



# Montara Water and Sanitary District

*Serving the Community of Montara and Moss Beach*

P.O. Box 370131  
8888 Cabrillo Hwy  
Montara, CA 94037-0131  
t: 650.728.3545 • f: 650.728.8556

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*To sensitively manage the natural resources entrusted to our care, to provide the people of Montara - Moss Beach with reliable, high – quality water, wastewater, and trash disposal at an equitable price, and to ensure the fiscal and environmental vitality of the district for future generations. Be open to providing other services desired by our community.*

# AGENDA

## District Board of Directors

8888 Cabrillo Highway  
Montara, California 94037

## May 7, 2026 at 7:30 p.m.

The meeting will take place in the District offices located at the above address. Seating is limited and social distancing will be practiced due to ongoing public health and safety concerns. Simultaneous public access and participation are also available remotely, via telephone or the ZOOM application:

### ZOOM MEETING INFORMATION:

WEBSITE: <https://us02web.zoom.us/j/88569833631?pwd=7mohlCo3xoUIBEj3gNjFTCxaFIhtc4.1>

MEETING ID: 885 6983 3631

Password 689536

CALL IN PHONE NUMBER: +1 669 900 9128

INSTRUCTIONS for remote access are available at <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>. You also may view video during the meeting via live stream or after the meeting at

<https://videoplayer.telvue.com/player/wuZKb9gwEY7sMACIIsr7VSJgIB35kNZA/stream/159?fullscreen=true&showtabssearch=false&autostart=false>. If you experience technical difficulties or have technical questions prior to or during the meeting, please contact MWSD's IT support at (650) 728-7843.

Note: Public participation is not permitted during closed session discussion items.

### **Public Comment**

In accordance with the Government Code, members of the public may address the Board on specific agenda items when the matter is announced by the Board President. Any other item of interest that is within the subject matter jurisdiction of the District may be addressed during the Oral Comments portion of the meeting. For participants attending the meeting virtually, a "raise hand" button is available for every Zoom user wishing to speak and should be used to alert the President of the intent to comment.

Upon request, this Agenda and written agenda materials will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or accommodation in order to participate in the public meeting should be emailed to [info@mwsd.net](mailto:info@mwsd.net) or submitted by phone at 650-728-3545 at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility. Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda Packet are available in the District Clerk's office during normal business hours. Such documents may also be available on the District's web site ([www.mwsd.net](http://www.mwsd.net)) subject to staff's ability to post the documents before the meeting.

Due to construction of the District's permanent Boardroom facilities, this meeting is being held at a designated existing location with limited seating capacity and physical access to the Board's meeting room is limited. Thus, members of the public may observe a live stream video and sound broadcast of the meeting in the hallway directly adjacent to the entrance of the meeting room and will have the same opportunity to observe the proceedings and address the Board as those seated in the meeting room. District staff will facilitate public comment from both the meeting room and overflow area to ensure equal access. Speaker cards are available, and public comment is allowed one person at a time, as called into the meeting by the Board President. This above protocol is designed to accommodate all members of the public, to ensure transparency and to preserve the public's right of access and meaningful participation in Board decision-making under the Brown Act.

## **CALL TO ORDER**

## **ROLL CALL**

## **PRESIDENT'S STATEMENT**

## **ORAL COMMENTS** (Items other than those on the agenda)

## **PUBLIC HEARING**

## **CONSENT AGENDA**

1. Approve Minutes for Regular meeting April 2, 2026
2. Approve Financial Statements for March 2026
3. Approve Warrants for May 1, 2026
4. SAM Flow Report
5. Monthly Review of Current Investment Portfolio
6. Connection Permit Applications Received

7. Monthly Water Production Report
8. Rain Report
9. Monthly Solar Energy Report
10. Monthly Public Agency Retirement Service Report for February 2026

## **OLD BUSINESS**

## **NEW BUSINESS**

1. Review and Possible Action Concerning Receipt of the June 30, 2025 Actuarial Valuation and Adjustments to Contribution Rates for the next two Fiscal Years (2026-27 & 2027-28).
2. Review and Possible Action Regarding Sole Source Selection of Maggiora Bros. to Perform Rehabilitation of the District's North Airport Well and Airport Well No. 3
3. Review and Possible Action Concerning District Election on November 3, 2026

## **REPORTS**

1. Sewer Authority Mid-Coastside Meetings (Boyd/Slater-Carter).
2. Mid-Coast Community Council Meeting
3. CSDA Report (Slater-Carter)
4. LAFCo Report (Slater-Carter)
5. Attorney's Report (Fitzgerald)
6. Directors' Reports
7. General Manager's Report (Heldmaier).

## **FUTURE AGENDAS**

### **CONVENE IN CLOSED SESSION**

#### **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(d)(1))**

Case Name: City of Half Moon Bay v. Granada Community Services District, et al. (Santa Clara County Superior Court No. 17CV316927)

#### **CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**

Significant Exposure to Litigation pursuant to paragraph (2) of subdivision (d) of Gov. Code § 54956.9 (12 potential cases - Seal Cove Emergency)

### **REPORT OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

## **ADJOURNMENT**

The District has a curfew of 10:30 p.m. for all meetings. The meeting may be extended one hour by vote of the Board.



## **MONTARA WATER & SANITARY DISTRICT**

### **REGULAR BOARD OF DIRECTORS MEETINGS April 2, 2026**

#### **MINUTES**

**This meeting took place at the district office located at the above address. Simultaneous public access and participation was also available remotely, via telephone or the ZOOM application.**

**REGULAR SESSION began at 7:30 p.m.**

**CALL TO ORDER**

**ROLL CALL**

Directors Present: Boyd, Champion, Slater-Carter, Softky, and Young

Directors Absent: None

Staff Present: Clemens Heldmaier, General Manager  
District Clerk, Tracy Beardsley

Others Present: District Counsel Christine Fitzgerald  
District Accountant Peter Medina  
Sewer Authority Mid-Coastside General Manager Kishen Prathivadi  
Kastama Consulting, Alison Kastama

#### **PRESIDENT'S STATEMENT**

Director Boyd noted that it was a beautiful day on the Coastside and that it reminded him what an extraordinary place this is, filled with extraordinary people who, together, have accomplished a great deal. Regarding public comment, he explained that it is an opportunity for the community to address the Board and staff. Their role is to listen and to consider what they hear with courtesy and respect. District staff may sometimes be able to respond to comments. However, because several Seal Cove property owners have filed claims against the District, the Board will receive comments but will not respond to any questions or statements.

## **ORAL COMMENTS**

Chad Hooker from Half Moon Bay highlighted his concerns about how the three coastal districts are being managed and should consolidate into one. He emphasized that their condition and coordination have significant implications for the community and suggests that the issue deserves closer attention and discussion.

Director Boyd said he would be happy to meet him to discuss this anytime.

Bill Softky shares an experience of witnessing democracy in action at a San Mateo Unified High School district meeting regarding a bell-to-bell ban on cell phones in schools.

## **PUBLIC HEARING**

### **CONSENT AGENDA**

1. Approve Minutes for Regular meeting March 5, 2026.
2. Approve Financial Statements for February 2026
3. Approve Warrants for April 1, 2026
4. SAM Flow Report
5. Monthly Review of Current Investment Portfolio
6. Connection Permit Applications Received
7. Monthly Water Production Report
8. Rain Report
9. Monthly Solar Energy Report
10. Monthly Public Agency Retirement Service Report for January 2026

Director Softky made a motion to approve the Consent agenda. Director Champion seconded the motion. Roll call vote: Director Champion: Aye, Director Young: Aye, Director Boyd: Aye, Director Slater-Carter: Aye, Director Softky: Aye. The motion passes 5-0.

## **OLD BUSINESS - none**

## **NEW BUSINESS**

**1. Review and Possible Action Concerning Sewer Authority Mid-Coastside Fiscal Year 2026-27 General Budget.**

General Manager Clemens Heldmaier stated the general budget for the Sewer Authority Mid-Coastside (SAM) was approved by their Board at the last meeting for the next fiscal year, beginning July 1, 2026 through June 30, 2027. He noted a \$1.5 million dollars or 15% increase over the prior fiscal year, bringing the total budgeted expenditures to \$11.5 million dollars. The assessment for the Montara Water and Sanitary District (MWSD) for the General Budget FY 2026-27 is \$2.3 million dollars which represents an increase of \$274,486 dollars or 13% from the prior fiscal year. Staff recommendation is to adopt the Resolution of the Montara Water and Sanitary District (MWSD) Consenting to Approval by Sewer Authority Mid-Coastside of its General Budget for Fiscal Year 2026-2027.

General Manager Kishen Prathivadi provided a detailed breakdown of the budget, outlining authorized staffing levels, merit step increases, and cost adjustments based on both current conditions and anticipated needs. A major driver of the budget is the rise in infrastructure spending, with a focus on the sewer force main project in Montera which must be completed by June 30, 2027. The budget reflects the district's core priorities, emphasizing infrastructure while also accounting for increases in wages and benefits, legal and professional services, and other operational costs. Infrastructure costs have increased 17%, wages and benefits have increased by about 9%, and legal and professional services by roughly 2%. Additionally, the budget incorporates the new memorandum of understanding with Local 39, which contributes to health and retirement expenses.

Director Young asked whether SAM is exploring ways to reduce costs.

General Manager Kishen Prathivadi explained that they are actively pursuing grants and participate in the Bay Area Chemical Consortium, which allows them to purchase chemicals at reduced prices.

Director Boyd discussed the importance of maintenance and repair for existing equipment, emphasizing the need to stay on top of necessary repairs to avoid higher costs in the future.

Director Young made a motion to adopt the Resolution of the Montara Water and Sanitary District Consenting to Approval by Sewer Authority Mid-Coastside of its General Budget for Fiscal Year 2026-2027. Director Softky seconded the motion. Roll call vote: Director Champion: Aye, Director Young: Aye, Director Boyd: Aye, Director Slater-Carter: Aye, Director Softky: Aye. The motion passes 5-0.

## **2. Review and Possible Action Concerning Sewer Authority Mid-Coastside Fiscal Year 2026-27 Collections Budget.**

General Manager Clemens Heldmaier introduced the Collections Budget, which is separate from the General Budget. He noted \$149,379 dollars or 20% increase due to the new union contract and the need to clean 50% of lines annually. The assessments for MWSD collections budget for FY 2026-2027 is \$355,430 dollars which represents an increase of \$94,275 dollars or 36%. Staff recommendation is to adopt the Resolution of the Montara Water and Sanitary District Consenting to Approval by Sewer Authority Mid-Coastside of its Collections Budget for Fiscal Year 2026-2027.

General Manager Kishen Prathivadi presented the Collections budget which covers a range of operational services, including line cleaning, lift station maintenance, hot-spot cleaning, emergency response, and other essential system tasks. He also reviewed the cost-sharing arrangement among the three agencies: Half Moon Bay contributes 34.5%, GCSD contributes 28.5%, and Montera contributes 37%. The District's share reflects a 1% reduction this year because the Seal Cove area is no longer serviced by SAM.

Director Young asked for clarification regarding the service provided to Seal Cove.

General Manager Kishen Prathivadi explained that no annual maintenance is required on the lines serving the small number of homes in that area. He added that SAM continues to maintain the pump stations and the remaining portions of the Seal Cove system.

Director Softky requested further explanation about why MWSD is responsible for one-third of the costs and why the increase is so substantial.

General Manager Clemens Heldmaier explained that the difference is largely due to the geographical terrain and the fact that their system is primarily pumped, requiring 13 pump stations. In comparison, Half Moon Bay operates 3 stations and GCSD operates 1.

General Manager Kishen Prathivadi added that the new union contract also contributed to the increased costs.

Director Boyd noted that this is a fee-for-service arrangement. Because all three agencies rely on the service, they benefit from the efficiencies of consolidation.

Director Slater-Carter remarked that Montara should offer to operate the Half Moon Bay Public Sewer District, suggesting they could provide the service at a lower cost.

Director Young made a motion to adopt the Resolution of the Montara Water and Sanitary District Consenting to Approval by Sewer Authority Mid-Coastside of its Collections Budget for Fiscal Year 2026-2027. Director Softky seconded the motion. Roll call vote: Director Champion: Aye, Director Young: Aye, Director Boyd: Aye, Director Slater-Carter: Aye, Director Softky: Aye. The motion passes 5-0.

**3. Review and Possible Action Concerning Draft of the 2026 - 27 Water and Sewer Budget and Capital Improvement Programs.**

General Manager Clemens Heldmaier explained that the budget is in draft form now, and the process includes a review with the Finance Committee before the final version is brought to the full board for approval prior to July.

District Accountant Peter Medina said the budget reflects reconciled items through February with a lot of unknowns, stressing the importance of transparency.

Director Slater-Carter commended their adherence to Governmental Accounting Standards Board (GASB) format for both budgeting and reporting.

Director Boyd underscored the need for consistent definitions, formatting, and presentation throughout the document to ensure clarity, transparency, and accountability in the overall budget process.

**4. Review and Action Concerning Receipt of Funding for FEMA-Declared Disasters on Behalf of Sewer Authority Mid-Coastside.**

District Accountant Peter Medina reported that they received approximately \$131,000 dollars on behalf of SAM. SAM has received \$1.7 million dollars in FEMA funding for several projects so far, and that all reimbursements have been fully returned to the agency.

**5. Review and Possible Action Concerning Open Position for Local Agency Formation Commission (LAFCO) Regular Special District Member.**

General Manager Clemens Heldmaier reported that the Local Agency Formation Commission (LAFCO) has an open seat for the Regular Special District member for the upcoming four-year term. Director Slater-Carter, who currently serves as MWSD's LAFCO representative and as the alternate for the position now vacant, has extensive experience on San Mateo County boards, including CSDA, the Harbor District, and others. Staff recommendation is to adopt the Resolution of the Montara Water and

Sanitary District Authorizing the Nomination of Kathryn Slater-Carter as Special District Representative to the San Mateo County LAFCo.

Director Slater-Carter highlighted the value of having dedicated representation on LAFCO, noting that it helps ensure strong advocacy for special districts while promoting fiscal responsibility and transparency in regional decision-making.

Director Softky made a motion to adopt the Resolution of the Montara Water and Sanitary District Authorizing the Nomination of Kathryn Slater-Carter as Special District Representative to the San Mateo County LAFCo. Director Champion seconded the motion. Roll call vote: Director Champion: Aye, Director Boyd: Aye, Director Slater-Carter: Aye, Director Softky: Aye. Director Young was absent during the vote. The motion passes 4-0, 1 absent.

## **REPORTS**

### **1. Sewer Authority Mid-Coastside Meeting (SAM) (Slater-Carter)**

Director Boyd said they received the Quarterly Financial Report presented by George Evans. It provided a good transparency mechanism.

### **2. Mid-Coast Community Council (MCC) Meeting**

Director Young reported that they discussed the Highway One Moss Beach Corridor project, which was presented by Chandry Singh from the Planning Department. She recommended that Caltrans contact General Manager Clemens Heldmaier regarding the proposed sewer mainline.

General Manager Clemens Heldmaier noted that the District has identified utility conflicts. He stated that they have been assured the project will not result in any costs to the agency and emphasized the need to remain vigilant to ensure that commitment is upheld.

### **3. California Special Districts Associations (CSDA) Report (Slater-Carter)-none**

### **4. Local Agency Formation Commission (LAFCo) Report (Slater-Carter)**

Director Slater-Carter said Andrew Boston and Alan Moss made public comments to expedite the District's Municipal Services Review.

### **5. Attorney's Report (Fitzgerald)**

District Counsel Christine Fitzgerald addressed the allegations of Public Records Act non-compliance, stating that the district has met all statutory response

requirements and is releasing documents on a rolling basis due to the significant volume involved spanning over four decades of historical and operational records.

6. Directors' Report-none

7. General Manager's Report (Heldmaier)-none

**FUTURE AGENDAS**

Director Young suggested adding a flag to the meeting room and incorporating the recitation of the Pledge of Allegiance.

Director Slater-Carter suggested a short item to inform the public how their sewer and water fees are calculated.

**BREAK at 9:06 p.m.**

**CONVENE IN CLOSED SESSION**

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code §54956.8)**

Property: 771 Rivera Rd., Montara, CA

Agency Negotiators: District General Manager; District General Counsel  
Negotiating parties: Coast Wholesale Florists, a corporation/Miller-Havice Ranch  
Under Negotiation: Price and Terms of Payment.

**ADJOURNMENT at 10:45 pm**

The district has a curfew of 10:30 pm for all meetings. The meeting may be extended for one hour by vote of the Board.

Respectfully Submitted,

Signed \_\_\_\_\_  
Secretary

Approved on the 7<sup>th</sup>, May 2026

Signed \_\_\_\_\_  
President

# **MWSD Board Meeting**

## ***FY 2026/27 General Budget Review***

# Budget Points



1. All authorized positions are included in the budget.
2. All applicable merit step increases at one step up are included in the budget.
3. Applied 5% CPI to all non-personnel costs, unless other changes were needed due to actual or anticipated events.
4. With the adoption of the updated MOU with Local No. 39, personnel costs have been budgeted based on expectations for next year.
5. Infrastructure budget has been increased by \$605,000 from last years budget amount.

# General Budget: Change from FY 2025/26

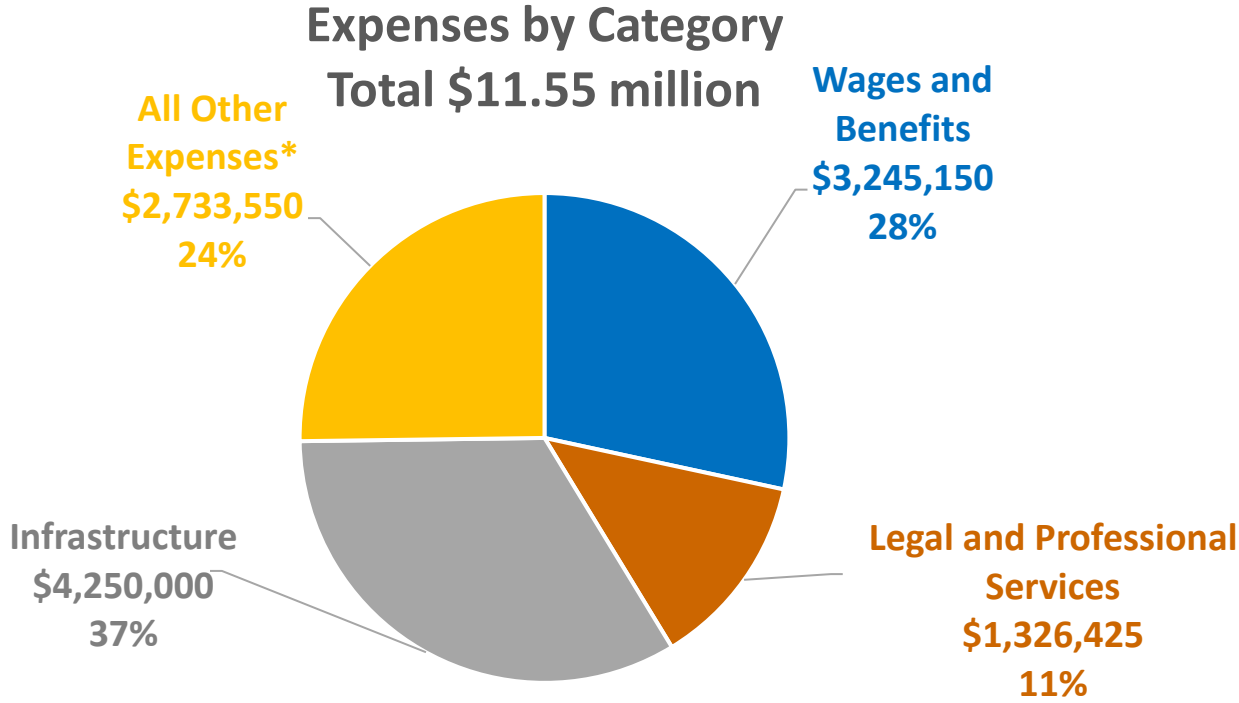
	<b>FY 2025/26 Adopted</b>	<b>FY 2026/27 Proposed</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Wages and Benefits</b>	\$2,981,812	\$3,245,150	\$263,338	9%
<b>Legal/Engineering/ Professional Services</b>	\$1,294,844	\$1,326,425	\$31,581	2%
<b>All Other Expenses*</b>	\$2,150,610	\$2,733,550	\$582,940	27%
<b>Total Operating Budget (less Infrastructure)</b>	<b>\$6,427,266</b>	<b>\$7,305,125</b>	<b>\$877,859</b>	<b>14%</b>
<b>Infrastructure **</b>	\$3,645,000	\$4,250,000	\$605,000	17%
<b>Total General Budget</b>	<b>\$10,072,266</b>	<b>\$11,555,125</b>	<b>\$1,482,859</b>	<b>15%</b>

*\*All Other Expenses include: Utilities, Insurance, Equipment Rental, Maintenance Services, Chemicals, Permits, Supplies, Equipment, and Claims*

*\*\* As amended via mid-year budget adjustment*

*NOTE: Minor differences due to rounding*

# General Budget



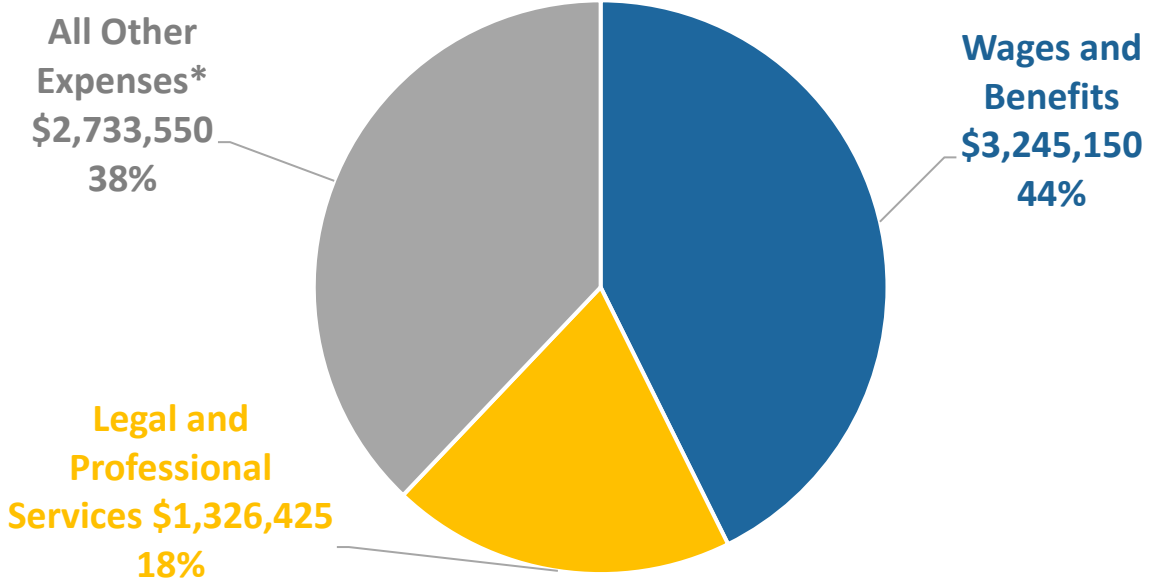
\*All Other Expenses include: Utilities, Insurance, Equipment Rental, Maintenance Services, Chemicals, Permits, Supplies, Equipment, and Claims

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General Budget does not include Collections

# Operating Budget (does not include Infrastructure)

## Operating Expenses by Category Total \$7.30 million



\*All Other Expenses include: Utilities, Insurance, Equipment Rental, Maintenance Services, Chemicals, Permits, Supplies, Equipment, and Claims

# Staffing Information

<u>Classifications</u>	<u>Authorized Positions</u>	
<b><u>Administrative Services:</u></b>		
General Manager	1.0	13.0 Employees in General Budget
Finance Officer	1.0	
Accounting Tech	1.0	
Administrative Assistant	<u>1.0</u> 4.0	
<b><u>Operations &amp; Maintenance:</u></b>		
Engineering & Construction Contracts Manager ( <i>Defunded</i> )	0.0	1.0 GM - Contract
Plant Superintendent	0.75	
Maintenance Mechanic I/II/III	2.0	6.0 Employees Scheduled for Step Increase  6.0 Employees Currently at Top Step
Operator I/II/III	2.0	
Lead Operator	4.0	
Utility Worker ( <i>Defunded</i> )	<u>0.0</u> 8.75	
<b><u>Environmental Compliance:</u></b>		
Plant Superintendent	0.25	Vacant Positions Budgeted at Mid-Step
<b>Total Authorized</b>	<b>13.0</b>	
	<b>6</b>	

General Budget does not include Collections.

# Operating Budget: Key Changes

<b>Personnel Costs: Net Increase due to Wage increases (COLA &amp; Merit) and increased Health &amp; Retirement costs.</b>	<b>\$263,338</b>
<b>Engineering Services (Treatment): Based on Year-to-Date Actuals</b>	<b>\$10,557</b>
<b>Professional Services: Based on anticipated needs for FY 26/27</b>	<b>\$56,025</b>
<b>Insurance Premiums: Based on Year-to-Date Actuals – Increase based on current year actuals and estimated escalation factor</b>	<b>\$15,018</b>
<b>Utilities: Based on increased PG&amp;E costs as well as solid waste</b>	<b>\$33,003</b>
<b>Equipment: Non-Project Capital related expenses</b>	<b>\$404,259</b>
<b>All Other Operating Expenses: Net Decrease due to reduced utilization of Supplies and Equipment Rentals</b>	<b><u>\$95,659</u></b>
<b>Sum of Operating General Budget Key Changes</b>	<b>\$877,859</b>

# Legal and Professional Services Detail

	<b>FY 2025/26 <u>Adopted</u></b>	<b>FY 2026/27 <u>Proposed</u></b>	<b>\$ <u>Change</u></b>	<b>% <u>Change</u></b>
<b>Legal and Professional Services</b>	\$1,144,600	\$1,165,625	\$21,025	2%

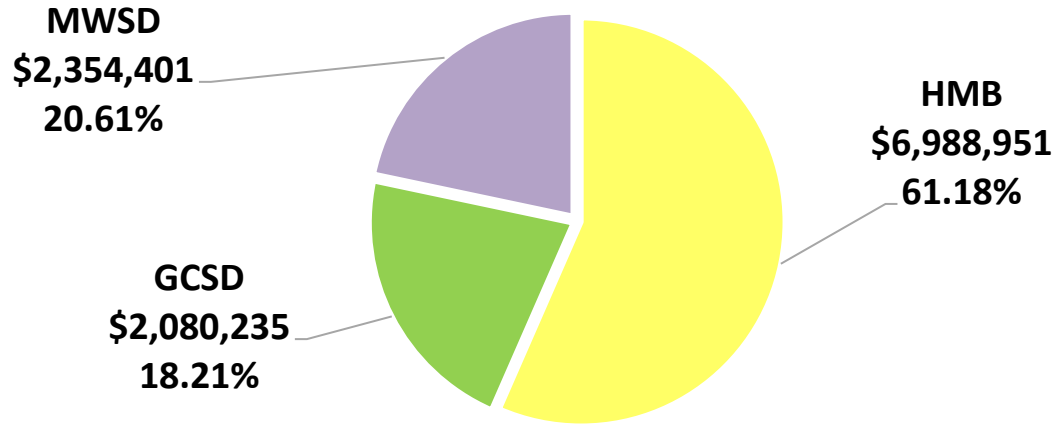
<b>Major Vendors</b>	<b>Service(s)</b>
Calcon Systems, Inc.	Equipment Maintenance
Rutan & Tucker, LLC	General Counsel
Boucher Law, PC	Employment Counsel
RVE Accounting & Advisory	Accounting Services
Precision IT Consulting	IT Consulting
AAAA Generator Services	Equipment Maintenance
Peninsula Pump & Equipment, Inc.	Equipment Maintenance
Allie Bridge Energy Solutions	Equipment Maintenance
Alpha Analytical Laboratories, Inc.	Testing

# CalPERS Rates

	FY 2025/26	FY 2026/27
<b><u>Employer Rate</u></b>		
Classic Members	13.38%	13.36%
PEPRA Members	8.27%	8.24%
<b><u>Employee Rate</u></b>		
Classic Members	7.00%	7.00%
PEPRA Members	8.25%	8.25%
<b><u>Unfunded Liability Payment (on \$3M)</u></b>		
PERS - Classic	\$359,273	\$401,578*
PERS - PEPRA	\$9,637	\$10,772*
<b>Total Payment for Unfunded Liability (*2026/27 Estimated)</b>	<b>\$368,910</b>	<b>\$412,350*</b>

# Assessments for Each Agency

## Assessments for FY 2026/27 Based on Calendar Year 2025 Flow



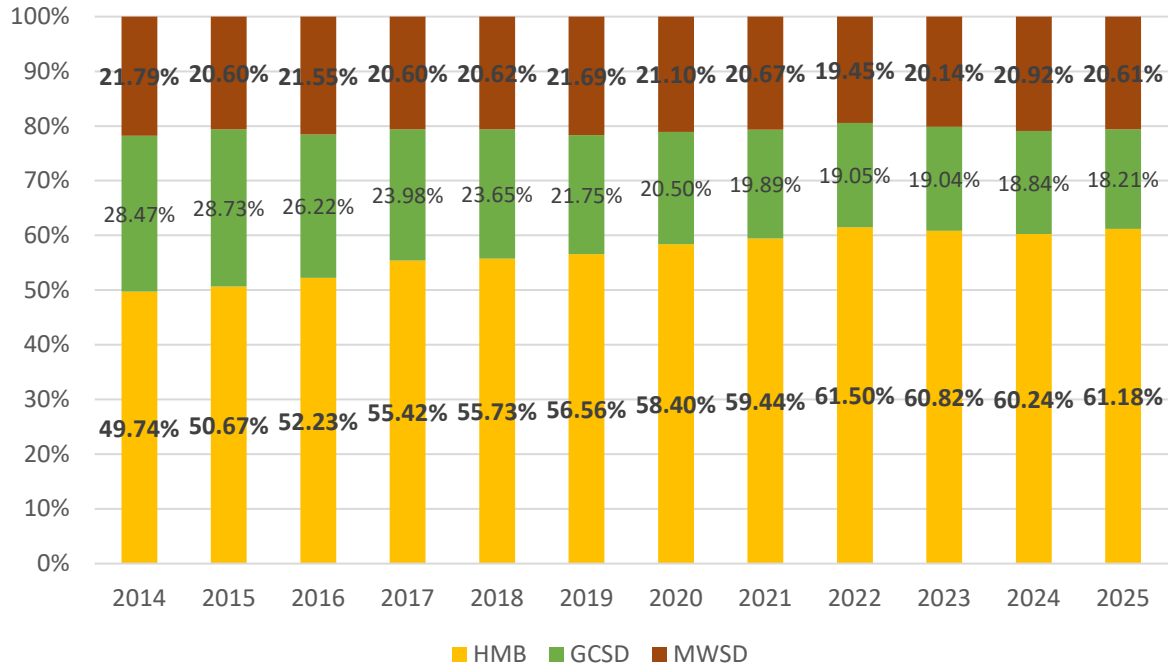
# General Budget: Assessments

	<b>FY 2023/24 <u>Actual</u></b>	<b>FY 2024/25 <u>Actual</u></b>	<b>FY 2025/26 <u>Adopted</u></b>	<b>FY 2026/27 <u>Proposed</u></b>	<b>\$ <u>Change</u></b>	<b>% <u>Change*</u></b>
<b>Half Moon Bay</b>	\$5,331,608	\$5,642,255	\$5,989,200	\$6,988,951	\$999,751	17%
<b>Granada CSD</b>	\$1,651,497	\$1,766,336	\$1,873,116	\$2,080,235	\$207,119	11%
<b>Montara WSD</b>	\$1,686,174	\$1,868,382	\$2,079,915	\$2,354,401	\$274,486	13%
<b>Total</b>	<b>\$8,699,279</b>	<b>\$9,276,973</b>	<b>\$9,942,231</b>	<b>\$11,423,588</b>	<b>\$1,481,357</b>	<b>15%</b>

*\*Due to changes in the flow rates, the percentage changes are not the same for the three agencies*

# Historical Flow Allocations

Historical Flow Allocations



# Division Budgets by Fiscal Year

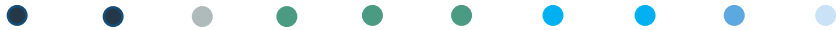
	<b>FY 2023/24 <u>Actual</u></b>	<b>FY 2024/25 <u>Actual</u></b>	<b>FY 2025/26 <u>Adopted</u></b>	<b>FY 2026/27 <u>Proposed</u></b>	<b>\$ <u>Change</u></b>	<b>% <u>Change</u></b>
<b>Administration</b>	\$2,046,988	\$1,890,712	\$1,793,907	\$1,846,725	\$52,818	<b>3%</b>
<b>Treatment</b>	\$4,176,443	\$4,232,565	\$4,421,346	\$5,222,650	\$801,305	<b>18%</b>
<b>Environmental Compliance</b>	<u>\$196,956</u>	<u>\$251,896</u>	<u>\$212,013</u>	<u>\$235,750</u>	<u>\$23,737</u>	<b><u>11%</u></b>
<b>Total Operating Budget</b>	\$6,420,387	\$6,375,173	\$6,427,266	\$7,305,125	\$877,859	<b>14%</b>
<b>Infrastructure</b>	<u>\$3,258,684</u>	<u>\$3,000,000</u>	<u>\$3,645,000</u>	<u>\$4,250,000</u>	<u>\$605,000</u>	<b><u>17%</u></b>
<b>Total General Budget</b>	<b>\$9,679,071</b>	<b>\$9,375,173</b>	<b>\$10,072,266</b>	<b>\$11,555,125</b>	<b>\$1,482,859</b>	<b>15%</b>

# Questions and Discussion

**MWSD Board Meeting**  
***FY 2026/27 Collection Contract***  
***Services Budget Review***

**April 2, 2026**

# Service Notes



1. All Agencies will have a minimum of 50% of their lines cleaned on an annual basis.
2. Total costs were calculated including services for Line Cleaning, Lift Station Routine Maintenance, Hot Spot Cleaning, Emergency Response, USA Markings, Reporting and Related Meetings.
3. Once 50% of all systems have been cleaned each year, SAM staff will coordinate with MA Managers to identify most critical work to be performed in the systems and available resources will be used to address those.
4. Cost Percent Allocation:
  - a) HMB - 34.5%
  - b) GCSD - 28.5%
  - c) MWSD - 37.0%

# Budget Points



1. All authorized positions (4) are included in the budget.
2. All applicable merit step increases at one step up are included in the budget.
3. Applied 5% CPI to all non-personnel costs, unless other changes were needed due to actual or anticipated events.
4. Based on FY 24/25 audited financials, Collections had a deficit (more expenditures than revenue) of \$47,687. This amount is to be allocated to Member Agencies budgeted Collections assessments.

# Changes to CCS Budget for FY 2026/27



1. **Personnel:** Includes all (4) Collections Maintenance related Staff Costs
  1. \$79,527 Increase to Wages (Headcount = 4)
  2. \$25,375 Increase in Health Benefits
  3. \$14,300 Increase in Retirement Contributions
  4. \$1,700 Increase in Retiree Med/OPEB
  5. \$7,979 Increase in Misc. Benefits
  6. Overall 19% Increase

# Changes to CCS Budget for FY 2026/27



1. Increased **Insurance Premiums** – \$12,462 based on actual expense expected
2. Increased **Misc. Expenses** – \$989 based on actual expense expected
3. Increased **Travel & Training** – \$1,435 based on actual expense expected
4. Increased **Supplies** – \$5,152 based on actual expense expected

Total Overall Increase in **Collections Contract Services Budget**: \$149,379 or 20%

# Staffing Information

	<u>Authorized</u>
<b><u>Collections Maintenance Staff:</u></b>	
Collections Maintenance Worker	3.0
Maintenance Mechanic	<u>1.0</u>
<b>Total Authorized</b>	<b>4.0</b>

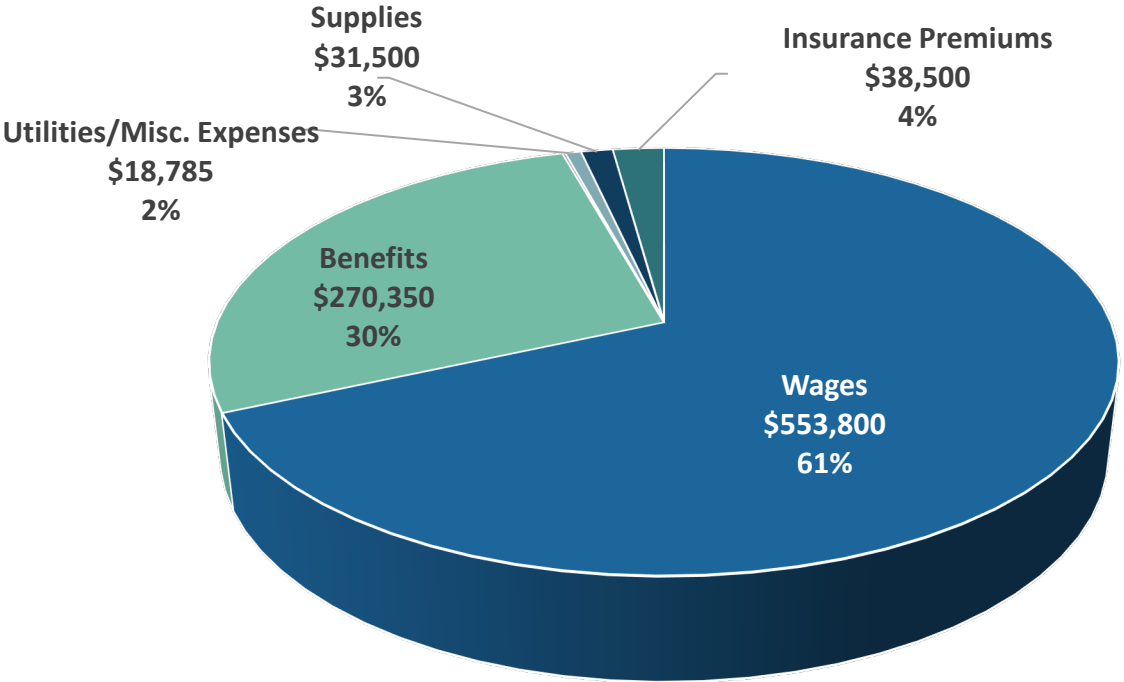
4.0 Employees in  
Collections Budget

3.0 Collection Workers  
1.0 Maintenance Mechanic

4.0 Employees Scheduled  
for Step Increase

# Collections Contract Services Budget

Total CCS Budget FY 2026/27 - \$912,935



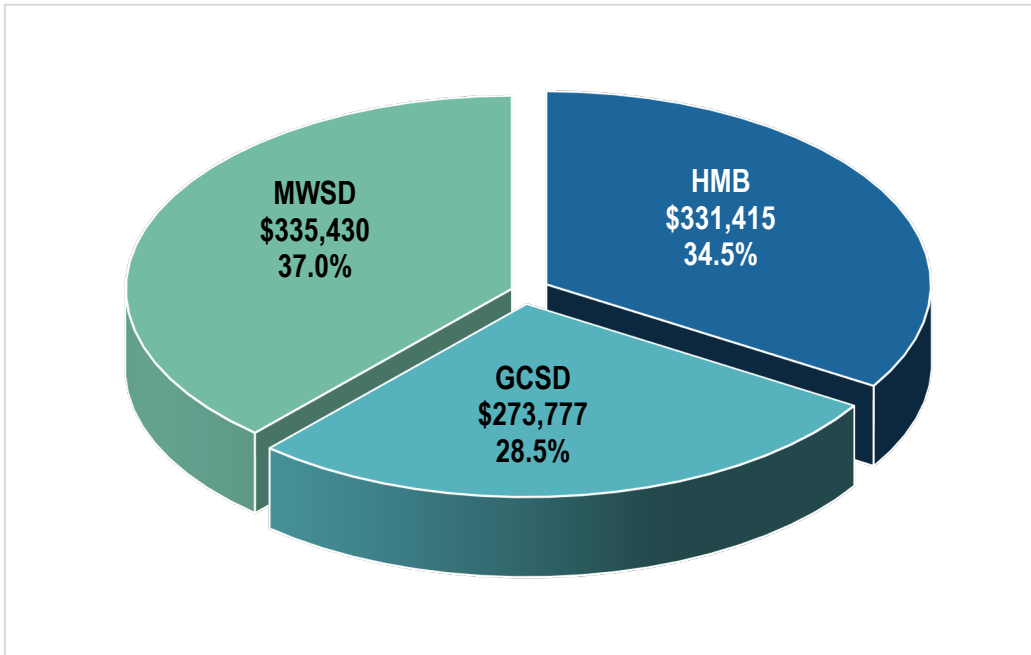
# Change from FY 2025/26

	<b><u>FY 2025/26 Adopted</u></b>	<b><u>FY 2026/27 Proposed</u></b>	<b><u>\$ Change</u></b>	<b><u>% Change</u></b>
<b>Wages and Benefits</b>	\$695,278	\$824,150	\$128,872	19%
<b>All Other Expenses*</b>	\$68,278	\$88,785	\$20,507	30%
<b>Total Collections Budget</b>	<b>\$763,556</b>	<b>\$912,935</b>	<b>\$149,379</b>	<b>20%</b>

*\*All Other Expenses include: Utilities, Insurance, Miscellaneous Expenses, Travel & Training and Supplies*

# Agency Fees

*Collections Contract Services Fee Distribution*  
*\$960,662 Total*



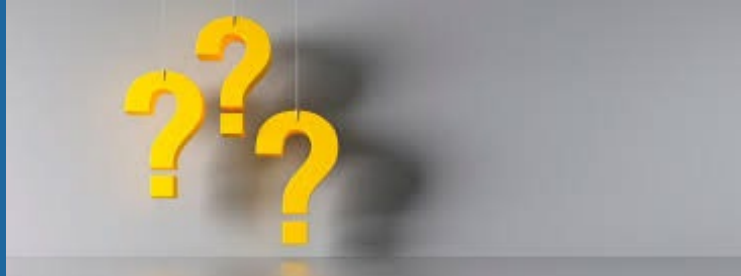
# Agency Fees Comparison

	<b><u>FY 2025-26 Adopted</u></b>	<b><u>FY 2025-26 Projected</u></b>	<b><u>FY 2026-27 Proposed</u></b>	<b><u>\$ Change</u></b>	<b><u>% Change</u></b>
<b>Half Moon Bay</b>	\$233,665	\$233,665	\$331,415	\$97,750	42%
<b>Granada CSD</b>	\$192,431	\$192,431	\$273,777	\$81,346	42%
<b>Montara WSD</b>	\$261,155	\$261,155	\$355,430	\$94,275	36%
<b>Total</b>	<b>\$687,251</b>	<b>\$687,251</b>	<b>\$960,622</b>	<b>\$273,371</b>	<b>40%</b>

# Details of Collections Services for July 2025 - February 2026

<b>Agency</b>	<b>Regular Sewer Cleaning in Linear Feet</b>	<b>Hot Spot Cleaning in Linear Feet</b>	<b>Manhole Inspection</b>	<b>Call Outs</b>
<b>Half Moon Bay</b>	<b>37,088</b>	<b>12,459</b>	<b>214</b>	<b>37</b>
<b>Granada CSD</b>	<b>67,571</b>	<b>10,673</b>	<b>424</b>	<b>7</b>
<b>Montara WSD</b>	<b>48,875</b>	<b>6,547</b>	<b>251</b>	<b>14</b>

# Questions and Discussion





# MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: May 7, 2026

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager 

**SUBJECT: Unaudited Financial Statements – Executive  
Summary**

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**Budget vs. Actual – Sewer July 1, 2025 through March 31, 2026 - Variances  
over \$2,000:**

- 4220 Cell Tower Lease, \$2,014 above budget – Due to the updated lease agreement with Crown Castle.
- 4400 Fees, \$27,011 above budget – one (1) connection admin fee collected for a large project which contains twenty-five (25) fixtures.
- 4510 Grants, \$297,669 above Budget – No budget established for Grants. Receipt is from FEMA and CalOES as a part of the Local Hazard Mitigation Plan. In August & November, MWSD received a grant from San Mateo RCD as part of the Vallemar Rehab project.
- 4610 Property Tax Receipts, \$266,407 above budget – 2<sup>nd</sup> period advances and cleanup received in March & April.
- 4710 Sewer Service charges, \$615,577 above budget – Additional remittance received in March 2026, but it has been allocated to Sewer 100%. A portion of the receipt will be allocated to Water Reliability charges.
- 4720 Sewer Service Refunds, \$9,514 below budget – Refunds issued as needed.
- 4760 Waste Collection Revenues, \$2,051 below budget – Franchise fee is established on a calendar year basis.
- 4990 Other Revenue – No budget established - \$54,066 revenue collected from SAM. These funds represent a repayment from SAM from FY 21-22 when SAM asked all member agencies to provide funding to replenish reserves which had become depleted due to payment for various contractors because of winter storm damage. MWSD recognized the original transaction as an additional assessment (expense) and did not expect to receive repayment.
- **Overall Total Operating Revenue for the period ending March 31, 2026, was \$1,270,211 above budget. Total operating revenue received to date is \$3,812,127.**
- 5200 Board of Directors, \$2,817 below budget – Director fees less than expected due to meeting cancellations and occasional director absences.
- 5250 Conference attendance, \$6,540 below budget – Additional conferences expected to be attended in Spring.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: **May 7, 2026**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 5350 LAFCO Assessment, \$3,150 below budget – Payment is not typically made until the Spring.
- 5400 Legal, \$100,417 above Budget – Active legal disputes.
- 5510 Maintenance, Office, \$6,547 below budget – Activity related to monthly services for office maintenance.
- 5540 Office Supplies, \$2,473 below budget – costs are incurred as necessary.
- 5610 Accounting, \$9,835 above budget – Increased costs associated with audit & budget prep as well as additional office support.
- 5630 Consulting, \$7,670 below budget – Foster & Foster has begun their FY 26-27 contribution rate actuarial. Rate study from Bartle Wells expected to begin next fiscal year.
- 5720 Telephone & Internet, \$2,744 above budget – Rates have increased for services.
- 5800 Labor, \$2,826 below budget – See specific line items for variances.
- 6170 Claims, property damage, \$7,195 below budget – minimal activity to date.
- 6195 Education & Training, \$4,622 below budget – Leadership coaching for staff.
- 6200 Engineering, \$9,796 above budget – General engineering matters.
- 6600 Collection/Transmission, \$7,566 below budget – Costs related to splitting meter expense 50/50 with water fund.
- 6900 SAM Expenses, \$37,240 above budget – MWSD is up-to-date with SAM assessments. Differences due to pass through costs & grant revenue remittance.
- **Overall Total Operating Expenses for the period ending March 31, 2026, were \$36,106 above budget.**
- **Total Overall Expenses for the period ending March 31, 2026, were \$127,551 above budget. For a net ordinary gain of \$1,142,660 above budget. Actual net ordinary gain is \$877,024.**
- 7100 Connection Fees, \$1,190,584 above budget – Large connection fee payment received in December 2025 for a major project which is expected to begin in the near future.
- 7200 Interest Income, \$91,676 above budget – Due to the increased balance held in CAMP accounts.
- 8000 CIP, \$2,710,880 below budget – \$102,094 of CIP invoices paid in March.
- 9200 IBank Loan, \$7,278 below budget – Due to timing.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: **May 7, 2026**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

## **Budget vs. Actual – Water July 1, 2025 through March 31, 2026 - Variances over \$2,000:**

- 4400 Fees, \$9,019 below budget – Administration fees are not keeping up with expectations.
- 4610 Property Tax Receipts, \$266,407 above budget – 2<sup>nd</sup> period advances and cleanup received in March & April.
- 4740 Testing, backflow, \$14,838 above budget – mainly due to timing.
- 4810 Water Sales, Domestic, \$93,660 above budget – Difference due to timing of water service receipts as well as variability of usage.
- **Overall Total Operating Revenue for the period ending March 31, 2026, was \$371,201 above budget. Total operating revenue received to date is \$2,162,776.**
- 5200 Board of Directors, \$2,817 below budget – Director fees less than expected due to meeting cancellations and occasional director absence.
- 5240 CDPH Fees, \$2,233 below budget – Assessment paid in December.
- 5250 Conference Attendance, \$5,780 below budget – Additional conferences expected to be attended in Spring.
- 5300 Insurance, \$4,103 below budget – CSRMA annual insurance costs paid in July for the full fiscal year premiums. Premiums are less than prior year.
- 5400 Legal, \$40,802 above budget – Due to timing of billing.
- 5540 Office Supplies, \$2,440 below budget - costs are incurred as necessary.
- 5610 Accounting, \$9,835 above budget – Increased costs associated with audit & budget prep as well as additional office support.
- 5640 Data Services, \$8,550 below budget – Payment for services occurs in the spring as it relates to calculation of service charges.
- 5720 Telephone & Internet, \$6,776 above budget – Rate increases related to continued service.
- 5800 Labor & Wages, \$22,097 below budget – See specific line items for variances.
- 6170 Claims, property damage, \$7,500 below budget – no activity to date.
- 6180 Communications, \$7,453 below budget – Related to the maintenance of our SCADA system, worked performed by Calcon.
- 6195 Education & Training, \$13,933 above budget – Leadership coaching provided to select staff.
- 6200 Engineering, \$177,998 above budget – non capitalizable expenses incurred for Engineering support.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: **May 7, 2026**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 6320 Equipment & tools, expensed, \$3,406 below budget – costs are incurred and paid for as needed.
- 6330 Facilities, \$2,919 above budget – Landscaping and tree trimming occurred in December & January.
- 6370 Lab Supplies & Equipment, \$6,526 below budget – additional equipment expected to be paid for later in the fiscal year.
- 6400 Pumping – \$24,229 below budget – We have only received and paid for PG&E expenses at this point. Additional costs expected further in FY from generator-related activities.
- 6500 Supply, \$7,378 above budget – Q3 water purchase payment expected to be made in April.
- 6600 Collection/Transmission, \$42,421 below budget – service line maintenance is less than expected.
- 6700 Treatment, \$30,101 below budget – additional expenses expected later in fiscal year.
- 6800 Vehicles, \$6,410 below budget – Repair costs are less than anticipated through the current FY.
- **Overall Total Operating Expenses for the period ending March 31, 2026, were \$71,259 above budget.**
- **Total Overall Expenses for the period ending March 31, 2026, were \$80,440 above budget. For a net ordinary gain of \$290,76 budgeted vs. actual. The actual net ordinary gain was \$179,328.**
- 7100 Connection Fees, \$1,349,751 above budget – No new connections sold in March 2026. Large over budget due to payment of PFP connections for the Big Wave project & AHMC Seton Medical Coastside project.
- 7250 CAMP interest, \$10,514 above budget – Due to the increased balance held in reserve accounts.
- 7600 GO Bond Revenue, \$80,318 above budget – Additional receipts received in March.
- 7650 Water System Reliability, \$95,154 above budget – Additional remittances received in March & April.
- 8100 CIP, \$1,447,550 below budget – \$80,036 of CIP invoices paid in March.
- 9100 GO Bond interest expense, \$15,985 below budget – Difference due to timing.
- 9210 Conservation program rebates, \$2,050 below budget – two rebates issued during fiscal year.

RECOMMENDATION:



# **MONTARA WATER AND SANITARY DISTRICT AGENDA**

**Prepared for the Meeting Of: May 7, 2026**

**TO: BOARD OF DIRECTORS**

**FROM: Clemens H. Heldmaier, General Manager**

This is for Board information only

## Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Sewer

July 2025 through March 2026

	Jul '25 - Mar 26	Sewer Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4220 · Cell Tower Lease	72,513.90	70,499.97	2,013.93
4400 · Fees			
4410 · Administrative Fee (New Constr)	37,785.00	4,500.00	33,285.00
4420 · Administrative Fee (Remodel)	654.00	74.97	579.03
4430 · Inspection Fee (New Constr)	1,238.00	4,500.00	-3,262.00
4440 · Inspection Fee (Remodel)	619.00	825.03	-206.03
4460 · Remodel Fees	3,979.00	7,499.97	-3,520.97
4470 · Other Fees	135.47		
<b>Total 4400 · Fees</b>	<b>44,410.47</b>	<b>17,399.97</b>	<b>27,010.50</b>
4510 · Grants	297,668.96		
4610 · Property Tax Receipts	466,406.88	200,000.00	266,406.88
4710 · Sewer Service Charges	2,871,842.68	2,256,265.50	615,577.18
4720 · Sewer Service Refunds, Customer	-16,736.36	-26,250.03	9,513.67
4760 · Waste Collection Revenues	21,949.05	24,000.03	-2,050.98
4810 · Water Sales, Domestic	5.70		
4990 · Other Revenue	54,065.60		
<b>Total Income</b>	<b>3,812,126.88</b>	<b>2,541,915.44</b>	<b>1,270,211.44</b>
<b>Gross Profit</b>	<b>3,812,126.88</b>	<b>2,541,915.44</b>	<b>1,270,211.44</b>
<b>Expense</b>			
5000 · Administrative			
5190 · Bank Fees	4,665.11	4,500.00	165.11
5200 · Board of Directors			
5210 · Board Meetings	3,782.68	2,999.97	782.71
5220 · Director Fees	3,900.00	7,499.97	-3,599.97
5230 · Election Expenses	0.00	0.00	0.00
<b>Total 5200 · Board of Directors</b>	<b>7,682.68</b>	<b>10,499.94</b>	<b>-2,817.26</b>
5250 · Conference Attendance	960.28	7,499.97	-6,539.69
5270 · Information Systems	9,173.58	7,499.97	1,673.61
5300 · Insurance			
5310 · Fidelity Bond	0.00	375.03	-375.03
5320 · Property & Liability Insurance	14,488.01	14,325.00	163.01
<b>Total 5300 · Insurance</b>	<b>14,488.01</b>	<b>14,700.03</b>	<b>-212.02</b>
5350 · LAFCO Assessment	0.00	3,150.00	-3,150.00
5400 · Legal			
5430 · General Legal	86,564.09	150,000.03	-63,435.94
5440 · Litigation	163,852.53		
<b>Total 5400 · Legal</b>	<b>250,416.62</b>	<b>150,000.03</b>	<b>100,416.59</b>
5510 · Maintenance, Office	1,042.50	7,499.97	-6,457.47
5530 · Memberships	4,832.99	3,750.03	1,082.96
5540 · Office Supplies	3,901.75	6,374.97	-2,473.22
5550 · Postage	1,993.36	2,250.00	-256.64
5560 · Printing & Publishing	2,410.32	3,375.00	-964.68

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Sewer**  
 July 2025 through March 2026

	Jul '25 - Mar 26	Sewer Budget	\$ Over Budget
<b>5600 · Professional Services</b>			
5610 · Accounting	54,835.00	45,000.00	9,835.00
5620 · Audit	14,987.50	15,388.00	-400.50
5630 · Consulting	41,080.07	48,750.03	-7,669.96
5640 · Data Services	10,850.17	11,000.00	-149.83
5650 · Labor & HR Support	1,921.50	2,250.00	-328.50
5660 · Payroll Services	1,099.71	974.97	124.74
<b>Total 5600 · Professional Services</b>	<b>124,773.95</b>	<b>123,363.00</b>	<b>1,410.95</b>
5710 · San Mateo Co. Tax Roll Charges	119.00	112.50	6.50
5720 · Telephone & Internet	28,994.44	26,250.03	2,744.41
5730 · Mileage Reimbursement	367.39	1,500.03	-1,132.64
5740 · Reference Materials	59.48	150.03	-90.55
5790 · Other Administrative	10,865.08		
<b>5800 · Labor</b>			
5810 · CalPERS 457 Deferred Plan	21,917.31	18,482.22	3,435.09
5820 · Employee Benefits	46,419.12	57,863.25	-11,444.13
5830 · Disability Insurance	1,525.16	1,736.28	-211.12
5840 · Payroll Taxes	17,000.31	20,562.03	-3,561.72
5850 · PARS	16,722.11	21,354.03	-4,631.92
<b>5900 · Wages</b>			
5910 · Management	109,188.92	102,710.97	6,477.95
5920 · Staff	161,557.91	148,619.25	12,938.66
5930 · Staff Certification	7,950.00	16,200.00	-8,250.00
5940 · Staff Overtime	4,648.41	1,154.25	3,494.16
5950 · Staff Standby	0.00	96.03	-96.03
<b>Total 5900 · Wages</b>	<b>283,345.24</b>	<b>268,780.50</b>	<b>14,564.74</b>
5960 · Worker's Comp Insurance	3,618.47	4,595.25	-976.78
<b>Total 5800 · Labor</b>	<b>390,547.72</b>	<b>393,373.56</b>	<b>-2,825.84</b>
<b>Total 5000 · Administrative</b>	<b>857,294.26</b>	<b>765,849.06</b>	<b>91,445.20</b>
<b>6000 · Operations</b>			
6170 · Claims, Property Damage	305.10	7,499.97	-7,194.87
6195 · Education & Training	8,372.50	3,750.03	4,622.47
<b>6200 · Engineering</b>			
6220 · General Engineering	58,545.75	48,750.03	9,795.72
<b>Total 6200 · Engineering</b>	<b>58,545.75</b>	<b>48,750.03</b>	<b>9,795.72</b>
<b>6330 · Facilities</b>			
6335 · Alarm Services	4,432.26	4,875.03	-442.77
6337 · Landscaping	4,550.00	4,500.00	50.00
<b>Total 6330 · Facilities</b>	<b>8,982.26</b>	<b>9,375.03</b>	<b>-392.77</b>
<b>6400 · Pumping</b>			
6410 · Pumping Fuel & Electricity	50,825.57	47,250.00	3,575.57
6420 · Pumping Maintenance, Generators	4,938.00	7,499.97	-2,561.97
<b>Total 6400 · Pumping</b>	<b>55,763.57</b>	<b>54,749.97</b>	<b>1,013.60</b>

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Sewer**  
 July 2025 through March 2026

	Jul '25 - Mar 26	Sewer Budget	\$ Over Budget
<b>6600 · Collection/Transmission</b>			
6660 · Maintenance, Collection System	0.00	7,499.97	-7,499.97
6665 · Meters - Sewer	3,683.82	3,750.03	-66.21
<b>Total 6600 · Collection/Transmission</b>	3,683.82	11,250.00	-7,566.18
<b>6770 · Uniforms</b>	0.00	150.03	-150.03
<b>6800 · Vehicles</b>			
6810 · Fuel	2,248.22	2,625.03	-376.81
6820 · Truck Equipment, Expensed	180.72	375.03	-194.31
6830 · Truck Repairs	434.26	1,125.00	-690.74
<b>Total 6800 · Vehicles</b>	2,863.20	4,125.06	-1,261.86
<b>6900 · Sewer Authority Midcoastside</b>			
6910 · SAM Collections	195,866.28	195,866.28	0.00
6920 · SAM Operations	1,559,936.25	1,559,936.25	0.00
6930 · SAM Prior Year Adjustment	108,455.65		
6940 · SAM Maintenance, Collection Sys	20,857.41	33,750.00	-12,892.59
6950 · SAM Maintenance, Pumping	45,252.89	97,499.97	-52,247.08
6960 · SAM NDWSCP	8,924.00	15,000.03	-6,076.03
<b>Total 6900 · Sewer Authority Midcoastside</b>	1,939,292.48	1,902,052.53	37,239.95
<b>Total 6000 · Operations</b>	2,077,808.68	2,041,702.65	36,106.03
<b>Total Expense</b>	2,935,102.94	2,807,551.71	127,551.23
<b>Net Ordinary Income</b>	877,023.94	-265,636.27	1,142,660.21
<b>Other Income/Expense</b>			
<b>Other Income</b>			
<b>7000 · Capital Account Revenues</b>			
<b>7100 · Connection Fees</b>			
7110 · Connection Fees (New Constr)	1,398,053.00	157,500.00	1,240,553.00
7120 · Connection Fees (Remodel)	30,680.00	45,000.00	-14,320.00
7152 · Connection Fee Refunds	0.00	-15,000.03	15,000.03
7153 · Add'l Fixture Units (New Const)	35,605.00	37,500.03	-1,895.03
7155 · Add'l Fixture Units (Remodel)	37,125.00	86,249.97	-49,124.97
7157 · Fixture Fee Refunds	-4,628.75		
7170 · Mainline Ext. Pass Thru	5,000.00		
<b>Total 7100 · Connection Fees</b>	1,501,834.25	311,249.97	1,190,584.28
<b>7200 · Interest Income</b>			
7205 · CAMP Interest Earnings	279,237.09	187,499.97	91,737.12
7210 · LAIF Interest Earnings	2,939.04	3,000.00	-60.96
7200 · Interest Income - Other	0.00	0.00	0.00
<b>Total 7200 · Interest Income</b>	282,176.13	190,499.97	91,676.16
<b>Total 7000 · Capital Account Revenues</b>	1,784,010.38	501,749.94	1,282,260.44
<b>Total Other Income</b>	1,784,010.38	501,749.94	1,282,260.44

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Sewer**  
 July 2025 through March 2026

	Jul '25 - Mar 26	Sewer Budget	\$ Over Budget
<b>Other Expense</b>			
<b>8000 · Capital Improvement Program</b>			
<b>8075 · Sewer</b>	342,002.68	3,052,882.53	-2,710,879.85
<b>Total 8000 · Capital Improvement Program</b>	342,002.68	3,052,882.53	-2,710,879.85
<b>9000 · Capital Account Expenses</b>			
<b>9125 · PNC Equipment Lease Interest</b>	1,786.51	1,928.83	-142.32
<b>9200 · I-Bank Loan</b>	9,443.60	16,579.00	-7,135.40
<b>Total 9000 · Capital Account Expenses</b>	11,230.11	18,507.83	-7,277.72
<b>Total Other Expense</b>	353,232.79	3,071,390.36	-2,718,157.57
<b>Net Other Income</b>	1,430,777.59	-2,569,640.42	4,000,418.01
<b>Net Income</b>	<b>2,307,801.53</b>	<b>-2,835,276.69</b>	<b>5,143,078.22</b>

## Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July 2025 through March 2026

	Jul '25 - Mar 26	Water Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>4400 · Fees</b>			
4410 · Administrative Fee (New Constr)	1,308.00	5,625.00	-4,317.00
4420 · Administrative Fee (Remodel)	0.00	450.00	-450.00
4430 · Inspection Fee (New Constr)	1,238.00	5,625.00	-4,387.00
4440 · Inspection Fee (Remodel)	0.00		
4470 · Other Fees	135.48		
<b>Total 4400 · Fees</b>	2,681.48	11,700.00	-9,018.52
4510 · Grants	136.00		
4610 · Property Tax Receipts	466,406.83	200,000.00	266,406.83
4740 · Testing, Backflow	31,713.00	16,875.00	14,838.00
4810 · Water Sales, Domestic	1,668,659.74	1,575,000.00	93,659.74
4850 · Water Sales Refunds, Customer	-11,424.28	-11,999.97	575.69
4990 · Other Revenue	4,603.46		
<b>Total Income</b>	2,162,776.23	1,791,575.03	371,201.20
<b>Gross Profit</b>	2,162,776.23	1,791,575.03	371,201.20
<b>Expense</b>			
<b>5000 · Administrative</b>			
5190 · Bank Fees	4,665.13	4,500.00	165.13
<b>5200 · Board of Directors</b>			
5210 · Board Meetings	3,782.68	2,999.97	782.71
5220 · Director Fees	3,900.00	7,499.97	-3,599.97
5230 · Election Expenses	0.00	0.00	0.00
<b>Total 5200 · Board of Directors</b>	7,682.68	10,499.94	-2,817.26
5240 · CDPH Fees	20,766.76	23,000.00	-2,233.24
5250 · Conference Attendance	5,469.58	11,250.00	-5,780.42
5270 · Information Systems	9,173.57	7,499.97	1,673.60
<b>5300 · Insurance</b>			
5310 · Fidelity Bond	0.00	375.03	-375.03
5320 · Property & Liability Insurance	12,622.01	16,350.00	-3,727.99
<b>Total 5300 · Insurance</b>	12,622.01	16,725.03	-4,103.02
5350 · LAFCO Assessment	0.00	0.00	0.00
<b>5400 · Legal</b>			
5430 · General Legal	97,052.07	56,250.00	40,802.07
<b>Total 5400 · Legal</b>	97,052.07	56,250.00	40,802.07
5510 · Maintenance, Office	7,131.56	7,499.97	-368.41
5530 · Memberships	27,720.00	28,500.00	-780.00
5540 · Office Supplies	3,935.15	6,374.97	-2,439.82
5550 · Postage	18,122.00	18,749.97	-627.97
5560 · Printing & Publishing	4,397.79	5,249.97	-852.18

## Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July 2025 through March 2026

	Water		
	Jul '25 - Mar 26	Budget	\$ Over Budget
<b>5600 · Professional Services</b>			
5610 · Accounting	54,835.00	45,000.00	9,835.00
5620 · Audit	14,987.50	15,388.00	-400.50
5630 · Consulting	48,547.09	48,750.03	-202.94
5640 · Data Services	1,199.50	9,749.97	-8,550.47
5650 · Labor & HR Support	1,921.50	2,250.00	-328.50
5660 · Payroll Services	1,099.74	974.97	124.77
<b>Total 5600 · Professional Services</b>	<b>122,590.33</b>	<b>122,112.97</b>	<b>477.36</b>
5710 · San Mateo Co. Tax Roll Charges	119.00	112.50	6.50
5720 · Telephone & Internet	39,025.77	32,249.97	6,775.80
5730 · Mileage Reimbursement	1,342.21	2,625.03	-1,282.82
5740 · Reference Materials	59.48	375.03	-315.55
5790 · Other Administrative	2,978.57		
<b>5800 · Labor</b>			
5810 · CalPERS 457 Deferred Plan	45,867.16	70,012.53	-24,145.37
5820 · Employee Benefits	142,070.46	142,180.47	-110.01
5830 · Disability Insurance	3,259.24	4,077.00	-817.76
5840 · Payroll Taxes	44,632.82	48,281.22	-3,648.40
5850 · PARS	36,978.61	42,897.78	-5,919.17
<b>5900 · Wages</b>			
5910 · Management	109,188.92	102,710.97	6,477.95
5920 · Staff	433,646.34	427,475.97	6,170.37
5930 · Staff Certification	28,550.00	41,400.00	-12,850.00
5940 · Staff Overtime	44,808.59	44,353.53	455.06
5950 · Staff Standby	28,357.55	15,189.75	13,167.80
<b>Total 5900 · Wages</b>	<b>644,551.40</b>	<b>631,130.22</b>	<b>13,421.18</b>
5960 · Worker's Comp Insurance	19,275.78	20,153.25	-877.47
<b>Total 5800 · Labor</b>	<b>936,635.47</b>	<b>958,732.47</b>	<b>-22,097.00</b>
<b>Total 5000 · Administrative</b>	<b>1,321,489.13</b>	<b>1,312,307.79</b>	<b>9,181.34</b>
<b>6000 · Operations</b>			
6160 · Backflow Prevention	38.30	825.03	-786.73
6170 · Claims, Property Damage	0.00	7,499.97	-7,499.97
6180 · Communications			
6185 · SCADA Maintenance	11,297.34	18,749.97	-7,452.63
6180 · Communications - Other	0.00	0.00	0.00
<b>Total 6180 · Communications</b>	<b>11,297.34</b>	<b>18,749.97</b>	<b>-7,452.63</b>
6195 · Education & Training	25,932.85	11,999.97	13,932.88
6200 · Engineering			
6220 · General Engineering	1,072.28	7,499.97	-6,427.69
6230 · Water Quality Engineering	334,426.18	150,000.03	184,426.15
<b>Total 6200 · Engineering</b>	<b>335,498.46</b>	<b>157,500.00</b>	<b>177,998.46</b>
6320 · Equipment & Tools, Expensed	4,843.63	8,250.03	-3,406.40

## Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July 2025 through March 2026

	Water		
	Jul '25 - Mar 26	Budget	\$ Over Budget
<b>6330 · Facilities</b>			
6335 · Alarm Services	1,421.70	1,500.03	-78.33
6337 · Landscaping	17,997.73	15,000.03	2,997.70
<b>Total 6330 · Facilities</b>	19,419.43	16,500.06	2,919.37
<b>6370 · Lab Supplies &amp; Equipment</b>	974.16	7,499.97	-6,525.81
6380 · Meter Reading	0.00	375.03	-375.03
<b>6400 · Pumping</b>			
6410 · Pumping Fuel & Electricity	74,072.79	78,750.00	-4,677.21
6420 · Pumping Maintenance, Generators	20,535.57	37,500.03	-16,964.46
6430 · Pumping Maintenance, General	810.60	4,500.00	-3,689.40
6440 · Pumping Equipment, Expensed	1,477.37	375.03	1,102.34
<b>Total 6400 · Pumping</b>	96,896.33	121,125.06	-24,228.73
<b>6500 · Supply</b>			
6510 · Maintenance, Raw Water Mains	9,686.66	749.97	8,936.69
6520 · Maintenance, Wells	16,159.21	7,499.97	8,659.24
6530 · Water Purchases	12,282.00	22,500.00	-10,218.00
<b>Total 6500 · Supply</b>	38,127.87	30,749.94	7,377.93
<b>6600 · Collection/Transmission</b>			
6610 · Hydrants	2,100.01	7,499.97	-5,399.96
6620 · Maintenance, Water Mains	27,297.37	56,250.00	-28,952.63
6630 · Maintenance, Water Svc Lines	11,689.38	11,250.00	439.38
6640 · Maintenance, Tanks	4,411.01	7,499.97	-3,088.96
6650 · Maint., Distribution General	6,608.73	15,000.03	-8,391.30
6660 · Maintenance, Collection System	3,789.02	749.97	3,039.05
6665 · Meters - Sewer	0.00	3,750.03	-3,750.03
6670 · Meters - Water	3,683.77	0.00	3,683.77
<b>Total 6600 · Collection/Transmission</b>	59,579.29	101,999.97	-42,420.68
<b>6700 · Treatment</b>			
6710 · Chemicals & Filtering	13,515.42	29,999.97	-16,484.55
6720 · Maintenance, Treatment Equip.	13,246.54	26,250.03	-13,003.49
6730 · Treatment Analysis	32,246.99	33,750.00	-1,503.01
6700 · Treatment - Other	890.41		
<b>Total 6700 · Treatment</b>	59,899.36	90,000.00	-30,100.64
<b>6770 · Uniforms</b>	862.54	2,625.03	-1,762.49
<b>6800 · Vehicles</b>			
6810 · Fuel	6,744.63	9,000.00	-2,255.37
6820 · Truck Equipment, Expensed	542.13	1,500.03	-957.90
6830 · Truck Repairs	1,302.75	4,500.00	-3,197.25
<b>Total 6800 · Vehicles</b>	8,589.51	15,000.03	-6,410.52
<b>Total 6000 · Operations</b>	661,959.07	590,700.06	71,259.01
<b>Total Expense</b>	1,983,448.20	1,903,007.85	80,440.35
<b>Net Ordinary Income</b>	179,328.03	-111,432.82	290,760.85

## Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July 2025 through March 2026

	Jul '25 - Mar 26	Water Budget	\$ Over Budget
<b>Other Income/Expense</b>			
<b>Other Income</b>			
<b>7000 · Capital Account Revenues</b>			
<b>7100 · Connection Fees</b>			
7110 · Connection Fees (New Constr)	395,334.00	164,999.97	230,334.03
7120 · Connection Fees (Remodel)	23,074.20	41,249.97	-18,175.77
7130 · Conn. Fees, PFP (New Constr)	1,189,055.50	142,499.97	1,046,555.53
7157 · Fixture Fee Refunds	-2,110.85	-37,500.03	35,389.18
7165 · Meter Pass Thru Costs	55,648.42		
<b>Total 7100 · Connection Fees</b>	1,661,001.27	311,249.88	1,349,751.39
7250 · CAMP Interest Income	198,013.87	187,499.97	10,513.90
7600 · Bond Revenues, G.O.	572,090.56	491,773.00	80,317.56
7650 · Water System Reliability	737,244.16	642,090.50	95,153.66
<b>Total 7000 · Capital Account Revenues</b>	3,168,349.86	1,632,613.35	1,535,736.51
<b>Total Other Income</b>	3,168,349.86	1,632,613.35	1,535,736.51
<b>Other Expense</b>			
<b>8000 · Capital Improvement Program</b>			
8100 · Water	871,450.20	2,319,000.03	-1,447,549.83
<b>Total 8000 · Capital Improvement Program</b>	871,450.20	2,319,000.03	-1,447,549.83
<b>9000 · Capital Account Expenses</b>			
9100 · Interest Expense - GO Bonds	19,685.11	35,670.00	-15,984.89
9125 · PNC Equipment Lease Interest	1,786.54	1,928.83	-142.29
9150 · SRF Loan	24,488.05	24,487.00	1.05
9210 · Conservation Program/Rebates	200.00	2,250.00	-2,050.00
<b>Total 9000 · Capital Account Expenses</b>	46,159.70	64,335.83	-18,176.13
<b>Total Other Expense</b>	917,609.90	2,383,335.86	-1,465,725.96
<b>Net Other Income</b>	2,250,739.96	-750,722.51	3,001,462.47
<b>Net Income</b>	<b>2,430,067.99</b>	<b>-862,155.33</b>	<b>3,292,223.32</b>

## Montara Water & Sanitary District Balance Sheet by Class

As of March 31, 2026

	Sewer	Water	TOTAL
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
<b>Sewer - Bank Accounts</b>			
Wells Fargo Operating - Sewer	615,184.42	0.00	615,184.42
CAMP Investment Fund 4021-002			
Capital Reserve	9,956,229.92	0.00	9,956,229.92
Operating Reserve	1,864,915.00	0.00	1,864,915.00
<b>Total CAMP Investment Fund 4021-002</b>	<b>11,821,144.92</b>	<b>0.00</b>	<b>11,821,144.92</b>
<b>LAIF Investment Fund</b>			
Capital Reserve	92,528.14	0.00	92,528.14
<b>Total LAIF Investment Fund</b>	<b>92,528.14</b>	<b>0.00</b>	<b>92,528.14</b>
<b>Total Sewer - Bank Accounts</b>	<b>12,528,857.48</b>	<b>0.00</b>	<b>12,528,857.48</b>
<b>Water - Bank Accounts</b>			
Wells Fargo Operating - Water	0.00	41,215.40	41,215.40
CAMP Investment Fund 4021-001			
Capital Reserve	0.00	6,372,822.18	6,372,822.18
Operating Reserve	0.00	1,257,549.00	1,257,549.00
<b>Total CAMP Investment Fund 4021-001</b>	<b>0.00</b>	<b>7,630,371.18</b>	<b>7,630,371.18</b>
<b>Restricted Cash</b>			
2020 GO Bonds Fund - Chase	0.00	745,271.77	745,271.77
<b>Total Restricted Cash</b>	<b>0.00</b>	<b>745,271.77</b>	<b>745,271.77</b>
<b>Total Water - Bank Accounts</b>	<b>0.00</b>	<b>8,416,858.35</b>	<b>8,416,858.35</b>
<b>Total Checking/Savings</b>	<b>12,528,857.48</b>	<b>8,416,858.35</b>	<b>20,945,715.83</b>
<b>Accounts Receivable</b>			
<b>Sewer - Accounts Receivable</b>			
Lease Receivable	425,047.96	0.00	425,047.96
Accounts Receivable	3,731.41	0.00	3,731.41
<b>Total Sewer - Accounts Receivable</b>	<b>428,779.37</b>	<b>0.00</b>	<b>428,779.37</b>
<b>Water - Accounts Receivable</b>			
Accounts Receivable	0.00	8,068.30	8,068.30
Accounts Rec. - Backflow	0.00	39,164.11	39,164.11
Accounts Rec. - Water Residents	0.00	224,005.11	224,005.11
Unbilled Water Receivables	0.00	260,978.82	260,978.82
<b>Total Water - Accounts Receivable</b>	<b>0.00</b>	<b>532,216.34</b>	<b>532,216.34</b>
<b>Total Accounts Receivable</b>	<b>428,779.37</b>	<b>532,216.34</b>	<b>960,995.71</b>
<b>Other Current Assets</b>			
Fraudulent Activity	994.34	0.00	994.34
Maint/Parts Inventory	0.00	42,656.32	42,656.32
<b>Total Other Current Assets</b>	<b>994.34</b>	<b>42,656.32</b>	<b>43,650.66</b>
<b>Total Current Assets</b>	<b>12,958,631.18</b>	<b>8,991,731.02</b>	<b>21,950,362.20</b>
<b>Fixed Assets</b>			
<b>Sewer - Fixed Assets</b>			
General Plant	12,804,938.52	0.00	12,804,938.52
Land	5,000.00	0.00	5,000.00
<b>Other Capital Improv.</b>			
Sewer-Original Cost	685,599.18	0.00	685,599.18
Other Cap. Improv.	2,564,810.39	0.00	2,564,810.39
<b>Total Other Capital Improv.</b>	<b>3,250,409.57</b>	<b>0.00</b>	<b>3,250,409.57</b>
<b>Seal Cove Collection System</b>	<b>995,505.00</b>	<b>0.00</b>	<b>995,505.00</b>
<b>Sewage Collection Facility</b>			
Collection Facility - Org. Cost	1,349,064.00	0.00	1,349,064.00
Collection Facility - Other	3,991,243.33	0.00	3,991,243.33
<b>Total Sewage Collection Facility</b>	<b>5,340,307.33</b>	<b>0.00</b>	<b>5,340,307.33</b>
Treatment Facility	244,539.84	0.00	244,539.84
Accumulated Depreciation	-12,019,396.00	0.00	-12,019,396.00
<b>Total Sewer - Fixed Assets</b>	<b>10,621,304.26</b>	<b>0.00</b>	<b>10,621,304.26</b>

## Montara Water & Sanitary District Balance Sheet by Class

As of March 31, 2026

	Sewer	Water	TOTAL
<b>Water - Fixed Assets</b>			
General Plant	0.00	31,348,137.78	31,348,137.78
Land & Easements	0.00	734,500.00	734,500.00
Surface Water Rights	0.00	300,000.00	300,000.00
Water Meters	0.00	1,058,985.00	1,058,985.00
Fixed Assets - Other	0.00	48,171.78	48,171.78
Accumulated Depreciation	0.00	-17,883,097.00	-17,883,097.00
<b>Total Water - Fixed Assets</b>	0.00	15,606,697.56	15,606,697.56
<b>Total Fixed Assets</b>	10,621,304.26	15,606,697.56	26,228,001.82
<b>Other Assets</b>			
<b>Sewer - Other Assets</b>			
Def'd Amts Related to Pensions	73,148.00	0.00	73,148.00
Joint Power Authority			
SAM - Orig Collection Facility	981,592.00	0.00	981,592.00
SAM - Expansion	1,705,955.08	0.00	1,705,955.08
<b>Total Joint Power Authority</b>	2,687,547.08	0.00	2,687,547.08
<b>Total Sewer - Other Assets</b>	2,760,695.08	0.00	2,760,695.08
<b>Water - Other Assets</b>			
Def'd Amts Related to Pensions	0.00	162,816.00	162,816.00
Due from Sewer	0.00	870,786.62	870,786.62
<b>Total Water - Other Assets</b>	0.00	1,033,602.62	1,033,602.62
<b>Total Other Assets</b>	2,760,695.08	1,033,602.62	3,794,297.70
<b>TOTAL ASSETS</b>	<b>26,340,630.52</b>	<b>25,632,031.20</b>	<b>51,972,661.72</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
Accounts Payable	26,732.45	15,905.92	42,638.37
<b>Total Accounts Payable</b>	26,732.45	15,905.92	42,638.37
<b>Other Current Liabilities</b>			
Water - Net Pension Liability	0.00	-39,185.00	-39,185.00
Sewer - Net Pension Liability	-17,604.00	0.00	-17,604.00
<b>Sewer - Current Liabilities</b>			
Accrued Time Off	22,189.48	0.00	22,189.48
Deposits Payable	58,988.77	0.00	58,988.77
PNC Equip. Loan - S/T	21,838.56	0.00	21,838.56
<b>Total Sewer - Current Liabilities</b>	103,016.81	0.00	103,016.81
<b>Water - Current Liabilities</b>			
Mainline Extension Deposits	0.00	8,449.00	8,449.00
Accrued Time Off	0.00	50,543.49	50,543.49
Construction Deposits Payable	0.00	-1,055.90	-1,055.90
Deposits Payable	0.00	-107,016.39	-107,016.39
PNC Equip. Loan - S/T	0.00	21,838.53	21,838.53
Temporary Construction Meter	0.00	73,837.21	73,837.21
<b>Total Water - Current Liabilities</b>	0.00	46,595.94	46,595.94
<b>Payroll Liabilities</b>			
Employee Benefits Payable	4,622.19	18,146.47	22,768.66
<b>Total Payroll Liabilities</b>	4,622.19	18,146.47	22,768.66
<b>Total Other Current Liabilities</b>	90,035.00	25,557.41	115,592.41
<b>Total Current Liabilities</b>	116,767.45	41,463.33	158,230.78
<b>Long Term Liabilities</b>			
<b>Sewer - Long Term Liabilities</b>			
Deferred Inflows (Sewer Leases)	420,963.96	0.00	420,963.96
Due to Water Fund	870,786.62	0.00	870,786.62
Accrued Time Off	32,644.92	0.00	32,644.92
I-Bank Loan	525,667.50	0.00	525,667.50
PNC Equip. Loan - L/T	29,317.30	0.00	29,317.30
<b>Total Sewer - Long Term Liabilities</b>	1,879,380.30	0.00	1,879,380.30

## Montara Water & Sanitary District Balance Sheet by Class

As of March 31, 2026

	Sewer	Water	TOTAL
<b>Water - Long Term Liabilities</b>			
2020 GO Bonds	0.00	2,514,536.33	2,514,536.33
Accrued Time Off	0.00	44,753.69	44,753.69
PNC Equip. Loan - L/T	0.00	29,317.37	29,317.37
SRF Loan Payable - X109	0.00	1,951,385.82	1,951,385.82
<b>Total Water - Long Term Liabilities</b>	0.00	4,539,993.21	4,539,993.21
<b>Deferred Inflows (Pensions)</b>			
Sewer	21,191.00	0.00	21,191.00
Water	0.00	47,170.00	47,170.00
<b>Total Deferred Inflows (Pensions)</b>	21,191.00	47,170.00	68,361.00
<b>Total Long Term Liabilities</b>	1,900,571.30	4,587,163.21	6,487,734.51
<b>Total Liabilities</b>	2,017,338.75	4,628,626.54	6,645,965.29
<b>Equity</b>			
<b>Sewer - Equity Accounts</b>			
Capital Assets Net	3,408,252.20	0.00	3,408,252.20
Fund Balance - Unrestricted	8,793,316.07	0.00	8,793,316.07
Retained Earnings	366,171.84	0.00	366,171.84
<b>Total Sewer - Equity Accounts</b>	12,567,740.11	0.00	12,567,740.11
<b>Water - Equity Accounts</b>			
Capital Assets Net	0.00	2,868,858.70	2,868,858.70
Restricted Debt Service	0.00	1,384,997.90	1,384,997.90
Unrestricted	0.00	-1,562,801.59	-1,562,801.59
Retained Earnings	0.00	-366,171.84	-366,171.84
<b>Total Water - Equity Accounts</b>	0.00	2,324,883.17	2,324,883.17
<b>Equity Adjustment Account</b>	9,441,252.63	16,254,951.00	25,696,203.63
<b>Net Income</b>	2,314,299.03	2,423,570.49	4,737,869.52
<b>Total Equity</b>	24,323,291.77	21,003,404.66	45,326,696.43
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>26,340,630.52</b>	<b>25,632,031.20</b>	<b>51,972,661.72</b>

MWSD  
Cash Analysis  
FY 2025-26

YTD Cash Information	July	August	September	October	November	December	January	February	March	April	May	June	Target Reserves	\$ Over (Under) Targets	% Over/(Under) Targets
<b>Sewer - Operations</b>															
Wells Fargo Operating	807,928.62	431,664.43	1,170,893.09	746,222.67	451,963.25	5,633,897.42	5,099,321.96	5,129,868.35	615,184.42						
<i>Sewer Reserve Accounts</i>															
<i>LAIF</i>															
<i>Capital Reserve</i>	<u>90,570.64</u>	<u>90,570.64</u>	<u>90,570.64</u>	<u>91,560.02</u>	<u>91,560.02</u>	<u>91,560.02</u>	<u>92,528.14</u>	<u>92,528.14</u>	<u>92,528.14</u>						
<i>Subtotal</i>	<u>90,570.64</u>	<u>90,570.64</u>	<u>90,570.64</u>	<u>91,560.02</u>	<u>91,560.02</u>	<u>91,560.02</u>	<u>92,528.14</u>	<u>92,528.14</u>	<u>92,528.14</u>	-	-	-			
<i>CAMP</i>															
<i>Capital Reserve</i>	<u>7,239,517.25</u>	<u>7,273,569.21</u>	<u>6,855,201.04</u>	<u>6,886,753.55</u>	<u>6,916,224.67</u>	<u>6,945,652.31</u>	<u>6,974,471.51</u>	<u>7,000,427.51</u>	<u>9,956,229.92</u>						
<i>Operating Reserve</i>	<u>1,864,915.00</u>	<u>1,864,915.00</u>	<u>1,864,915.00</u>	<u>1,864,915.00</u>	<u>1,864,915.00</u>	<u>1,864,915.00</u>	<u>1,864,915.00</u>	<u>1,864,915.00</u>	<u>1,864,915.00</u>						
<i>Subtotal</i>	<u>9,104,432.25</u>	<u>9,138,484.21</u>	<u>8,720,116.04</u>	<u>8,751,668.55</u>	<u>8,781,139.67</u>	<u>8,810,567.31</u>	<u>8,839,386.51</u>	<u>8,865,342.51</u>	<u>11,821,144.92</u>	-	-	-			
<b>Reserve Totals</b>															
Capital Reserve	7,330,087.89	7,364,139.85	6,945,771.68	6,978,313.57	7,007,784.69	7,037,212.33	7,066,999.65	7,092,955.65	10,048,758.06	-	-	-	6,035,500.00	1,057,455.65	118%
Operating Reserve	<u>1,864,915.00</u>	<u>1,864,915.00</u>	<u>1,864,915.00</u>	<u>1,864,915.00</u>	<u>1,864,915.00</u>	<u>1,864,915.00</u>	<u>1,864,915.00</u>	<u>1,864,915.00</u>	<u>1,864,915.00</u>	-	-	-	1,864,915.00	-	100%
<b>Total Reserves</b>	<u>9,195,002.89</u>	<u>9,229,054.85</u>	<u>8,810,686.68</u>	<u>8,843,228.57</u>	<u>8,872,699.69</u>	<u>8,902,127.33</u>	<u>8,931,914.65</u>	<u>8,957,870.65</u>	<u>11,913,673.06</u>	-	-	-			
<b>Water Operations</b>															
Wells Fargo Operating	58,999.22	79,940.50	100,985.86	29,727.61	52,179.91	74,326.48	95,697.21	21,249.54	41,215.40						
<b>Water - Reserve Accounts</b>															
<i>CAMP - Reserve Funds</i>															
Capital Reserve	5,228,508.26	5,252,767.10	4,975,353.21	4,997,906.09	5,018,971.25	5,040,005.33	5,060,604.51	5,175,243.72	6,372,822.18				9,430,147.00	(4,254,903.28)	55%
Operating Reserve	<u>1,257,549.00</u>	<u>1,257,549.00</u>	<u>1,257,549.00</u>	<u>1,257,549.00</u>	<u>1,257,549.00</u>	<u>1,257,549.00</u>	<u>1,257,549.00</u>	<u>1,257,549.00</u>	<u>1,257,549.00</u>				1,257,549.00	-	100%
<i>Subtotal</i>	<u>6,486,057.26</u>	<u>6,510,316.10</u>	<u>6,232,902.21</u>	<u>6,255,455.09</u>	<u>6,276,520.25</u>	<u>6,297,554.33</u>	<u>6,318,153.51</u>	<u>6,432,792.72</u>	<u>7,630,371.18</u>	-	-	-			
<b>Water - Restricted Accounts</b>															
<i>JP Morgan Chase</i>															
2020 GO Bond Fund	<u>1,177,738.40</u>	<u>685,965.60</u>	<u>687,961.34</u>	<u>688,023.55</u>	<u>694,196.49</u>	<u>694,196.49</u>	<u>1,142,910.63</u>	<u>744,786.06</u>	<u>745,271.77</u>						
<i>Subtotal</i>	<u>1,177,738.40</u>	<u>685,965.60</u>	<u>687,961.34</u>	<u>688,023.55</u>	<u>694,196.49</u>	<u>694,196.49</u>	<u>1,142,910.63</u>	<u>744,786.06</u>	<u>745,271.77</u>	-	-	-			
<b>Total Cash &amp; Equivalents</b>	<u>17,725,726.39</u>	<u>16,936,941.48</u>	<u>17,003,429.18</u>	<u>16,562,657.49</u>	<u>16,347,559.59</u>	<u>21,602,102.05</u>	<u>21,587,997.96</u>	<u>21,286,567.32</u>	<u>20,945,715.83</u>	-	-	-			

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Sewer**  
July 2025 through June 2026

												TOTAL				
	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>																
<b>Income</b>																
<b>4220 · Cell Tower Lease</b>	8,057.10	8,057.10	8,057.10	8,057.10	8,057.10	8,057.10	8,057.10	8,057.10	8,057.10				72,513.90	94,000.00	-21,486.10	77.14%
<b>4400 · Fees</b>																
<b>4410 · Administrative Fee (New Constr)</b>	654.00					36,477.00		654.00					37,785.00	6,000.00	31,785.00	629.75%
<b>4420 · Administrative Fee (Remodel)</b>			654.00										654.00	100.00	554.00	654.0%
<b>4430 · Inspection Fee (New Constr)</b>	619.00							619.00					1,238.00	6,000.00	-4,762.00	20.63%
<b>4440 · Inspection Fee (Remodel)</b>			619.00										619.00	1,100.00	-481.00	56.27%
<b>4460 · Remodel Fees</b>	1,113.00	601.00		143.00	459.00	286.00	918.00	459.00					3,979.00	10,000.00	-6,021.00	39.79%
<b>4470 · Other Fees</b>						118.44		17.03					135.47			
<b>Total 4400 · Fees</b>	2,386.00	601.00	1,273.00	143.00	459.00	36,881.44	918.00	1,749.03					44,410.47	23,200.00	21,210.47	191.42%
<b>4510 · Grants</b>	21,793.81	45,586.00		8,078.58	64,937.13	78,583.26		78,690.18					297,668.96			
<b>4610 · Property Tax Receipts</b>			112,535.65	-7,417.18	32,364.68	163,922.65	120,168.50	26,136.97	18,695.61				466,406.88	400,000.00	66,406.88	116.6%
<b>4710 · Sewer Service Charges</b>		1,562.77				2,269,703.46	710.35	307,863.75	292,002.35				2,871,842.68	4,512,531.00	-1,640,688.32	63.64%
<b>4720 · Sewer Service Refunds, Customer</b>	-2,392.26			-9,965.56		-4,111.90	-266.64						-16,736.36	-35,000.00	18,263.64	47.82%
<b>4760 · Waste Collection Revenues</b>	1,163.06	4,296.03	1,147.86	3,618.33	1,297.55	3,583.49	1,636.64	3,800.93	1,405.16				21,949.05	32,000.00	-10,050.95	68.59%
<b>4810 · Water Sales, Domestic</b>									5.70				5.70			
<b>4990 · Other Revenue</b>	11.40	31.71	51,805.20	11.40	31.94			30.94	2,143.01				54,065.60			
<b>Total Income</b>	31,019.11	60,134.61	174,818.81	2,525.67	107,147.40	2,556,619.50	131,223.95	426,328.90	322,308.93				3,812,126.88	5,026,731.00	-1,214,604.12	75.84%
<b>Gross Profit</b>	31,019.11	60,134.61	174,818.81	2,525.67	107,147.40	2,556,619.50	131,223.95	426,328.90	322,308.93				3,812,126.88	5,026,731.00	-1,214,604.12	75.84%
<b>Expense</b>																
<b>5000 · Administrative</b>																
<b>5190 · Bank Fees</b>	1,393.03	392.61	420.39	345.48	458.38	482.65	407.11	363.17	402.29				4,665.11	6,000.00	-1,334.89	77.75%
<b>5200 · Board of Directors</b>																
<b>5210 · Board Meetings</b>		400.00	200.00	1,450.00	532.68	200.00	200.00	400.00	400.00				3,782.68	4,000.00	-217.32	94.57%
<b>5220 · Director Fees</b>		750.00	600.00	675.00	375.00		1,125.00	375.00					3,900.00	10,000.00	-6,100.00	39.0%
<b>5230 · Election Expenses</b>																
<b>Total 5200 · Board of Directors</b>		1,150.00	800.00	2,125.00	907.68	200.00	1,325.00	775.00	400.00				7,682.68	14,000.00	-6,317.32	54.88%
<b>5250 · Conference Attendance</b>				960.28									960.28	10,000.00	-9,039.72	9.6%
<b>5270 · Information Systems</b>		2,335.33	800.00	932.50	1,047.25	2,216.75	626.25	728.00	487.50				9,173.58	10,000.00	-826.42	91.74%
<b>5300 · Insurance</b>																
<b>5310 · Fidelity Bond</b>														500.00	-500.00	
<b>5320 · Property &amp; Liability Insurance</b>	14,488.01												14,488.01	14,325.00	163.01	101.14%
<b>Total 5300 · Insurance</b>	14,488.01												14,488.01	14,825.00	-336.99	97.73%
<b>5350 · LAFCO Assessment</b>														4,200.00	-4,200.00	
<b>5400 · Legal</b>																
<b>5430 · General Legal</b>	7,045.42	78.00	9,620.86	8,530.50	21,783.23	4,321.50	28,292.83	6,891.75					86,564.09	200,000.00	-113,435.91	43.28%
<b>5440 · Litigation</b>	97,887.53	17,055.85	8,661.41		21,131.29	881.25	2,343.75	15,891.45					163,852.53			
<b>Total 5400 · Legal</b>	104,932.95	17,133.85	18,282.27	8,530.50	42,914.52	5,202.75	30,636.58	22,783.20					250,416.62	200,000.00	50,416.62	125.21%
<b>5510 · Maintenance, Office</b>		327.50	130.00	130.00	195.00	130.00		130.00					1,042.50	10,000.00	-8,957.50	10.43%
<b>5530 · Memberships</b>			0.49	4,832.50									4,832.99	5,000.00	-167.01	96.66%

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Sewer**  
July 2025 through June 2026

												TOTAL				
	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
5540 · Office Supplies	290.96	171.24	252.76	632.29	284.29	425.72	351.77	224.25	1,268.47				3,901.75	8,500.00	-4,598.25	45.9%
5550 · Postage		338.54		970.60		338.54		345.68					1,993.36	3,000.00	-1,006.64	66.45%
5560 · Printing & Publishing	17.45	198.30	117.92	1,485.08	83.90	160.95	74.64	206.06	66.02				2,410.32	4,500.00	-2,089.68	53.56%
5600 · Professional Services																
5610 · Accounting	7,095.00	6,850.00	9,062.50	6,385.00	6,147.50	5,557.50	5,747.50	5,250.00	2,740.00				54,835.00	60,000.00	-5,165.00	91.39%
5620 · Audit			2,500.00	12,487.50									14,987.50	15,388.00	-400.50	97.4%
5630 · Consulting	3,932.01	4,046.41	4,766.93	10,996.29	5,084.11	2,254.73	660.73	2,473.95	6,864.91				41,080.07	65,000.00	-23,919.93	63.2%
5640 · Data Services	1,199.50	9,650.67											10,850.17	11,000.00	-149.83	98.64%
5650 · Labor & HR Support	213.50	213.50	213.50	213.50	213.50	213.50	213.50	213.50	213.50				1,921.50	3,000.00	-1,078.50	64.05%
5660 · Payroll Services	196.33	101.08	99.50	96.33	97.92	97.92	132.14	180.57	97.92				1,099.71	1,300.00	-200.29	84.59%
<b>Total 5600 · Professional Services</b>	<b>12,636.34</b>	<b>20,861.66</b>	<b>16,642.43</b>	<b>30,178.62</b>	<b>11,543.03</b>	<b>8,123.65</b>	<b>6,753.87</b>	<b>8,118.02</b>	<b>9,916.33</b>				<b>124,773.95</b>	<b>155,688.00</b>	<b>-30,914.05</b>	<b>80.14%</b>
5710 · San Mateo Co. Tax Roll Charges				119.00									119.00	150.00	-31.00	79.33%
5720 · Telephone & Internet	2,822.63	2,390.15	2,738.28	5,078.32	435.65	5,911.58	3,167.85	528.88	5,921.10				28,994.44	35,000.00	-6,005.56	82.84%
5730 · Mileage Reimbursement	8.18		42.23		24.29		292.69						367.39	2,000.00	-1,632.61	18.37%
5740 · Reference Materials	49.50								9.98				59.48	200.00	-140.52	29.74%
5790 · Other Administrative	1,976.47	500.00			2,587.88		5,800.73						10,865.08			
5800 · Labor																
5810 · CalPERS 457 Deferred Plan	3,010.04	4,862.25	2,441.10	2,052.34	2,031.51	1,662.11	2,048.24	1,838.15	1,971.57				21,917.31	24,643.00	-2,725.69	88.94%
5820 · Employee Benefits	5,042.24	5,042.24	4,959.04	5,125.44	5,042.24	5,301.98	5,301.98	5,301.98	5,301.98				46,419.12	77,151.00	-30,731.88	60.17%
5830 · Disability Insurance	319.14		324.08	162.04	162.04	162.04	131.94	131.94	131.94				1,525.16	2,315.00	-789.84	65.88%
5840 · Payroll Taxes	3,335.81	1,562.50	2,118.41	1,408.39	971.68	1,066.21	2,285.54	2,054.22	2,197.55				17,000.31	27,416.00	-10,415.69	62.01%
5850 · PARS	3,818.36	1,368.32	1,433.48	1,576.33	871.00	821.58	2,321.70	2,189.64	2,321.70				16,722.11	28,472.00	-11,749.89	58.73%
5900 · Wages																
5910 · Management	24,734.88	10,234.88	12,734.88	10,234.88	10,234.88	10,309.88	10,234.88	10,234.88	10,234.88				109,188.92	136,948.00	-27,759.08	79.73%
5920 · Staff	17,897.19	16,371.89	21,212.29	18,893.31	18,264.59	18,417.95	17,390.05	15,788.09	17,322.55				161,557.91	198,159.00	-36,601.09	81.53%
5930 · Staff Certification	175.00	175.00	4,000.00	600.00	600.00	600.00	600.00	600.00	600.00				7,950.00	21,600.00	-13,650.00	36.81%
5940 · Staff Overtime	798.44	393.75	65.62	262.50	437.49	240.62	1,651.56	229.68	568.75				4,648.41	1,539.00	3,109.41	302.04%
5950 · Staff Standby														128.00	-128.00	
<b>Total 5900 · Wages</b>	<b>43,605.51</b>	<b>27,175.52</b>	<b>38,012.79</b>	<b>29,990.69</b>	<b>29,536.96</b>	<b>29,568.45</b>	<b>29,876.49</b>	<b>26,852.65</b>	<b>28,726.18</b>				<b>283,345.24</b>	<b>358,374.00</b>	<b>-75,028.76</b>	<b>79.06%</b>
5960 · Worker's Comp Insurance			1,208.29			1,206.68			1,203.50				3,618.47	6,127.00	-2,508.53	59.06%
<b>Total 5800 · Labor</b>	<b>59,131.10</b>	<b>40,010.83</b>	<b>50,497.19</b>	<b>40,315.23</b>	<b>38,615.43</b>	<b>39,789.05</b>	<b>41,965.89</b>	<b>38,368.58</b>	<b>41,854.42</b>				<b>390,547.72</b>	<b>524,498.00</b>	<b>-133,950.28</b>	<b>74.46%</b>
<b>Total 5000 · Administrative</b>	<b>197,746.62</b>	<b>85,810.01</b>	<b>90,723.96</b>	<b>96,635.40</b>	<b>99,097.30</b>	<b>62,981.64</b>	<b>91,402.38</b>	<b>72,570.84</b>	<b>60,326.11</b>				<b>857,294.26</b>	<b>1,007,561.00</b>	<b>-150,266.74</b>	<b>85.09%</b>
6000 · Operations																
6170 · Claims, Property Damage	305.10												305.10	10,000.00	-9,694.90	3.05%
6195 · Education & Training									8,372.50				8,372.50	5,000.00	3,372.50	167.45%
6200 · Engineering																
6220 · General Engineering	6,507.25	3,569.00	5,304.00	9,933.50	11,834.00	7,751.50	3,878.50	5,164.00	4,604.00				58,545.75	65,000.00	-6,454.25	90.07%
<b>Total 6200 · Engineering</b>	<b>6,507.25</b>	<b>3,569.00</b>	<b>5,304.00</b>	<b>9,933.50</b>	<b>11,834.00</b>	<b>7,751.50</b>	<b>3,878.50</b>	<b>5,164.00</b>	<b>4,604.00</b>				<b>58,545.75</b>	<b>65,000.00</b>	<b>-6,454.25</b>	<b>90.07%</b>
6330 · Facilities																
6335 · Alarm Services	709.74	430.08	582.72	557.10	430.08	430.08	709.74		582.72				4,432.26	6,500.00	-2,067.74	68.19%
6337 · Landscaping							4,550.00						4,550.00	6,000.00	-1,450.00	75.83%

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Sewer**  
July 2025 through June 2026

												TOTAL				
	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
<b>Total 6330 · Facilities</b>	709.74	430.08	582.72	557.10	430.08	430.08	5,259.74		582.72				8,982.26	12,500.00	-3,517.74	71.86%
<b>6400 · Pumping</b>																
6410 · Pumping Fuel & Electricity	4,154.27	3,651.25	4,151.76	3,004.89	3,034.90	3,554.76	20,835.79	3,807.40	4,630.55				50,825.57	63,000.00	-12,174.43	80.68%
6420 · Pumping Maintenance, Generators			3,056.00		1,261.00	621.00							4,938.00	10,000.00	-5,062.00	49.38%
<b>Total 6400 · Pumping</b>	4,154.27	3,651.25	7,207.76	3,004.89	4,295.90	4,175.76	20,835.79	3,807.40	4,630.55				55,763.57	73,000.00	-17,236.43	76.39%
<b>6600 · Collection/Transmission</b>																
6660 · Maintenance, Collection System														10,000.00	-10,000.00	
6665 · Meters - Sewer			139.36		67.80	77.48	3,244.22	77.48	77.48				3,683.82	5,000.00	-1,316.18	73.68%
<b>Total 6600 · Collection/Transmission</b>			139.36		67.80	77.48	3,244.22	77.48	77.48				3,683.82	15,000.00	-11,316.18	24.56%
<b>6770 · Uniforms</b>														200.00	-200.00	
<b>6800 · Vehicles</b>																
6810 · Fuel	213.78	192.47	217.88	176.81	279.33	222.14	305.30	259.64	380.87				2,248.22	3,500.00	-1,251.78	64.24%
6820 · Truck Equipment, Expensed		76.70	1.97		54.46	22.28	25.31						180.72	500.00	-319.28	36.14%
6830 · Truck Repairs	76.03							329.72	28.51				434.26	1,500.00	-1,065.74	28.95%
<b>Total 6800 · Vehicles</b>	289.81	269.17	219.85	176.81	333.79	244.42	330.61	589.36	409.38				2,863.20	5,500.00	-2,636.80	52.06%
<b>6900 · Sewer Authority Midcoastside</b>																
6910 · SAM Collections	21,762.92	21,762.92	21,762.92	21,762.92	21,762.92	21,762.92	21,762.92	21,762.92	21,762.92				195,866.28	261,155.00	-65,288.72	75.0%
6920 · SAM Operations	173,326.25	173,326.25	173,326.25	173,326.25	173,326.25	173,326.25	173,326.25	173,326.25	173,326.25				1,559,936.25	2,079,915.00	-519,978.75	75.0%
6930 · SAM Prior Year Adjustment			21,793.81	8,078.58					78,583.26				108,455.65			
6940 · SAM Maintenance, Collection Sys	8,705.00							9,305.15	2,847.26				20,857.41	45,000.00	-24,142.59	46.35%
6950 · SAM Maintenance, Pumping			14,174.75	2,318.84	20,350.00	8,067.63	274.68		66.99				45,252.89	130,000.00	-84,747.11	34.81%
6960 · SAM NDWSCP					3,822.70	5,101.30							8,924.00	20,000.00	-11,076.00	44.62%
<b>Total 6900 · Sewer Authority Midcoastside</b>	203,794.17	195,089.17	231,057.73	205,486.59	219,261.87	208,258.10	195,363.85	282,977.58	198,003.42				1,939,292.48	2,536,070.00	-596,777.52	76.47%
<b>Total 6000 · Operations</b>	215,760.34	203,008.67	244,511.42	219,158.89	236,223.44	220,937.34	228,912.71	292,615.82	216,680.05				2,077,808.68	2,722,270.00	-644,461.32	76.33%
<b>Total Expense</b>	413,506.96	288,818.68	335,235.38	315,794.29	335,320.74	283,918.98	320,315.09	365,186.66	277,006.16				2,935,102.94	3,729,831.00	-794,728.06	78.69%
<b>Net Ordinary Income</b>	-382,487.85	-228,684.07	-160,416.57	-313,268.62	-228,173.34	2,272,700.52	-189,091.14	61,142.24	45,302.77				877,023.94	1,296,900.00	-419,876.06	67.63%
<b>Other Income/Expense</b>																
<b>Other Income</b>																
<b>7000 · Capital Account Revenues</b>																
<b>7100 · Connection Fees</b>																
7110 · Connection Fees (New Constr)		74,832.00			5,744.00	1,317,477.00							1,398,053.00	210,000.00	1,188,053.00	665.74%
7120 · Connection Fees (Remodel)						15,340.00	15,340.00						30,680.00	60,000.00	-29,320.00	51.13%
7152 · Connection Fee Refunds													-20,000.00	20,000.00		
7153 · Add'l Fixture Units (New Const)		10,738.00				22,185.00		2,682.00					35,605.00	50,000.00	-14,395.00	71.21%
7155 · Add'l Fixture Units (Remodel)		6,136.00	5,736.00	16,049.00				9,204.00					37,125.00	115,000.00	-77,875.00	32.28%
7157 · Fixture Fee Refunds					-1,481.25			-3,147.50					-4,628.75			
7170 · Mainline Ext. Pass Thru		5,000.00											5,000.00			
<b>Total 7100 · Connection Fees</b>		96,706.00	5,736.00	16,049.00	4,262.75	1,355,002.00	15,340.00	8,738.50					1,501,834.25	415,000.00	1,086,834.25	361.89%
<b>7200 · Interest Income</b>																
7205 · CAMP Interest Earnings	33,985.56	34,051.96	31,631.83	31,552.51	29,471.12	29,427.64	28,819.20	25,956.00	34,341.27				279,237.09	250,000.00	29,237.09	111.7%
7210 · LAIF Interest Earnings	981.54			989.38			968.12						2,939.04	4,000.00	-1,060.96	73.48%

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Sewer**  
July 2025 through June 2026

	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	TOTAL			
													Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
7200 · Interest Income - Other																
<b>Total 7200 · Interest Income</b>	34,967.10	34,051.96	31,631.83	32,541.89	29,471.12	29,427.64	29,787.32	25,956.00	34,341.27				282,176.13	254,000.00	28,176.13	111.09%
<b>Total 7000 · Capital Account Revenues</b>	34,967.10	130,757.96	37,367.83	48,590.89	33,733.87	1,384,429.64	45,127.32	34,694.50	34,341.27				1,784,010.38	669,000.00	1,115,010.38	266.67%
<b>Total Other Income</b>	34,967.10	130,757.96	37,367.83	48,590.89	33,733.87	1,384,429.64	45,127.32	34,694.50	34,341.27				1,784,010.38	669,000.00	1,115,010.38	266.67%
<b>Other Expense</b>																
8000 · Capital Improvement Program																
8075 · Sewer	22,985.50	24,792.50	41,448.35	36,738.36	36,606.38	32,273.50	37,597.00	7,467.00	102,094.09				342,002.68	4,070,510.00	-3,728,507.32	8.4%
<b>Total 8000 · Capital Improvement Program</b>	22,985.50	24,792.50	41,448.35	36,738.36	36,606.38	32,273.50	37,597.00	7,467.00	102,094.09				342,002.68	4,070,510.00	-3,728,507.32	8.4%
9000 · Capital Account Expenses																
9125 · PNC Equipment Lease Interest	142.28	267.10	249.59	232.04	214.45	196.82	179.15	161.42	143.66				1,786.51	2,253.00	-466.49	79.3%
9200 · I-Bank Loan	1,427.17						8,016.43						9,443.60	16,579.00	-7,135.40	56.96%
<b>Total 9000 · Capital Account Expenses</b>	1,569.45	267.10	249.59	232.04	214.45	196.82	8,195.58	161.42	143.66				11,230.11	18,832.00	-7,601.89	59.63%
<b>Total Other Expense</b>	24,554.95	25,059.60	41,697.94	36,970.40	36,820.83	32,470.32	45,792.58	7,628.42	102,237.75				353,232.79	4,089,342.00	-3,736,109.21	8.64%
<b>Net Other Income</b>	10,412.15	105,698.36	-4,330.11	11,620.49	-3,086.96	1,351,959.32	-665.26	27,066.08	-67,896.48				1,430,777.59	-3,420,342.00	4,851,119.59	-41.83%
<b>Net Income</b>	<b>-372,075.70</b>	<b>-122,985.71</b>	<b>-164,746.68</b>	<b>-301,648.13</b>	<b>-231,260.30</b>	<b>3,624,659.84</b>	<b>-189,756.40</b>	<b>88,208.32</b>	<b>-22,593.71</b>				<b>2,307,801.53</b>	<b>-2,123,442.00</b>	<b>4,431,243.53</b>	<b>-108.68%</b>

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Water**  
July 2025 through June 2026

												TOTAL				
	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>																
<b>Income</b>																
<b>4400 · Fees</b>																
4410 · Administrative Fee (New Constr)	654.00							654.00					1,308.00	7,500.00	-6,192.00	17.44%
4420 · Administrative Fee (Remodel)														600.00	-600.00	
4430 · Inspection Fee (New Constr)	619.00							619.00					1,238.00	7,500.00	-6,262.00	16.51%
4440 · Inspection Fee (Remodel)																
4470 · Other Fees						118.45		17.03					135.48			
<b>Total 4400 · Fees</b>	1,273.00					118.45		1,290.03					2,681.48	15,600.00	-12,918.52	17.19%
<b>4510 · Grants</b>		136.00											136.00			
<b>4610 · Property Tax Receipts</b>			112,535.65	-7,417.18	32,364.66	163,922.64	120,168.49	26,136.97	18,695.60				466,406.83	400,000.00	66,406.83	116.6%
<b>4740 · Testing, Backflow</b>	3,432.00		7,975.00	1,001.00	2,002.00	9,867.00	143.00	1,144.00	6,149.00				31,713.00	22,500.00	9,213.00	140.95%
<b>4760 · Waste Collection Revenues</b>																
<b>4810 · Water Sales, Domestic</b>	234,197.81	174,489.70	217,165.84	150,780.25	177,997.10	164,595.52	222,998.95	103,532.71	222,901.86				1,668,659.74	2,100,000.00	-431,340.26	79.46%
<b>4850 · Water Sales Refunds, Customer</b>	-3,086.24	-633.19	-6,294.30					-1,410.55					-11,424.28	-16,000.00	4,575.72	71.4%
<b>4990 · Other Revenue</b>		31.72			2,397.80			30.93	2,143.01				4,603.46			
<b>Total Income</b>	235,816.57	174,024.23	331,382.19	144,364.07	214,761.56	338,503.61	343,310.44	130,724.09	249,889.47				2,162,776.23	2,522,100.00	-359,323.77	85.75%
<b>Gross Profit</b>	235,816.57	174,024.23	331,382.19	144,364.07	214,761.56	338,503.61	343,310.44	130,724.09	249,889.47				2,162,776.23	2,522,100.00	-359,323.77	85.75%
<b>Expense</b>																
<b>5000 · Administrative</b>																
5190 · Bank Fees	1,393.03	392.62	420.39	345.48	458.38	482.65	407.12	363.17	402.29				4,665.13	6,000.00	-1,334.87	77.75%
<b>5200 · Board of Directors</b>																
5210 · Board Meetings		400.00	200.00	1,450.00	532.68	200.00	200.00	400.00	400.00				3,782.68	4,000.00	-217.32	94.57%
5220 · Director Fees		750.00	600.00	675.00	375.00		1,125.00	375.00					3,900.00	10,000.00	-6,100.00	39.0%
5230 · Election Expenses																
<b>Total 5200 · Board of Directors</b>		1,150.00	800.00	2,125.00	907.68	200.00	1,325.00	775.00	400.00				7,682.68	14,000.00	-6,317.32	54.88%
5240 · CDPH Fees					3,945.00	16,821.76							20,766.76	23,000.00	-2,233.24	90.29%
5250 · Conference Attendance	665.16	990.00	1,569.15	960.27					1,285.00				5,469.58	15,000.00	-9,530.42	36.46%
5270 · Information Systems		2,335.32	800.00	932.50	1,047.25	2,216.75	626.25	728.00	487.50				9,173.57	10,000.00	-826.43	91.74%
<b>5300 · Insurance</b>																
5310 · Fidelity Bond														500.00	-500.00	
5320 · Property & Liability Insurance	12,622.01												12,622.01	16,350.00	-3,727.99	77.2%
<b>Total 5300 · Insurance</b>	12,622.01												12,622.01	16,850.00	-4,227.99	74.91%
5350 · LAFCO Assessment														5,500.00	-5,500.00	
<b>5400 · Legal</b>																
5430 · General Legal	7,045.42	10,566.00	9,620.85	8,530.50	21,783.22	4,321.50	28,292.83	6,891.75					97,052.07	75,000.00	22,052.07	129.4%
<b>Total 5400 · Legal</b>	7,045.42	10,566.00	9,620.85	8,530.50	21,783.22	4,321.50	28,292.83	6,891.75					97,052.07	75,000.00	22,052.07	129.4%
5510 · Maintenance, Office		327.50	795.95	1,658.74	1,842.50	566.56	543.46	1,001.85	395.00				7,131.56	10,000.00	-2,868.44	71.32%
5530 · Memberships	525.00		0.50	4,832.50	21,320.00		1,042.00						27,720.00	28,500.00	-780.00	97.26%

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Water**  
July 2025 through June 2026

												TOTAL				
	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
<b>5540 · Office Supplies</b>	290.95	204.76	252.74	632.28	284.28	425.71	351.76	224.22	1,268.45				3,935.15	8,500.00	-4,564.85	46.3%
<b>5550 · Postage</b>	550.54	2,018.29	1,810.88	3,319.40	1,884.37	2,992.66	1,554.62	2,288.58	1,702.66				18,122.00	25,000.00	-6,878.00	72.49%
<b>5560 · Printing &amp; Publishing</b>	1,646.76	198.30	117.90	1,485.08	336.65	160.96	74.63	311.50	66.01				4,397.79	7,000.00	-2,602.21	62.83%
<b>5600 · Professional Services</b>																
<b>5610 · Accounting</b>	7,095.00	6,850.00	9,062.50	6,385.00	6,147.50	5,557.50	5,747.50	5,250.00	2,740.00				54,835.00	60,000.00	-5,165.00	91.39%
<b>5620 · Audit</b>			2,500.00	12,487.50									14,987.50	15,388.00	-400.50	97.4%
<b>5630 · Consulting</b>	3,932.00	4,046.40	4,766.93	10,996.29	5,084.11	2,254.73	8,127.78	2,473.94	6,864.91				48,547.09	65,000.00	-16,452.91	74.69%
<b>5640 · Data Services</b>	1,199.50												1,199.50	13,000.00	-11,800.50	9.23%
<b>5650 · Labor &amp; HR Support</b>	213.50	213.50	213.50	213.50	213.50	213.50	213.50	213.50	213.50				1,921.50	3,000.00	-1,078.50	64.05%
<b>5660 · Payroll Services</b>	196.33	101.10	99.51	96.33	97.92	97.92	132.14	180.57	97.92				1,099.74	1,300.00	-200.26	84.6%
<b>Total 5600 · Professional Services</b>	12,636.33	11,211.00	16,642.44	30,178.62	11,543.03	8,123.65	14,220.92	8,118.01	9,916.33				122,590.33	157,688.00	-35,097.67	77.74%
<b>5710 · San Mateo Co. Tax Roll Charges</b>				119.00									119.00	150.00	-31.00	79.33%
<b>5720 · Telephone &amp; Internet</b>	3,496.53	3,804.48	3,917.03	6,196.86	1,554.42	6,485.13	4,797.63	1,385.25	7,388.44				39,025.77	43,000.00	-3,974.23	90.76%
<b>5730 · Mileage Reimbursement</b>	403.18	16.00	42.23		24.28	63.40	428.34		364.78				1,342.21	3,500.00	-2,157.79	38.35%
<b>5740 · Reference Materials</b>	49.50								9.98				59.48	500.00	-440.52	11.9%
<b>5790 · Other Administrative</b>	1,976.46	500.00			32.00			470.11					2,978.57			
<b>5800 · Labor</b>																
<b>5810 · CalPERS 457 Deferred Plan</b>	5,393.06	7,227.11	5,631.88	4,428.78	4,277.35	4,566.37	5,037.46	4,380.37	4,924.78				45,867.16	93,350.00	-47,482.84	49.14%
<b>5820 · Employee Benefits</b>	17,177.51	10,130.70	15,480.56	15,832.10	15,709.91	16,724.93	17,144.91	16,934.92	16,934.92				142,070.46	189,574.00	-47,503.54	74.94%
<b>5830 · Disability Insurance</b>	680.64		692.92	346.46	346.46	346.46	282.10	282.10	282.10				3,259.24	5,436.00	-2,176.76	59.96%
<b>5840 · Payroll Taxes</b>	6,246.03	4,440.32	5,863.01	4,148.80	3,698.49	4,433.42	5,552.76	4,832.94	5,417.05				44,632.82	64,375.00	-19,742.18	69.33%
<b>5850 · PARS</b>	6,113.11	3,710.14	3,532.38	3,692.95	2,777.84	3,022.85	4,716.73	4,449.00	4,963.61				36,978.61	57,197.00	-20,218.39	64.65%
<b>5900 · Wages</b>																
<b>5910 · Management</b>	24,734.88	10,234.88	12,734.88	10,234.88	10,234.88	10,309.88	10,234.88	10,234.88	10,234.88				109,188.92	136,948.00	-27,759.08	79.73%
<b>5920 · Staff</b>	48,208.80	47,247.86	56,320.26	45,187.85	43,720.80	52,368.01	48,926.54	42,083.03	49,583.19				433,646.34	569,968.00	-136,321.66	76.08%
<b>5930 · Staff Certification</b>	775.00	875.00	11,550.00	2,350.00	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00				28,550.00	55,200.00	-26,650.00	51.72%
<b>5940 · Staff Overtime</b>	4,746.74	4,529.28	3,607.14	4,320.04	4,905.72	4,586.01	8,063.58	4,777.41	5,272.67				44,808.59	59,138.00	-14,329.41	75.77%
<b>5950 · Staff Standby</b>	3,181.47	1,906.81	2,749.27	3,720.00	3,720.00	3,720.00	2,760.00	3,480.00	3,120.00				28,357.55	20,253.00	8,104.55	140.02%
<b>Total 5900 · Wages</b>	81,646.89	64,793.83	86,961.55	65,812.77	65,181.40	73,583.90	72,585.00	63,175.32	70,810.74				644,551.40	841,507.00	-196,955.60	76.6%
<b>5960 · Worker's Comp Insurance</b>			6,373.56			6,622.30			6,279.92				19,275.78	26,871.00	-7,595.22	71.74%
<b>Total 5800 · Labor</b>	117,257.24	90,302.10	124,535.86	94,261.86	91,991.45	109,300.23	105,318.96	94,054.65	109,613.12				936,635.47	1,278,310.00	-341,674.53	73.27%
<b>Total 5000 · Administrative</b>	160,558.11	124,016.37	161,325.92	155,578.09	158,954.51	152,160.96	158,983.52	116,612.09	133,299.56				1,321,489.13	1,727,498.00	-406,008.87	76.5%
<b>6000 · Operations</b>																
<b>6160 · Backflow Prevention</b>		38.30											38.30	1,100.00	-1,061.70	3.48%
<b>6170 · Claims, Property Damage</b>														10,000.00	-10,000.00	
<b>6180 · Communications</b>																
<b>6185 · SCADA Maintenance</b>					2,578.94	803.27		4,107.63	3,807.50				11,297.34	25,000.00	-13,702.66	45.19%
<b>6180 · Communications - Other</b>																
<b>Total 6180 · Communications</b>					2,578.94	803.27		4,107.63	3,807.50				11,297.34	25,000.00	-13,702.66	45.19%

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Water**  
July 2025 through June 2026

												TOTAL				
	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
<b>6195 · Education &amp; Training</b>	499.00	110.00	195.00	102.75			559.99	2,367.83	22,098.28				25,932.85	16,000.00	9,932.85	162.08%
<b>6200 · Engineering</b>																
<b>6220 · General Engineering</b>	209.97			52.48				894.00	-84.17				1,072.28	10,000.00	-8,927.72	10.72%
<b>6230 · Water Quality Engineering</b>	29,385.00	20,770.00	43,333.07	49,229.20	33,650.00	21,993.75	33,705.35	53,308.65	49,051.16				334,426.18	200,000.00	134,426.18	167.21%
<b>Total 6200 · Engineering</b>	29,594.97	20,770.00	43,333.07	49,281.68	33,650.00	21,993.75	33,705.35	54,202.65	48,966.99				335,498.46	210,000.00	125,498.46	159.76%
<b>6320 · Equipment &amp; Tools, Expensed</b>	934.92	356.71	1,210.35	271.69	194.47	991.51	249.56	250.66	383.76				4,843.63	11,000.00	-6,156.37	44.03%
<b>6330 · Facilities</b>																
<b>6335 · Alarm Services</b>	279.66		152.64	127.02			279.66	430.08	152.64				1,421.70	2,000.00	-578.30	71.09%
<b>6337 · Landscaping</b>		860.00	1,065.00	1,925.00		6,564.00	5,658.73	860.00	1,065.00				17,997.73	20,000.00	-2,002.27	89.99%
<b>Total 6330 · Facilities</b>	279.66	860.00	1,217.64	2,052.02		6,564.00	5,938.39	1,290.08	1,217.64				19,419.43	22,000.00	-2,580.57	88.27%
<b>6370 · Lab Supplies &amp; Equipment</b>			161.67		812.49								974.16	10,000.00	-9,025.84	9.74%
<b>6380 · Meter Reading</b>														500.00	-500.00	
<b>6400 · Pumping</b>																
<b>6410 · Pumping Fuel &amp; Electricity</b>	7,673.60	6,652.01	8,046.25	4,183.51	3,625.76	5,847.80	26,379.74	5,406.83	6,257.29				74,072.79	105,000.00	-30,927.21	70.55%
<b>6420 · Pumping Maintenance, Generators</b>			4,153.00		232.29	7,579.04	7,361.00		1,210.24				20,535.57	50,000.00	-29,464.43	41.07%
<b>6430 · Pumping Maintenance, General</b>			47.89	93.61	669.10								810.60	6,000.00	-5,189.40	13.51%
<b>6440 · Pumping Equipment, Expensed</b>					1,477.37								1,477.37	500.00	977.37	295.47%
<b>Total 6400 · Pumping</b>	7,673.60	6,652.01	12,247.14	4,277.12	6,004.52	13,426.84	33,740.74	5,406.83	7,467.53				96,896.33	161,500.00	-64,603.67	60.0%
<b>6500 · Supply</b>																
<b>6510 · Maintenance, Raw Water Mains</b>				151.09	6,183.51	3,011.27	155.36		185.43				9,686.66	1,000.00	8,686.66	968.67%
<b>6520 · Maintenance, Wells</b>		700.00	1,655.26	5,493.00	564.24	366.52	61.16	5,861.02	1,458.01				16,159.21	10,000.00	6,159.21	161.59%
<b>6530 · Water Purchases</b>					6,141.00		6,141.00						12,282.00	30,000.00	-17,718.00	40.94%
<b>Total 6500 · Supply</b>		700.00	1,655.26	5,644.09	12,888.75	3,377.79	6,357.52	5,861.02	1,643.44				38,127.87	41,000.00	-2,872.13	93.0%
<b>6600 · Collection/Transmission</b>																
<b>6610 · Hydrants</b>		2,100.01											2,100.01	10,000.00	-7,899.99	21.0%
<b>6620 · Maintenance, Water Mains</b>			742.00		2,557.69		9,863.25	14,134.43					27,297.37	75,000.00	-47,702.63	36.4%
<b>6630 · Maintenance, Water Svc Lines</b>	241.30	3,760.13	2,843.88		1,004.25			3,839.82					11,689.38	15,000.00	-3,310.62	77.93%
<b>6640 · Maintenance, Tanks</b>							1,065.29	2,941.98	403.74				4,411.01	10,000.00	-5,588.99	44.11%
<b>6650 · Maint., Distribution General</b>							99.10		6,015.63	494.00			6,608.73	20,000.00	-13,391.27	33.04%
<b>6660 · Maintenance, Collection System</b>					3,141.69	128.00	519.33						3,789.02	1,000.00	2,789.02	378.9%
<b>6665 · Meters - Sewer</b>														5,000.00	-5,000.00	
<b>6670 · Meters - Water</b>			139.33		67.79	77.48	3,244.21	77.48	77.48				3,683.77		3,683.77	100.0%
<b>Total 6600 · Collection/Transmission</b>	241.30	5,860.14	3,725.21		6,771.42	304.58	14,692.08	27,009.34	975.22				59,579.29	136,000.00	-76,420.71	43.81%
<b>6700 · Treatment</b>																
<b>6710 · Chemicals &amp; Filtering</b>	3,636.00		1,388.79	4,862.93	1,192.84		1,237.93		1,196.93				13,515.42	40,000.00	-26,484.58	33.79%
<b>6720 · Maintenance, Treatment Equip.</b>	325.22		7,345.57	10.00	74.09	1,934.05		3,550.16	7.45				13,246.54	35,000.00	-21,753.46	37.85%
<b>6730 · Treatment Analysis</b>		978.61	4,493.27	3,795.30	2,086.75	2,294.39	6,456.79	6,120.64	6,021.24				32,246.99	45,000.00	-12,753.01	71.66%
<b>6700 · Treatment - Other</b>									890.41				890.41			
<b>Total 6700 · Treatment</b>	3,961.22	978.61	13,227.63	8,668.23	3,353.68	4,228.44	7,694.72	9,670.80	8,116.03				59,899.36	120,000.00	-60,100.64	49.92%

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Water**  
July 2025 through June 2026

												TOTAL				
	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
6770 · Uniforms		65.61	80.79	232.76		483.38							862.54	3,500.00	-2,637.46	24.64%
6800 · Vehicles																
6810 · Fuel	641.32	577.41	653.64	530.44	837.97	666.43	915.88	778.92	1,142.62				6,744.63	12,000.00	-5,255.37	56.21%
6820 · Truck Equipment, Expensed		230.08	5.90		163.37	66.84	75.94						542.13	2,000.00	-1,457.87	27.11%
6830 · Truck Repairs	228.08							989.14	85.53				1,302.75	6,000.00	-4,697.25	21.71%
<b>Total 6800 · Vehicles</b>	<b>869.40</b>	<b>807.49</b>	<b>659.54</b>	<b>530.44</b>	<b>1,001.34</b>	<b>733.27</b>	<b>991.82</b>	<b>1,768.06</b>	<b>1,228.15</b>				<b>8,589.51</b>	<b>20,000.00</b>	<b>-11,410.49</b>	<b>42.95%</b>
<b>Total 6000 · Operations</b>	<b>44,054.07</b>	<b>37,198.87</b>	<b>77,713.30</b>	<b>71,060.78</b>	<b>67,255.61</b>	<b>52,906.83</b>	<b>103,930.17</b>	<b>111,934.90</b>	<b>95,904.54</b>				<b>661,959.07</b>	<b>787,600.00</b>	<b>-125,640.93</b>	<b>84.05%</b>
<b>Total Expense</b>	<b>204,612.18</b>	<b>161,215.24</b>	<b>239,039.22</b>	<b>226,638.87</b>	<b>226,210.12</b>	<b>205,067.79</b>	<b>262,913.69</b>	<b>228,546.99</b>	<b>229,204.10</b>				<b>1,983,448.20</b>	<b>2,515,098.00</b>	<b>-531,649.80</b>	<b>78.86%</b>
<b>Net Ordinary Income</b>	<b>31,204.39</b>	<b>12,808.99</b>	<b>92,342.97</b>	<b>-82,274.80</b>	<b>-11,448.56</b>	<b>133,435.82</b>	<b>80,396.75</b>	<b>-97,822.90</b>	<b>20,685.37</b>				<b>179,328.03</b>	<b>7,002.00</b>	<b>172,326.03</b>	<b>2,561.1%</b>
<b>Other Income/Expense</b>																
<b>Other Income</b>																
<b>7000 · Capital Account Revenues</b>																
<b>7100 · Connection Fees</b>																
7110 · Connection Fees (New Constr)		55,293.00	23,726.00		6,093.00	310,222.00							395,334.00	220,000.00	175,334.00	179.7%
7120 · Connection Fees (Remodel)		10,682.50		12,391.70									23,074.20	55,000.00	-31,925.80	41.95%
7130 · Conn. Fees, PFP (New Constr)	37,845.50	26,890.00	567,368.00	13,445.00	15,139.00	33,587.00	465,191.00	14,200.00	15,390.00				1,189,055.50	190,000.00	999,055.50	625.82%
7157 · Fixture Fee Refunds					-1,481.25				-629.60				-2,110.85	-50,000.00	47,889.15	4.22%
7165 · Meter Pass Thru Costs		660.00	-84.49	12,974.32	24,665.59	3,866.00	1,296.00	8,569.50	3,701.50				55,648.42			
<b>Total 7100 · Connection Fees</b>	<b>37,845.50</b>	<b>93,525.50</b>	<b>591,009.51</b>	<b>38,811.02</b>	<b>44,416.34</b>	<b>347,675.00</b>	<b>466,487.00</b>	<b>22,769.50</b>	<b>18,461.90</b>				<b>1,661,001.27</b>	<b>415,000.00</b>	<b>1,246,001.27</b>	<b>400.24%</b>
7250 · CAMP Interest Income	24,211.53	24,258.84	22,586.11	22,552.88	21,065.16	21,034.08	20,599.18	18,653.35	23,052.74				198,013.87	250,000.00	-51,986.13	79.21%
7600 · Bond Revenues, G.O.			1,155.35	62.21	6,172.94	446,963.94	1,750.20	93,648.23	22,337.69				572,090.56	983,546.00	-411,455.44	58.17%
7650 · Water System Reliability		627.11				646,030.75	285.05	87,792.56	2,508.69				737,244.16	1,284,181.00	-546,936.84	57.41%
<b>Total 7000 · Capital Account Revenues</b>	<b>62,057.03</b>	<b>118,411.45</b>	<b>614,750.97</b>	<b>61,426.11</b>	<b>71,654.44</b>	<b>1,461,703.77</b>	<b>489,121.43</b>	<b>222,863.64</b>	<b>66,361.02</b>				<b>3,168,349.86</b>	<b>2,932,727.00</b>	<b>235,622.86</b>	<b>108.03%</b>
<b>Total Other Income</b>	<b>62,057.03</b>	<b>118,411.45</b>	<b>614,750.97</b>	<b>61,426.11</b>	<b>71,654.44</b>	<b>1,461,703.77</b>	<b>489,121.43</b>	<b>222,863.64</b>	<b>66,361.02</b>				<b>3,168,349.86</b>	<b>2,932,727.00</b>	<b>235,622.86</b>	<b>108.03%</b>
<b>Other Expense</b>																
<b>8000 · Capital Improvement Program</b>																
8100 · Water	3,375.00	81,877.03	164,495.78	92,827.53	69,801.37	89,100.23	177,000.35	112,936.84	80,036.07				871,450.20	3,092,000.00	-2,220,549.80	28.18%
<b>Total 8000 · Capital Improvement Program</b>	<b>3,375.00</b>	<b>81,877.03</b>	<b>164,495.78</b>	<b>92,827.53</b>	<b>69,801.37</b>	<b>89,100.23</b>	<b>177,000.35</b>	<b>112,936.84</b>	<b>80,036.07</b>				<b>871,450.20</b>	<b>3,092,000.00</b>	<b>-2,220,549.80</b>	<b>28.18%</b>
<b>9000 · Capital Account Expenses</b>																
9100 · Interest Expense - GO Bonds		3,196.98						16,488.13					19,685.11	35,670.00	-15,984.89	55.19%
9125 · PNC Equipment Lease Interest	142.28	267.10	249.60	232.05	214.46	196.82	179.14	161.43	143.66				1,786.54	2,253.00	-466.46	79.3%
9150 · SRF Loan						24,488.05							24,488.05	47,878.00	-23,389.95	51.15%
9210 · Conservation Program/Rebates			100.00	100.00									200.00	3,000.00	-2,800.00	6.67%
<b>Total 9000 · Capital Account Expenses</b>	<b>142.28</b>	<b>3,464.08</b>	<b>349.60</b>	<b>332.05</b>	<b>214.46</b>	<b>24,684.87</b>	<b>179.14</b>	<b>16,649.56</b>	<b>143.66</b>				<b>46,159.70</b>	<b>88,801.00</b>	<b>-42,641.30</b>	<b>51.98%</b>
<b>Total Other Expense</b>	<b>3,517.28</b>	<b>85,341.11</b>	<b>164,845.38</b>	<b>93,159.58</b>	<b>70,015.83</b>	<b>113,785.10</b>	<b>177,179.49</b>	<b>129,586.40</b>	<b>80,179.73</b>				<b>917,609.90</b>	<b>3,180,801.00</b>	<b>-2,263,191.10</b>	<b>28.85%</b>
<b>Net Other Income</b>	<b>58,539.75</b>	<b>33,070.34</b>	<b>449,905.59</b>	<b>-31,733.47</b>	<b>1,638.61</b>	<b>1,347,918.67</b>	<b>311,941.94</b>	<b>93,277.24</b>	<b>-13,818.71</b>				<b>2,250,739.96</b>	<b>-248,074.00</b>	<b>2,498,813.96</b>	<b>-907.29%</b>
<b>Net Income</b>	<b>89,744.14</b>	<b>45,879.33</b>	<b>542,248.56</b>	<b>-114,008.27</b>	<b>-9,809.95</b>	<b>1,481,354.49</b>	<b>392,338.69</b>	<b>-4,545.66</b>	<b>6,866.66</b>				<b>2,430,067.99</b>	<b>-241,072.00</b>	<b>2,671,139.99</b>	<b>-1,008.03%</b>

# Montara Water & Sanitary District

## Check Detail

April 17 - 30, 2026

Date	Num	Name	Paid Amount	
<b>Warrants Report for 5/7/2026 Board of Directors Consent Agenda</b>				
<b>SPLIT</b>				
04/02/2026	16280	ACWA JPIA Workers Comp	-7,483.42	PAID
04/02/2026	16282	Amerigas	-131.14	PAID
04/02/2026	16271	AUL Health Benefit Trust	-470.14	PAID
04/02/2026	16272	Aztec Gardens	-860.00	PAID
04/02/2026	16273	CalPERS	-8,819.82	PAID
04/02/2026	16275	Huntington National Bank	-14,775.00	PAID
04/02/2026	16276	IEDA	-427.00	PAID
04/02/2026	16277	ODP Business Solutions	-147.06	PAID
04/02/2026	16281	RVE Accounting	-5,480.00	PAID
04/02/2026	16278	Streamline	-524.00	PAID
04/02/2026	16279	U.S. Bank PARS	-14,436.03	PAID
04/17/2026	16289	Bay Alarm Company	-254.04	PAID
04/17/2026	16290	Bill Softky	-150.00	PAID
04/17/2026	16293	Carlisle Young	-150.00	PAID
04/17/2026	16292	Carlisle Young Reimbursement	-65.50	PAID
04/20/2026	16312	Cintas	-258.49	PAID
04/17/2026	16294	Cruzio Internet	-147.86	PAID
04/17/2026	16295	Fitzgerald Law Offices	-29,674.95	PAID
04/17/2026	16298	Kathryn Slater-Carter	-150.00	PAID
04/17/2026	16299	KBA Document Solutions	-108.06	PAID
04/17/2026	16283	Leah Champion	-150.00	PAID
04/20/2026	16313	Lingo	-5,094.71	PAID
04/17/2026	16301	Medical Air Services Association	-152.00	PAID
04/17/2026	16303	MUTUAL OF OMAHA	-312.55	PAID
04/17/2026	16305	PARS	-950.08	PAID
04/17/2026	16306	PCT	-400.00	PAID
04/17/2026	16307	Principal Life Insurance Company	-170.17	PAID
04/17/2026	16309	Scott Boyd	-150.00	PAID
04/17/2026	16310	Tech Solutions	-3,208.50	PAID
04/29/2026	16318	A-B Communications	-189.05	
04/29/2026	16320	Aztec Gardens	-1,065.00	
04/29/2026	16321	Bill Softky	-150.00	
04/29/2026	16322	Carlisle Young	-150.00	
04/29/2026	16325	Kastama Strategic Consulting	-3,239.53	
04/29/2026	16326	Kathryn Slater-Carter	-150.00	
04/29/2026	16327	KBA Document Solutions	-20.09	
04/29/2026	16316	Leah Champion	-150.00	
04/28/2026	16315	Pacific Gas & Electric	-6,312.88	
04/29/2026	16331	Scott Boyd	-150.00	
04/29/2026	16335	Standard Insurance Co.	-414.04	

## Montara Water & Sanitary District

### Check Detail

April 17 - 30, 2026

Date	Num	Name	Paid Amount	
<b>WATER</b>				
04/02/2026	16274	County of San Mateo Dept Public Works	-6,141.00	PAID
04/17/2026	16311	AmeriGas	-36.00	PAID
04/17/2026	16286	Andreini Brothers, Inc.	-2,800.00	PAID
04/17/2026	16287	Badger Meter, Inc.	-1,331.36	PAID
04/17/2026	16288	Balance Hydrologics, Inc.	-146.25	PAID
04/17/2026	16291	BSK Lab	-1,160.00	PAID
04/17/2026	16296	Hassett	-809.33	PAID
04/17/2026	16300	McMaster-Carr Supply Co.	-1,115.44	PAID
04/17/2026	16302	MWSD Sewer to GO Bond	-21,851.98	PAID
04/17/2026	16304	Pacific Gas & Electric Pillar Ridge	-401.37	PAID
04/17/2026	16308	San Mateo County Health Dept	-328.00	PAID
04/17/2026	16285	Stephanie Batties	-1,453.42	PAID
04/29/2026	16319	Andreini Brothers, Inc.	-19,811.80	
04/28/2026	16314	AT&T Mobility	-572.25	
04/29/2026	16323	CLA-VAL	-6,018.64	
04/29/2026	16324	Grainger	-340.95	
04/29/2026	16328	Mossa Excavation	-5,919.06	
04/29/2026	16330	Pacific Gas & Electric/Sunshine Valley	-1,253.33	
04/29/2026	16336	Underground Republic Water Works	-2,160.58	
04/29/2026	16337	USA Blue Book	-478.05	
04/29/2026	16338	Wells Fargo Remittance Center	-7,157.78	

# Montara Water & Sanitary District

## Check Detail

April 17 - 30, 2026

Date	Num	Name	Paid Amount	
<b>SEWER</b>				
04/17/2026	16297	Hue & Cry Security Systems, Inc.	-430.08	PAID
04/17/2026	16284	Vincent Rafello	-2,507.25	PAID
04/29/2026	16317	Tracy Beardsley	-750.36	
04/29/2026	16329	Nute Engineering	-26,233.00	
04/29/2026	16332	Sewer Authority Mid-Coastside	-173,326.25	
04/29/2026	16333	Sewer Authority Mid-Coastside	-9,600.00	
04/29/2026	16334	Sewer Authority Mid-Coastside	-21,762.92	



# MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: **May 7, 2026**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager 

## **SUBJECT: SAM Flow Report for March 2026**

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The Sewer Authority Mid-Coastside (SAM) has prepared the following attached reports for the SAM Board of Directors and the California Regional Water Quality Control Board:

- Flow Report for March 2026
- Collection System Monthly Overflow Report March 2026

The average daily flow for Montara was 0.294 MGD in March 2026. There were 0 reportable overflows in March 2026 in the Montara System. SAM indicates there was 0.030 inches of rain in March 2026 in Montara.

RECOMMENDATION:

Review and File

Attachments

# Sewer Authority Mid-Coastside

## Monthly Collection System Activity/SSO Distribution Report, March 2026

### March 2026

	Total	Number of S.S.O's			
		HMB	GCSO	MWSD	SAM
Roots	0	0	0	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	1	1	0	0	0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>100%</b>			

### 12 Month Moving Total

	Total	12 month rolling Number			
		HMB	GCSO	MWSD	SAM
Roots	0	0	0	0	0
Grease	1	0	0	1	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	5	1	0	1	3
<b>Total</b>	<b>6</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>3</b>
		<b>17%</b>	<b>0%</b>	<b>33%</b>	<b>50%</b>

### Reportable SSOs

	Total	Reportable Number of S.S.O.'s			
		HMB	GCSO	MWSD	SAM
March 2026	1	1	0	0	0
12 Month Moving Total	6	1	0	2	3

### SSOs / Year / 100 Miles

	Total	Number of S.S.O.'s /Year/100 Miles			
		HMB	GCSO	MWSD	SAM
March 2026	1.0	2.7	0.0	0.0	0.0
12 Month Moving Total	5.7	2.7	0.0	7.4	41.1
Category 1	0.0	0.0	0.0	0.0	0.0
Category 2	0.0	0.0	0.0	0.0	0.0
Category 3	4.8	2.7	0.0	3.7	41.1
Category 4	1.0	0.0	0.0	3.7	0.0
Miles of Sewers	104.5	37.0	33.2	27.0	7.3
		35.4%	31.8%	25.8%	7.0%

### 12 Month Rolling Total Sewer Cleaning Summary

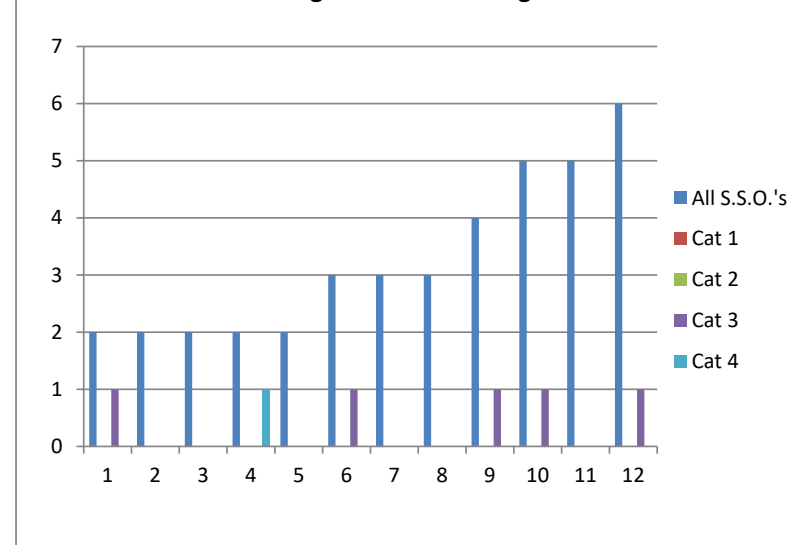
Month	HMB	GCSO	MWSD	Total Feet	Total Miles
Apr - 25	15,622	12,056	7,275	34,953	6.6
May - 25	7,166	11,010	6,516	24,692	4.7
June - 25	19,379	9,910	5,769	35,058	6.6
July - 25	4,613	9,598	5,225	19,436	3.7
Aug - 25	9,341	9,394	9,223	27,958	5.3
Sep - 25	7,017	10,039	5,058	22,114	4.2
Oct - 25	14,567	9,753	9,098	33,418	6.3
Nov - 25	12,217	16,986	10,950	40,153	7.6
Dec - 25	0	9,235	8,160	17,395	3.3
Jan - 26	0	14,510	11,677	26,187	5.0
Feb - 26	11,310	13,557	6,858	31,725	6.0
Mar - 26	14,896	12,212	6,326	33,434	6.3

Annual ft	116,128	138,260	92,135	346,523	
-----------	---------	---------	--------	---------	--

Annual Mi.	22.0	26.2	17.4		65.6
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Attachment C

12 Month Moving SSO Totals Through March 2026



## Attachment A

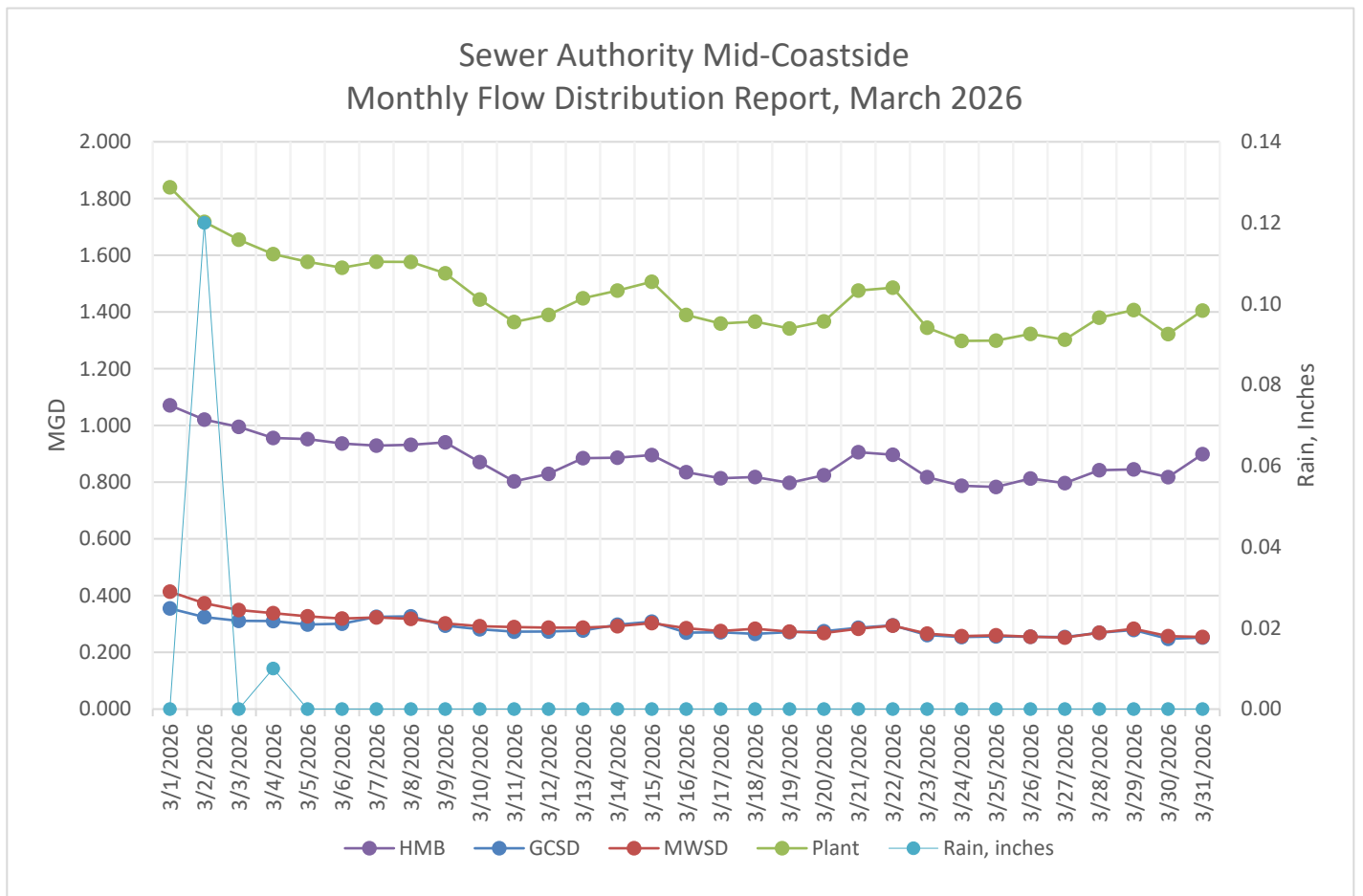
### Flow Distribution Report Summary for March 2026

The daily flow report figures for the month of March 2026  
have been converted to an Average

Daily Flow (ADF) for each Member Agency.  
The results are attached for your review.

The summary of the ADF information is as follows:

	<u>MGD</u>	<u>%</u>
The City of Half Moon Bay	0.877	60.25%
Granada Community Services District	0.284	19.53%
Montara Water and Sanitary District	<u>0.294</u>	<u>20.22%</u>
<b>Total</b>	<b>1.456</b>	<b>100.0%</b>



# Sewer Authority Mid-Coastside

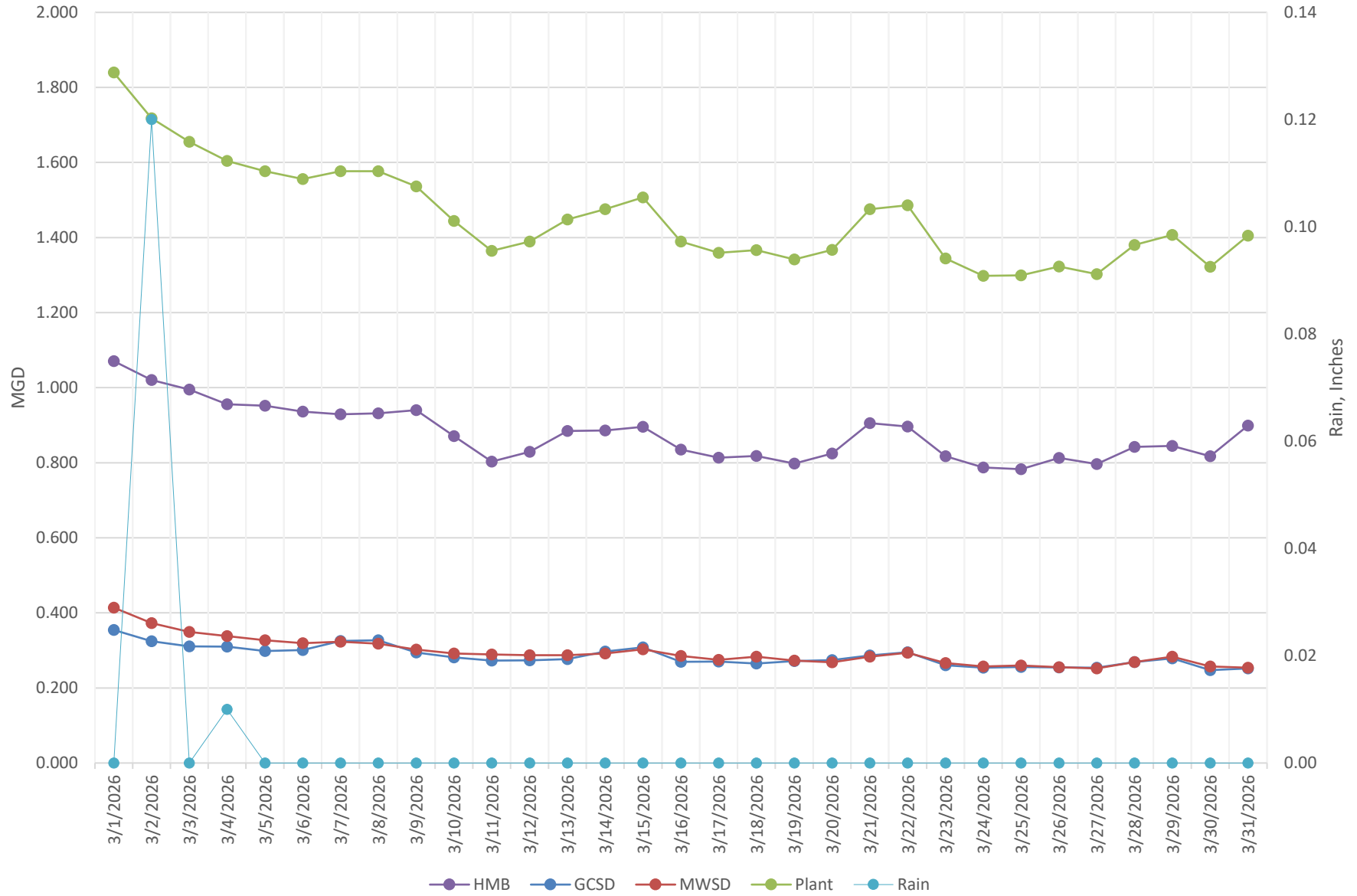
## Monthly Flow Distribution Report for March 2026

<u>Date</u>	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>	<u>Rain Plant</u>	<u>Rain Portola</u>	<u>Rain Montara</u>
3/1/2026	1.071	0.355	0.414	1.840	0.00	0.00	0.00
3/2/2026	1.020	0.324	0.373	1.718	0.12	0.01	0.02
3/3/2026	0.995	0.311	0.349	1.655	0.00	0.00	0.00
3/4/2026	0.956	0.310	0.338	1.604	0.01	0.00	0.01
3/5/2026	0.952	0.298	0.327	1.577	0.00	0.00	0.00
3/6/2026	0.936	0.301	0.319	1.556	0.00	0.00	0.00
3/7/2026	0.929	0.325	0.323	1.577	0.00	0.00	0.00
3/8/2026	0.932	0.327	0.318	1.576	0.00	0.00	0.00
3/9/2026	0.940	0.294	0.302	1.536	0.00	0.00	0.00
3/10/2026	0.871	0.281	0.292	1.444	0.00	0.00	0.00
3/11/2026	0.803	0.273	0.289	1.365	0.00	0.00	0.00
3/12/2026	0.829	0.273	0.287	1.390	0.00	0.00	0.00
3/13/2026	0.885	0.277	0.287	1.448	0.00	0.00	0.00
3/14/2026	0.886	0.297	0.292	1.475	0.00	0.00	0.00
3/15/2026	0.896	0.308	0.303	1.507	0.00	0.00	0.00
3/16/2026	0.835	0.269	0.285	1.389	0.00	0.00	0.00
3/17/2026	0.814	0.271	0.275	1.359	0.00	0.00	0.00
3/18/2026	0.818	0.265	0.283	1.366	0.00	0.00	0.00
3/19/2026	0.798	0.271	0.273	1.342	0.00	0.00	0.00
3/20/2026	0.824	0.274	0.268	1.367	0.00	0.00	0.00
3/21/2026	0.906	0.287	0.283	1.475	0.00	0.00	0.00
3/22/2026	0.897	0.295	0.294	1.486	0.00	0.00	0.00
3/23/2026	0.818	0.261	0.266	1.344	0.00	0.00	0.00
3/24/2026	0.787	0.254	0.257	1.298	0.00	0.00	0.00
3/25/2026	0.783	0.256	0.260	1.299	0.00	0.00	0.00
3/26/2026	0.813	0.255	0.255	1.323	0.00	0.00	0.00
3/27/2026	0.797	0.254	0.252	1.302	0.00	0.00	0.00
3/28/2026	0.842	0.269	0.269	1.380	0.00	0.00	0.00
3/29/2026	0.845	0.279	0.283	1.407	0.00	0.00	0.00
3/30/2026	0.818	0.247	0.257	1.322	0.00	0.00	0.00
3/31/2026	0.899	0.252	0.254	1.405	0.00	0.00	0.00
<b>Totals</b>	<b>27.190</b>	<b>8.813</b>	<b>9.127</b>	<b>45.130</b>	<b>0.130</b>	<b>0.010</b>	<b>0.030</b>

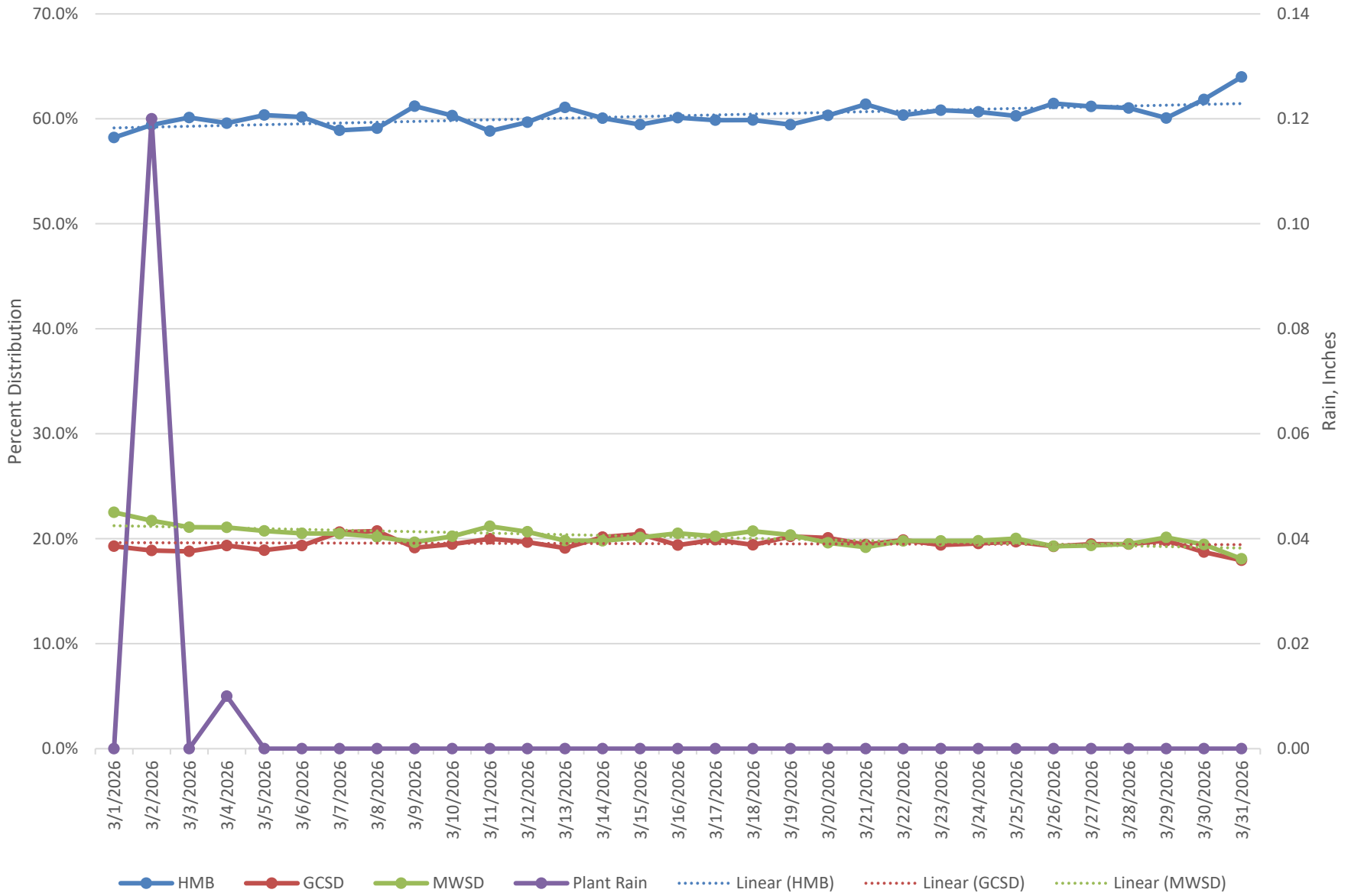
### Summary

	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>
Minimum	0.783	0.247	0.252	1.298
<b>Average</b>	<b>0.877</b>	<b>0.284</b>	<b>0.294</b>	<b>1.456</b>
Maximum	1.071	0.355	0.414	1.840
<b>Distribution</b>	<b>60.25%</b>	<b>19.53%</b>	<b>20.22%</b>	<b>100.0%</b>

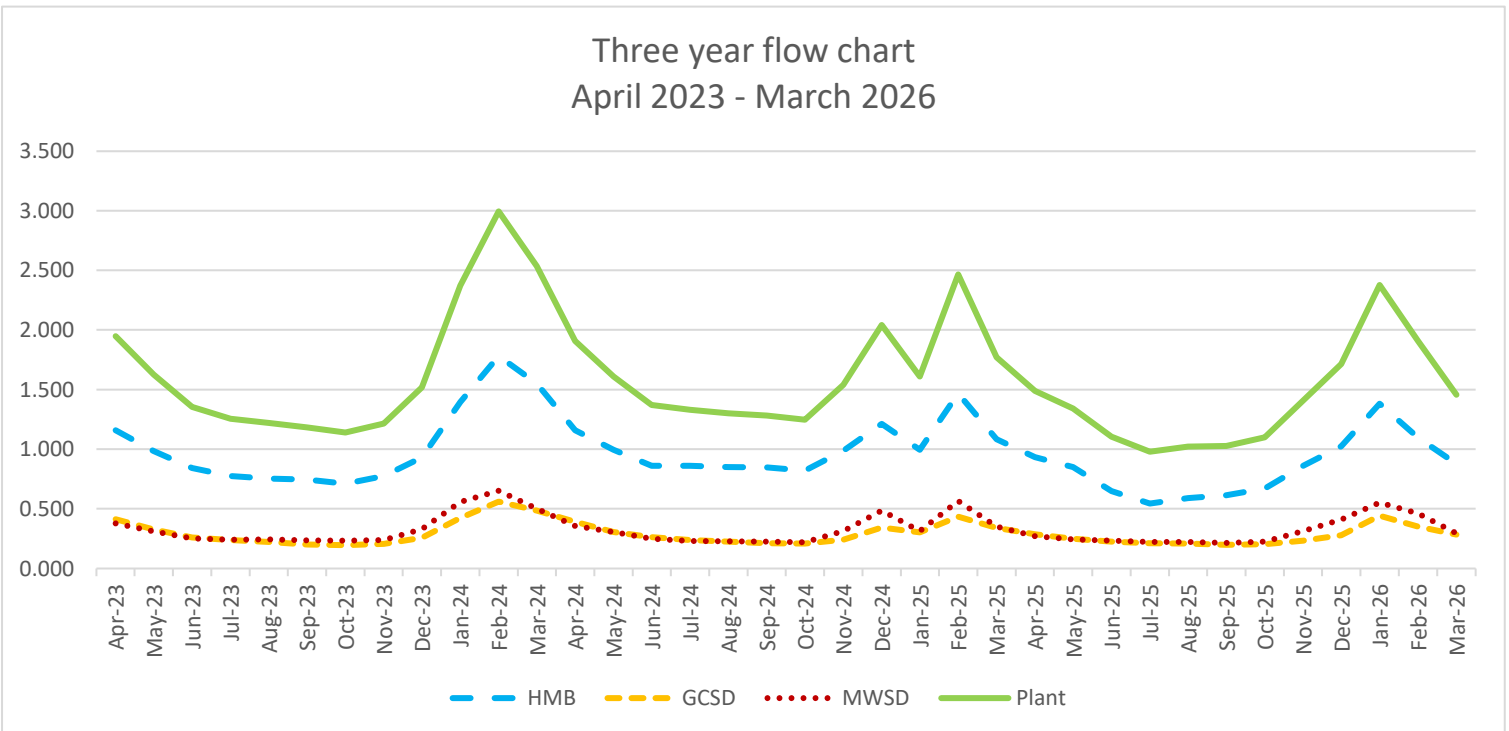
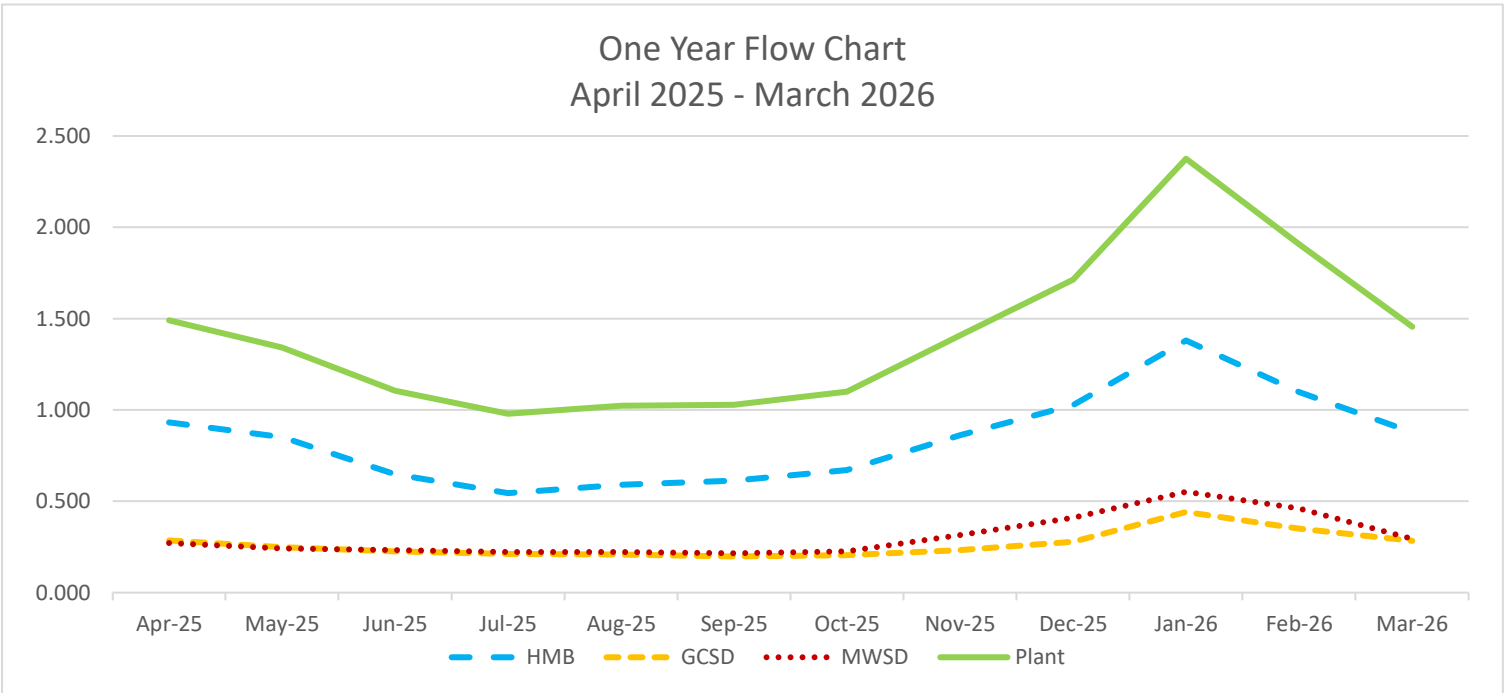
## Sewer Authority Mid-Coastside Monthly Flow Distribution Report, March 2026



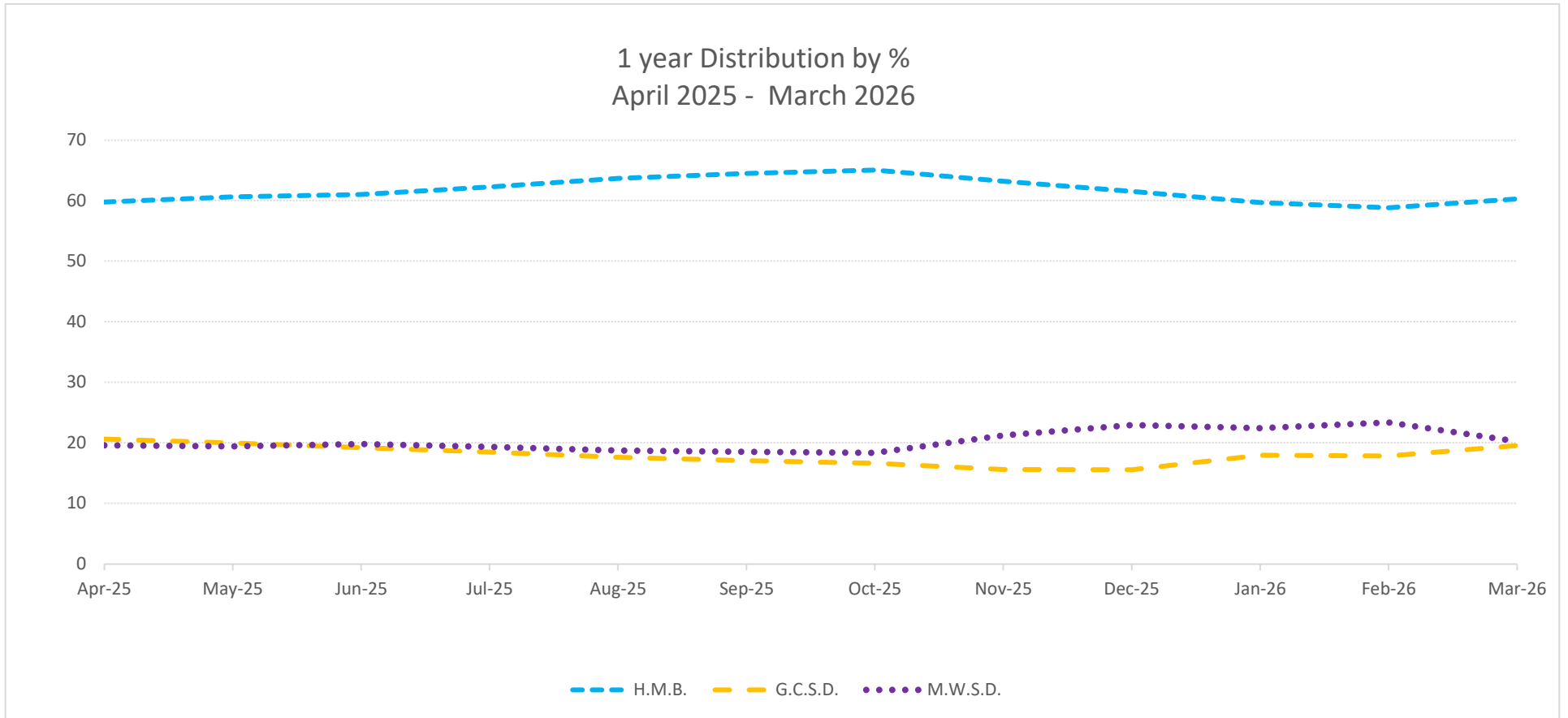
### Percent Distribution March 2026



## Most recent flow calibration January 2024 PS, June 2025 Plant inf



# Flow based percent distribution based for past year





# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: May 7, 2026

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

## **SUBJECT: Review of Current Investment Portfolio**

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The District's Investment Policy and Guidelines requires that the Board review the status of the current investment portfolio. The following summarizes the status of these accounts:

- The District has some of its idle sewer funds deposited in the State of California's Local Agency Investment Fund (LAIF). The Monthly Average interest rate for March 2026 was 3.826%. The majority of the District's idle sewer funds are in the sewer account with the California Asset Management Program (CAMP) to take advantage of the higher interest returns. The current 7 day yield for 5/01/26 was 3.79%.
  
- The District has most of its idle water funds deposited in the California Asset Management Program (CAMP). The current 7 day yield for 2/26/26 was 3.79%.
  
- The District has one checking account with Wells Fargo Bank for Water and Sewer Funds that is largely backed by Federal securities. Staff plans transitioning in the coming months to a different operating checking account with Tri-County Bank.

### RECOMMENDATION:

District staff attempts to cash manage idle funds in CAMP as long as possible before transferring to the Wells Fargo checking accounts for disbursements.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7, 2026**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: Connection Permit Applications Received**

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As of May 7, 2026 the following new Sewer Connection Permit application was received since the last report:

Date of Application	Property Owner	Site Address	Home Size

As of May 7, 2026 the following new Water (Private Fire Sprinkler) Connection Permit application was received since the last report:

Date of Application	Property Owner	Site Address	Home Size

As of May 7, 2026 the following new Water Connection Permit application was received since the last report:

Date of App.	Property Owner	Site Address	Home Size	Type of Connection

**RECOMMENDATION:**

No action is required. This is for Board information only.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of May7th, 2026

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

**SUBJECT: Monthly Water Production Report**

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The attached two charts summarize the monthly water production for the District.

The first shows a consolidated from all sources by month. The second shows each water source the District uses, both wells and surface water. The production is shown in gallons of water produced.

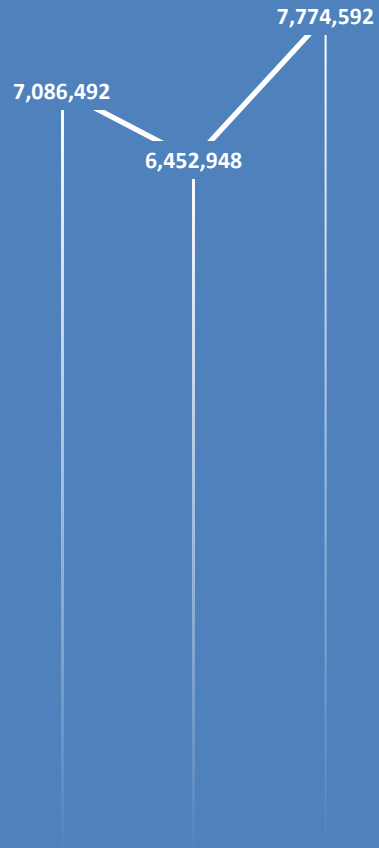
## RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

Attachments: 2

# TOTAL PRODUCTION 2026 (GALLONS)

GALLONS



	January	February	March	April	May	June	July	August	September	October	November	December
Total Production (Gallons)	7,086,492	6,452,948	7,774,592									

MONTH





# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting of May 7th, 2026

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

**SUBJECT: Rain Report**

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The attached chart shows the monthly rainfall at Alta Vista Treatment Plant for the current and prior water years along with seven-year average rain fall.

## RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

Attachments: 2

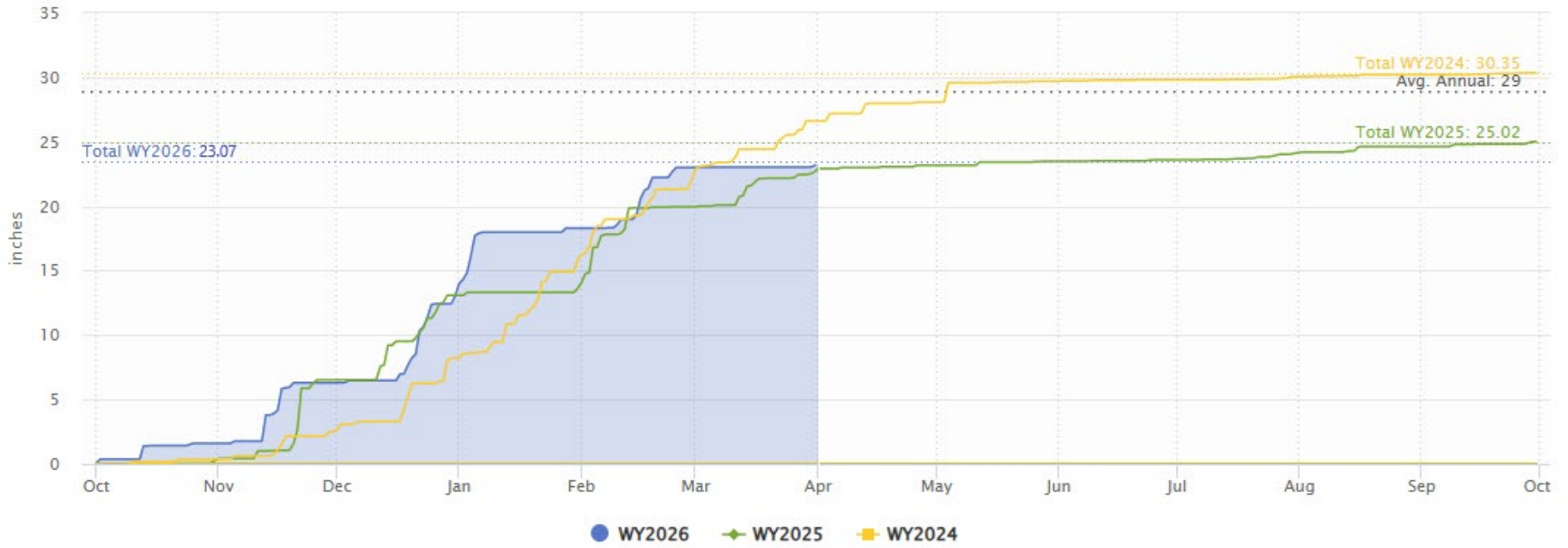
# Monthly Cumulative Rainfall

Monthly Rainfall for Current Water Year



# Annual Cumulative Rainfall

Annual Cumulative Rainfall by Water Year






# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: May 7th, 2026

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

**SUBJECT: Monthly Solar Energy Report**

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The attached chart summarizes the monthly solar production at the Alta Vista Array. Since the installation of the solar panels the District produced 52,958kWh and saved 90,028lbs of CO<sub>2</sub>.

- please note - in Mid December the inverter failed. The panels being from 2006 should be replaced as they are well beyond their life span to produce. Then a new inverter sized appropriately for the new array can be purchased & installed.

## RECOMMENDATION:

No action is required. This information is provided for the Board's information only.

Attachments: 1






# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of **May 7, 2026**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

**SUBJECT: Monthly Public Agency Retirement  
Service Report for February 2026.**

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The District has received the monthly PARS report for February 2026.

Contributions are calculated on a bi-weekly basis, and contributions are made on a monthly basis.

The following monthly reports are submitted as consent agenda items on a monthly basis.

RECOMMENDATION:

This is for Board information only.

Attachment



**Montara Water and Sanitary Dist  
Retirement Enhancement Plan**

**Monthly Account Report for the Period  
2/1/2026 to 2/28/2026**

Clemens H. Heldmaier  
General Manager  
Montara Water and Sanitary Dist  
P.O. Box 370131  
Montara, CA 94037

Plan ID: P7-REP15A

**Account Summary**

Source	Beginning Balance as of 2/1/2026	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 2/28/2026
Contributions	\$2,245,620.03	\$13,946.85	\$39,038.27	(\$1,024.23)	\$1,221.47	\$0.00	\$2,296,359.45
<b>TOTAL</b>	<b>\$2,245,620.03</b>	<b>\$13,946.85</b>	<b>\$39,038.27</b>	<b>(\$1,024.23)</b>	<b>\$1,221.47</b>	<b>\$0.00</b>	<b>\$2,296,359.45</b>

**Investment Selection**

**PARS Capital Appreciation - Index**

**Investment Objective**

The primary goal of the Capital Appreciation - Index objective is growth of principal. The major portion of the assets are invested in equity securities and market fluctuations are expected.

**Investment Return**

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
GENERAL	1.74%	4.41%	18.1%	15.85%	8.91%	9.85%	03/08/16

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value.

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

## February 2026 PARS Statement Detail

PARS beginning Balance as of February 1, 2026      \$ 2,245,620.03

**Contributions:**

January 15, 2026 Calculation

Wages paid	<b>39,008.88</b>		
Employer - 8.66%		<b>\$ 3,378.17</b>	
Employee - 8.5%		<b>\$ 3,315.75</b>	
Contribution subtotal		<b>\$ 6,693.92</b>	

Fund Impact - PARS Wages		
Sewer	Water	Total
13,404.72	25,604.16	<b>39,008.88</b>
1,160.85	2,217.32	<b>3,378.17</b>

January 31, 2026 Calculation

Wages paid	<b>42,266.48</b>		
Employer - 8.66%		<b>\$ 3,660.28</b>	
Employee - 8.5%		<b>\$ 3,592.65</b>	
Contribution Subtotal		<b>\$ 7,252.93</b>	

Fund Impact - PARS Wages		
Sewer	Water	Total
13,404.72	28,861.76	<b>42,266.48</b>
1,160.85	2,499.43	<b>3,660.28</b>

Total Contributions thru January      \$ 13,946.85

Rounding      \$ -

Earnings/(Losses)      \$ 39,038.27

Expenses      \$ (1,024.23)

Distributions      \$ (1,221.47)

PARS Ending Balance as of February 28, 2026      \$ 2,296,359.45



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7, 2026**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

**SUBJECT: Review and Possible Action Concerning Receipt of the June 30, 2025 Actuarial Valuation and Adjustments to Contribution Rates for the next two Fiscal Years (2026-27 & 2027-28).**

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Beginning in fiscal year 2015-16, the District adopted a defined benefit plan for employees. The District received an actuarial report to establish contribution rates for both the District and Employees based on current PEPRA laws. At that time, it was decided the District contribution would be 6.5% and the employee portion would be 8.25%.

The Plan has been in existence for ten (10) fiscal years. As prescribed by current CA regulations, the District has performed a bi-annual actuarial valuation in order to establish updated contribution rates.

The June 30, 2025 actuarial makes a number of assumptions regarding discount rates, payroll increases, and mortality. In addition to these assumptions, the actuarial also takes into account plan assets over the life of the fund and contributions over the past two fiscal years. For all intents & purposes the current report shows that the plan is fully funded.

The current actuarial recommends a reduction to the employer contribution rate beginning on July 1, 2026 (FY 2026-27) to 7.75%, a decrease of 0.91% from 8.66% used for fiscal year 2025-26.

The estimated impact of the 0.91% decrease on covered payroll will be calculated as a part of the budget process for FY 2026-27. This rate will be used for two fiscal years (FY 26-27 & FY 27-28). An updated valuation will be performed on measurement date 6/30/2027 for the fiscal years 2029-30 & 2030-31 which will get us back to our normal two year cycle.

Our current recommendation is to leave employee contribution rates unadjusted at 8.5%.

Braeleen Ballard with Foster - Foster will be presenting the results of the actuarial study.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7, 2026**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

## RECOMMENDATION:

Receive and accept June 30, 2025 Actuarial Valuation Report of District PARS Retirement Plan and Adopt Resolution No. \_\_\_\_\_ Adjusting Employer Paid Member Contributions for Fiscal Years 2026-27 and 2027-28.

Attachments

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT  
ADJUSTING EMPLOYER PAID MEMBER CONTRTIBUTIONS FOR  
FISCAL YEARS 2026/27 & 2027/28**

**WHEREAS**, the governing body of the of the Montara Water and Sanitary District (“District”) has the authority to implement Government Code Section 20691; and

**WHEREAS**, the District has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer (“Employer Paid Member Contributions”).

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE MONTARA WATER AND SANITARY DISTRICT, A PUBLIC AGENCY IN THE COUNTY OF SAN MATEO, CALIFORNIA, AS FOLLOWS:**

The District Board identifies and adopts the following conditions for the purpose of its election to pay Employer Paid Member Contributions:

- This benefit shall apply to all employees of the District.
- This benefit shall consist of a reduction to the employer contribution rate as Employer Paid Member Contributions set forth in the Foster & Foster, Inc., June 30, 2025 Actuarial Valuation Report of District PARS Retirement Plan, which is incorporated by this reference as though fully set forth herein.
- The effective date of this Resolution shall be the date of its adoption for contribution rates commencing on July 1, 2026.
- The District General Manager is authorized to appropriate and transfer budget funds as necessary for the implementation of these conditions.

\_\_\_\_\_  
President, Montara Water and Sanitary District

COUNTERSIGNED:

\_\_\_\_\_  
Secretary, Montara Water and Sanitary District

\* \* \* \*

I HEREBY CERTIFY that the foregoing Resolution No. \_\_\_\_\_ was duly and regularly adopted and passed by the Board of Directors of the Montara Water and Sanitary District, San Mateo County, California, at a regular meeting on May 7, 2026 by the following vote:

AYES, Directors:

NOES, Directors:

ABSENT, Directors:

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Secretary, Montara Water and Sanitary District



# **Montara Water and Sanitary District PARS Retirement Plan**

## **Actuarial Valuation**

*As of June 30, 2025  
Plan Funding for Fiscal Year 2026/27 and 2027/28*

**FOSTER & FOSTER**  
ACTUARIES AND CONSULTANTS

April 6, 2026

Clemens Heldmaier  
General Manager

Re: Montara Water and Sanitary District PARS Retirement Plan  
Actuarial Valuation as of June 30, 2025

Dear Mr. Heldmaier,

This report details the biennial actuarial valuation of the Montara Water and Sanitary District PARS Retirement Plan as of June 30, 2025. The valuation was performed to determine the Plan's June 30, 2025 funded status, calculate the fiscal year 2026/27 and 2027/28 Actuarially Determined Contributions, and calculate the employee contribution required under PEPR. Use of the results for other purposes may not be applicable and could produce significantly different results.

#### **DATA AND ASSUMPTIONS**

In preparing this report, we have relied on:

- Census data for active employees and retirees supplied by the District
- Trust statements prepared by the trustee
- Program benefit design including copies of relevant documents
- Actuarial assumptions and methods described in this report

While we cannot verify the accuracy of all this information, the supplied information was reviewed for consistency and reasonableness. As a result of this review, we have no reason to doubt the substantial accuracy of the information and believe that it has produced appropriate results. This information, along with any adjustments or modifications, is summarized in various sections of this report. In our opinion, the assumptions used in the valuation represent reasonable expectations of anticipated experience. Other sets of assumptions and methods could also be reasonable and could produce materially different results.

#### **DISCLOSURES AND LIMITATIONS**

Future actuarial measurements may differ significantly from the current measurements presented in this report due to factors such as the following:

- Plan experience differing from that anticipated by the economic or demographic assumptions
- Changes in economic or demographic assumptions or in actuarial methods
- Increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period)
- Changes in plan provisions or applicable law

Due to the limited scope of this report, we did not provide an analysis of these potential differences.

In performing the analysis, we used third-party software to model (calculate) the underlying liabilities and costs. These results are reviewed in the aggregate and for individual sample lives. The output from the software is either used directly or input into internally developed models to generate the costs. All internally developed models are reviewed as part of the process. As a result of this review, we believe that the models have produced reasonable results. We do not believe there are any material inconsistencies among assumptions or unreasonable output produced due to the aggregation of assumptions.

#### **ACTUARIAL CERTIFICATION**

The valuation has been conducted in accordance with all applicable laws and regulations, as well as generally accepted actuarial principles and practices, including the applicable Actuarial Standards of Practice as issued by the Actuarial Standards Board.

The undersigned are familiar with the immediate and long-term aspects of Pension valuations and meet the Qualification Standards of the American Academy of Actuaries necessary to render the actuarial opinions contained herein. All the sections of this report are considered an integral part of the actuarial opinions.

To our knowledge, no associate of Foster & Foster, Inc. working on this report has any direct financial interest or indirect material interest in the Montara Water and Sanitary District PARS Retirement Plan. Thus, there is no relationship existing that might affect our capacity to prepare and certify this actuarial report.

Respectfully submitted,  
Foster & Foster, Inc.



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Drew Ballard, FSA, EA, MAAA



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Braelen Ballard, FSA, EA, MAAA

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## VALUATION RESULTS SUMMARY

Valuation Date	6/30/2025	6/30/2023
Discount Rate	6.25%	6.25%
<b>PRESENT VALUE OF FUTURE BENEFITS</b>		
Actives	\$3,291,476	\$2,857,275
Inactives	178,528	223,140
Total Present Value of Future Benefits	3,470,004	3,080,415
<b>ACTUARIAL ACCRUED LIABILITY (AAL)</b>		
Actives	\$1,578,452	\$1,203,612
Inactives	178,528	223,140
Total AAL	1,756,980	1,426,752
<b>ASSETS</b>		
Market Value	\$1,971,925	\$1,383,214
Actuarial Value	1,844,711	1,421,254
<b>UNFUNDED ACTUARIAL ACCRUED LIABILITY (UAAL)</b>		
Market Value Basis	(\$214,945)	\$43,538
Actuarial Value Basis	(87,731)	5,498
<b>FUNDED RATIO</b>		
Market Value Basis	112.2%	96.9%
Actuarial Value Basis	105.0%	99.6%
<b>ACTUARIAL DETERMINED CONTRIBUTION (ADC)</b>		
Employer Normal Cost (middle of year pmt)	\$70,013	\$72,137
Admin. Expenses paid from Trust	200	100
Amortization Payment <sup>1</sup>	-	740
Total	70,213	72,977
Projected Payroll (PEPRA-limited)	905,460	843,045
Employee Contribution Rate <sup>2</sup>	8.50%	8.50%
Total Employer Cost <sup>3</sup>	7.75%	8.66%
<b>PARTICIPANT DATA</b>		
Actives	8	8
Inactives <sup>4</sup>	4	4
Total	12	12

<sup>1</sup> As of 6/30/2025 the total plan has no UAAL (i.e. it is in a surplus position). The amortization of UAAL is \$0, because PEPRA requires contributions at least equal to the normal cost.

<sup>2</sup> Percent of PEPRA-limited pay

<sup>3</sup> As percent of projected PEPRA-limited pay

<sup>4</sup> Includes terminated members awaiting a refund of contributions

## **CHANGES SINCE PRIOR VALUATION**

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### **PLAN CHANGES**

There have been no plan changes since the prior valuation.

### **ACTUARIAL ASSUMPTION/METHOD CHANGES**

Demographic assumptions and merit salary increases were updated based on the CalPERS 2000-2023 Experience Study.

The valuation reflects no method changes since the prior valuation.

## DEVELOPMENT OF EMPLOYEE CONTRIBUTION RATE

The employee contribution rate is adjusted when the total normal cost rate changes by at least 1% of limited payroll, compared to the total normal cost rate from the valuation where the most recent adjustment was made. The most recent adjustment was made with the 6/30/23 valuation. The total normal cost rate in the 6/30/23 valuation was 17.06%. The total normal cost rate in the 6/30/25 valuation is 16.23%. Since the total normal cost change is not more than 1% of limited payroll, no adjustment has been made to the employee contribution rate.

	6/30/25 Valuation 2026/27 and 2027/28 Contributions
Normal Cost from 6/30/23 Valuation	
Total Normal Cost Rate	17.06%
Final Employee Contribution Rate <i>(50% of total, rounded to the nearest ¼ %)</i>	8.50%
Total Normal Cost Rate from 6/30/25 Valuation Change in Total Normal Cost Rate from 6/30/23 Valuation	16.23% 0.83%
Change in Employee Contribution?	No
Final Employee Contribution Rate <i>(to be applied to PEPRRA-Limited Payroll)</i>	8.50%

## ACTUARIAL (GAIN)/LOSS

	Actuarial Accrued Liability	(Actuarial Value of Assets)	UAAL
<b>ACTUAL ON 6/30/2023</b>	\$1,426,752	(\$1,421,254)	\$5,498
<b>EXPECTED ON 6/30/2025</b>	1,813,540	(1,783,354)	30,186
<b>EXPERIENCE (GAINS)/LOSSES</b>			
Demographic/Other	57,485	-	57,485
Investment (Gain)/Loss	-	(61,357)	(61,357)
<b>ASSUMPTION (GAINS)/LOSSES</b>			
CalPERS Experience Study	(114,044)	-	(114,044)
<b>TOTAL CHANGES</b>	(56,559)	(61,357)	(117,917)
<b>ACTUAL ON 6/30/2025</b>	1,756,980	(1,844,711)	(87,731)

## ASSET INFORMATION

### MARKET VALUE OF PLAN ASSETS

	2023/24	2024/25
Market Value, Beginning of Year	\$1,383,214	\$1,630,512
Employer Contributions	61,058	62,728
Employee Contributions	63,534	66,595
Benefit Payments	(69,145)	(14,381)
Admin. Expenses	(147)	(157)
Net Investment Earnings	191,999	226,629
Market Value, End of Year	1,630,512	1,971,925
Approximate Return	13.6%	13.4%

### ACTUARIAL VALUE OF PLAN ASSETS

	2023/24	2024/25
Market Value, Beginning of Year	\$1,383,214	\$1,630,512
Employer Contributions	61,058	62,728
Employee Contributions	63,534	66,595
Benefit Payments	(69,145)	(14,381)
Admin. Expenses	(147)	(157)
Expected Investment Earnings	88,185	105,499
Expected Market Value, End of Year	1,526,698	1,850,796
Actual Market Value, End of Year	1,630,512	1,971,925
Investment Gain/(Loss)	103,814	121,130
Deferred Investment Gain/(Loss)	51,644	127,215
Actuarial Value, End of Year	1,578,867	1,844,711
Approximate Return	7.1%	9.2%

## DEVELOPMENT OF ACTUARIAL VALUE OF ASSETS

### CALCULATION OF ACTUARIAL VALUE OF ASSETS

	Gain/(Loss)	Recognition Percentage	Actuarial Value of Assets
Market Value of Assets, 6/30/2025			\$1,971,925
Gains/(Losses) Not Yet Recognized, Year Ended:			
6/30/2025	121,130	80%	96,904
6/30/2024	103,814	60%	62,289
6/30/2023	43,913	40%	17,565
6/30/2022	(247,713)	20%	(49,543)
Total Deferred Investment Gains/(Losses)			127,215
Preliminary Actuarial Value of Assets, 6/30/2025			1,844,711
Limited Actuarial Value of Assets, 6/30/2025			1,844,711

## DISCOUNT RATE DEVELOPMENT

	PARS Capital Appreciation	PARS Balanced	PARS Moderate	PARS Moderately Conservative	PARS Conservative
<b>TARGET ALLOCATION</b>					
Global Equity	75%	60%	50%	30%	15%
Fixed Income	20%	35%	45%	65%	80%
Cash	5%	5%	5%	5%	5%
Total	100%	100%	100%	100%	100%
<b>DISCOUNT RATE CONFIDENCE LEVEL</b>					
50%	<b>6.25%</b>	5.75%	5.50%	4.50%	4.00%
55%	6.00%	5.50%	5.25%	4.50%	3.75%
60%	5.50%	5.25%	5.00%	4.25%	3.75%

### FUTURE EXPECTED RETURNS

- Stochastic simulations of geometric average returns over 20 years
- 5,000 trials
- 2.50% inflation assumption

Projections based on 8 independent Investment Advisors 2021 10-year Capital Market Assumptions and where available, investment advisors long-term trends.

## PARTICIPANT STATISTICS

### STATISTICAL DATA

	6/30/2019	6/30/2021	6/30/2023	6/30/2025
<b>ACTIVES</b>				
Number	7	8	8	8
Average Current Age	39.5	40.7	42.4	45.0
Average Service				
District	6.2	7.4	8.2	9.9
Benefit <sup>5</sup>	4.5	5.8	6.8	8.6
Total Payroll	\$670,000	\$844,000	\$893,000	\$992,000
<b>SERVICE RETIREES</b>				
Number	2	2	2	2
Average Current Age	67.2	69.2	71.2	73.2
Average Monthly Benefit	\$537	\$559	\$581	\$605
<b>TERMINATED</b>				
Number	-	1	2	2
Total Account Balance	n/a	\$ 374	\$54,013	\$13,529

<sup>5</sup> Includes purchased service credit for District service before 7/1/2015

**AGE AND SERVICE DISTRIBUTION**

Age	Benefit Service							Total
	< 1	1-4	5-9	10-14	15-19	20-24	25+	
< 25	-	-	-	-	-	-	-	-
25-29	-	-	-	-	-	-	-	-
30-34	-	-	1	-	-	-	-	1
35-39	1	-	2	1	-	-	-	4
40-44	-	-	-	-	-	-	-	-
45-49	-	-	-	-	-	-	-	-
50-54	-	-	-	1	-	-	-	1
55-59	-	-	1	-	1	-	-	2
60-64	-	-	-	-	-	-	-	-
65+	-	-	-	-	-	-	-	-
<b>Total</b>	<b>1</b>	<b>-</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>8</b>

## PARTICIPANT RECONCILIATION

	Actives	Service Retirees	Survivors	Terminated	Total
Number, June 30, 2023	8	2	-	2	12
Terminations	(1)	-	-	1	-
Retirements	-	-	-	-	-
Deaths with Survivor	-	-	-	-	-
Deaths without Survivor	-	-	-	-	-
Data Corrections	-	-	-	-	-
New Hires	1	-	-	-	1
Refund of Contributions				(1)	(1)
Number, June 30, 2025	8	2	-	2	12

## ACTUARIAL ASSUMPTIONS AND METHODS

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Interest Rate	6.25% per year compounded annually, net of investment related expenses.
Mortality, Withdrawal, Disability and Retirement Rates	Rates from CalPERS 2000-2023 Experience Study. (previously 2000-2019)  Mortality projected fully generational with Scale MP-2021.
Inflation	2.50%.
Salary Increases	Merit Increases – CalPERS 2000-2023 Experience Study (previously 2000-2019) Aggregate payroll increases – 2.75%
Funding Method	Entry Age Normal Cost Method.
Actuarial Asset Method	Investment gains and losses are smoothed over a 5-year period. In the first year, 20% of the prior year’s gain or loss is recognized. In the second year 40%, in the third year 60%, in the fourth year 80%, and in the fifth year 100% of the gain or loss is recognized. The actuarial investment gain or loss is defined as the actual return on investments minus the actuarial assumed investment return. Actuarial Assets shall not be less than 80% nor greater than 120% of the Market Value of Assets.
Amortization Method	Level percentage of payroll, assuming 2.75% annual aggregate payroll growth
Amortization Period	10 years
Administrative Expenses	Expenses paid out of the fund other than investment-related expenses are assumed to be equal to the average of those paid in the previous two years.

**BASIS FOR ASSUMPTIONS**

- CalPERS 2000-2023 experience study was used
- Mortality improvement based on Society of Actuaries table
- Inflation based on our estimate for the Plan's very long time horizon
- Capital market assumptions based on 2021 Foster & Foster stochastic analysis, taking into account capital market assumptions of investment advisory firms
- Other demographic assumptions are based on our best estimates, taking into account the limited experience of this plan and other similarly situated plans

## BENEFIT SUMMARY

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Eligibility	Age 62 with 5 years District service.
Retirement Benefit	2% x Final Pay x Benefit Service payable at age 62. Final Pay is the highest average 36 months limited to PEPR limit (\$159,773 in 2026).
Service	Benefit service is years with District after 7/1/15 and purchased credit for District service before 7/1/2015.
Death Benefits	After 5 years District service – spousal benefit.
Termination	Refund of employee contributions with 3% interest or deferred formula benefit calculated at termination.
Disability	Refund of employee contributions with 3% interest or deferred formula benefit calculated at termination.
Employee Contributions	½ of Normal Cost. Calculated as a percent of pay up to PEPR pay limit. Depends on discount rate and other actuarial assumptions. Recalculated in each actuarial valuation.
Service Buy-Back	Employees may purchase credit for District service before 7/1/2015 by paying the full actuarial cost.
COLA	2% increases per year after retirement.
Benefit Form	Single life annuity, spousal continuation benefits paid by retiree.

## SUPPLEMENTARY INFORMATION

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### GLOSSARY

Actuarial Accrued Liability (AAL)	The portion of the actuarial present value of benefits, as determined under a particular actuarial cost method that is not provided for by future normal costs.
Actuarial Cost Method	A procedure for allocating the actuarial present value of projected benefits (and expenses, if applicable) to time periods, usually in the form of a normal cost and an actuarial accrued liability.
Actuarial Gain/Loss	A measure of the difference between actual experience and expected experience based on a set of actuarial assumptions during the period between two actuarial valuation dates.
Actuarial Value of Assets	The asset value used in the valuation to determine the actuarially determined contribution. It represents the plan's market value of assets with adjustments according to the plan's actuarial asset method. These adjustments produce a "smoothed" value that is likely to be less volatile from year to year than the market value of assets.
Actuarially Determined Contribution (ADC)	A target or recommended contribution as determined by the actuary for the applicable plan year. This is typically comprised of the normal cost (and expenses, if applicable) plus a UAAL amortization payment, adjusted for interest according to the timing of contributions during the applicable plan year.
Amortization Method	A method for determining the amount, timing, and pattern of recognition of the unfunded actuarial accrued liability
Discount Rate	The estimated long-term net expected return on assets used to determine the actuarial present value of benefits.
Entry Age Actuarial Cost Method	Under this method, the normal cost is the sum of the individual normal costs for all active participants. For an active participant, the normal cost is determined by allocating the actuarial present value of benefits on a level basis between the entry age and assumed exit age(s).

Market Value of Assets	The fair market value of plan assets as of the valuation date. This amount may be adjusted to produce an Actuarial Value of Assets for plan funding purposes.
Normal (Current Year's) Cost	The current year's cost for benefits yet to be funded. Under the Entry Age Normal cost method, it is determined for each participant as the present value of future benefits, determined as of the Member's entry age, amortized as a level percentage of compensation over the anticipated number of years of participation, determined as of the entry age.
Projected Annual Payroll	The projected annual rate of pay for the fiscal year following the fiscal year beginning on the valuation date of all covered Members.
Present Value of Benefits	The single sum value on the valuation date of all future benefits to be paid to current plan participants.
Total Annual Payroll	The projected annual rate of pay for the fiscal year beginning on the valuation date of all covered Members.
Unfunded Actuarial Accrued Liability (UAAL)	The difference between the actuarial accrued liability (described above) and the Actuarial Value of Assets. Under the Entry Age Normal Actuarial Cost Method, an actuarial gain or loss, based on actual versus expected UAAL, is determined in conjunction with each valuation of the plan.

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## DISCUSSION OF RISK

Actuarial Standards of Practice (ASOP) No. 51, Assessment and Disclosure of Risk Associated with Measuring Pension Obligations and Determining Pension Plan Contributions, states that the actuary should identify risks that, in the actuary's professional judgment, may reasonably be anticipated to significantly affect the plan's future financial condition.

Throughout this report, actuarial results are determined using various actuarial assumptions. These results are based on the premise that all future plan experience will align with the plan's actuarial assumptions; however, there is no guarantee that actual plan experience will align with the plan's assumptions. It is possible that actual plan experience will differ from anticipated experience in an unfavorable manner that will negatively impact the plan's funded position.

Below are examples of ways in which plan experience can deviate from assumptions and the potential impact of that deviation. Typically, this results in an actuarial gain or loss representing the current-year financial impact on the plan's unfunded liability of the experience differing from assumptions; this gain or loss is amortized over a period of time determined by the plan's amortization method. When assumptions are selected that adequately reflect plan experience, gains and losses typically offset one another in the long term, resulting in a relatively low impact on the plan's contribution requirements associated with plan experience. When assumptions are too optimistic, losses can accumulate over time and the plan's amortization payment could potentially grow to an unmanageable level.

- **Investment Return:** When the rate of return on the Actuarial Value of Assets falls short of the assumption, this produces a loss representing assumed investment earnings that were not realized. Further, it is unlikely that the plan will experience a scenario that matches the assumed return in each year as capital markets can be volatile from year to year. Therefore, contribution amounts can vary in the future.
- **Salary Increases:** When a plan participant experiences a salary increase that was greater than assumed, this produces a loss representing the cost of an increase in anticipated plan benefits for the participant as compared to the previous year. The total gain or loss associated with salary increases for the plan is the sum of salary gains and losses for all active participants.
- **Payroll Growth:** The plan's payroll growth assumption, if one is used, causes a predictable annual increase in the plan's amortization payment in order to produce an amortization payment that remains constant as a percentage of payroll if all assumptions are realized. If payroll increases less than the plan's payroll growth assumption, the plan's amortization payment can increase significantly as a percentage of payroll even if all assumptions other than the payroll growth assumption are realized.
- **Demographic Assumptions:** Actuarial results take into account various potential events that could happen to a plan participant, such as retirement, termination, disability, and death. Each of these potential events is assigned a liability based on the likelihood of the event and the financial consequence of the event for the plan. Accordingly, actuarial liabilities reflect a blend of financial

consequences associated with various possible outcomes (such as retirement at one of various possible ages). Once the outcome is known (e.g. the participant retires) the liability is adjusted to reflect the known outcome. This adjustment produces a gain or loss depending on whether the outcome was more or less favorable than other outcomes that could have occurred.

#### **IMPACT OF PLAN MATURITY ON RISK**

For newer pension plans, most of the participants and associated liabilities are related to active members who have not yet reached retirement age. As pension plans continue in operation and active members reach retirement ages, liabilities begin to shift from being primarily related to active members to being shared amongst active and retired members. Plan maturity is a measure of the extent to which this shift has occurred. It is important to understand that plan maturity can have an impact on risk tolerance and the overall risk characteristics of the plan. For example, closed plans with a large amount of retired liability do not have as long of a time horizon to recover from losses (such as losses on investments due to lower than expected investment returns) as plans where the majority of the liability is attributable to active members. For this reason, less tolerance for investment risk may be warranted for highly mature closed plans with a substantial inactive liability. Similarly, mature closed plans paying substantial retirement benefits resulting in a small positive or net negative cash flow can be more sensitive to near term investment volatility, particularly if the size of the fund is shrinking, which can result in less assets being available for investment in the market.

To assist with determining the maturity of the plan, we have provided some relevant metrics in the table following titled “Plan Maturity Measures and Other Risk Metrics”.

## PLAN MATURITY MEASURES AND OTHER RISK METRICS

	6/30/2021	6/30/2023	6/30/2025
<b>SUPPORT RATIO</b>			
Total Actives	8	8	8
Total Inactives <sup>6</sup>	2	2	2
Actives / Inactives	400.0%	400.0%	400.0%
<b>ASSET VOLATILITY RATIO</b>			
Market Value of Assets (MVA)	1,226,208	1,383,214	1,971,925
Total Annual Payroll	844,000	893,000	992,000
MVA / Total Annual Payroll	145.3%	154.9%	198.8%
<b>ACCRUED LIABILITY (AL) RATIO</b>			
Inactive Accrued Liability	172,421	223,140	178,528
Total Accrued Liability (EAN)	1,034,099	1,426,752	1,756,980
Inactive AL / Total AL	16.7%	15.6%	10.2%
<b>FUNDED RATIO</b>			
Actuarial Value of Assets (AVA)	1,082,497	1,421,254	1,844,711
Total Accrued Liability (EAN)	1,034,099	1,426,752	1,756,980
AVA / Total AL	104.7%	99.6%	105.0%
<b>NET CASH FLOW RATIO</b>			
Net Cash Flow <sup>7</sup>	99,761	108,833	114,785
Market Value of Assets (MVA)	1,226,208	1,383,214	1,971,925
Net Cash Flow / MVA	8.1%	7.9%	5.8%

<sup>6</sup> Excludes terminated participants awaiting a refund of member contributions.

<sup>7</sup> Determined as total contributions minus benefit payments and administrative expenses.

## **LOW DEFAULT RISK OBLIGATION MEASURE**

ASOP No. 4, Measuring Pension Obligations and Determining Pension Plan Costs or Contributions, was revised as of December 2021 to include a “low-default-risk obligation measure” (LDROM). This liability measure is consistent with the determination of the actuarial accrued liability shown on page 5 in terms of member data, plan provisions, and assumptions/methods, including the use of the Entry Age Normal Cost Method, except that the interest rate is tied to low-default-risk fixed income securities. The S&P Municipal Bond 20 Year High Grade Rate Index (daily rate closest to, but not later than, the measurement date) was selected to represent a current market rate of low risk but longer-term investments that could be included in a low-risk asset portfolio. The interest rate used in this valuation was 4.81%, resulting in an LDROM of \$2.3 million. The LDROM should not be considered the “correct” liability measurement; it simply shows a possible outcome if the District elected to hold a very low risk asset portfolio. The District actually invests the pension plan’s contributions in a diversified portfolio of stocks and bonds and other investments with the objective of maximizing investment returns at a reasonable level of risk. Consequently, the difference between the plan’s Actuarial Accrued Liability disclosed earlier in this section and the LDROM can be thought of as representing the expected taxpayer savings from investing in the plan’s diversified portfolio compared to investing only in high quality bonds.

The actuarial valuation reports the funded status and develops contributions based on the expected return of the plan’s investment portfolio. If instead, the plan switched to investing exclusively in high quality bonds, the LDROM illustrates that reported funded status would be lower (which also implies that the Actuarially Determined Contributions would be higher), perhaps significantly.

It is important to note that the actuary has identified the risks above as the most significant risks based on the characteristics of the plan and the nature of the project, however, it is not an exhaustive list of potential risks that could be considered. Additional advanced modeling, as well as the identification of additional risks, can be provided at the request of the audience addressed on page 2 of this report.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7, 2026**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

**SUBJECT: Review and Possible Action Regarding Sole Source Selection of Maggiora Bros. to Perform Rehabilitation of the District's North Airport Well and Airport Well No. 3**

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The District's North Airport Well (NAW) and Airport Well No.3 (AW3) both require immediate rehabilitation due to accumulation of mineral deposits in the wells that effect the water quality produced by both sources. The scope of work includes pulling the pumps and installing the swab and brush equipment. These activities will be followed by injecting chemicals to clean the wells and reinstalling the pumps.

District's staff proposes to sole-source this work to Maggiora Bros. Drilling, Inc. (Maggiora) due to their prior unique experience with these facilities. Maggiora is the only contractor who possesses the specialized expertise required for this type of the public water supply well rehabilitation work. Additionally, they have direct experience with both wells the District's facilities associated with them. Staff was unable to locate any other contractor who can perform the work without a substantially increased risk to the water system. In summary, the following are the key reasons for sole-sourcing this important and critical well rehabilitation work to Maggiora Bros. Drilling:

- Few contractors possess the specialized expertise required for this type of rehabilitation work
- Of those, Maggiora is the only contractor with direct experience on this specific asset and system configuration
- The work cannot be reasonably substituted without increased risk
- Maggiora is uniquely qualified due to its prior rehabilitation work on the wells
- Improper or delayed performance of the work could result in service interruptions, regulatory compliance violations, and potential impacts to public health and safety and engaging Maggiora with demonstrated experience on this specific wells materially reduces these risks.
- Competitive bidding for this Project is impractical and would not yield a meaningful competitive outcome

The attached quotes from Maggiora are for \$24,460 for each well. Staff proposes to award the contract for a not-to-exceed amount of \$60,000 for both wells, to allow for unexpected expenses. As time is of the essence on this rehabilitation work, staff proposes to impose Liquidated Damages (LDs) for every day of delay past the scheduled completion date. The work, including mobilization, chemical treatment, and demobilization, is expected to take 30 days.

RECOMMENDATION:

1. MOVE To Suspend Competitive Bidding That Is Impractical And Would Not Produce A Competitive Result Due To The Specialized Nature Of The Work And Absence Of Qualified Contractors.
2. ADOPT Resolution No.\_\_\_\_, Resolution Of The Montara Water And Sanitary District Approving Contract Documents For Well Maintenance Repairs, Authorizing Sole Source Procurement, Waiving Competitive Bidding, And Authorizing Manager To Accept Proposal And Execute Contract With Maggiora Bros. Drilling, Inc. Up To \$60,000

## RESOLUTION NO. \_\_\_\_\_

### **RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT APPROVING CONTRACT DOCUMENTS FOR WELL MAINTENANCE REPAIRS, AUTHORIZING SOLE SOURCE PROCUREMENT, WAIVING COMPETITIVE BIDDING, AND AUTHORIZING MANAGER TO ACCEPT PROPOSAL AND EXECUTE CONTRACT WITH MAGGIORA BROS. DRILLING, INC. UP TO \$60,000**

**WHEREAS**, the Montara Water and Sanitary District (“District”) owns and operates the North Airport Well and Airport Well No. 3, which are critical components of the District’s public water supply system; and

**WHEREAS**, both wells require immediate rehabilitation due to the accumulation of mineral deposits that are adversely affecting water quality and system performance (“Project”); and

**WHEREAS**, the Project scope of work includes removal and reinstallation of pumps, mechanical swabbing and brushing of the wells, and chemical treatment to restore well function; and

**WHEREAS**, the rehabilitation of public water supply wells requires specialized equipment, technical expertise, and experience with well cleaning, chemical treatment, and pump handling that are not widely available among contractors; and,

**WHEREAS**, few contractors possess the qualifications necessary to perform this type of work. Based on staff’s investigation, Maggiora Bros. Drilling, Inc. (“Maggiora”) is the only contractor identified with both the requisite expertise and availability to perform the work within the required timeframe; and,

**WHEREAS**, Maggiora has prior direct experience performing work on the District’s North Airport Well and Airport Well No. 3, and therefore possesses unique knowledge of the design, condition, and operational characteristics of these specific facilities; and,

**WHEREAS**, improper or delayed performance of the rehabilitation work could result in service interruptions, degradation of water quality, regulatory compliance issues, and potential impacts to public health and safety. The use of a contractor

without demonstrated experience on these wells would materially increase these risks; and,

**WHEREAS**, given the specialized nature of the work, the limited pool of qualified contractors, and the need for asset-specific expertise, the Board finds that competitive bidding would not result in a meaningful or advantageous competitive process; and,

**WHEREAS**, the District Board of Directors has authority to contract for public works and to determine that competitive bidding is impractical where it would not produce a meaningful competitive result, consistent with the District's authority under the Sanitary District Act of 1923 and applicable public contracting principles; and

**WHEREAS**, this Board, by motion duly made and carried, has suspended competitive bidding requirements so that the District can contract with Maggiora Bros. Drilling, Inc., who possesses the unique experience and specialized expertise for the Project, and the public interest would not be served by strict compliance with said requirements.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE MONTARA WATER AND SANITARY DISTRICT, A PUBLIC AGENCY IN THE COUNTY OF SAN MATEO, CALIFORNIA, AS FOLLOWS:**

1. The foregoing recitals are true statements of fact and are hereby incorporated herein.
2. Based on the foregoing findings, the Board hereby determines that competitive bidding is impractical and unnecessary for this Project and waives formal bidding requirements.
3. This action is not a "project" under the California Environmental Quality Act ("CEQA") because it involves maintenance and repair of existing public facilities with no expansion of use, and/or is otherwise exempt under applicable CEQA Guidelines.
4. The two (2) quotes of Maggiora Bros. Drilling, Inc., dated April 29, 2026, in the amount of Twenty-Four Thousand Four Hundred and Sixty Dollars (\$24,460.00) for each of the two wells, with a total not-to-exceed amount of Sixty Thousand

Dollars (\$60,000.00) for both wells to allow for unanticipated expenses, are hereby accepted.

5. The District General Manager is hereby authorized and directed to enter into a purchase and installation agreement with Maggiora Bros. Drilling, Inc. in accordance with the above approval.
6. This Resolution shall take effect immediately upon adoption.

\_\_\_\_\_  
President, Montara Water and Sanitary District

COUNTERSIGNED:

\_\_\_\_\_  
Secretary, Montara Water and Sanitary District

\* \* \* \*

I HEREBY CERTIFY that the foregoing Resolution No. \_\_\_\_\_ was duly and regularly adopted and passed by the Board of Directors of the Montara Water and Sanitary District, San Mateo County, California, at a regular meeting on May 7, 2026 by the following vote:

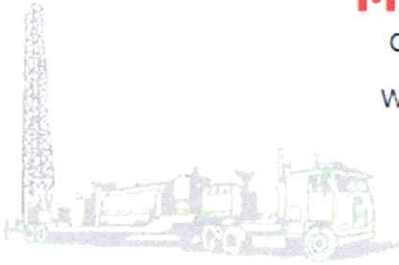
AYES, Directors:

NOES, Directors:

ABSENT, Directors:

\_\_\_\_\_  
Secretary, Montara Water and Sanitary District

# Maggiora Bros Drilling, Inc.



**CORPORATE OFFICE**  
 595 Airport Blvd  
 Watsonville, CA 95076  
 (831) 724-1338

**BRANCH OFFICE**  
 2001 Shelton Drive  
 Hollister, CA 95023  
 (831) 637-8228  
 (800) 728-1480

STATE CONTRACTORS LICENSE #249957

**Attention:** JULIAN MARTINEZ ap Tracy

**Date:** 04/29/2026    **Quote No.:** 106146    **Rev No.:** 0

**Billing Address:**

MONTARA WATER/SAN. DISTRICT  
 P.O BOX 370131  
 MONTARA, CA 94037

**Job Address:**

MONTARA WATER/SAN. DISTRICT  
 NORTH AIRPORT WELL  
 MONTARA, CA 94037

**Phone:** (650) 766-6986

**Job Attention:** JULIAN MARTINEZ ap Tracy

**Phone:** (650) 766-6986

**Fax:**

**Fax:**

**Email:** tracy@mwsd.net julian@mwsd.net

**Email:** tracy@mwsd.net julian@mwsd.net

A. The following is Maggiora Bros. Drilling, Inc. proposal to rehabilitate the North Airport Well.

B. General description of work: Pull well pump and install swab/brush equipment. Inject WaterSafe AR (50 gallons) through swab pipe and agitate chemicals in well for approximately 8 hours. Let chemicals sit overnight and air swab chemicals to 3,000 gallon neutralization tank. Video log well and re-install well pump equipment. After neutralization of water, it shall be pumped into a water truck and hauled to a disposal site approximately 5 minutes from the well and disposed of. Sales tax included in proposal.

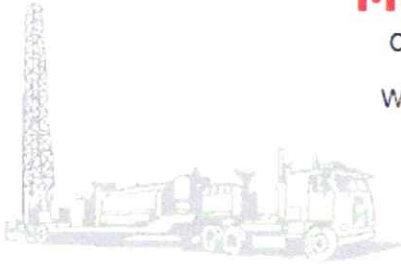
DESCRIPTION	QTY	UOM	UNIT PRICE	ITEM TOTAL
MOBILIZATION / DEMOBILIZATION	1	LS	2,500.00	2,500.00
PUMP HOIST - PULL WELL PUMP EQUIPMENT	1	LS	2,500.00	2,500.00
PUMP HOIST - SWAB/BRUSH INSTALLATION OF CHEMICALS	8	HR	385.00	3,080.00
PUMP HOIST - AIR SWAB CHEMICALS	8	HR	385.00	3,080.00
WATERSAFE AR	50	GAL	38.00	1,900.00
SWAB EQUIPMENT AND COMPRESSOR RENTAL	1	LS	500.00	500.00
3,000 GALLON OPEN TOP BIN RENTAL - DELIVERY/PICKUP	1	LS	3,000.00	3,000.00
VIDEO WELL	1	EA	1,200.00	1,200.00
ACID NEUTRALIZATION ON SITE	1	LS	500.00	500.00
PUMP HOIST - INSTALL WELL PUMP EQUIPMENT	1	LS	2,500.00	2,500.00
MOTOR SPLICE KIT, TAPES, COMPOUNDS AND CHLORINE	1	LS	300.00	300.00
MOBILIZATION / DEMOBILIZATION	1	LS	1,000.00	1,000.00
WATER TRUCK - LOAD, HAUL AND DISPOSE OF APPROXIMATELY 14,000 GALLONS - 4 LOADS	1	LS	2,400.00	2,400.00

**Total Labor and Materials:                    \$24,460.00**

**50% Deposit due PRIOR to SCHEDULING of job. BALANCE DUE UPON COMPLETION.  
 Proposal is valid 1 month from date above**

I HAVE READ AND UNDERSTAND THESE TERMS. My signature indicates my ACCEPTANCE & AUTHORIZATION for work to begin.

Michael Maggiora <hr style="width: 80%; margin: 0 auto;"/> Authorized Salesperson	04/29/2026 <hr style="width: 80%; margin: 0 auto;"/> Date	<hr style="width: 80%; margin: 0 auto;"/> Customer Acceptance	<hr style="width: 80%; margin: 0 auto;"/> Date
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# Maggiara Bros Drilling, Inc.

CORPORATE OFFICE  
595 Airport Blvd  
Watsonville, CA 95076  
(831) 724-1338

BRANCH OFFICE  
2001 Shelton Drive  
Hollister, CA 95023  
(831) 637-8228  
(800) 728-1480

STATE CONTRACTORS LICENSE #249957

**Attention:** JULIAN MARTINEZ ap Tracy

**Date:** 04/29/2026 **Quote No.:** 106145 **Rev No.:** 0

**Billing Address:**

MONTARA WATER/SAN. DISTRICT  
P.O BOX 370131  
MONTARA, CA 94037

**Job Address:**

MONTARA WATER/SAN. DISTRICT  
AW3  
MONTARA, CA 94037

**Phone:** (650) 766-6986

**Job Attention:** JULIAN MARTINEZ ap Tracy

**Phone:** (650) 766-6986

**Fax:**

**Fax:**

**Email:** tracy@mwsd.net julian@mwsd.net

**Email:** tracy@mwsd.net julian@mwsd.net

A. The following is Maggiara Bros. Drilling, Inc. proposal to rehabilitate the AW3 well.

B. General description of work: Pull well pump and install swab/brush equipment. Inject WaterSafe AR (50 gallons) through swab pipe and agitate chemicals in well for approximately 8 hours. Let chemicals sit overnight and air swab chemicals to 3,000 gallon neutralization tank. Video log well and re-install well pump equipment. Water to be disposed of on site after neutralization. Sales tax included in proposal.

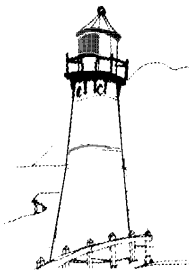
DESCRIPTION	QTY	UOM	UNIT PRICE	ITEM TOTAL
MOBILIZATION / DEMOBILIZATION	1	LS	2,500.00	2,500.00
PUMP HOIST - PULL WELL PUMP EQUIPMENT	1	LS	2,500.00	2,500.00
PUMP HOIST - SWAB/BRUSH INSTALLATION OF CHEMICALS	8	LS	385.00	3,080.00
PUMP HOIST - AIR SWAB CHEMICALS	8	HR	385.00	3,080.00
WATERSAFE AR	50	GAL	38.00	1,900.00
SWAB EQUIPMENT AND COMPRESSOR RENTAL	1	LS	500.00	500.00
3,000 GALLON OPEN TOP BIN RENTAL - DELIVERY/PICKUP	1	LS	3,000.00	3,000.00
VIDEO WELL	1	EA	1,200.00	1,200.00
ACID NEUTRALIZATION ON SITE	1	LS	500.00	500.00
PUMP HOIST - INSTALL WELL PUMP EQUIPMENT	1	LS	2,500.00	2,500.00
MOTOR SPLICE KIT, TAPES, COMPOUNDS AND CHLORINE	1	LS	300.00	300.00
MOBILIZATION / DEMOBILIZATION - WATER TRUCK	1	LS	1,000.00	1,000.00
WATER TRUCK - LOAD, HAUL AND DISPOSE OF APPROXIMATELY 14,000 GALLONS - 4 LOADS	1	LS	2,400.00	2,400.00

**Total Labor and Materials: \$24,460.00**

**50% Deposit due PRIOR to SCHEDULING of job. BALANCE DUE UPON COMPLETION.  
Proposal is valid 1 month from date above**

I HAVE READ AND UNDERSTAND THESE TERMS. My signature indicates my ACCEPTANCE & AUTHORIZATION for work to begin.

Michael Maggiara	04/29/2026		
_____ Authorized Salesperson	_____ Date	_____ Customer Acceptance	_____ Date



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7, 2026**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: Review and Possible Action Concerning District  
Election on November 3, 2026**

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The District has received correspondence from the Chief Elections Officer regarding nominations for District Board of Directors Elections to be held on November 3, 2026. The Candidate filing period will open on July 13<sup>th</sup> and close August 7, 2026.

In accordance with prior years MWSD election procedure, the candidate's statement is limited to 200 words. The candidate is responsible for the cost of the statement.

All candidates running for office are required to file a Form 700 Statement of Economic Interest no later than the deadline for filing a Declaration of Candidacy.

President Boyds and Director Softky's 4 year terms and Director Champion's 2 year term are ending. All 3 MWSD directors served to date in at large positions that will terminate. In lieu, 3 positions for electoral divisions 1,3, and 5 will be filled in the upcoming November Statewide Election.

## RECOMMENDATION:

Adopt Resolution No. \_\_, Resolution of the Montara Water and Sanitary District Calling for an Election to be Held on November 3, 2026 for the Election of Three Members of the Governing Board Representing District Electoral Divisions 1, 3 and 5.

Attachments

**RESOLUTION NO. \_\_\_\_**

**A RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT CALLING FOR AN ELECTION TO BE HELD ON NOVEMBER 3, 2026, FOR THE ELECTION OF THREE MEMBERS OF THE GOVERNING BOARD REPRESENTING DISTRICT ELECTORAL DIVISIONS 1, 3 & 5**

The Governing Board of the Montara Water and Sanitary District hereby resolves as follows:

**WHEREAS**, an election has been ordered to be held on NOVEMBER 3, 2026 in the MONTARA WATER AND SANITARY DISTRICT for the purpose of electing members of its Governing Board (“Board”) (the “Election”); and

**WHEREAS**, pursuant to Section 1001 of the Elections Code of the State of California, there is an established General Statewide election to be held on the same date as the Election; and

**WHEREAS**, pursuant to Part 3, Consolidation of Elections, and commencing with Section 10400 of the Elections Code of the State of California, an election for members of the Board may be either completely or partially consolidated with another election held on the same day, if in the same territory, or in territory that is part the same; and

**WHEREAS**, pursuant to Section 1002 of the Elections Code of the State of California, the Board desires to adopt this resolution to request that the Board of Supervisors of the County of San Mateo permit the County’s Chief Elections Officer & Assessor–County Clerk–Recorder (the “Chief Elections Officer”) to render specified services to the MONTARA WATER AND SANITARY DISTRICT relating to the conduct of the NOVEMBER 3, 2026 election.

**NOW, THEREFORE, BE IT RESOLVED**

**Section 1.** An election is hereby called to be held in and for the MONTARA WATER AND SANITARY DISTRICT on NOVEMBER 3, 2026 to elect THREE (3) members of the

Board representing DISTRICT ELECTORAL DIVISIONS 1, 3 & 5 for a full term of FOUR (4) years each.

**Section 2.** Pursuant to Elections Code 10002, the Board hereby requests the Board of Supervisors of the County of San Mateo to make available the services of the San Mateo County Chief Elections Officer & Assessor–County Clerk–Recorder (the “Chief Elections Officer”) as the County Elections Official for the purpose of rendering services in the conduct of the Election.

**Section 3.** The Election will be conducted by district. Each governing board member shall reside in the sub district area where she or he seeks to represent and shall be elected by the registered voters of that particular sub district area by district.

**Section 4.** Pursuant to Elections Code 10509, not less than 125 days prior to the date of the election, the jurisdiction secretary shall deliver a notice to the Chief Elections Officer. The notice shall bear the secretary's signature and the district seal and shall also contain both of the following:

- (a) The elective offices of the jurisdiction to be filled at the next general district election, specifying which offices, if any, are for the balance of an unexpired term.
- (b) Whether the jurisdiction or the candidate is to pay for the publication of a candidate statement.

**Section 5.** Pursuant to Elections Code 10522, not less than 125 days prior to the date of the election, the MONTARA WATER AND SANITARY DISTRICT shall deliver to the Chief Elections Officer a map showing the boundaries of the jurisdiction and the boundaries of the divisions of the jurisdiction, if any, within the County and a statement indicating in which divisions a member of the Governing Board is to be elected and whether any elective officer is to be elected at large at the next general district election.

**Section 6.** The General Manager of the MONTARA WATER AND SANITARY DISTRICT, or his/her designee, is hereby authorized and directed to enter an Elections Service Agreement with the Chief Elections Officer regarding the Election to outline the

detailed services to be provided by both the MONTARA WATER AND SANITARY DISTRICT and the Chief Elections Officer.

**Section 7.** The Chief Elections Officer will send an itemized invoice to the MONTARA WATER AND SANITARY DISTRICT for all services provided pursuant to the Elections Service Agreement after the Election is conducted and all related costs are determined, and the General Manager of the MONTARA WATER AND SANITARY DISTRICT, or his/her designee, is hereby authorized and directed to submit payment on the full amount of the invoice to the County of San Mateo within forty-five (45) days of the date of the invoice.

**Section 8.** Pursuant to Elections Code 13307, each candidate for the Governing Board to be voted in the Election may prepare a candidate statement on the appropriate form provided by the Chief Elections Officer. Such statement shall be limited to 200 words. The prorated costs of printing, mailing, and translating the statements shall be paid by the candidate.

*I hereby certify the foregoing Resolution was duly and regularly passed and adopted by the Governing Board of the MONTARA WATER AND SANITARY DISTRICT at a regular meeting thereof held on this 7<sup>th</sup> day of May 2026, by the following votes:*

AYES, Directors:

ABSTENTION:

NOES, Directors:

ABSENT, Directors:

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Secretary, Montara Water and Sanitary District

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President, Montara Water and Sanitary District

COUNTERSIGNED:

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Secretary, Montara Water and Sanitary District



OFFICE OF  
**ASSESSOR-COUNTY CLERK-RECORDER & ELECTIONS**  
**REGISTRATION & ELECTIONS DIVISION**  
 COUNTY OF SAN MATEO

**Administrative Contact & Incumbent List Form**  
**November 3, 2026**  
**Statewide General Election**

**Official District (Jurisdiction) Name:** Montara Water and Sanitary District

<b>Primary Administrative Contact</b>		
Name Clemens Heldmaier		Phone (650) 728-35345
E-mail clemens@mwsd.net		Fax (650) 728-8556
<b>Secondary Administrative Contact</b>		
Name Tracy Beardsley		Phone (650)-728-3545
E-mail Tracy@mwsd.net		Fax (650) 728-8556
<b>Complete List of Incumbent Board Members – Also Name Incumbent’s Trustee Area/Subdistrict Area if Elected by District – Circle Appointed or Elected</b>		
Name Scott Boyd	Trustee Area/Subdistrict Area	Most Recent Date (Appointed / Elected) 1/16/2025
Name Bill Softky	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected) 12/15/2022
Name Leah Champion	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected) 8/21/2025
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)

Monday, May 4, 2026 at 1:11:37 PM Pacific Daylight Time

**Subject:** Important Information and Requirements for November 3, 2026 Statewide General Election  
**Date:** Tuesday, April 21, 2026 at 9:26:03 AM Pacific Daylight Time  
**From:** ACRE\_ELC\_CandidateServices  
**To:** Clemens Heldmaier  
**Priority:** High  
**Attachments:** image001.png, NOV2026 Administrative Contact and Incumbent List Form.docx, NOV2026 Candidate Policy Form for Special Districts.docx, Resolution Template for Special Districts.docx

You don't often get email from [candidateservices@smcacre.gov](mailto:candidateservices@smcacre.gov). [Learn why this is important](#)

Dear General Manager Heldmaier:

I hope this message finds you well.

The November 3, 2026 Statewide General Election is expected to be one of the largest gubernatorial elections in the history of San Mateo County. As a participating jurisdiction, we would like to share our preparations and advise you of your district's requirements for this election.

To ensure the proper administration of the election, we require several items from your office. State law requires that each special district submit the following information to the Chief Election Officer no later than July 1, 2026 (125 days prior to the election):

- A map showing the jurisdiction's boundaries effective for the election.
- Elective offices to be filled, specifying which offices, if any, are for the balance of an unexpired term and whether the election will be conducted at-large or by district.
- A policy statement determining whether:
  - A candidate's statement will be limited to 200 or 400 words; and
  - The candidate or the jurisdiction will pay for the candidate's statement.

*(Elec. Code, §§10522, 10509, 13307)*

For your convenience, a resolution template calling for an election for approval by your board is enclosed. Also enclosed are two additional forms, the "Candidate Policy Form" and "Administrative Contact & Incumbent List." Completion and return of all three documents, including a map showing your jurisdiction's boundaries, will fulfill your jurisdiction's election requirements.

Please mail or deliver the completed documents no later than **July 1, 2026** to:

Registration & Elections Division  
Attn: Austin Smith, Candidate Filing Representative  
40 Tower Road  
San Mateo, CA 94402

In addition, please email scanned copies in PDF file format to Austin Smith at [candidateservices@smcacre.gov](mailto:candidateservices@smcacre.gov).

The Candidate Filing period for the November 3, 2026 Statewide General Election will open on July 13, 2026 and close on August 7, 2026. To support prospective candidates, we have developed a Candidate Guide and Candidate Seminars to help candidates understand their responsibilities and the resources available to them. Candidates may attend one of the two candidate seminars, which will be held on Wednesday, June 24 at 10:00 a.m. and Wednesday, July 22 at 10:00 a.m.; additional details will be provided on our website.

Thank you in advance for your attention to these requirements and we look forward to working with you in the upcoming election.

Should you have any questions, please do not hesitate to contact our Candidate Services team at 650-312-5399 or [candidateservices@smcacre.gov](mailto:candidateservices@smcacre.gov).

Sincerely,



Mark Church

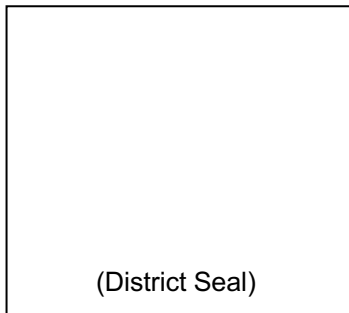
Enclosures:  
Election Resolution Template  
Candidate Policy Form  
Administrative Contact & Incumbent List

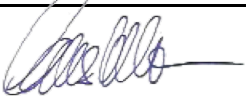


**Candidate Policy Form for Special Districts  
 November 3, 2026  
 Statewide General Election**

**Please complete and return this form by July 1, 2026 (EC §§10509, 10522)**

Our District Board adopts the following policies effective for the November 3, 2026 Statewide General Election:													
1	The <i>number of members</i> to be elected to the Governing Board for a <b>4-year term</b> : <b>3</b>												
	Names of incumbents currently holding these seats (Indicate sub-district if election is by district)												
	<table border="1"> <tr> <td>Name</td> <td>Sub-district</td> <td>Name</td> <td>Sub-district</td> </tr> <tr> <td>Bill Softky</td> <td>1</td> <td>Scott Boyd, Leah Champion</td> <td>3</td> </tr> <tr> <td>Name</td> <td>Sub-district</td> <td>Name</td> <td>Sub-district</td> </tr> </table>	Name	Sub-district	Name	Sub-district	Bill Softky	1	Scott Boyd, Leah Champion	3	Name	Sub-district	Name	Sub-district
	Name	Sub-district	Name	Sub-district									
Bill Softky	1	Scott Boyd, Leah Champion	3										
Name	Sub-district	Name	Sub-district										
2	The <i>number of members</i> to be elected to the Governing Board for a <b>2-year term</b> (if applicable to fill balance of an unexpired term): _____												
	Name(s) of incumbent(s) currently holding or who previously held and has vacated this seat(s)												
	<table border="1"> <tr> <td>Name</td> <td>Sub-district</td> <td>Name</td> <td>Sub-district</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Name</td> <td>Sub-district</td> <td>Name</td> <td>Sub-district</td> </tr> </table>	Name	Sub-district	Name	Sub-district					Name	Sub-district	Name	Sub-district
	Name	Sub-district	Name	Sub-district									
Name	Sub-district	Name	Sub-district										
3	Election type												
	<input type="checkbox"/> <b>At-large:</b> Each governing board member shall reside in the jurisdiction and shall be elected by the registered voters of the entire jurisdiction <input checked="" type="checkbox"/> <b>By district:</b> Each governing board member shall reside in the sub-district area where she or he seeks to represent and shall be elected (choose one): <input checked="" type="checkbox"/> By the registered voters of that particular sub-district area <input type="checkbox"/> By the registered voters of the entire jurisdiction												
4	The word limit for a candidate statement will be (EC §13307)												
	<input checked="" type="checkbox"/> 200-word statement <input type="checkbox"/> 400-word statement												
5	The cost of the candidate's statement sent to each voter will be paid by (EC §13307)												
	<input type="checkbox"/> District (Jurisdiction) <input checked="" type="checkbox"/> Candidate												



  
 \_\_\_\_\_  
 Signature of the General Manager or Administrator and Date

\_\_\_\_\_  
 Clemens Heldmaier, General Manager  
 Print Name and Title

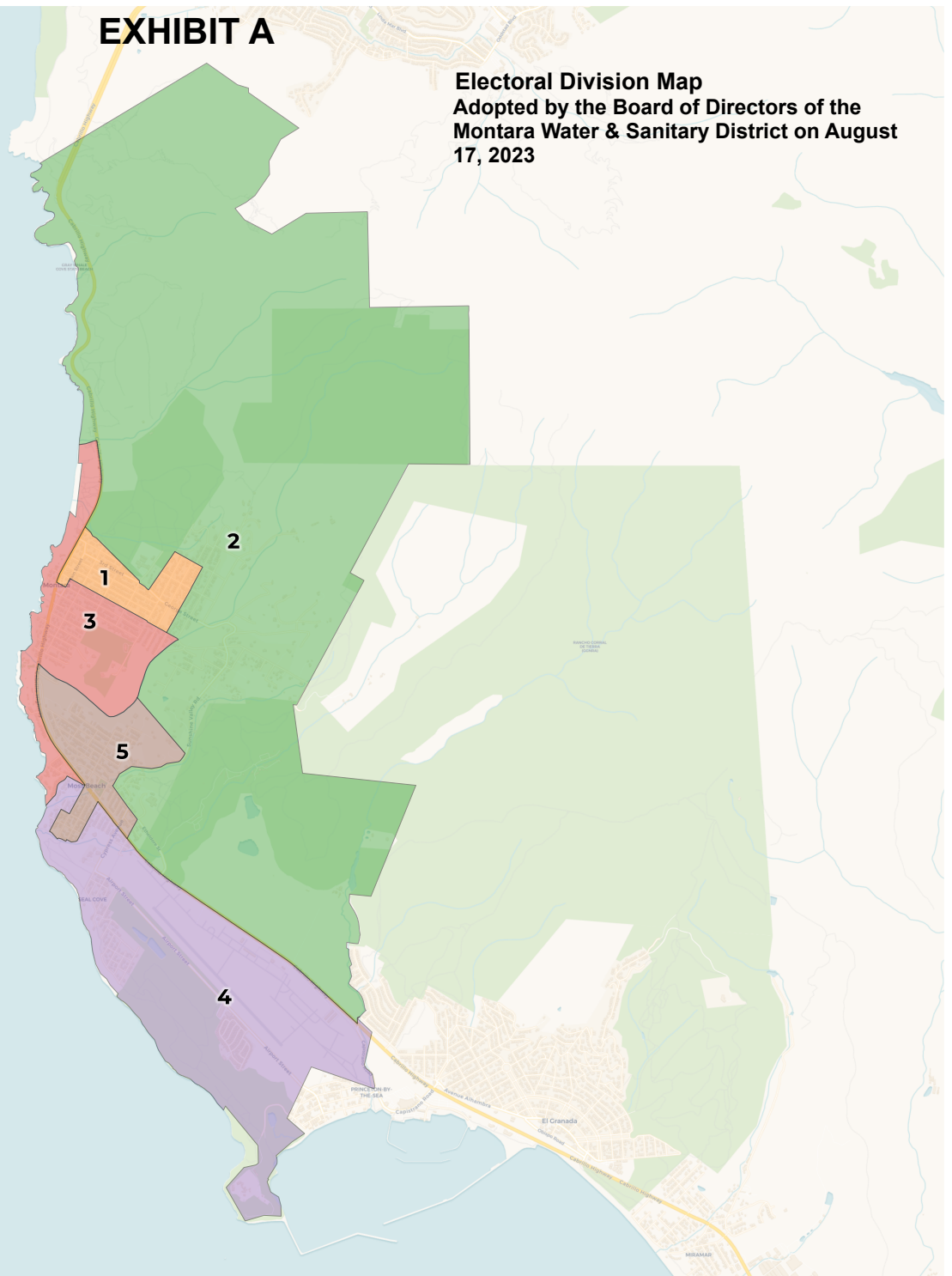
\_\_\_\_\_  
 Montara Water and Sanitary District

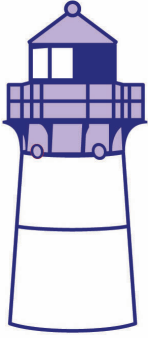
\_\_\_\_\_  
 Official District Name (*to be used as ballot heading*)

# EXHIBIT A

**Electoral Division Map**  
Adopted by the Board of Directors of the  
Montara Water & Sanitary District on August  
17, 2023

**Election Sequence**  
2024: Divisions 2 and 4  
2026: Divisions 1, 3 and 5





# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7, 2026**

FROM: Clemens Heldmaier, General Manager

**SUBJECT: General Manager's Report**

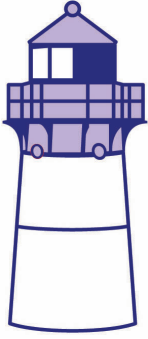
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## Operations Report March 2026

### 811 Dig Alerts

- 3/2/26- 500 Buena Vista. Utilities distribution, electric. Existing marks adequate.
  - 2448 Cabrillo Hwy. Utilities distribution, potholing for force main project. Existing marks adequate.
  - 9850 Cabrillo Hwy. Utilities distribution, potholing for force main project. Existing marks adequate.
  - 380 Airport. Utilities distribution, wet utilities install. Existing marks adequate.
- 3/3/26- 300 Virginia. Residential property work, landscaping. Clear no conflict.
  - 381 11<sup>th</sup>. Residential property work, landscaping. Clear no conflict.
- 3/6/26- 380 Airport. Utilities distribution, electrical. Existing marks adequate.
  - 99 Madrone. Road works, asphalt/paving. Clear no conflict.
  - 860 Etheldore. Residential property work, fence. Clear no conflict.
  - 873 Ocean. Residential property work, footings foundation work. Marked main and service lines.
- 3/9/26- 150 Ctpress. Road work, asphalt/paving. Work already completed.
- 3/10/26- 555 5<sup>th</sup>. Utilities distribution, sewer/existing assets. Existing marks adequate.
- 3/16/26- 501 Farallone. Utilities distribution, water. Mains and service lines marked.
- 3/17/26- 717 Etheldore. Utilities distribution, water. Main marked.
  - 100 Beach. Utilities distribution, water. Mains and service lines marked.
  - 279 California. Residential property work. Solar. Clear no conflict.
  - 412 5<sup>th</sup>. Residential property work, Fence. Service line marked.
  - 90 Precita. Utilities distribution, electrical. Clear no conflict.
- 3/18/26- 1993 Carlos. Non-residential property work/new buildings. Existing marks adequate.

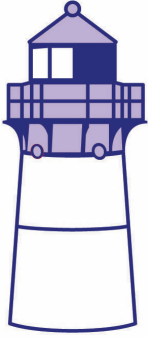


# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7, 2026**

FROM: Clemens Heldmaier, General Manager

- 2798 California. Residential property work, solar. Clear no conflict.
- 1800 Carlos. Utilities distribution. Clear no conflict.
- 1800 Carlos. Utilities distribution, sewer. Clear no conflict.
- 3/19/26- 55 Bernal. Utilities distribution, electric new facilities. Marked service line and main.
  - 2180 Vallemar. Residential property work, footings/foundation. Clear no conflict.
  - Etheldore X Marine. Utilities distribution, sewer. Remark Main and service lines.
- 3/20/26- 323 Nevada. Utilities distribution, electric poles. Clear no conflict.
  - 390 4<sup>th</sup>. Utilities distribution, Gas, Main marked.
  - Airport Rd X 2. Existing marks adequate.
  - 1400 Hill st. Residential property work, solar. Clear no conflict.
  - 501 Farallone. Utilities distribution, water. Existing marks adequate.
- 3/23/26-315 10<sup>th</sup>. Utilities distribution, electric poles. Clear no conflict.
  - 380 5<sup>th</sup>. Utilities distribution, gas. Clear no conflict.
  - 400 Farallone. Utilities distribution, electric poles. Marked service line.
- 3/24/26- Airport Road X 3. Utilities distribution, communications. Existing marks adequate.
  - 2100 Vallemar. Residential property work, demolition. Existing mark adequate.
  - 8701 Cabrillo Hwy. Utilities distribution, sewer. Service line and main marked.
- 3/25/26- 500 Buena Vista. Utilities distribution, Electrical. Work already completed.
  - 690 Vermont. Road work, asphalt/paving. Main and service line marked.
  - HWY 1 X Marine. Utilities distribution, multiple utilities repair/replace. Existing marks adequate.
  - HWY 1 X Virginia. Utilities distribution repair/replace. Existing marks adequate.
  - 1700 SVR. Residential property work, landscaping. Clear no conflict.
- 3/30/26- 340 10<sup>th</sup>. Work for utilities distribution/electrical. Clear no conflict.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

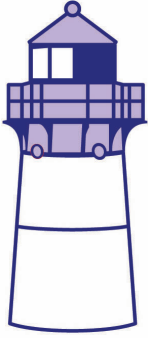
For Meeting Of: **May 7, 2026**

FROM: Clemens Heldmaier, General Manager

- 552 5<sup>th</sup>. Residential property work, landscaping. Clear no conflict, service line marked to meter.
- 3/31/26- 1321 Cedar. Work for utilities distribution/electrical. Service lines marked.
  - 99 Madrone. Road work, asphalt/pavement. Clear no conflict.
  - 717 Etheldore. Work for utilities distribution, communications. Main and service lines marked.
  - 380 Airport. Utilities distribution, electrical. Existing marks adequate.
  - 2448 Cabrillo. Utilities distribution, potholing for force main project. Existing marks adequate.
  - Hwy 1 X Carlos. Utilities distribution, wet install. MWSD operators met with contractor and explained potholing will be necessary for location of utilities.
  - 1800 Carlos. Utilities distribution, wet install. MWSD operators met with contractor and explained potholing will be necessary for location of utilities.

## Work Orders

- 3/2/26- 380 4<sup>th</sup>. Plumber has completed work and requests water be turned on at meter. Read taken, water turned on at meter.
- 3/3/26- Strange read, please investigate. Meter verified for office staff.
  - No usage for over two years, please investigate. Read taken, old repair on old meter. Meter will be swapped for new.
- 3/9/26- 380 6<sup>th</sup>. MOVI. Start read taken, water turned on.
- 3/11/26- 818 Etheldore. Customer received courtesy leak notice and requests assistance. No leak indicating present, profile pulled and sent to the customer.
  - 21 Juliana. Potential leak at residence. No leak indication, profile pulled and sent the customer.
  - 540 Franklin. No active account and water still on. Read taken and water shut off at meter.
- 3/17/26- 185 Reef Point. Neighbor would like clarification on new home being constructed across the street, he has been allowing developer to use his water. Explain the homeowner that the new service had recently



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7, 2026**

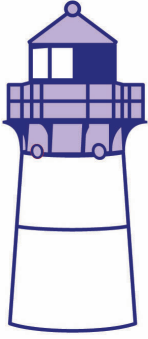
FROM: Clemens Heldmaier, General Manager

been completed and should be able to discontinue providing water once the contractor has meter installed.

- 3/18/26- 201 Nevada. Ranger called to inform water leaking from 201 property. MWSD operator observed running water from a broken irrigation line, house keeper was able to turn irrigation off and notify homeowners.
  - 1201 Cedar. Customer received a courtesy leak notice and request assistance. Profile taken and sent to customer.
  - 711 Etheldore. Customer received high water bill and is concerned about potential leak. No leak indication at time of inspection. Profile taken and sent to the customer.
  - 818 Etheldore. Potential leak at address. Leak indication present, profile taken and sent to customer
- 3/24/26- 422 Nevada. MOVO. Final read taken, water turned off at meter, door tag left.
- 3/26/26- 611 Farallone. The customer is having water pressure issues and is asking for assistance. MWSD operator spoke with the customer, Water pressure at home and nearest hydrant are good.
- 3/27/26- 1128 Crescent. A plumber called and said there is water leaking from the water meter. MWSD operator observes leaking meter gasket on MWSD side of meter and replaced.
- 3/30/26- 501 Farallone. The customer is concerned about work done last week damaging her water meter. MWSD operator spoke with the customer and explained the work that was performed, no damage to existing infrastructure. 6th St station pumped out, cl2 residual 0.04. will continue to investigate potential leak.
  - 580 Stetson. The customer says there is a water leak at the meter. No leak present at time of meter inspection. The customer's Backflow device has a leaking relief valve.
  - 422 Nevada. MOVI. Start read taken and water turned on.

## **After Hours Call Outs**

- 3/2/26- AVT2 High Level Alarm, acknowledged through SCADA. MWSD operator noticed NTU's trending up and shut plant off for the night.
- 3/5/26- AVTP High NTU alarm, Shut off plant for the night.
- 3/8/26- MWSD operator observed NTU's trending up and visited AVTP for adjustments.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7, 2026**

FROM: Clemens Heldmaier, General Manager

- 3/14/26- MWSD operator observed NTU's trending up and adjusted Poly at AVTP.
- 3/18/26- Potential leak at 201 Nevada, leaking irrigation.
- 3/21/26- High AVT2 alarm. High turbidity after Back Wash.
- 3/30/26- AB call for Leaking PRV station on 6<sup>th</sup> street.

## Repairs and Leaks

- 3/2/26- 730 Sierra. Meter, gasket replaced.
- 3/11/26- 552 5<sup>th</sup>. Leaking meter gasket discovered and replaced.
- 3/17/26- Main Break in Seal Cove near Distillery and 100 Bech.
- 3/30/26- 1128 Crescent leaking meter stop replacement.

## Miscellaneous

- Meet with McQuire Hester on HWY1 X Etheldore and pothole for Airport Trunkline. Trunkline found and marked out, updated diamond maps on commons.
- Investigation into 6th and Farallon PRV station filling with water, continue to pump water out and monitor.
- P-Fas Samples at North Airport Monitoring Well and Codo Monitoring Well.
- XXX missed reads.
  - X missed reads not on missed read report.
  - 4 High Usages

## Maintenance

- Monthly Seal Cove Leak Down Test.
- PRV Station inspections.
- Mare repairs to S.H. above ground PRV station.
- Wire backup generators at Potola Well 3 and Portola Well 4.
- Manual Backwash X1.
- Diversion Line Flush X3
- 9 meters replaced.

**Operations Report  
February 2026**



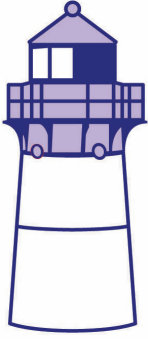
# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7, 2026**

FROM: Clemens Heldmaier, General Manager

## 811 Dig Alerts

- 2/3/26-Airport Rd. Work for utilities distribution, communications. Existing marks are adequate.
  - Airport Rd. Work for utilities distribution, communications. Existing marks are adequate.
  - Airport Rd. Work for utilities distribution, communications. Existing marks are adequate.
  - 2100 Vallemar. Residential property work, demolition. Marked main and service line.
  - CA-1 X Virginia. Utilities distribution, repair/replace. Existing marks adequate.
  - 380 Airport Rd. Utilities distribution, wet utilities install. Existing marks adequate.
- 2/4/26- 1401 Main. Residential property work. Marked main.
  - 800 Harte. Utilities distribution, electric pole. Marked main.
  - 155 Reef Point. Utilities distribution, water- install new facilities. Existing marks adequate.
- 2/5/26- 464 Farallone. Residential property work.  
landscaping/irrigation/drainage work. Marked service line.
  - 500 Buena Vista. Utilities distribution, electric-install new facilities. Work already completed.
  - North Lake X California. Utilities distribution, wet utilities repair/replace. Existing marks adequate.
  - 5554 California. Road work, grading. Clear no conflict.
  - 1112 Crescent. Residential property work, fence/gate/wall. Marked service line.
- 2/11/26- 150 Cypress. Road work, asphalt/paving. Main marked.
- 2/12/26- 190 Orval. Residential property work, footings/foundation work. Clear no conflict.
  - 1100 Le Conte. Utilities distribution, water-install new facilities.
  - 380 Airport Rd. Utilities distribution, electric-install new facilities. Existing marks adequate.
  - 1800 Carlos. Non-residential property work, demolition. Existing marks adequate.
  - 555 5<sup>th</sup>. Utilities distribution, sewer-existing assets. Existing marks adequate.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

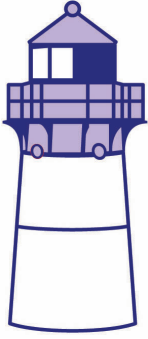
For Meeting Of: **May 7, 2026**

FROM: Clemens Heldmaier, General Manager

- Etheldore X Marine. Utilities distribution, sewer-existing assets. Existing marks adequate.
- 2448 Cabrillio Hwy. Utilities distribution, potholing to confirm utility locations. Existing marks adequate.
- 99 Madrone. Road work, Asphalt/paving. Existing marks adequate.
- 2/13/26- 1661 Main. Electric poles work. Clear no conflict.
  - 215 9<sup>th</sup>. Electric poles work. Clear no conflict.
- 2/18/26- 860 Edison. Residential property work, fence/gate/wall. Clear no conflict.
  - 340 10<sup>th</sup>. Residential property work. Main and service line marked.
  - 330 California. Residential property work, Landscaping/irrigation/drainage work.
- 2/23/26- Airport Rd. Work for utilities distribution, communications. Existing marks are adequate.
  - Airport Rd. Work for utilities distribution, communications. Existing marks are adequate.
  - Carlos X Buena Vista. Nonresidential property work, grading/excavation. Existing marks adequate.
- 2/25/26- 380 5<sup>th</sup>. Work for utilities distribution, gas-existing assets. Clear no conflict.
  - 390 4<sup>th</sup>. Work for utilities distribution, gas-existing assets. Marked service line.
  - 776 Stetson. Residential property work, tree removal. Clear no conflict.
  - 2100 Vallemar. Residential property work, demolition. Existing marks adequate.
- 2/27/26- CA-1 X Virginia. Utilities distribution. Existing marks adequate.
  - Airport Rd. Work for communications. Existing marks adequate.
  - Airport Rd. Work for communications. Existing marks adequate.
  - 554 Stetson. Road Work. Main and service line marked.

## Work Orders

- 2/5/26- 1445 SVR. The customer called about brown water quality complaint. MWSD operator flushed until clear.
  - 1190 Howells. Ther customer call about brown water quality complaint. MWSD operator flushed until clear.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

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- 280 12<sup>th</sup>. High usage and not on leak report. MWSD operator verified no leak.
- 1175 Harte. High usage and not on leak report. MWSD operator verified no leak.
- 1160 Cedar. High usage and not on leak report. MWSD operator verified no leak.
- 8711 Cabrillo Hwy. High usage and not on leak report. MWSD operator verified no leak.
- 2/6/26- 41 Juliana. Customer called about water pooling and bubbling by their property. MWSD operator observed water bubbling near water meter box, NO Cl2 residual present.
  - 1175 Harte. Profile requested after high usage. Profile pulled and saved in commons.
  - 1160 Cedar. Profile requested after high usage. Profile pulled and saved in commons.
  - 8711 Cabrillo Hwy. The customer has a spike in usage and was not picked up on the leak read. Profile pulled and saved in commons.
  - 1456 SVR. Customer called about orange water quality concerns. MWSD operator flushed until clear.
- 2/9/26- 280 12<sup>th</sup>. Profile requested after high usage. Profile pulled and saved in commons.
  - 168 6<sup>th</sup>. Profile requested after high usage. MWSD operator observed reverse flow indicator present. Profile pulled, sent to customer, and saved in commons.
- 2/11/26- 1140 Montara Blvd. Customer received a high-water bill and is concerned about a potential leak. Profile pulled and sent to the customer, potentially a toilet and provided dye tablets.
  - 8711 Cabrillo Hwy. Customer received high water bill and is concerned about a potential leak. No leak indication present, profile pulled and sent to customer.
- 2/13/26- 40 Hermosa. The customer received a courtesy leak notice and is concerned about a potential leak. Profile pulled and leak identified, the



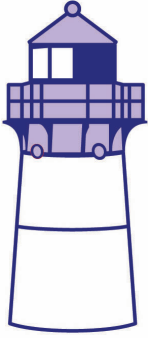
# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7, 2026**

FROM: Clemens Heldmaier, General Manager

customer was out of town so MWSD operator shut water off until a plumber was able to make repairs.

- 2/17/26- 355 Vermont. MOVO/IN. Final read taken and water left on.
  - 501 Virginia. MOVO/IN. Final read taken and water left on.
- 2/18/26- 540 Franklin. MOVO. Final read taken and leave door tag, water left on.
- 2/19/26- 40 Hermosa. The customer has a leak detection company arriving and would like the water turned on at the meter for them. Water turned on at meter.
  - 879 Buena Vista. Customer received a leak notice and is concerned about potential leak. Profile pulled and sent to the customer.
  - 576 Stetson. Customer received a leak notice and is concerned about potential leak. Leak indicator present, profile pulled and sent to the customer.
- 2/20/26- 381 11<sup>th</sup>. MOVO. Final read taken, Water shut off at meter, door tag left.
  - 370 14<sup>TH</sup>. Customer was aware they had ongoing leak and could not get leak fixed right away. Customer wanted a profile done to see when leak started. Operator took meter profile and sent results to customer.
- 2/24/26- 191 Reef Point Rd. The customer has a guest staying at the home and said the water is off. MWSD operator found a plumber had been at the home and forgot to turn the water back on after completing the repairs, water turned on for the customer.
  - 1271 Main. The customers house valve broke during active leak in house. MWSD operator turned water off at the meter so repairs could be made.
- 2/26/26- 262 Vermont. A dog walker noticed water coming from a backyard and running down the street. Operator went out and noticed customer's back yard seemed flooded but no leak indicator or movement on their meter. Operator checked neighbor's meters and discovered 362 Vermont had a broken irrigation line and water was flowing two houses



# MONTARA WATER AND SANITARY DISTRICT AGENDA

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down and showing up at 262 Vermont. Operator informed customer at 362 Vermont about the leak and they turned off irrigation.

- 862 Kelmore. MOVO. New tenant moving in. Operator took final read, and left water on.
- 381 11<sup>th</sup>. MOVI. New homeowners. Final read taken, water left on and no door tag.
- 2/27/26- 730 Seirra. Customers noticed their meter box full of water. Operator noted a leaking meter gasket on mwsd side of meter. Operator installed new gasket and stopped leak.

## After Hours Call Outs

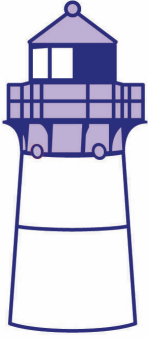
- 2/1/26- AVTP. MWSD operator observed upward trending NTU's and physically adjusted Polymer at treatment plant.
- 2/5/26- 1445 SVR Water quality complaint, brown water. Post Seaton Fire Flow Test. MWSD operator flushed until clear.
- 2/6/26- 1190 Howells water quality complaint, brown water. Post Seaton Fire Flow Test. MWSD operator flushed until clear.
- 2/7/26- AVTP. MWSD operator observed upward trending NTU's and physically adjusted Polymer at treatment plant.
- 2/14/26- Potola Well 4 Pump Fail alarm due to power outage. MWSD operator physically placed well into off position until power was restored.
- 2/19/26- Power outage at AVTP, Drake, Wagner, Portola 4
  - Potential leak investigation on Alton.
- 2/20/26- AVTP high NTU's, shut down plant.
- 1/28/26- Alta Vista Well Coms Failure.
- 

## Repairs and Leaks

- 2/2/26- Fitzgerald Marine Reserve service line replacement.
- 2/6/26- 155 Reef Point new service installation.
- 730 Sierra Leaking meter gasket on MWSD side of service.

## Miscellaneous

- Backflow tests X 28.
- 1Q Ground Water Samples; Airport North, Airport 3, Corona, Culebra, Retiro, Alta Vista, Wagner, Drake, Potola 3, Portola 4.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7, 2026**

FROM: Clemens Heldmaier, General Manager

- AVTP EFF/RAW
- Nitrate Samples.
- Cal-Fire flow test at Seaton Hospital.
- Replace torn tarps and install plywood over holes on Portola Tank.
- Install Cl2 blending baffle at Portola Well 4.
- 12 missed reads.
  - 0 missed reads not on missed read report.
  - 8 High Usages

## **Maintenance**

- Repair gate at Portola Well 4.
- Work truck oil change X 2.
- Clean and repair AVTP clarifier #1 air relief and inlet.
- Diversion line flush and box cleaning X 5
- Trouble shoot Drake Ats issues and replace signal wire/30-amp connector to generator.
- Replace bad booster pump#2 at AVTP.
- Install new batteries in old Chevy Colorados.
- Rebuild 3" Cla-Val and sample point at Raw Watet Tank.
- AVTP Turbidimeters Calibrations.
- AVTP Turbidimeters Verifications.
- Replace AVTP Clarifier #1 Air Relief.