic transmission or by electronic video screen communication, as set forth in Section 4.06. Subject to the provisions of these bylaws and any actions that may be taken by the Board of Directors, the chairs of each standing committee may establish their own rules for the efficient operation of the committee they each chair. The chairs of each standing committee are authorized to create subcommittees and workgroups in order to complete the work of the committee.

Section 7.04. Committee Composition. Each limited standing committee shall have a membership composition that is comprised of members in the quantity and with qualifications as defined by the provisions of these bylaws. The committee chair position shall not be included in the maximum count for determining the committee composition total of any given limited committee. The committee chair shall, however, be a voting member of their respective committees subject to the rules and procedures of each committee. If the chair is absent, the vice chair shall fill the role of the chair during such absence.

Section 7.05. Agriculture Committee. There shall be an Agriculture Committee whose duty it shall be to recommend Association policy, positions and programs to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of the Association and its members. The committee shall consist of at least one member from each region.

Section 7.06. Business Development Committee. There shall be a Business Development Committee whose duty it is to develop and recommend to the Board of Directors programs and activities to be provided or administered by the Association that generate non-dues revenue and provide a service or benefit to member agencies. The committee shall consist of at least one member from each region and may include members from any of the other standing committees.

Section 7.07. Communications Committee. There shall be a Communications Committee whose duty it shall be to develop and make recommendations to the Board of Directors regarding a comprehensive internal and external communications program for the Association and to promote development of sound public information and education programs and practices among member agencies. The committee shall

consist of no more than 40 members. The committee shall consist of at least one member from each region.

Section 7.08. Energy Committee. There shall be an Energy Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

Section 7.09. Federal Affairs Committee. There shall be a Federal Affairs Committee whose duty it shall be to review all federal legislative proposals and regulatory proposals affecting member agencies, after consulting with other appropriate committees, and to develop Association positions consistent with existing policy, where it has been established; recommend sponsorship of bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's federal legislative program. The committee shall consist of at least one, but no more than five members from each region.

Section 7.10. Finance Committee. There shall be a Finance Committee whose duty it shall be to make recommendations to the Board of Directors regarding annual budgets, dues formula and schedules and other revenue-producing income, annual audit and selection of an auditor, and investment strategies. The committee shall consist of the president and vice president of the Association as *ex officio* members, either the chair or vice chair from each of the Association's 10 region boards, and one additional member from each region with experience in financial matters.

Section 7.11. Groundwater Committee. There shall be a Groundwater Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

Section 7.12. Legal Affairs Committee. There shall be a Legal Affairs Committee whose duty it shall be to support the mission of the Association, and more particularly to deal with requests for assistance involving legal matters of significance to member agencies, including but not limited to state and federal court litigation, water rights matters, selected regulatory and resources agency matters, proposed bylaw revisions, review of legislation as requested by the State Legislative Committee, etc. The committee shall consider matters and issues submitted to it in order to determine which ones are of major significance to the member agencies and, assuming a finding of major significance, recommend to the Board of Directors the position(s) which the committee believes the Association should take with respect thereto. The committee shall be composed of between 34 and 44 attorneys, each of whom shall be a member of the California Bar and shall be, or act as, counsel for a member agency, representing diverse interests within the Association, including but not limited to, different geographical areas throughout the state, large and small agencies, agricultural and urban agencies, agencies created under the various enabling statutes, etc. The committee shall consist of at least one member from each region.

Section 7.13. Local Government Committee. There shall be a Local Government Committee whose duty it shall be to recommend policies to the State Legislative Committee, as appropriate, and Board of Directors on matters affecting water agencies as a segment of local government in California. The committee shall consist of at least one, but no more than three members from each region.

Section 7.14. Membership Committee. There shall be a Membership Committee whose duty it shall be to assist staff in developing membership recruitment and retention programs, make recommendations to the Board of Directors regarding membership policies, eligibility, and applications for membership and review and make recommendations to the Finance Committee regarding an equitable dues structure. The committee shall consist of at least one member from each region.

Section 7.15. State Legislative Committee. There shall be a State Legislative Committee whose duty it shall be to review all state legislative proposals affecting member agencies and to establish Association positions, consistent with existing policy, where it has been established; sponsor bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's legislative program. The committee shall consist of members representing a variety of types of member agencies and at least one, but no more than four members from each region.

Section 7.16. Water Management Committee. There shall be a Water Management Committee whose duty it shall be to recommend policy and programs to the Board of Directors on any area of concern in water management. The committee shall consist of at least one, but no more than four members from each region.

Section 7.17. Water Quality Committee. There shall be a Water Quality Committee whose duty it shall be to develop and recommend Association policy, positions, and programs to the Board of Directors, to promote cost-effective state and federal water quality regulations that protect the public health, to enable interested member agencies to join together to develop and coordinate with other organizations, and to present unified comments regarding agricultural and domestic water quality regulations. The committee shall consist of at least one member from each region.

ARTICLE 8 – Special Councils, Committees, and Task Forces

Section 8.01. Council of Past Presidents. There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association's Board and Executive Committee meetings, including attending closed sessions [of the Board.](#) [Members of the Council of Past Presidents may also attend closed sessions meetings of the Executive Committee except as designated by the Executive Committee as further described in Section 6.04.](#) With the exception of the immediate past president, members of the Council of Past Presidents are non-voting.

Section 8.02. Election Committee. There shall be an Election Committee consisting of eleven representatives established by February 28 of each odd-numbered year, whose purpose shall be to present qualified individuals for the offices of president and vice president of the Association. The Election Committee shall vet all candidates to determine if the eligibility criteria have been met. The Election Committee will endorse a preferred candidate for president and vice president before presenting an open ballot with all qualifying candidates to the members for a vote in the manner set forth in Section 9.10 and Section 9.11.

(a) Selection. The Election Committee shall be selected in the following manner:

(1) Each of the 10 currently seated Region Boards in the odd-numbered year shall appoint a representative from their respective regions to serve on the Election Committee.

(2) One representative appointed by the president in the odd-numbered year shall also serve on the Election Committee. Neither the president nor the vice president qualifies to be appointed to this position.

(b) Qualification. In order to serve on the Election Committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Past presidents, who are Honorary Life Members of the Association, may also serve on the Election Committee without meeting stated qualifications unless otherwise disqualified. Where an individual ceases to meet these criteria during the election cycle, the individual may not continue to serve. When the disqualified member represented a Region Board, the affected Region Board shall select a replacement representative. When the disqualified member represented the President, the President shall select an alternate representative.

Section 8.03. Other Committees and Task Forces. Other committees and task forces may be appointed by the president from time to time as needed, consistent with and supportive of the mission of the Association.

ARTICLE 9 – Meetings of Members

Section 9.01. Meetings. Meetings of the members of the Association shall be held at the Association's conferences to provide a report to the members on the Association's activities during the past year, provide an overview of the Association's finances, announce the newly elected president and vice president of the Association in each odd-numbered year, and to transact such other proper business as may come before the meeting.

Section 9.02. Special Meetings. Special meetings of the members of the Association may be called by the Board of Directors, the president of the Board of Directors, or by 5 percent or more of the members of the Association. Except when called by the Board, a request for a special meeting must be in writing and must be delivered in person or mailed by first-class mail addressed to the president of the Board at the principal office of the Association, with a copy to the executive director/secretary. The request must state the general nature of the business proposed to be transacted at the meeting.

A special meeting that has been called by written request of 5 percent of the member agencies of the Association to the Board of Directors shall be set by the Board of Directors on a date that is not less than 35 or more than 90 days after receipt of the request.

Section 9.03. Meetings by Remote Communication. Any meeting of the members may be conducted, in whole or in part, by electronic transmission by and to the Association or by electronic video screen communication. The member shall be deemed present in person at the meeting if the following apply:

- (a) The Association implements reasonable measures to provide the member a reasonable opportunity to participate in the meeting and to vote on matters submitted to the members, including an opportunity to read or hear the proceedings of the meeting substantially concurrently with those proceedings.
- (b) If any member votes or takes other action at the meeting by means of electronic transmission to the Association or electronic video screen communication, a record of that vote or action is maintained by the Association.
- (c) The Association verifies that each person participating remotely is an authorized representative of a voting member.

Section 9.04. Notice Requirements for Membership Meetings. Written notice of any membership meeting shall be given to each voting member of the Association. The notice shall state the date, time, and place of the meeting; the means by which members may participate; and the general nature of the business to be transacted. The member notification information shall also be posted on the Association's website.

Except as otherwise provided in these bylaws or California law, a written notice of regular membership meetings shall be given not less than 10 or more than 90 days before the date of the meeting to each member who, on the record date for notice of the meeting, is entitled to vote; provided, however, that if notice is given by mail, and the notice is not mailed by first-class, registered, or certified mail, that notice shall be given not less than 20 days before the meeting.

Section 9.05. Notice Requirements for Special Meetings. The executive director/secretary shall cause notice to be given to all members of the Association of the date, time, and place of the meeting and the general nature of the business to be transacted at the meeting. No business except that specified in the request and notice may be transacted at said special meeting. If notice of the requested special meeting

is not given within 20 days after receipt of the request, the person or persons requesting the meeting may give the notice.

Section 9.06. Voting. Each member of the Association in good standing at the time of the annual or special meeting shall be entitled to one vote that shall be cast by its authorized representative. Each member must designate its authorized representative prior to the annual or special meeting. It is the member's responsibility to designate or update its authorized representative as needed. The Association may confirm with any member the identity of that member's authorized representative for the purpose of casting ballots in any election of president and vice president, amendments to these Bylaws, or other Association business that requires a vote. All questions, except amendments or revisions of these bylaws, shall be determined by a majority of the members present and voting. A roll call may be requested by any authorized representative.

Section 9.07. Amendment of Bylaws. These bylaws may be amended or revised by two-thirds of the member agencies of the Association present and voting at any meeting.

Section 9.08. Quorum. The presence of the authorized representatives of at least 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. Actions [of the members of the Association](#) taken by written ballot shall require the timely receipt of the written ballot from the authorized representatives of at least 50 members to constitute a quorum.

Section 9.09. Amendments, Revisions, and Resolutions. Before any amendments or revisions to the bylaws, or resolutions, may be considered at any meeting of the Association, any such amendment, revision, or resolution shall be submitted to the executive director/secretary at least 90 days prior to the first day of such meeting. The executive director/secretary shall promptly distribute any proposed amendments or revisions to the Legal Affairs Committee for the Legal Affairs Committee to develop an unbiased analysis of the amendments or revisions. Following development of an analysis for the proposed amendments or revisions, the executive director/secretary shall distribute copies of any resolutions, amendments or revisions, including any applicable analyses, to all members of the Association not less than 10 days or more than 90 days prior to presentation at such meeting. The written notice of the membership meeting shall be given to each voting member of the Association consistent with the provisions defined in Section 9.04. The 90-day rule may be suspended at any meeting of the Association by consent of three-fourths of the members present. Voting on resolutions, amendments, or revisions shall proceed as provided by Sections 9.06 and 9.07.

Section 9.10. Nomination of President and Vice President.

- (a) **Qualification.** At the time of their election, the president and vice president of the Association shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association.

- (b) **Nominating Resolutions.** All nominations for the positions of president and vice president shall be accompanied by an official resolution from the Association member agency on whose board the nominee serves. Said resolution shall be signed by an authorized signatory of the member agency's Board of Directors.

Section 9.11. Election of President and Vice President. Each member of the Association in good standing at the time a vote is cast is entitled to one vote for election of the president and vice president that shall be cast by its authorized representative by written ballot. The ballot and any related material may be sent by first class, registered, or certified mail or electronic transmission by the Corporation that meets the requirements of Corporations Code section 20, and responses may be returned to the Corporation by mail or electronic transmission. On any written ballot for the election of president or vice president, an authorized representative acting on behalf of the member may write in a qualified candidate for election. Nominating resolutions for write-in candidates must be received by the deadline for the return of ballots.

Section 9.12. Write-In Candidates. If a write-in candidate prevails in any election for president or vice president, such individual shall not be officially elected into such position until the Election Committee confirms that the individual meets the eligibility criteria and qualifications requirements.

Section 9.13. Run-off Election for President and Vice President. In the event a nominee does not receive a majority of the votes for president or vice president, a run-off election shall be held for the office or offices for which a majority of the votes have not been received. The run-off election shall only involve the nominees who received the two highest amounts of votes. The run-off election shall be conducted in the same manner as the initial election.

Section 9.14. Additional Procedures for Election of President and Vice President. The Board shall have the authority to adopt policies for elections ("Election Policy") of president and vice president setting forth the details for the election of such positions when not otherwise contrary to or covered by these bylaws.

Section 9.15. Action by Written Ballot. To the extent permitted by applicable law and subject to all applicable requirements, any action that may be taken at a regular or special member meeting of the members may be approved by written ballot if a ballot is sent to each member entitled to vote on the matter. If approved by the Board, ballots may be sent and returned by electronic transmission as permitted in the Corporations Code. Ballot format, solicitation and voting thresholds shall meet the requirements of the Corporations Code and be consistent with applicable provisions of these Bylaws.

ARTICLE 10—Indemnification of Directors, Officers, and Other Agents

Section 10.01. Right of Indemnity. To the fullest extent permitted by law, this Corporation shall indemnify its Directors, Officers, employees, and other persons described in Section 7237(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in

connection with any "proceeding," as that term is used in that Section, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in Section 7237(a) of the California Corporations Code.

Section 10.02. Approval of Indemnity. On written request to the Board by any person seeking indemnification under Section 7237(b) or Section 7237(c) of the California Corporations Code, the Board shall promptly determine under Section 7237(e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 7237(b) or Section 7237(c) has been met and, if so, the Board shall authorize indemnification.

Section 10.03. Advancement of Expenses. To the fullest extent permitted by law and except as otherwise determined by the Board in a specific instance, expenses incurred by a person seeking indemnification under these bylaws in defending any proceeding covered by those Sections shall be advanced by the Corporation before final disposition of the proceeding, on receipt by the Corporation of an undertaking by or on behalf of that person that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the Corporation for those expenses.

Section 10.04. Insurance. The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its Officers, Directors, employees, and other agents, against any liability asserted against or incurred by any officer, director, employee, or agent in such capacity or arising out of the officer's, director's, employee's or agent's status as such.

ARTICLE 11 - Miscellaneous

Section 11.01. Conduct of Meetings. All meetings of the Association shall be conducted in accord with the code of conduct and in substantial accordance with the latest edition of Robert's Rules of Order Newly Revised unless the Board adopts alternate rules of conduct for itself and/or its committees, region boards, and region workgroups.

Section 11.02. Funds. The funds of the Association shall be used to further the aims and purposes of this Association. They shall be kept by the controller/treasurer and paid out by checks or other electronic means, which shall only be valid with two authorized signatures. The Board of Directors shall designate by resolution which persons, other than the controller/treasurer, may sign for expenditures. The Finance Committee shall implement procedures to ensure necessary internal controls over the receipt and expenditures of Association funds and arrange for an external audit. Audit reports shall be presented to the Board of Directors.

Section 11.03. Disposition of Assets upon Dissolution. The Association's properties and assets are irrevocably dedicated to the fulfillment of the Association's purposes as described in Article 2 of the Articles of Incorporation. No part of the Association's net earnings, properties and assets, on dissolution or otherwise, may inure to the benefit of any private person. Upon the dissolution of the Association, all

debts thereof shall be paid and its affairs settled, and all remaining assets shall be distributed to the Association's member political subdivisions for a public purpose, consistent with the provisions of the California Nonprofit Corporation Law relating to mutual benefit corporations then in effect and with the Articles of Incorporation.

Section 11.04. Definitions. As used in these Bylaws, the terms "electronic transmission" and "notice provided by electronic means" shall refer to notice and other communications given by fax or e-mail.

Section 11.05. Conflicts Between Bylaws and Other Association Policies. To the extent permitted by applicable law, these Bylaws shall govern in the event there is a conflict between these Bylaws and another Association policy, rule, or procedure.

Amended comprehensively December 1, 2010

Amended May 9, 2012

Amended May 7, 2014

Amended December 2, 2015

Amended November 29, 2017

Amended & Restated November 30, 2022

Amended & Restated December 4, 2024



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 15, 2026**

FROM: Clemens Heldmaier, General Manager 

SUBJECT: General Manager's Report

August 2026

811 Dig Alerts

- 8/3/26- CA-1 X Virginia. Multiple utilities repair/replace. Marks still visible.
- 8/5/26- 221 12th. Road work/storm drain. No conflict
- 8/6/26- Acacia , George-Edison. Asphalt/paving. Marks still visible.
 - 570 Stetson. Utilities distribution/electric. Main marked.
 - 2448 Cabrillo Hwy. Potholing to confirm utility locations. Marks still visible.
 - 8888 Cabrillo. Utilities distribution, electrical. Main marked.
 - 55 Bernal. Utilities distribution, electrical. Marks still visible.
- 8/7/26- 600 Marine. Concrete work. No conflict.
 - 495 8th. Tree/stump removal. No conflict.
 - 1384 Birch. Utilities distribution, comms. Marks still visible.
- 8/10/26- 221 12th. Road work/storm drain. No conflict.
 - Franklin, Tamarind-Elm. Road work/asphalt. Marks still visible.
 - Tamarind, Kanoff-Edison. Road work/asphalt. Marks still visible.
 - 570 Vermont. Electrical/pge. Marks still visible.
 - 502 Vermont. Electrical/pge. Marks still visible.
 - 1380 Ivy. Utilities distribution/sewer. No conflict.
 - 1800 Carlos. Utilities distribution/ wet utilities install. Marks still visible.
 - CA-1 X Carlos. Utilities distribution/wet utilities install. Marks still visible.
 - 101 Beach. Road work/asphalt. Work already completed.
- 8/12/26- 2100 Vallemar. Residential property work/demolition. Marks still visible.
 - 368 Farallone. Utilities distribution/ gas, pge. Main marked.
 - 1800 Carlos. Wet utilities install. Marks still visible
 - Franklin, Tamarind-Elm. Asphalt/pavement. Marks still visible.
 - Tamarind. Kanoff-Edison. Asphalt/paving. Marks still visible.
 - Tamarind, Acacia-Cedar. Asphalt/paving. Marks still visible.
 - CA-1 X Carlos. Mains marked to best of knowledge.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 15, 2026**

FROM: Clemens Heldmaier, General Manager

- 8/17/26- 175 Reef Point. Utilities distribution/electrical. Main marked.
 - 297 14th. Residential property work/landscaping. No conflict.
 - 1772 Carlos. Utilities distribution/electrical. Marks good.
 - 600 Marine. Utilities distribution/sewer. Marks still visible.
 - 403 3rd. Utilities distribution/sewer. Work already completed.
- 8/24/26- Ca-1 in Montara. Road work/signs. Marked mains, valves, and service lines.
 - 138 Sea Cliff. Road work/asphalt. Mains marked.
 - 723 Etheldore. Utilities distribution/electrical. Main and service line marked.
 - 1384 Birch. Utilities distribution/electrical. Marks still visible.
 - 555 5th. Asphalt/paving. Marks still visible.
- 8/25/26- 455 Vermont. Residential property work/concrete. No conflict.
 - 175 Reef Point. Utilities distribution/electric. Marks still visible.
- 8/26/26- 1107 Acacia. Work for sewer-existing assets. Marked service line.
- 8/31/27- 1191 Howells. Asphalt/pavement work. No conflict
 - 560 Stetson. Communications/new facilities. Remarked blue paint within USA.
 - 1107 Acacia. Sewer/existing assets. Marks still visible.

Work Orders

- 8/3/26 – 1140 Montara Blvd - Spike in usage
 - 1125 Harte st - Spike in usage
 - 576 8th st - Spike in usage
 - 1040 Cedar st - Spike in usage
 - 1300 Alamo - Spike in usage
 - 1140 Montara Blvd - Spike in usage
 - 50 Hermosa rd - Spike in usage
 - 1165 East ave - Spike in usage
 - 430 California – Move out
- 8/5/26 – 290 Las Flores – Spike in usage, profile
 - 256 6th st – Move out
- 8/6/26 – 331 8th - Spike in usage, profile
- 8/7/26 – 1185 Acacia – Profile to check repairs
- 8/10/26 – 1021 Cedar st - Spike in usage, profile



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 15, 2026**

FROM: Clemens Heldmaier, General Manager

- 1171 Hawthorn -
- 8/11/26 – 520 7th st. – leak notice, profile and send results
 - 1225 Audubon ave - leak notice, profile and send results
- 8/12/26 – 372 8th st – prepare leak adjustment for customer
 - 215 5th st - Spike in usage, profile
- 8/13/26 – 280 12th st - Spike in usage, profile
 - 146 la Grande ave - leak notice, profile and send results
- 8/14/26 – 150 Beach way – turn off water for plumber
 - 140 Wienke way – profile and send results
- 8/17/26 – 346 12th st – sold home, shut off water
 - 496 7th st – slow spike in usage, profile
 - 630 George st – move out
 - 602 Stetson – Move out
 - 960 Wave – spike in usage, profile and send results
 - 1052 Etheldore st – Get read for customer
- 8/18/26 – 821 Ocean blvd – investigate no water
 - 1077 pearl ave – move out
- 8/19/26 – 360 2nd st - turn off water for plumber
- 8/24/26 – 452 6th st – Move out
 - 1077 Pearl ave – Move in
- 8/26/26 – 140 Wienke way – Move in
 - 960 Wave ave – profile and send results
- 8/27/26 – 520 3rd st - Spike in usage, profile
- 8/28/26 – 452 6th st – move out
-

After Hours Call Outs

- 8/6/26 – AVTP - Brit telephone failure alarm
- 8/10/26 – 1171 Hawthorn – multiple fire flow test today caused brown water to come out of taps. Flushed till clear
- 8/14/26 – 2190 Vallemar – AB call for no water
- 8/15/26 – AVTP – poly adjustments needed
- 8/16/26 - AVTP – poly adjustments needed
- 8/17/26 – AVTP – High NTU
- 8/18/26 – 342 12th st – no water
- 8/22/26 – AVTP - poly adjustments needed



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 15, 2026**

FROM: Clemens Heldmaier, General Manager

- 8/23/26 – High AV Tank 2 alarm

Repairs and Leaks

- Vermont st Check Valve service by Cla-Val
- AVTP Booster pump #2 replacement
- Elm Street 4" main hit from roadway pavers. 24" drop in to repair

Miscellaneous

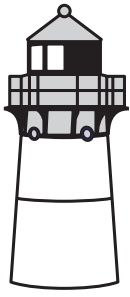
- Have all doors in office serviced to be lockable with same key.
- Fixed pothole in driveway with cold patch

Maintenance

- Drain and clean Portola Tank after roof repairs
- Portola tank perimeter tree servicing/felling
- ClaVal pressure station maintenance
- AVTP Pneumatic valve servicing
- Airport wells serviced by Calcon to come back online soon.

Newsletter: The October/November edition of the MWSD Newsletter has been published and is attached to this report.

Attachment



Montara Water & Sanitary District

Staying Ahead of our Local Community Needs

Montara Water and Sanitary District (MWSD) works every day to deliver water, garbage and sewer services for the residents of Montara and Moss Beach. Over 6,000 residents rely on our services for their homes and businesses.

October -
November 2026

**News for You: Local Advocacy Leads to Fire Prevention Success!;
El Niño on the Way?; Quarterly Recycling Event: Saturday, October 24**

Local Advocacy Leads to Fire Prevention Success! RAMMB and the Caltrans Right of Way

Over the last two years, community members as part of Red Alert Montara, Moss Beach (RAMMB) have doggedly pursued improved vegetation management and fire protection on the Caltrans Right of Way - also known as the Montara Bypass Lands. Today we are seeing the success of their advocacy!

In September, the community was informed that not only had Caltrans set aside funds for vegetation management, but the contractor would actually thin vegetation and tree growth on the entire property instead of just 15 feet from the property line.

Left unmaintained for roughly 40 years, the Bypass Lands have become densely overgrown. MWSD has repeatedly asked Caltrans to address the significant danger the property poses to the local community and its water supply.

A wildfire on the Montara Bypass Lands would be devastating to the community and would have severe consequences for water quality in the watersheds serving this area. Additionally, many local homeowners rely on wells that draw directly from shallow aquifers near the Bypass Lands.

Following RAMMB's win, the fight must continue. Our community deserves a focused land manager that will keep this property in good condition.

MWSD previously secured support for a no-cost ownership transfer (from Caltrans to MWSD) from the San Mateo County Board of Supervisors, the Coastal Conservancy, and others. Local control and ownership would ensure the best stewardship of this narrow strip of land running through the heart of the Montara and Moss Beach communities.

Whatever the future holds - today we thank the RAMMB Steering Committee and so many local community members that secured this fire prevention solution for our community!

Thank you for your time, your commitment, and for ensuring the safety of our community!

MWSD Recology Quarterly Recycling Event: Saturday, October 24 8AM-12PM

Farallone View Elementary

Every quarter, Recology hosts a recycling event in our community. Montara and Moss Beach residents can drop-off select recyclable items and help keep them out of landfills!

Details online at mwsd.net

El Niño on the Way? How to Prep for a Possible Wet Winter

Recent news coverage has focused on El Niño - a global climate phenomenon that shows warming sea surface temperatures over the tropical Pacific Ocean. A warm El Niño could bring a wetter winter with the potential for local flooding. While MWSD relies on rainfall for our local Montara Creek and groundwater sources for drinking water, rain that makes its way into our sewers can overwhelm our system and the Sewer Authority Mid-Coastside treatment plant. **Help keep rainwater out of our sewers!:**

Check that your rain gutters are NOT connected to your sewer lateral!

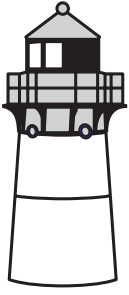
Rain from your roof and gutters should be directed away from your property, not into the sewer.

Ensure your sewer lateral is in good condition!

Broken or leaking sewer laterals can allow sewage to seep out onto your property or can let rainwater into the sewers. Inspecting and confirming your sewer lateral is in good condition will ensure rain can't get in, and sewage won't leak out!

**MWSD is committed to providing safe public access via ZOOM teleconference
for our regularly scheduled public meetings.**

Board Meetings on the 1st and 3rd Thursday of each month at 7:30PM at 8888 Cabrillo Highway, Montara.
Call: (650) 728-3545 Email: info@mwsd.net Visit: mwsd.net



Montara Water & Sanitary District

Un paso adelante de las necesidades de nuestra comunidad local

Montara Water and Sanitary District (MWSD) trabaja todos los días para brindar servicios de suministro de agua, recolección de basura y alcantarillado a los habitantes de Montara y Moss Beach. Más de 6,000 pobladores dependen de nuestros servicios para sus hogares y empresas.

Octubre -
noviembre de 2026

Novedades para usted: ¡La defensa local conduce al éxito en la prevención de incendios!;
¿El Niño está en camino?; Evento trimestral de reciclaje: sábado, 24 de octubre

¡La defensa local conduce al éxito en la prevención de incendios! RAMMB y el derecho de paso de Caltrans

Durante los últimos dos años, los miembros de la comunidad, como parte de Red Alert Montara, Moss Beach (RAMMB), han perseguido tenazmente un mejor control de la vegetación y protección contra incendios en el derecho de paso de Caltrans - también conocido como las tierras del desvío de Montara (Montara Bypass). ¡Hoy estamos viendo el éxito de su defensa!

En septiembre se informó a la comunidad que no solo Caltrans había reservado fondos para el control de la vegetación, sino que de hecho el contratista reduciría la densidad de la vegetación y el crecimiento de árboles en toda la propiedad en lugar de limitarse a una franja de 15 pies desde el límite de la propiedad.

Sin mantenimiento durante aproximadamente 40 años, las tierras del desvío se han cubierto de una densa vegetación. MWSD ha solicitado repetidamente a Caltrans que aborde el considerable peligro que la propiedad representa para la comunidad local y su suministro de agua.

Un incendio forestal en las tierras del desvío de Montara sería devastador para la comunidad, y tendría graves consecuencias para la calidad del agua en las cuencas que abastecen esta área. Además, muchos propietarios locales dependen de pozos que extraen directamente de acuíferos poco profundos cerca de estas tierras.

Tras la victoria de RAMMB, la lucha debe continuar. Nuestra comunidad merece un administrador de tierras que se dedique a mantener esta propiedad en buen estado.

MWSD aseguró previamente el apoyo para una transferencia de propiedad sin costo (de Caltrans a MWSD) por parte de la Junta de Supervisores del Condado de San Mateo, la Conservaduría Costera y otros. El control y la propiedad local garantizarían la mejor administración de esta estrecha franja de tierra que atraviesa el corazón de las comunidades de Montara y Moss Beach.

Sea lo que sea que depare el futuro, hoy agradecemos al Comité Directivo de RAMMB y a tantos miembros de la comunidad local que obtuvieron esta solución de prevención de incendios para nuestra comunidad.

¡Les agradecemos su tiempo, su compromiso y haber garantizado la seguridad de nuestra comunidad!

Evento trimestral de reciclaje MWSD Recology: Sábado, 24 de octubre 8 a.m. a 12 p.m.

Farallone View Elementary

Cada trimestre, Recology organiza una campaña de reciclaje en nuestra comunidad. Los pobladores de Montara y Moss Beach pueden llevar artículos reciclables seleccionados y así ayudar a que no terminen en zonas de relleno sanitario.

Detalles en línea en mwsd.net

¿El Niño está en camino? Cómo prepararse para un posible invierno lluvioso

La cobertura reciente de noticias se ha centrado en El Niño, un fenómeno climático global que muestra un aumento de las temperaturas de la superficie del mar sobre el Pacífico tropical. La corriente cálida de El Niño podría traer un invierno con más lluvias y con la posibilidad de que ocurran inundaciones locales. Si bien MWSD depende de la lluvia para nuestro arroyo local Montara y nuestras fuentes de agua subterránea para el agua potable, la lluvia que llega a nuestras alcantarillas puede sobrecargar nuestro sistema y la planta de tratamiento de Sewer Authority Mid-Coastside. ¡Ayude a mantener el agua de lluvia fuera de nuestras alcantarillas!

¡Verifique que sus canaletas de lluvia NO estén conectadas a la tubería lateral de alcantarillado!

El agua de lluvia que cae sobre el techo y escurre por las canaletas debe desviarse hacia fuera de su propiedad, no hacia el sistema de alcantarillado.

¡Asegúrese de que su conexión al sistema de alcantarillado esté en buen estado!

Las tuberías laterales de alcantarillado rotas o con fugas pueden permitir que las aguas residuales se filtren en su propiedad o que el agua de lluvia entre en las alcantarillas. Inspeccionar y confirmar que su conexión de alcantarillado esté en buen estado garantizará que la lluvia no pueda entrar y que las aguas residuales no se filtren.

MWSD tiene el compromiso de brindar un acceso seguro al público a nuestras reuniones públicas programadas regularmente a través de teleconferencias por ZOOM.

Las reuniones de la Junta tienen lugar el primer y tercer jueves de cada mes a las 7:30 p.m. en 8888 Cabrillo Highway, Montara.
Lláme al: (650) 728-3545 Correo electrónico: info@mwsd.net Visite: mwsd.net